

## INDEPENDENT STUDY

Independent study for students may be approved within the following guidelines.

1. A student who is currently enrolled at Town of Webb UFSD must be in good academic standing (passing all state required core classes) at the time of application. An eligible non-enrolled student may request independent study before the start of the semester in which they participate in independent study.
2. A student must have reached junior or senior status before the start of the semester in which they participate in independent study.
3. A student must first meet with the Guidance Counselor and complete the required form.
4. The course must be a Board of Education approved course before the class starts. (Note: This course does NOT count toward a teacher's course load.)
5. A student must secure a sponsor. The course must be comparable to the regular class and the sponsor will be a Town of Webb UFSD certified teacher currently teaching in the subject area of the independent study. If the course is not currently being offered, the approval of the Superintendent is required prior to the start of the course. (Note: Any teacher willing to sponsor a course for a student in the Fall semester must also be willing to sponsor the same course in the Spring semester if any students request it and meet the requirements.)
6. The sponsor and the student will sign an agreement in which the following will be clearly outlined:
  - a. Course content, requirements and deadlines (contact hours, number and due date of all graded materials, etc.)
  - b. materials to be used;
  - c. grades will be assigned as per the Town of Webb UFSD grading schedule;
  - d. method of final evaluation; and
  - e. based on the student's past academic performance, the superintendent of the school district, or his or her designee, has determined that the student will benefit academically by exercising this alternative. (100.5 of the Education Law)
7. Final written approval by the Principal and Superintendent must be secured by the student prior to the commencement of the independent study program by the drop/add date.
8. The approval of independent study must be by the drop/add date of each semester.
9. Students who regularly attend Town of Webb UFSD independent study will not be a substitute for regularly offered courses. If some unforeseen circumstance arises, the Superintendent will have final determination if an independent study will be approved.
10. The teacher will be paid a \$50 stipend per semester for the course through a memorandum of understanding between the Superintendent and the Town of Webb Teacher's Association.