



Oroville School District #410

816 Juniper Street Oroville, WA 98844
509.476.2281 www.oroville.wednet.edu

JH ASSISTANT FOOTBALL COACH

Reports To: Athletic Director & Building Principal
Department: Extracurricular Programs
Union: Yes

Salary: \$2,219
Position: Assistant JH Coach

DESCRIPTION

The successful candidate will be expected to provide a positive, safe and enthusiastic environment for the development of student athletes. The coach is expected to develop positive self-esteem, sportsmanship, values, confidence and athletic skills appropriate to their age/grade level, this includes coaching in a way that holds players and those involved in the program accountable to these important qualities. This coach will work with feeder programs, parents, teaching staff and community to nurture the above character traits and qualities through support District vision and the athletic program goals. This candidate will provide quality instruction in the fundamental skills related to the activity.

RESPONSIBILITIES/DUTIES

- Assist in planning, scheduling, and supervising a regular program of practice and competitions.
- Coach individual participants in the skills necessary for excellent achievement in the sport involved.
- Assist in issuing inventory and maintaining all equipment/uniforms. Make fiscally responsible recommendations for purchases of equipment, supplies, and uniforms as appropriate. Advocate for the development of the program.
- Ensure that facilities are well-maintained and secured (i.e. reporting need of care, requiring players to properly stow wet towels in hamper rather than the bottom of lockers, secure doors and ensure doors are not propped open by individuals during supervision).
- See that necessary attendance forms, insurance records, physicals, eligibility checks, and similar requirements for athletes are turned in to the athletic director, as well as check on attendance and grades of athletes weekly. Accountable to monitoring all records to ensure eligibility and risk/liability procedures are followed.
- Pass required WIAA/SafeSchools online training for concussion protocol, sudden cardiac arrest, specific rules, general rules, heat-illness prevention, and certification for CPR/First Aid.
- Establish and enforce safety rules for the sport being coached, warn participants of dangers inherent in the sport, and teach correct techniques to minimize the possibility of injury.
- Demonstrate, promote, and hold athletes accountable to the values of positive behavior, character, integrity, appropriate language, good sportsmanship, professional appearance, and self-control while practicing, playing, in school, and in the community.
- Demonstrate positive role model behaviors and good sportsmanship when interacting with officials, parents/guardians, community members, colleagues, and student-athletes.
- Actively support, model, and uphold all district, building, and athletic department policies, procedures, and guidelines through the program.

- Actively support and adhere to District decisions regarding athletic programs for the betterment of student growth and learning.
- Provide for appropriate recognition to student athletes who fulfill requirements for athletic letters, certificates, special awards, and order appropriate awards.
- Know the rules and regulations regarding his/her sport as discussed in the WIAA handbook, district VI regulations, and league rules and adhere to them.
- Report scores and records to appropriate media, or online systems (CWB Athletics/MaxPreps), as required by league agreements.
- Meet with, and develop a communication procedure for athletes, parents, and assistants to convey clear team rules, expectations, and requirements for the sports program.
- Help develop, maintain and update the Player/Parent/Team/Coach Handbook, which includes team rules (i.e. attendance, travel, eligibility, play time, etc.), parent communication, conflict resolution process, district policies/procedures, WIAA Handbook rules, and communicate formally with parents and players each season.
- Work to see that athletes are made aware of opportunities available to them, such as: summer leagues, clinics, camps, etc.
- Establish systems of support to assist community youth programs/coaches, and build sub-varsity programs/coaches, by aligning all programs with the high school program.
- Support the development and growth of a K-12 football program, to include the coaches, parents, and athletes.
- Transport team to athletic events in a District vehicle when necessary.
- Perform other related duties as requested by the athletic director or principal.

QUALIFICATIONS AND REQUIREMENTS

Demonstrate experience working with young people in organized activities. Demonstrate ability to communicate and implement diverse inter-personal strategies necessary. Must demonstrate knowledge and proficiency in the activity and of safety issues appropriate to the grade level being coached. Must model good sportsmanship and concern for the development of the physical, mental and emotional growth of student athletes.

Preferred:

- Experience as a football coach at the high school level.
 - Combination of participation at the high school level, or above, and coaching middle-level to youth programs may be substituted.
 - Knowledge of safety and legal liability issues associated with common athletic injuries.
 - CPR/First Aide Card obtained
 - Safe Schools Courses Completed
 - Rules Clinic
- Above all, motivated to coach football to uphold standard and character as a quintessential part of youth and community development.

Expectations

Practice: M-F 3:30 – 5:30 pm (minimum)

Games: Attend all games - unless excused from the athletic director

MANDATORY CONDITIONS OF EMPLOYMENT

- Successful clearance of the FBI and Washington State Patrol fingerprint background check.
- Successful Washington State Sexual Misconduct clearance.
- Completion of Federal I-9, Employment Verification Eligibility form.

ACKNOWLEDGMENT

I have read and understand this Job Description and I am physically able or with reasonable accommodation, will perform these duties to the best of my knowledge and ability.

Reasonable Accommodations Needed:

EMPLOYEE SIGNATURE: _____ DATE: _____

Employee's Printed Name

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

The district will provide equal educational opportunity and treatment for all students in all aspects of the academic and activities program without discrimination basis of race, color, national origin, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation (gender expression or identity), marital status, the presence of any sensory, mental or physical disability, or the use of a trained dog guide or service animal by a person with a disability. The district will provide equal access to school facilities to the Boy Scouts of America and all other designated youth groups listed in Title 36 of the United States Code as a patriotic society. District programs will be free from sexual harassment. Inquiries regarding compliance and/or grievance procedures may be directed to the school district's Title IX/RCW 28A.640 compliance officer- AD and Section 504/ADA coordinator - Kelly King, at 816 Juniper Street, Oroville, WA 98844.