SCOPE AND SEQUENCE
DESIGNING WEB PAGES

Design elements: color, balance and texture
Ethical issues in web design
Responsibilities of updating and keeping web site viewer returning
Evaluation of some of the top 100 web sites
Evaluating examples of poor web site design
Cropping pictures
Copying and pasting text
Saving and inserting images

Running FrontPage 2000
FrontPage 2000 Views
- Page View
- Folders View
- Reports View
- Navigation View
- Hyperlinks View
- Tasks View

FrontPage 2000 Toolbars
- Standard Toolbar
- Formatting Toolbar
- Tables Toolbar
- Pictures Toolbar
- Other FrontPage 2000 Toolbars

Overview of HTML
- HTML Document Components
- HEAD Section
- BODY Section
- Common HTML Tags

Creating an HTML Document Using a Text Editor
Creating an HTML Document with FrontPage 2000
Creating Your First FrontPage 2000 Web

Creating a New FrontPage Web Page
Creating a New FrontPage Web Site with multiple pages
Working with Wizards & Templates
Elements of Web Page Creation
- Creating a New Page
- New Page Layouts
- Page Properties
- Creating a New Page and Setting Page Properties

Text Characteristics of Web Pages
- Working with Fonts
- Text Alignment
- Adding and Formatting Text
- Creating Hyperlinks

- Bookmarks
- Working with Bookmarks
- Verifying & Recalculating Hyperlinks

Horizontal Lines & Symbols
- Inserting Horizontal Lines and Symbols from the Internet
- Inserting Horizontal Lines and Symbols from Drawing Tools
- Using Horizontal Line Properties to make changes in lines

Adding a Page Banner

Web Page Images
- Images found on the Web ethical and design features
- Uses of Images
- Common Graphic File Formats
- Inserting Background Color and Images
  - Background color effects and readablility
  - Background Images—textured and sidebar designs
- Modifying Image Properties
- Modifying Image Size
- Modifying Image Alignment
- Modifying Image Appearance
- Thumbnails

Creating & Modifying Tables
- Designing Basic Tables
- Elements of Table Design
- Steps to Create a Table in FrontPage
- Creating a Basic Table
- Modifying Table Properties
- Table Properties Dialog Box
- Cell Properties Dialog Box
- Table Menu & Table Toolbar
- Modifying Table Properties
- Tables for Complex Page Layouts
- Using a Table Grid as a Layout Tool

FrontPage Themes
- FrontPage Web Themes
- Theme Advantages
- Theme Elements
- Applying a Theme to Your Web
- Customizing Themes
- Customizing Theme Text
- Customizing Theme Colors
- Customizing Theme Graphics
- Installing Additional Themes

Special Effects
- Hit Counters
- Hit Counter Options
- Adding a Hit Counter to Your Home Page

- Resetting the Hit Counter
- Using a Fixed Number of Digits
- Creating a Marquee
- Modifying Marquee Properties
- Hover Buttons
- Creating Hover Buttons
- Transitions
- Transition Properties
- Applying a Transition Effect
- Removing a Transition Effect
- Banner Ads
- Determining Standard Size
- Transition Choices
- Creating a Banner Ad
- Modifying a Banner Ad

Multimedia

- Web Multimedia Primer
- Audio File Formats
- Video File Formats
- Adding Background Audio to Your Site
- Incorporating Background Audio
- Incorporating Video

Photoshop

- Using the toolbar
- Using mirror images
- Distortion and wand tools
- Lasso tool
- Creating cards, collages
- Special effects
- Editting techniques

Premiere Elements

- Video editting
- Adding music
- Creating own videos

Green screen technology

- Apply green screen techonology to photos and videos
- Create own photos and videos using the software