

304.00

NON-SCHOOL EMPLOYMENT BY STAFF MEMBERS

When a person is hired on a regular, full-time basis, the Board considers that it has given him/her full-time employment. It, therefore, expects all employees to give the responsibilities of their positions in the district precedence over any type of non-school work.

The non-school work done by a staff member is of concern to the Board insofar as it may:

1. Prevent the employee from performing his/her responsibilities in an effective manner.
2. Be prejudicial to his/her effectiveness in the position.
3. Be in conflict of interest.

Therefore, an employee will not:

1. Perform any duties related to non-school employment during his/her regular working hours or during the additional time that he/she needs to fulfill the responsibilities of the position held with the district.
2. Use any district facilities, equipment, or materials in performing non-school work.

APPROVED: BOARD OF EDUCATION

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