



January 21, 2021

Good afternoon Spartan Students and Parents,

We find ourselves in a fully virtual environment again; however, I am confident that we are more prepared than ever to not only be in this environment, but to thrive in this environment. Given that today was an emergency shut down day, and we are so close to the end of the quarter; we felt that it was important to change January 29th from a non school day for students - to an asynchronous “B” day to make up for our missed instruction today. During these next 14 days, quality instruction will still be taking place, supportive academic rigor is our norm, and giving faculty and students the instructional time they need will still be our main focus.

The Schedule

Day Breakdown:

- Friday, January 22 - A day - asynchronous
- Monday, January 25 - B day - synchronous
- Tuesday, January 26 - A day - synchronous
- Wednesday, January 27 - B day - synchronous
- Thursday, January 28 - A day - synchronous
- Friday, January 29- B day- asynchronous
- Monday, February 1 - B day - synchronous
- Tuesday, February 2 - A day - synchronous
- Wednesday, February 3 - B day - Back to in person instruction. Virtual Companion students go back to their plan.

Block Schedule Times:

Block 1/2	9:00-10:05
Block 3/4	10:10-11:15
Lunch 1/Cycle	11:20-11:50
Lunch 2/Cycle	11:55-12:25
Block 7/8	12:30-1:35
Block 9/10	1:40-2:45

Virtual Classroom Procedures and Attendance

- Please remember that during fully virtual, ALL students will be attending Google Meets class (all students that were previously on virtual companion will join their regular classes).

- There is no Homeroom or Virtual Homeroom during fully virtual weeks
- All students need to appear on camera (unless they were given special permission by administration) and must be in Immaculata approved uniform on top. Your teacher must be able to see you and your uniform top for the DURATION of your Google Meet. Points will be issued if this is not followed.
- Attendance will be taken in each class. You will be marked as late for entering a Google Meet late or as cutting for not coming to class at all. **Conduct and academic integrity are in full effect and will be carried out during this time.**
- Each class is 65 minutes long. Teachers are required to meet with their classes live for a minimum of 20 minutes on fully virtual days. Teachers can choose to use as much time as they need within that 65 minute time period for their instruction.
- All information including worksheets, Google Docs, and supplemental material should be posted on your Powerschool Learning classroom page(s). Should you not be able to find this information, email your teachers immediately.

SYNCHRONOUS vs. ASYNCHRONOUS LEARNING

Synchronous means that there WILL be live class sessions, so that all students in that class are learning and working on material at the same time. *Asynchronous* means that there will NOT be live classes, and students will not be learning or working on material at the same time as the other people in their class(es).

Important Notes for Asynchronous Learning:

- There will be no live classes on asynchronous days, and these days will be treated as half days for students.
 - Lessons are pre recorded (no live lessons).
 - The expectation is that EVERY teacher who teaches during these asynchronous blocks are to have instruction and work posted. (The work can be working on a long term assignment or to catch up from previous assignments)