



## CAREER AND TECHNICAL EDUCATION

STANWOOD-CAMANO SCHOOL DISTRICT

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April 19, 2022

To: School Board Members

From: Ross Short, Director, CTE

Re: Interlocal Agreement with Marysville School District for RAP Center

Attached for your approval is a copy of the Interlocal Agreement between the Marysville School District and the Stanwood-Camano School District. This is an agreement for their Regional Apprenticeship Program (RAP).

Through this agreement, 11<sup>th</sup> and 12<sup>th</sup> grade students will be able to participate in the Regional Apprenticeship Program which provides students the pre-apprenticeship skills training that will lead to entry into an apprenticeship program after high school. This program has been designed to service school districts in North Snohomish County with input from local labor, business, and county leaders. The goal of the program is to help close the construction skills gap.

Students in the program will spend 2.5 hours each day at Marysville Pilchuck High School, which is the home of the RAP Center, and the other 3 periods of the day at Stanwood High School or Lincoln Hill High School. They will be able to earn CTE, Elective, 3<sup>rd</sup> Year Science, and 3<sup>rd</sup> Year Math credits through the program. Marysville School District will claim each student for 0.45 FTE and we will be able to claim them for up to 0.55 FTE.

Recommendation: That the Board approves the Interlocal Agreement with the Marysville School District for the Regional Apprenticeship Program.

**EXPLORE**

**PREPARE**

**APPLY**

# Regional Apprenticeship Pathways (RAP) INTERLOCAL AGREEMENT

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## **RAP Interlocal Cooperative Agreement**

This Agreement is by and between Marysville School District (“Host District”) and the following school districts (“Participating Districts”):

Arlington School District No. 16  
Darrington School District No. 33  
Everett School District No. 2  
Granite Falls School District No. 332  
Lake Stevens School District No. 4  
Lakewood School District No. 306  
Marysville School District No. 25  
Monroe School District No. 103  
Mukilteo School District No. 6  
Snohomish School District No. 201  
Stanwood-Camano School District No. 401  
Sultan School District No. 311

The Host District (Marysville School District #25) and the Participating Districts shall collectively be referred to as the “Consortium Districts”, the “Consortium”, “Members”, “Membership”, or individually as a “Member” or “Sending District”.

It is agreed by the parties as follows:

### **1. Purpose**

Regional Apprenticeship Pathways (“RAP”) is a Career and Technical Education (CTE) program established in 2019 to serve students in Snohomish County. RAP’s focus is on increasing economic mobility and closing the construction gap. Industry partners have come together for career-connected education; and RAP is working to develop a clear apprenticeship pipeline that can lead to careers in the trades. Open to all Snohomish County schools, RAP is an opportunity for high school juniors, seniors, and EvCC students to earn dual college credits and/or high school credit equivalencies leading to graduation.

## **2. Term**

This Agreement is for a four-year term effective September 1, 2022 through August 31, 2026, subject to the provisions herein for amendment, withdrawal, or dissolution.

## **3. Campus Location**

The RAP Center is located on the Marysville-Pilchuck High School campus.  
Address: 5611 108th St NE, Marysville, WA 98271

## **4. Administration of RAP**

### **A. Host District Responsibilities**

Administration of RAP programs and facilities shall be vested in the Host District. The Host District will maintain RAP Center facilities, and provide such career and technical programs as approved by the Career and Technical General Advisory Council.

The Host District will designate a director who shall carry out the day-to-day RAP administrative functions. All personnel, procurement and financial transactions of RAP will be administered according to the policies and procedures of the Host District.

1. The Host District will provide student grades at the conclusion of each semester/quarter to the sending district for posting to student transcripts.
2. The Sending District shall be responsible for posting RAP grades to a student's transcript.
3. In the event a student leaves the RAP program, it is the responsibility of the Sending District to provide RAP administration with a written Notice to Withdraw within 5 school days of the time the determination to change programs is made.

### **B. RAP General Advisory Council (RGAC)**

Washington Career and Technical Education (CTE) programs are required to have advisory committees. The RGAC fosters connections between RAP programs, local industry, and related post-secondary opportunities. All RGAC insights and recommendations are advisory in nature.

## **5. Description of the Joint Arrangements**

### **A. Operational Costs**

Revenue for the operation of RAP shall consist of the following:

1. State apportionment funds for secondary career and technical education students enrolled in RAP.
2. Any federal, state, local or private grants or allocations received by the Host District expressly for the operation of the RAP.

