



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Barbara Holland
DIRECTOR OF EDUCATION: Paul A. Picard

REGULAR BOARD MEETING
Tuesday, May 26, 2015 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Board Room

AGENDA

1. Call To Order
2. Opening Prayer
3. Recording of Attendance
4. Approval of Agenda
5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.
6. Presentations:
 - a. Fr. Michael O'Brien, Holy Family Retreat House --
7. Delegations:

By-Law 3:09: Any person(s) wishing to appear before the BOARD and speak to an item appearing on the agenda of the BOARD meeting has until noon the day before the BOARD meeting to make a request to the SECRETARY. They shall explain briefly the matter on which the presentation is to be made, the organization or interested parties to be represented, the identity, and if applicable, the authority of the spokesperson. A Delegation Form, located on the BOARD's website, must be completed and forward to the SECRETARY.
8. Action Items:
 - a. Previous Meeting Minutes
 - i) Minutes of the Committee of the Whole Board In-Camera Meeting of April 14, 2015 --
 - ii) Minutes of the Regular Board Meeting of April 28, 2015 1-8
 - b. Items from the Committee of the Whole Board In-Camera meeting of May 12, 2015 --
9. Communications:
 - a. External (Associations, OCSTA, Ministry): *None*
 - b. Internal (Reports from Administration): *None*

10. Committee Reports: *None*
11. Unfinished Business: *None*
12. New Business:
 - a. Report: Boundary Adjustments for St. John de Brebuef and Queen of Peace/
St. Louis Catholic Elementary Schools – final approval (C. Geml) *Handout*
13. Notice of Motion:
14. Remarks and Announcements:
 - a. Chairperson of the Board
 - b. Director of Education
 - c. Board Chaplain
15. Remarks/Questions by Trustees
16. Pending Items: *None*
17. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*
 - Tuesday, June 9, 2015 – Special Regular Board meeting
 - **MONDAY**, June 22, 2015
 - Tuesday, September 22, 2015
 - Tuesday, October 27, 2015
 - Tuesday, November 24, 2015
 - Tuesday, December 1, 2015 (Organizational Meeting – 7:45 pm start)
 - Tuesday, December 15, 2015
 - Tuesday, January 26, 2016
 - Tuesday, February 23, 2016
 - Tuesday, March 29, 2016
 - Tuesday, April 26, 2016
 - Tuesday, May 24, 2016
 - **MONDAY**, June 27, 2016

Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).

18. Adjourn to In-Camera meeting, if required:
19. Closing Prayer

20. Adjournment

Mary DiMenna
Vice Chairperson of the Board
(Chair Pro-Tem)

Paul A. Picard
Director of Education & Secretary of the Board



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REGULAR BOARD MEETING
Tuesday, April 28, 2015 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Board Room

MINUTES

PRESENT

Trustees: F. Alexander (*participated electronically*) B. Mastromattei
F. Costante L. Soulliere
M. DiMenna, Vice-Chair S. Tope
F. DiTomasso F. Valentinis
B. Holland, Chair

K. Dumlao, Student Trustee
V. Gaspard, Student Trustee
Rev. L. Brunet, Board Chaplain

Regrets:

Administration: P. Picard (Resource) E. Byrne C. Norris
C. Geml S. Fields S. O’Hagan-Wong
M. Iatonna P. King J. Ulicny
R. Lo Faso
M. Farrand

Recorder: B. Marshall

1. Call To Order – Chair Holland called the meeting to order at 7:02 pm.
2. Opening Prayer – Fr. Brunet lead the meeting with a prayer.
3. Recording of Attendance – All trustees present. Trustee Alexander participated electronically.
4. Approval of Agenda – No amendments this evening.

