

Minutes

Finance and Facilities Committee Meeting

July 13, 2021

5:00 pm – 7:15 pm in the Central Office

The F& F Committee convened on July 13 at the Central Office.

Present: E Scherzer, P Church, A. Davis

J. Ponds, M. Beattie

Guest: W. Ross from PSA

1. Dr. Ponds reported on a positive meeting with the Watchung Playground Committee. The F & F Committee discussed the expansion of the Watchung Playground by another 1200 sq. ft. and supported the resolution to hire PSA to design the space. The PSA contract fee will be charged to the budget. The additional equipment for K- 2nd grade students and the to be proposed shade alternatives will come out of the existing project contingency.
2. There was a long discussion about PSA's Phase 2 proposal and the reuse of the equipment from phase 1. PSA will be getting back with specifics on that. PSA will also be checking on what the ASHRAE standard for CFM of fresh air/occupant in classrooms. Details of the Phase 1 work were also discussed particularly regarding preparation of bids and coordination with the asbestos testing company that might be necessitated. PSA also agreed to inform the Committee about what particle size the ERV filters will be able to contain from incoming fresh air. Additional questions were raised about PSA's general contract provisions that PSA will address in the future.
3. After that discussion and a fuller understanding of the bonding issues resulting from a possible change from a Type 1 to a Type 2 school district (which is on the ballot in November), the Committee decided to ask PSA to come up with a new Phase 1.5 proposal which would handle the most pressing facilities problems throughout the District that can be addressed with the approximately \$2 million in federal grant monies currently available to the BOE. The understanding is these major problems will be dealt with under the certain federal funding and the additional work needed will be bonded either through the BOSE or the BOE depending on the result of the November Election.
4. The District will be appointing a School Department Reopening Task force and a meeting of this group regarding facilities will be held soon.
5. The Committee discussed and supported use of contingency funds for needed repairs on Glenfield Stairs.
6. The Committee discussed and approved a revision of the Phase 1 PSA proposal to include up to \$7,500 of reimbursable expenses.
7. The Committee discussed the need for additional accounting supervision and was informed about a possible contract being developed with Summit Management Solutions. The Committee is awaiting details.
8. The Committee discussed and approved the Food Service Contract for the 2021-22 school year

9. The Committee received an update on the General Liability/Property Insurance Renewal