



1325 California Avenue  
 Windsor, ON N9B 3Y6  
 CHAIRPERSON: Barbara Holland  
 DIRECTOR OF EDUCATION: Paul A. Picard

**SPECIAL REGULAR BOARD MEETING**  
**Tuesday, July 24, 2012 at 8:00 p.m.**  
**Windsor Essex Catholic Education Centre**  
**John Paul II Boardroom**

**AGENDA**

I	In-Camera Meeting – 6:00 p.m.	Page #
II	Regular Meeting of the Board - 8:00 p.m.	
1.	Call To Order	
2.	Opening Prayer	
3.	Recording of Attendance	
4.	Approval of Agenda	
5.	Questions Pertaining to Agenda	
6.	Disclosure of Interest - <u>Pursuant to the Municipal Conflict of Interest Act.</u>	
7.	Presentations: <i>None</i>	
8.	Delegations:	
	a. Delegation Regarding Items <u>Not</u> on the Agenda	--
	<i>3:11.1 Any person(s) wishing to make a formal presentation to the Board shall make their intent known, in writing, to the Secretary at least one week prior to the regular meeting. They shall briefly explain in their petition the nature of their business. Discussion shall be limited to the petition and shall be not longer than ten (10) minutes. The time limit can be waived by the consent of the majority of the Board.</i>	
	b. Delegations Regarding Items <u>On</u> the Agenda	--
	<i>3:11.2 Any person(s) wishing to appear before the Board and speak on an item appearing on the agenda of the Board Meeting has until NOON of the day of the Board meeting to make a request to the Secretary. They shall explain briefly the nature of their business. The discussion shall be limited to the item on the agenda and shall be no longer than ten (10) minutes.</i>	
9.	Action Items:	
	a. Approval of Minutes	
	i) Minutes of the In-Camera Meeting of June 25, 2012	1-7
	ii) Minutes of Regular Board Meeting of June 25, 2012 and Special Regular Board Meeting of June 26, 2012	8-15

- b. Items from the convened in-camera meeting of July 24, 2012 --
10. Communications: *None*
11. Unfinished Business: *None* --
12. New Business:
- a. Report: Tender Approval – St. Michael’s Catholic High School Adult Education - Parking Lot (M. Iatonna) *Handout*
  - b. Report: Tender Approval – W.J. Langlois Catholic Elementary School – Window Replacement (M. Iatonna) *Handout*
13. Committee Reports: *None*
14. Notice of Motion --
15. Remarks and Announcements:
- a. Chairperson
  - b. Director of Education
  - c. Board Chaplain
16. Remarks/Questions by Trustees
17. Pending Items: *None*
18. Continuation of In-Camera, if required.
19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*
- Tuesday, August 28, 2012
  - Tuesday, September 11, 2012
  - Tuesday, September 25, 2012
  - Tuesday, October 9, 2012
  - Tuesday, October 23, 2012
  - Tuesday, November 13, 2012
  - Tuesday, November 27, 2012
  - Tuesday, December 4, 2012 (*Organizational Meeting – 7:30 pm*)
  - Tuesday, December 11, 2012
20. Closing Prayer
21. Adjournment

**Barbara Holland**  
Board Chairperson

**Paul A. Picard**  
Director of Education & Secretary of the Board



1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: Barbara Holland  
DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING  
Monday, June 25, 2012 at 7:00 p.m.  
Windsor Essex Catholic Education Centre  
John Paul II Boardroom**

**MINUTES**

**PRESENT**

**Trustees:**

F. Alexander	J. Macri
J. Courtney	B. Mastromattei
M. DiMenna, Vice-Chair	J. McMahon
F. Favot	L. Soulliere
B. Holland, Chair	
J. Najem, Student Trustee	
N. Tavares, Student Trustee	
Rev. L. Brunet, Board Chaplain	

**Regrets:**

**Administration:**

P. Picard (Resource)	P. King
J. Bumbacco	P. Murray
C. Geml	S. O'Hagan-Wong
M. Iatonna	J. Shea
P. Littlejohns	M. Seguin
E. Byrne	S. Swiatoschik
G. Flood	J. Ulicny

**Recorder:** B. Marshall

1. Call To Order - Chair Holland called the meeting to order at 7:18 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - All trustees present.
4. Approval of Agenda

**Moved by Trustee DiMenna and seconded by Trustee Macri that the June 25, 2012  
Regular Board meeting agenda be approved as distributed. *Carried***

5. Questions Pertaining to Agenda: *None*
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.

Trustee Courtney disclosed interest in relation to agenda item 12f) 2012-13 Budget Final Approval due to her daughter's employment and did not participate in the discussion or vote on any question raised on that item.

