

700.1

THE BUDGET: RESPONSIBILITY

1. The Board is, by law, responsible for the preparation of the budget.
2. The Superintendent shall be responsible for the preparation of a proposed budget. The Superintendent is responsible for compiling and presenting data to the Board for consideration and decision. The Superintendent shall be responsible for the preparation of the budget document.
3. The administrative staff shall participate in the compilation of information in the form of budget requests and in making recommendations as to expenditures which should be included.
4. Other staff members shall, as directed by the administrative staff, participate in the compilation of information and making recommendations of items for budget consideration.

APPROVED: BOARD OF EDUCATION

DATE: July 7, 1992