



OCCUPATIONAL THERAPIST

GENERAL RESPONSIBILITIES

Responsible for performing difficult professional work identifying and treating at risk students in order to minimize the impact of their limitations on their educational and life pursuits.

ESSENTIAL FUNCTIONS

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Evaluate special needs of students, designing and implementing appropriate therapies, preparing, and maintaining appropriate records.
- Consult with classroom teachers, parents, and school personnel regarding special needs students.
- Evaluate children's needs, identifying those requiring therapy services.
- Prepare IEPs, schedule and coordinate services and staff.
- Choose activities to develop any of the following skills: gross motor, fine motor, perceptual, visual motor, sensory system integration, positioning, feeding, range of motion, muscle tone, daily living, etc.
- Coordinate students' programs to maximize learning.
- Assist with modification of school tasks to accommodate the needs of students.
- Provide direct student instruction as needed.
- Review IEPs, evaluation, assessment, and progress reports.
- Maintain specified records on each student referred, evaluated, and/or recommended for on-going treatment.
- Order appropriate equipment for school treatment areas.
- Perform related work as required.

KNOWLEDGE, SKILLS, AND ABILITIES

Thorough knowledge of principles, practices and procedures of specialty area; thorough knowledge of the principles and methodology of providing effective therapy for special needs students; thorough knowledge of school division rules, regulations and procedures; ability to establish and maintain standards of behavior; ability to deliver articulate oral presentations and written reports; ability to establish and maintain effective working relationships with other staff, students and parents.

EDUCATION AND EXPERIENCE

Required:

State license as an Occupational Therapist.

Preferred:

Bachelor's Degree in occupational therapy.

Experience as an occupational therapist.

A comparable amount of training and experience maybe substituted for the minimum qualifications

PHYSICAL REQUIREMENTS

Must have the use of sensory skills in order to effectively communicate and interact with other employees and the public using the telephone and personal contact as normally defined by the ability to see, read, talk, hear, handle or feel objects and controls. Frequent sitting, walking, Bending, stooping, grasping, fingering, repetitive motion, reaching, driving, and physical management that includes supporting individuals with impaired weight bearing or unsteady gaits, repositioning individuals in therapeutic equipment: including use of hydraulic lifts to a maximum of 100 pounds with assistance. Occasional standing and crawling. Ability to lift over 50 pounds frequently. Requires timely and regular adherence to established work schedules.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

SPECIAL REQUIREMENTS

Possession of a valid driver's license.

Regular and reliable attendance is an essential function of this position.

FLSA Status: Exempt	Description: 6/00, 7/20
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