Trustee Macri disclosed interest in relation to agenda item 12f) 2012-13 Budget Final Approval due to his sons' employment and did not participate in the discussion or vote on any question raised on that item.

Trustee Mastromattei disclosed interest in relation to agenda item 12f) 2012-13 Budget Final Approval due to his daughter and daughter-in-law's employment and did not participate in the discussion or vote on any question raised on that item.

Trustee McMahon disclosed interest in relation to agenda item 12f) 2012-13 Budget Final Approval due to his daughter, son and daughter-in-law's employment and did not participate in the discussion or vote on any question raised on that item.

7. Presentations: *None*
8. Delegations:
  - a. Delegation Regarding Items Not on the Agenda
    - i) Marc Williams, parent from St. Alexander school spoke about the importance of a backup plan and commented on student enrolment and accommodations at W.J. Langlois, St. Alexander, and St. Jules Catholic elementary schools.
    - ii) Jerri Morris, parent from St. Alexander school spoke about the possibility of current Catholic taxpayers switching to the Public Board.
    - iii) Elaine Boucas, parent from St. Alexander school discussed class sizes, compared W.J. Langlois and St. Alexander buildings, student achievement, and capacity.
  - b. Delegations Regarding Items On the Agenda: *None*

9. Action Items:
  - a. Approval of Minutes
    - i) Minutes of In-Camera Meeting, June 12, 2012

**Moved by Trustee DiMenna and seconded by Trustee Macri that the minutes of the Committee of the Whole Board In-Camera meeting of June 12, 2012 be adopted as distributed. *Carried***

- ii) Minutes of Regular Board Meeting, June 12, 2012

**Moved by Trustee Macri and seconded by Trustee Courtney that the minutes of the Regular Board meeting of June 12, 2012 be adopted as distributed. *Carried***

## b. Items from the convened in-camera meeting of June 25, 2012

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on June 25, 2012 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustee McMahon declared a conflict of interest during the In-Camera Session and excused himself from the relevant discussion item.

**Moved by Trustee DiMenna and seconded by Trustee Mastromattei that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of June 25, 2012 be approved. Carried**

Vice Chair DiMenna made the following announcements:

from the June 25, 2012 Committee of the Whole Board in-camera meeting

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated June 25, 2012;
- receipt of Administrative Roster, Elementary and Secondary panels effective September 2012;
- receipt of Employee Benefits Committee In-Camera Report – Confidential Note to File from the Meeting of May 31, 2012.

## 10. Communications:

- a. External (Associations, OCSTA, Ministry): *None*
- b. Internal (Reports from Administration)
  - i) Report: Administrative Staff Report

**Moved by Trustee Macri and seconded by Trustee McMahon that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated June 25, 2012. Carried**

- ii) Report: Joint Health and Safety Committee (JHSC) 2012 Annual Report

**Moved by Trustee McMahon and seconded by Trustee Alexander that the Board receive the Joint Health and Safety Committee (JHSC) 2012 Annual Report as information. Carried**

- iii) Report: Summer Jobs and Focus on Youth Program 2012

**Moved by Trustee Soulliere and seconded by Trustee Macri that the Board receive as information, the listing of Summer Jobs and Focus on Youth Program for students, 2012. Carried**

11. Unfinished Business: *None*

## 12. New Business:

- a. Report: Special Education Plan Amendments 2012

**Moved by Trustee Macri and seconded by Trustee Soulliere that the Board approve the amendments to the Special Education Plan 2012; and, that the amendments be submitted to the Ministry of Education. Carried**

- b. Report: Tender Approval – Roofing Replacements – Notre Dame, Stella Maris, St. Louis, and St. Pius X Catholic Elementary Schools