Moved by Trustee DiTomasso and seconded by Trustee Mastromattei that the April 28, 2015 Regular Board meeting agenda be approved as distributed. Carried

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act: *None*
6. Presentations: *None*
7. Delegations: *None*
8. Action Items:
 - a. Previous Meeting Minutes
 - i) Minutes of the Committee of the Whole Board In-Camera Meeting of February 10, 2015

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Minutes of the Committee of the Whole Board In-Camera meeting of February 10, 2015 be adopted as distributed. Carried

- ii) Minutes of the Special Committee of the Whole Board In-Camera Meeting of February 24, 2015

Moved by Trustee Valentinis and seconded by Trustee DiMenna that the Minutes of the Special Committee of the Whole Board In-Camera meeting of February 24, 2015 be adopted as distributed. Carried

- iii) Minutes of the Regular Board Meeting of March 24, 2015

Moved by Trustee Tope and seconded by Trustee DiMenna that the Minutes of the Regular Board meeting of March 24, 2015 be adopted as distributed. Carried

- b. Items from the Committee of the Whole Board In-Camera meeting of April 14, 2015

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on April 14, 2015 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, labour relations matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Moved by Trustee DiMenna and seconded by Trustee DiTomasso that the recommendations and directions of the Committee of the Whole Board meeting on April 14, 2015 be approved. Carried

Vice Chair DiMenna made the following announcements:

From the April 14, 2015 Committee of the Whole Board in-camera meeting

- Approval to extend the existing Employer Benefit contract with Mercer (Canada) Limited for a one year period.

9. Communications:

a. External (Associations, OCSTA, Ministry):

- i) Report: Ontario Catholic School Trustees' Association (OCSTA) 2015 Annual General Meeting Resolutions

Trustee Soulliere thanked the members of the Resolution Committee.

AMENDED MOTION: Moved by Trustee Soulliere and seconded by Trustee Tope that the Board receive the Ontario Catholic School Trustees' Association (OCSTA) 2015 Annual General Meeting and Conference Resolutions as information; and

That the Board, as per Board By-Law 4:03 upon delivery of the final committee report, dissolve the Ad Hoc OCSTA Resolution Committee.

Carried

ORIGINAL MOTION: Moved by Trustee Soulliere and seconded by Trustee Valentinis that the Board receive the Ontario Catholic School Trustees' Association (OCSTA) 2015 Annual General Meeting and Conference Resolutions as information.

b. Internal (Reports from Administration)

- i) Report: Freedom of Information and Protection of Personal Privacy Request Summary for 2014 (FIPPA)

Moved by Trustee Mastromattei and seconded by Trustee Tope that the Board receive as information this report summarizing the Freedom of Information Statistical Report filed with the Information and Privacy Commission for the 2014 Reporting Year. *Carried*

- ii) Report: 2014-15 Second Interim Financial Variance Report

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the 2014-15 Second Interim Financial Variance Report be received as information. *Carried*

- iii) Report: 2015-16 Budget Development and Budget Outlook Update

Moved by Trustee DiMenna and seconded by Trustee Costante that the Board receive the report on 2015-16 Budget Development and Budget Outlook Update as information. *Carried*

10. Committee Reports:

- a. Report: French Immersion Advisory Committee (FIAC) - Meeting of January 29, 2015

Moved by Trustee Mastromattei and seconded by Trustee Valentinis that the Board receive the Minutes of the January 29, 2015 French Immersion Advisory Committee meeting as information. *Carried*

11. Unfinished Business: *None*

12. New Business:

- a. Report: Proposed Boundary Adjustments for St. John de Brebeuf and Queen of Peace Catholic Elementary Schools

Trustees' questions will be addressed via email and/or at the first Boundary Review committee meeting.

AMENDED MOTION: Moved by Trustee DiMenna and seconded by Trustee Tope that the Board approve the establishment of a Boundary Review Committee pursuant to the Board's School Boundary Policy and Procedures (A:22), in order to study the proposed recommendations of Senior Administration and to hear from the affected stakeholders; and

That subject to public consultation, the Board approve in principle the proposed boundary adjustment options for future students in the current St. John de Brebeuf and Queen of Peace/St. Louis Catholic Elementary Schools Boundaries. Carried

ORIGINAL MOTION: Moved by Trustee Costante and seconded by Trustee Tope that the Board approve the establishment of a Boundary Review Committee pursuant to the Board's School Boundary Policy and Procedures (A:22), in order to study the proposed recommendations of Senior Administration and to hear from the affected stakeholders; and

That subject to public consultation, the Board approve in principle the proposed boundary adjustment options for future students in the current St. John de Brebeuf and Queen of Peace Catholic Elementary Schools Boundaries.

