

## **PLUMBING SUPERVISOR**

### **GENERAL RESPONSIBILITIES**

Perform difficult technical work planning and supervising the maintenance, repair, modification and installation of plumbing fixtures in school buildings and facilities.

### **ESSENTIAL TASKS**

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Supervise the installation, repair and maintenance of water, plumbing and heating systems; maintain records and files; prepare reports.
- Plan, schedule and assign the activities of plumbers.
- Supervise the installation and repair of hot and cold water, oil, steam or gas pipes and necessary connections.
- Prepare and analyze reports and charts concerning worker utilization and job time rates.
- Establish work standards, production control, job priorities and preventative maintenance teams.
- Make sketches for plumbing layouts and determine types and quantities of materials necessary.
- Determine time and cost estimates for plumbing jobs.
- Aid in obtaining materials necessary to complete the job.
- Supervise plumbing shop and perform plumbing shop work and related jobs.
- Assist staff with more difficult and complex projects.
- Assist skilled workers of related trades in general plumbing maintenance work.
- Maintain plumbing tools and equipment.
- Perform related work as required.

### **KNOWLEDGE, SKILLS AND ABILITIES**

Thorough knowledge of the common practices, tools and terminology of the plumbing trade; thorough knowledge of the use and characteristics of common plumbing equipment; thorough knowledge of the hazards and safety precautions associated with the plumbing trade; skill in the use of tools and equipment; ability to work from sketches, drawings, plans or specifications; ability to follow oral and written instructions; ability to plan and supervise the work of others; ability to establish and maintain effective working relationships with associates.



**EDUCATION AND EXPERIENCE**

Graduation from high school and extensive plumbing experience including some supervisory experience.

A comparable amount of training and experience may be substituted for the minimum qualifications.

**PHYSICAL REQUIREMENTS**

Significant standing, walking, moving, climbing, carrying, bending, kneeling, crawling, reaching, handling, pushing, and pulling. Ability to lift up to 75 lbs.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

**SPECIAL REQUIREMENTS**

Possession of a valid driver's license.

FLSA status: Exempt	Description: Rev. 6/00
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