**Moved by Trustee DiMenna and seconded by Trustee Favot that the Board approve the award of tender and the issuance of multiple purchase order contracts for Roofing Replacements at Notre Dame Catholic Elementary School, Stella Maris Catholic Elementary School, St. Louis Catholic Elementary School and St. Pius X Catholic Elementary School to Horizon Roofing Ltd., Rauth Roofing Limited and Kingsville Roofing at the submitted bid amount of \$651,362.00 plus applicable taxes to be funded from the 2011-12 School Condition Improvement accounts 115-71-580825-6-000, 114-71-580865-6-000, 139-71-580853-6-000 and 142-71-580859-6-000. Carried**

- c. Report: Tender Approval – St. James Catholic Elementary School, Pavement – Bus Bay Area; St. Joseph Catholic Elementary School, Parking Lot Repavement

**AMENDED MOTION: Moved by Trustee DiMenna and seconded by Trustee Macri that the Board approve the award of tender and the issuance of a purchase order contract for the Bus Bay Area Pavement at St. James Catholic Elementary School and Parking Lot Repavement at St. Joseph Catholic Elementary School to Dalla Bona Construction Inc., conditional upon the Board first receiving unit prices for any extra work, at the submitted bid amount of \$244,700.00 plus applicable taxes to be funded from the 2011-12 School Renewal Program account 146-72-586845-6-000 and from the 2011-12 School Condition Improvement Program account 107-71-586851-6-000-0; and**

**That the Board approve the second revised 2011-12 School Renewal Budget; and**

**That the Board approve the revised 2011-12 School Condition Improvement Budget. Carried**

**ORIGINAL MOTION: Moved by Trustee DiMenna and seconded by Trustee Macri that the Board approve the award of tender and the issuance of a purchase order contract for the Bus Bay Area Pavement at St. James Catholic Elementary School and Parking Lot Repavement at St. Joseph Catholic Elementary School to Dalla Bona Construction Inc. at the submitted bid amount of \$244,700.00 plus applicable taxes to be funded from the 2011-12 School Renewal Program account 146-72-586845-6-000 and from the 2011-12 School Condition Improvement Program account 107-71-586851-6-000-0; and**

**That the Board approve the second revised 2011-12 School Renewal Budget; and  
That the Board approve the revised 2011-12 School Condition Improvement Budget.**

- d. Report: Request for Quotation (RFQ) – Janitorial Supplies 2012-13

**Moved by Trustee DiMenna and seconded by Trustee McMahon that the Board approve the issuance of purchase order contracts for Janitorial Supplies to International Supply Systems Inc., Champion Products and Holland Cleaning Solutions Ltd. as a charge to Plant Operation Supplies accounts 000-40-340000-1-000, 000-40-340000-4-000 and 000-44-340000-6-000. Carried**

- e. Report: Proposed Request for Proposal Process for External Audit Services

**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board approve proceeding with a request for proposal process for external audit services. Carried**

- f. Report: 2012-13 Budget Final Approval

Trustees thanked administration for the preparation and submission of the 2012-13 Budget and requested administration to report, in the future, costs savings resulting from Accommodation Review Committee school closures.

**Moved by Trustee Soulliere and seconded by Trustee Favot that the Board approve the 2012-13 Budget Estimates and that administration be directed to submit the Budget Estimates to the Ministry of Education by the June 29, 2012 due date as required. Carried**

13. Committee Reports:

- a. Report: Employee Benefits Consultant Committee – Notes from the Meeting of May 31, 2012

**Moved by Trustee DiMenna and seconded by Trustee Alexander that the Board receive the Notes from the Employee Benefits Consultant Committee meeting of May 31, 2012 as information. Carried**

14. Notice of Motion: *None*

15. Remarks and Announcements:

- a. Chairperson Holland reminded trustees tomorrow night's meeting will be held at Holy Names High School and a possible meeting for Tuesday, July 24, 2012.

- b. Director of Education Picard provided comment on recent activities supporting the Board's strategic priorities namely;  
*Catholic Faith Formation*: End of the year masses continuing throughout our schools.  
*Community Engagement and Partnerships*: Focus on Youth Orientation this week. Focus on Youth Grant we will be providing summer employment to students enrolled in our Catholic Secondary Schools.  
*Celebrating Achievements*: Congratulations to the Kit Lacasse Award Recipients of 2012, Alex Dionne, Josie Donato, Andrew Banar and Brandon Ochendusko. Awarded annually to exemplary graduating students with special needs, who have demonstrated strength to

overcome their challenges and have been an inspiration to others; Congratulations to Steve Chevalier, the J. F. Johnson Outstanding Educator Award Recipient for 2012; Congratulations to both elementary and secondary school graduates.