- b. Report: School Year Calendar 2015-2016

Moved by Trustee Tope and seconded by Trustee Alexander that the Board approve the School Year Calendar – 2015-2016 for the Windsor-Essex Catholic District School Board. Carried

- c. Report: Auditorium Lighting Upgrades - Holy Names Catholic Secondary School

Moved by Trustee Valentinis and seconded by Trustee Tope that the action of Administration in issuing a purchase order to Rose City Electric for auditorium lighting upgrades at Holy Names Catholic Secondary School in the amount of \$109,000 plus HST as a charge to the approved School Renewal Budget Account No. 063-72-580804-6-000 be confirmed and ratified. Carried

13. Notice of Motion: *None*

14. Remarks and Announcements:

- a. Chairperson of the Board mentioned attending the Ontario Catholic School Trustees' Association Annual General Meeting in Toronto this Friday and Saturday and reminder trustees and senior administration to complete the Director's Performance Appraisal.

- b. Director of Education Picard provided comments on recent activities supporting the Board's strategic priorities namely;

Catholic Faith Formation: Catholic Education Week begins May 3rd. This year's theme is "Exploring Pathways to Joy". The 2014 province-wide Mass initiative was very successful and building on that success the many partners involved in preparing the Catholic Education Week designated May 7th as Ontario Catholic Student Youth Day. Prior to the province-wide mass, students will receive a video message from Bishop Fabbro. The date and time of Education Week School Masses, as well as one activity taking place at each school will be posted on our Board's website on April 29th.

Employee Development and Student Achievement Initiatives: Throughout the month of April and May, teachers and principals will gather to celebrate the positive impact on student learning that is the result of the Collaborative Inquiry in Mathematics. Through this very successful strategy, funded through the Ministry of Education, we continue to increase mathematics proficiency of students, teachers and principals; Through the System Implementation and Monitoring initiative, Superintendents have spent time with principals gathering their observations and feedback regarding the professional development opportunities they have facilitated in literacy and numeracy learning throughout the course of the year. The learning focus has continued to be specifically proportional and spatial reasoning identified by the Ministry as key indicators of mathematics achievement. Our Principals continue to be present at sessions to support the increase in mathematics proficiency at the school level, building their capacity as instructional leaders; April 27th Principals and Vice-Principals facilitated a full day of professional development entitled "Pedagogy and Pathways". Principals, Vice-Principals, Consultants, and Teachers presented information on a new Ministry initiative -- Creating Pathways to Success, which promotes engaging students in opportunities to discern and discuss their futures in regard to career pathways and community engagement. Trustees you will find at your places a list of the subject disciplines presented; and In May, Full Day Kindergarten Teams will gather for a half day learning session focused on the use of technology to support the collection and analysis of pedagogical documentation, a strategy which will build the learning capacity of teachers, Early Childhood Educators and students.

Community Engagement and Partnerships: The Rotary Club of Windsor will recognize volunteer student leaders in school and community activities. Each of the 29 secondary schools in Essex County has been invited to identify one recipient for the 15th Annual Awards Program. This annual program has been named in memory of the late Dr. Claire R. MacLeod, past president and life member of the Rotary Club. Will attend the Rotary Club meeting this Monday, May 4th to recognize and congratulate these outstanding student leaders; and The Southwestern Optimist International Scholarship Oratorical final was held in Windsor on April 25th. Of the six finalists from across Southwestern Ontario, two are from Assumption High School. Congratulations to grade 12 student Tejas Pandya who won the first place prize, a \$2500 scholarship; and grade 9 student Allison Nguyen who placed 3rd.

Miscellaneous: Many of our grade 8 students will be experiencing Muskoka Woods this week. Extra prayers for good weather, a good time and a safe return home; Elementary Day of Champions on May 19th at St. Thomas of Villanova Catholic Secondary and Secondary Day of Champions on June 5th at Cardinal Carter Catholic Secondary School; St. Gabriel Catholic Elementary School and Corpus Christi Middle School are hosting their 2nd Mini WE Day on May 20th at the St. Clair College Centre for the Arts; and Safety Patrol Leadership Movie Day on Friday, May 1st. 1230 patrols will be participating.

Associate Director Geml provided trustees with an outline of the April 27th Professional Day activities. The PD day was developed to enhance teacher awareness in a variety of disciplines in order to better assist students when creating their pathways.

- c. Board Chaplain Brunet congratulated the newly ordained Auxiliary Bishop Joseph Dabromski and commented on the recent ordination of four new priests.

