

501.3

**STUDENT ATTENDANCE:
VACATIONING WHEN SCHOOL IS IN SESSION**

Parents and students shall be informed that absence from school for vacation purposes is not authorized and will be treated as an illegal absence. However, it is also recognized that the family's decision to take a vacation during the school year is sometimes beyond the control of an individual student.

Students anticipating a family vacation during scheduled school days shall complete and return to the school, at least two weeks prior to the vacation if possible, a "PARENT COMMUNICATION OF PLANNED ABSENCE" form, which may be secured from the Nurse's Office of the school.

It is the responsibility of the individual student to make up missed work in a reasonable period of time, to be determined by each teacher.

Parents/Guardians should be advised that these vacation days may contribute to a designation of "chronically absent."

APPROVED: BOARD OF EDUCATION
March 17, 1992
September 4, 2001
October 2, 2012
January 22, 2019