*Miscellaneous:* The Board's Employee Assistance Program once again will be hosting this year's summer year break at Colasanti's on Tuesday, July 10<sup>th</sup>. All our welcome to attend; and wished everyone a safe and restful summer break.

- c. Board Chaplain Brunet mentioned he will be celebrating the Eucharist Wednesday, June 27<sup>th</sup> with staff from the Catholic Education Centre and on Friday with staff from Assumption High School.

16. Remarks/Questions by Trustees

Trustee Macri wished trustees and staff a great summer.

Trustee Favot attended the Town of Tecumseh and Canada Post commemorative stamp celebration of the Shawnee leader, Tecumseh. Students from St. Pius X Catholic Elementary school were also in attendance.

Trustee Courtney thanked the Board's outstanding teachers and administrators who educate our students and commented on tomorrow's Accommodation Review Committee Special Board meeting. She also thanked and congratulated Student Trustee Nilo Tavares.

Trustee DiMenna congratulated Queen of Peace Catholic Elementary school on the Clean Water Campaign, reaching their two year goal of \$5000. Canadian singer, Nellie Furtado and the school won the Big Dreamers Award which contributed another \$5000, totally \$15,000 towards an all-girls, secondary school in the Maasai region of Kenya to be put towards their clean water system. She also attended two elementary school graduations and commented on the mass celebration as the main focus.

Trustee Alexander wished everyone safe and restful summer.

Trustee McMahon congratulated St. Gregory students and staff for achieving the Eco-School Designation - Gold Standard, the first in school within the Board to receive such a distinction.

Trustee Mastromattei thanked those individuals who have served the Board for a number of years and wished them only the best.

Student Trustee Najem mentioned last day of exams tomorrow; congratulated graduates; and Assumption College student/teacher YouTube video. Congratulated and thanked Student Trustee Nilo Tavares, could not have had a better partner.

Student Trustee Tavares thanked everyone for a great experience as Student Trustee. Also thanked Student Trustee Joseph Najem, mentioning could not ask for a better partner. Thanked Mrs. Marshall and Mr. Seguin for their assistance throughout the year. Chair Holland congratulated Nilo, mentioning he has been elected Prime Minister of F.J. Brennan Catholic High School for the 2012-13 school year.

17. Pending Items: *None*



18. Continuation of In-Camera, if required. Not required.
19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*
- Tuesday, June 26, 2012 - Board Meeting for Final Decision on Accommodation Review Recommendations (**7:00 pm**) at **Holy Names High School, 1400 Northwood St., Windsor**
  - Tuesday, July 24, 2012 (*Tentative*)
  - Tuesday, August 28, 2012
  - Tuesday, September 11, 2012
  - Tuesday, September 25, 2012
  - Tuesday, October 9, 2012
  - Tuesday, October 23, 2012
  - Tuesday, November 13, 2012
  - Tuesday, November 27, 2012
  - Tuesday, December 4, 2012
  - Tuesday, December 11, 2012
20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of June 25, 2012 adjourned at 8:17 p.m.

*Not Approved*

**Barbara Holland**  
Board Chairperson

**Paul A. Picard**  
Director of Education & Secretary of the Board



1325 California Avenue  
 Windsor, ON N9B 3Y6  
**CHAIRPERSON:** Barbara Holland  
**DIRECTOR OF EDUCATION:** Paul A. Picard

**SPECIAL REGULAR BOARD MEETING**  
**Tuesday, June 26, 2012 at 7:00 p.m.**  
**Holy Names High School**  
**1400 Northwood St., Windsor**

**MINUTES**

**PRESENT**

**Trustees:**

F. Alexander	J. Macri
J. Courtney	B. Mastromattei
M. DiMenna, Vice-Chair	J. McMahon
F. Favot	L. Soulliere
B. Holland, Chair	
J. Najem, Student Trustee	
N. Tavares, Student Trustee	
Rev. L. Brunet, Board Chaplain	

**Regrets:**

<b>Administration:</b>	P. Picard (Resource)	E. Byrne
	J. Bumbacco	P. Murray
	C. Geml	C. Norris
	M. Iatonna	S. O'Hagan-Wong
	P. Littlejohns	J. Shea
		J. Ulicny

**Recorder:** B. Marshall

1. Call To Order - Chair Holland called the meeting to order at 7:02 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - All trustees present.
4. Approval of Agenda:

**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the June 26, 2012 Special Board meeting agenda be approved as distributed. *Carried***

5. Questions Pertaining to Agenda: *None*

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.

