



CUSTODIAN II

GENERAL RESPONSIBILITIES

Performs intermediate level custodial work in maintaining the cleanliness of school buildings and surrounding grounds. An employee in this position receives classroom and hands-on-training in the use of cleaning tools, equipment and supplies, and safety and personal protection necessary to perform custodial work. Supervise other custodial staff members.

ESSENTIAL FUNCTIONS

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- May serve as the head night custodian in an elementary school.
- Secure building; take out the trash, clean bathrooms, hallways, classrooms, and the gym.
- Mop and buff the halls.
- Clean the cafeteria after school activities.
- Clean and Dust high and low, clean boards every day , clean desks, and empty trashcans.
- Clean all the bathroom stalls and sinks, fill toilet paper dispensers, soap dispensers, paper towel dispensers, sweep and mop the floors, and wipe the walls.
- Sweep, mop, buff, and strip floors as needed.
- Clean gym after the school day and after extra evening activities to include sweeping, spot mopping, cleaning water fountains, and general cleaning throughout as required.
- Occasionally supervise Custodian I's.
- Set up and pick up chairs, clean, sweep and pick up all trash.
- Replace lights daily for inside and outside of the school building.
- Assist when other staff members are out.
- Perform related work as required.

KNOWLEDGE, SKILLS, AND ABILITIES

General knowledge of cleaning methods, materials, and equipment; ability to understand and follow simple oral and written directions; ability to establish and maintain effective working relationships with associates and school staff; basic ability to read and speak/understand English.

EDUCATION AND EXPERIENCE

Required:

GED or some high school

Preferred:

High School Diploma.

Some custodial experience

Some experience leading other custodians in a school setting

A comparable amount of training and experience maybe substituted for the minimum qualifications.



PHYSICAL REQUIREMENTS

Must have the use of sensory skills in order to effectively communicate and interact with other employees and the public using the telephone and personal contact as normally defined by the ability to see, read, talk, hear, handle or feel objects and controls. Frequent walking, standing, bending, grasping, repetitive motion, and reaching, Occasional stooping, balancing, crouching, kneeling, and fingering. Work involves moderate exposure to unusual elements such as dirt, dust, fumes, smoke, unpleasant odors, extreme vibrations, hazards such as electric current, exposure to chemicals, moving mechanical parts, etc. and/or loud noises. Ability to lift up to 50 pounds occasionally and over 50 pounds rarely. Requires timely and regular adherence to established work schedules. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

SPECIAL REQUIREMENTS

Regular and reliable attendance is an essential function of this position.

FLSA Status: Non-Exempt	Description: 6/00, 4/16, 7/20
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