322.00

HAZARDOUS MATERIALS IN THE WORKPLACE

The Board of Education believes that effective precautions and work practice controls are the best methods for the elimination of injuries to employees from chemicals known to be in the workplace. In order to prevent injuries which may result from exposure to potentially hazardous chemicals under normal conditions of use or in a foreseeable emergency, workers have the right to know the health hazards associated with their exposure to toxic substances so that they may:

- Have the right to make informed decisions about the potential health risks.
- Observe any relationships between exposure and subsequent health problems.

Consistent with this belief and with federal ("Right To Know") and state ("Hazard Communication Standard") regulations, the Superintendent of Schools shall establish procedures to:

1. Inform employees that they have a right to information from their employer regarding:

    a. Toxic substances in the workplace
    b. A description of the toxic effects of these substances, and
    c. The circumstances under which these toxic effects are produced

2. Provide initial education and training programs for employees routinely exposed to toxic substances, to be repeated annually thereafter.

3. Maintain and make available, as appropriate, records of those employees who handle or use toxic substances in the workplace.

In addition, the Superintendent will develop a written Hazard Communication Program outlining these procedures, which will be made available to all employees.

APPROVED: BOARD OF EDUCATION
December 7, 1993