Trustee Courtney disclosed interest in relation to agenda items 12a) Director of Education's Follow-Up Report on the Accommodation Review Study for the Amherstburg Area, Including St. Theresa, St. Bernard and Stella Maris Catholic Elementary Schools; 12b) Director of Education's Follow-Up Report on the Accommodation Review Study for the Fontainebleau Area, Including St. Alexander and W.J. Langlois Catholic Elementary Schools; and 12c) Director of Education's Follow-Up Report on the Accommodation Review Study for the Lakeshore Area, Including Our Lady Of Annunciation and St. John the Evangelist Catholic Elementary Schools due to her daughter's employment and did not participate in the discussion or vote on any question raised on that item.

Trustee Macri disclosed interest in relation to agenda items 12a) Director of Education's Follow-Up Report on the Accommodation Review Study for the Amherstburg Area, Including St. Theresa, St. Bernard and Stella Maris Catholic Elementary Schools; 12b) Director of Education's Follow-Up Report on the Accommodation Review Study for the Fontainebleau Area, Including St. Alexander and W.J. Langlois Catholic Elementary Schools; and 12c) Director of Education's Follow-Up Report on the Accommodation Review Study for the Lakeshore Area, Including Our Lady Of Annunciation and St. John the Evangelist Catholic Elementary Schools due to his sons' employment and did not participate in the discussion or vote on any question raised on that item.

Trustee Mastromattei disclosed interest in relation to agenda items 12a) Director of Education's Follow-Up Report on the Accommodation Review Study for the Amherstburg Area, Including St. Theresa, St. Bernard and Stella Maris Catholic Elementary Schools; 12b) Director of Education's Follow-Up Report on the Accommodation Review Study for the Fontainebleau Area, Including St. Alexander and W.J. Langlois Catholic Elementary Schools; and 12c) Director of Education's Follow-Up Report on the Accommodation Review Study for the Lakeshore Area, Including Our Lady Of Annunciation and St. John the Evangelist Catholic Elementary Schools due to his daughter and daughter-in-law's employment and did not participate in the discussion or vote on any question raised on that item.

Trustee McMahon disclosed interest in relation to agenda items 12a) Director of Education's Follow-Up Report on the Accommodation Review Study for the Amherstburg Area, Including St. Theresa, St. Bernard and Stella Maris Catholic Elementary Schools; 12b) Director of Education's Follow-Up Report on the Accommodation Review Study for the Fontainebleau Area, Including St. Alexander and W.J. Langlois Catholic Elementary Schools; and 12c) Director of Education's Follow-Up Report on the Accommodation Review Study for the Lakeshore Area, Including Our Lady Of Annunciation and St. John the Evangelist Catholic Elementary Schools due to his daughter, son and daughter-in-law's employment and did not participate in the discussion or vote on any question raised on that item.

7. Presentations: *None*

8. Delegations:

a. Delegation Regarding Items Not on the Agenda: *None*

b. Delegations Regarding Items On the Agenda:

- i) Paul Mullins, community representative spoke about potential population growth, Town of Lakeshore is amendable to a joint use agreement at St. John the Evangelist,

and commented on the possibility of St. John the Evangelist school closing May 31, 2012.

- ii) Catherine Johnson, parent from W.J. Langlois spoke about the benefits of W.J. Langlois and encouraged trustees to vote in favour of the recommendations.
- iii) Joyce Harkness, community representative read a letter written by her son, Troy Harkness, a former student of W.J. Langlois supporting open concept and commented on the amenities near the school.

Chair Holland indicated the Board appreciates all presentations and emails received since the ARC process began.