### **B. Transportation**

1. Student transportation costs to and from RAP Center programs during the school year shall be the responsibility of each Consortium District for its respective students.

### **C. Special Education/Section 504**

1. Costs of all special education services, Section 504 accommodations and/or any additional ancillary services for the school-year program are the sole responsibility of the student's resident school district.
2. RAP will work collaboratively with the Consortium District's administrators and/or special education staff to accommodate a student's educational needs as identified in the student's Individualized Education Program (IEP) or Section 504 plan.
3. The student's resident school district shall provide to RAP, a complete copy of the student's IEP and/or Section 504 accommodation plan, plus any student life-threatening health plans, if applicable. This information shall be provided to RAP administration when the student submits his/her application or as soon as reasonably possible thereafter.
4. The Consortium Districts agree that in the event a claim, complaint or due process hearing is brought in relation to a disabled student who is attending RAP that involves the provision of services or actions attributable to one or both parties, the Host District and the Participating District will confer on the matter in order to resolve the issue(s).

## **6. Slot Allocation, Enrollment and Entrance Requirements**

### **A. Policy for Slot Allocation**

1. Calculating the allocation of program slots will be the responsibility of the RAP Director. Consortium Districts will be allocated slots in AM and PM sessions for the following school year based on each district's October 1, 10th and 11th grade headcounts as reported on the P223.
2. Slots not filled by June 1, of the preceding year will be pooled and awarded to waitlist students based on application scores. In the event of a tie, slots will be awarded based on the earliest time stamp on the student's submitted application.

### **B. Student Enrollment**

1. Student enrollment for RAP will be reported by the Host District on monthly enrollment reports to OSPI based upon student enrollment hours in the program.
2. Students attending RAP are required to enroll for two and one half (2.5) hours of instruction during the school day. RAP enrollment for state apportionment funding will be calculated at .45 FTE per enrolled student. In the event that classes are of shorter or longer duration than instructional hours, the FTE calculation shall be adjusted accordingly.
3. Students enroll in their resident high school, and RAP may be reported for state apportionment funding to a maximum of 1.0 FTE based on their enrolled hours in RAP, and their resident high school. No student shall be counted for more than 1.0 FTE at either RAP or their resident high school.
4. RAP enrollment requires that students maintain good standing in attendance, academics, and safety, and/or behavior both at the Consortium District and in the RAP program.
5. Students not adhering to program and/or district attendance, academic, safety, and/or behavior requirements may be subject to immediate dismissal from RAP and revocation of the Choice Transfer Interdistrict Agreement in place for the individual student.

## C. General Entrance Requirements

Students are eligible to enroll in RAP subject to the following specific entrance requirements:

1. Student is considered an 11th or 12 grader (or 5th year senior, determined by their kindergarten enrollment year), or enrolled at Everett Community College.
2. General admission requirements as recommended by the RAP Director and approved by the RGAC.
3. Requirements set by the Board of Directors of the students' resident district.
4. Slots allocated to the students' resident district.

## D. Student Information

RAP shall have access to student information of enrolled students from the data resource center of each Consortium District, including, but not limited to, health records, discipline records, special education/504 records or any other information relevant to the student's enrollment in RAP.

## 7. Program Scope

### A. Program Offerings

Approved career and technical education programs will be offered by RAP (WAC 392-600-030(3)). All RAP certificated personnel and programs shall meet current CTE guidelines and requirements of OSPI. The Director will identify and recommend potential new program areas based on demand as measured by input from advisory committees and needs analysis and research performed by industry groups and local/regional workforce development and economic development agencies. In addition, a feasibility study may be completed before the RGAC determines whether to offer a new program.

## 8. Gifts

RAP may receive gifts of cash, equipment, or services from any source in accordance with the policies and procedures of the Host District and will be reported on during the routine business agenda item of the RAP General Advisory Council meetings.

**9. Signature Page**

IN WITNESS WHEREOF, \_\_\_\_\_ has  
(Acting Consortium District Superintendent)

executed this Regional Apprenticeship Pathways (RAP) INTERLOCAL

AGREEMENT on behalf of the Board of Directors

of \_\_\_\_\_ School  
(Name of Consortium School District)

District No. \_\_\_\_\_.

\_\_\_\_\_  
Signature: Consortium District Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature: Marysville School District Superintendent

\_\_\_\_\_  
Date