15. Remarks/Questions by Trustees

Trustee Tope mentioned the blessing of St. Pius X Catholic Elementary school's outdoor learning environment which is scheduled for May 5th at 9:15 a.m.

Trustee Mastromattei commented on his attendance at the Rotary Club – South Windsor Chapter luncheon where three Catholic Central Secondary School English as a Second Language (ELL) students were honoured for literacy, leadership and community service.

Trustee Costante congratulated Assumption College Catholic High School Students for their accomplishments: Hockey Academic Jakob Novak; Student Entrepreneur Zaheem Riberdy; Alessio Symons, attending FIRST Robotics Worlds Competition in St. Louis, Missouri; United Way Volunteer Award winner “Youth Changes Lives” Christian D’Agnillo; Tejas Pandya and Allison Nguyen Southwestern Optimist International Scholarship Oratorical winners; and Assumption Jazz Band who won multiple awards at the Festivals of Music Competition in Nashville, Tennessee.

Trustee Costante thanked administration for the letter to Transport Canada addressing concerns regarding the possible Twinning of Ambassador Bridge.

Trustee Soulliere thanked Facilities Services for painting Our Lady of Annunciation Catholic Elementary school; invited trustees to Annunciation's Catholic Education Week event on May 4th Chalk Artist Bob Upgren; Attended the Ontario Secondary School Dance Festival in Niagara Falls and congratulated the well respected and dignified students from Holy Names, St. Thomas of Villanova, St. Anne and Cardinal Carter Catholic Secondary Schools. Trustee Soulliere thanked teachers Maggy Sonoski, Jasmine Lam, Courtney Sluman, Cathy Harris and Melissa Chiandussi who is on the Festival's Board of Directors.

Trustee DiMenna congratulated St. Anthony Catholic Elementary school teachers for receiving the Ontario Elementary Catholic Teachers' Association \$9000 grant to facilitate the implementation of technology in the classroom. The project selected was the Learning Management System platform which benefits both teacher and student.

Student Trustee Dumlao also commented on Melissa Chiandussi as a teacher and role model. Student Senate meeting held on April 23rd for senate members from all four Essex County boards. Students developed ideas and solutions to address issues in upcoming years.

Student Trustees Gaspard and Dumlao commented on the following secondary school activities:

F. J. Brennan - Spirit Week; Door decorating for Earth Day; and end of the year Pep Rally.

St. Joseph's – Mind/Body/Spirit week; Diversity week to include multicultural/LGBTQ and Mental Health expos; Best Buddies Easter Egg Hunt; Student/Teacher Basketball game; and Sculpture contests.

Holy Names – Dress Down day for local Cancer Assistance; Daffodil week to talk about experiences with cancer; Teal, yellow and pink ribbons for \$1 to benefit Cancer Foundation; Easter egg hunt and Easter grams.

Assumption – Easter egg hunt; Easter party for special education department; Chocolate bunny eating competition; Dress Down day and River walk to support Muscular Dystrophy Canada; and Play 1 production.

Cardinal Carter – Various Easter activities for Jk to grade 2 students; Cancer walk to raise awareness; and Thanh Campbell, Vietnamese orphan will present to students.

St. Anne – Cake auction/class buyout; Art in the Courtyard; Spirit Week with a multicultural theme; “Kiss a senior goodbye” – students buy Hershey kisses for a student or teacher leaving including a note expressing how much they will be missed; Performed musical *Grease*.

Catholic Central – Recognition assembly and Pep rally where school clubs broadcasted videos; How many Cadbury eggs in the jar competition; Thank Campbell visiting the school; and Comicon – students where comic related costumes.

St. Thomas of Villanova – Easter bunny Dress Up day – one Easter bunny from each homeroom class scavenger hunt throughout the school; Easter bake sale hosted by Life Skills student; Senior shirts created for grade 12 day; Performed musical *Bring it on*; and Organizing road hockey tournament to raise money for ‘Students Helping Students’.

16. Pending Items: *None*

17. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*

- Tuesday, May 26, 2015
- **MONDAY**, June 22, 2015
- Tuesday, September 22, 2015
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18. Adjourn to In-Camera meeting, if required: *Not Required*
19. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
20. Adjournment – There being no further business, the Regular Board meeting of April 28, 2015 adjourned at 8:10 p.m.

Not Approved

Barbara Holland
Chairperson of the Board

Paul A. Picard
Director of Education & Secretary of the Board