- 9. Action Items: *None*
- 10. Communications: *None*
  - a. External (Associations, OCSTA, Ministry)
  - b. Internal (Reports from Administration)
- 11. Unfinished Business: *None*
- 12. New Business:
  - a. Report: Director Of Education's Follow-Up Report on the Accommodation Review Study for the Amherstburg Area, Including St. Theresa, St. Bernard and Stella Maris Catholic Elementary Schools

Trustee Favot voiced his concerns with the recommendation to close St. Theresa school September 2012 citing the brief time lines for transition and the potential loss of students transferring out of our system.

Trustee DiMenna inquired on the number of students currently enrolled at St. Theresa school (123) and how many to date have registered with our coterminous board (25). Trustee DiMenna is also uncomfortable with the time lines but indicated it is difficult to justify the operation of a school, for one more year, with possibly ninety-eight (98) students.

As per trustees' inquiries:

- Executive Superintendent Iatonna indicated the operating cost of St. Theresa to remain open is approximately \$737,000 per year, not including unforeseen expenses.
- Associate Director Geml commented on Educational Assistants transfers and postings as per the collective agreement.
- Director Picard assured trustees senior administration and principals will begin the development of the transition committee immediately and is confident the principals of each school are committed to Catholic education whom are determined to create a strong unified community for all students but especially our students with special needs.

**Moved by Trustee Soulliere and seconded by Trustee Alexander that the Board receive as information the Director's Follow-Up Report on the accommodation review study for the Amherstburg area, including St. Bernard, St. Theresa, and Stella Maris Catholic elementary schools;**

**and, that the Board approve the recommendations of Senior Administration as follows:**

**That, effective September 2012, St. Theresa be officially closed and the property declared surplus to the Board;**

**That the boundaries of the neighbouring schools, including St. Bernard, Stella Maris and St. Joseph be adjusted in accordance with Appendix 1 attached, to accommodate those students currently within the St. Theresa boundary;**

**That the boundaries of St. Bernard, Stella Maris, St. Joseph and St. Anthony be "open" to allow students to register at any of the schools out of boundary, conditional upon them providing their own means of transportation;**

**and That an Integration Committee, composed of representatives from each school community, including St. Theresa, Stella Maris, St. Bernard and St. Joseph be immediately established in order to plan for and implement the positive integration of students and staff into the new merged communities.**

*Carried.*

**Recorded vote:** In Favour: Trustees Alexander, DiMenna, Holland, and Soulliere

**Opposed:** Trustee Favot

- b. Report: Director of Education's Follow-Up Report on the Accommodation Review Study for the Fontainebleau Area, Including St. Alexander and W.J. Langlois Catholic Elementary Schools

Trustee Soulliere congratulated the Fontainebleau committee members for acknowledging, from the beginning, the necessity to become one community. Trustee Soulliere understands parents' concerns with open concept but realized, upon touring W.J. Langlois', its potential.

Senior Manager of Facilities and Support Services Littlejohns indicated upon approval of the recommendation, an integration committee will be developed and will be included in the retrofitting discussions. The ordering of supplies and scheduling of construction will begin soon after.

Trustee Favot requested administration to provide an actual cost breakdown of the retrofitting of W.J. Langlois prior to approving the recommendation. Chair Holland mentioned the report indicates a cost of \$200,000 to retrofit W.J. Langlois and indicated board approval would be necessary if additional funding is required.

Trustee Favot commented on W.J. Langlois located at the extreme end of Fontainebleau; concerns with open concept; and the transferring of students to St. Alexander until the renovations are completed at W.J. Langlois.

**Moved by Trustee DiMenna and seconded by Trustee Alexander that the Board receive as information the Director's Follow-Up Report on the accommodation review study for the Fontainebleau area, including St. Alexander and W.J. Langlois elementary schools;**

**and, that the Board approve the recommendations of Senior Administration as follows:**

**That, effective September 2012, the students from W.J Langlois and St. Alexander be temporarily accommodated at the St. Alexander site pending renovations and retrofitting of the W.J. Langlois building to create a blended open concept/traditional classroom setting, with the new merged community then transferring into the renovated facility at the W.J. Langlois building no earlier than October 9, 2012 and no later than January 7, 2013;**

**That, upon the transfer of students into the renovated facility at W.J. Langlois, St. Alexander be officially closed and the property declared surplus to the Board's needs;**

**That the boundaries of St. Jules, St. Bernard and Our Lady of Lourdes be "open" to any St. Alexander students who wish to register at any of those schools out of boundary, conditional upon families providing their own means of transportation;**

**and, That an Integration Committee, composed of representatives from each school community be immediately established in order to plan for and implement the positive integration of students and staff into the new merged community, and to consult with Board Administration in the formalizing of plans for retrofitting and establishing timelines for transition. Carried**

**Recorded Vote:** In Favour: Trustees Alexander, DiMenna, Holland and Soulliere

**Opposed:** Trustee Favot

- c. Report: Director Of Education's Follow-Up Report on the Accommodation Review Study for the Lakeshore Area, Including Our Lady Of Annunciation and St. John the Evangelist Catholic Elementary Schools

Trustee Soulliere inquired on the boundary review for the Lakeshore area. Executive Superintendent Iatonna mentioned administration is aware of the "grey areas" and will review and report back to the Board.

Director Picard addressed delegation Mullins' concerns.

*Closing of St. John the Evangelist school May 31, 2013:* There is a need for administration and the community to work together on the boundary adjustment in order to increase enrolment at St. John the Evangelist school. Also, suggested to amend the motion to read *on or before* May 31, 2013.

*Joint use Agreement:* Administration is in favour of a joint use agreement with the Town of Lakeshore and upon approval of the recommendations will initiate discussions.

Trustee Favot mentioned rural schools are traditionally small by nature and indicated the one year time frame to increase enrolment is too short. Director Picard explained the urgency to engage the community to participate in the process to increase enrolment in order to find a solution. Trustee Favot inquired on whether discussions with the French board have begun. Director Picard indicated, as with other recommendation components the same concept applies, until the recommendations are approved by trustees, it would not have been prudent to engage in formal discussions although he did indicate brief informal discussions have occurred.

Trustee Soulliere commented on the uniqueness and yet similarities of rural schools and the need for the communities to bring forth their school strengths to encourage enrolment. She stressed the importance of the partnership with Board, school and church in order to move forward in areas where change is necessary for sustainability.

**Moved by Trustee Soulliere and seconded by Trustee Alexander that the Board receive as information the Director's Follow-Up Report on the accommodation review study for the Lakeshore area, including Our Lady of Annunciation and St. John the Evangelist Catholic Elementary schools;**

**and, that the Board approve the recommendations of Senior Administration as follows:**

**That the Board approve Our Lady of Annunciation remaining open while the Board pursues a partnership with the French Catholic Board and/or another neighbouring Catholic Board, as well as Ministry of Education funding, for a new rural school building to be constructed preferably near the new Visitation Church in Comber or at an alternative, centrally located site on property to be determined pursuant to a comprehensive site search;**

**That Our Lady of Annunciation be closed and the property declared surplus to the Board's needs should the new school be realized;**

**That St. John the Evangelist Catholic Elementary School be scheduled for closure in June 2013 and the school community shall be accommodated at St. John the Baptist effective September 2013, subject to the following;**

**That in the 2012-2013 school year, the Board conduct a boundary review for the Woodslee/Essex/Belle River area, including St. John the Evangelist, Holy Name (Essex), St. William and St. John the Baptist to determine whether enrolment at the schools can be balanced so that each school meets the Ministry of Education utilization funding threshold;**

**That administration enter into discussions with the Municipality of Lakeshore toward arriving at a mutually agreeable joint use agreement through which the Municipality would lease a portion of the St. John the Evangelist facility;**

**Amended Recommendation: Moved by Trustee Alexander and seconded by Trustee Soulliere that on or before May 2013, the Board shall examine the results of the boundary review, including the utilization rates and the Board's 2013/2014 student population forecasts for St. John the Evangelist, Holy Name (Essex), St. William and St. John the Baptist, to consider a further deferral of the closure of St. John the Evangelist, based on the Board's determination of the viability of each of the four (4) schools;**

**Recorded Vote to the Amendment:** In Favour: Trustees Alexander, DiMenna, Holland, and Soulliere

**Opposed:** Trustee Favot

**ORIGINAL RECOMMENDATION:** That in May 2013, the Board shall examine the results of the boundary review, including the utilization rates and the Board's 2013/2014 student population forecasts for St. John the Evangelist, Holy Name (Essex), St. William and St. John the Baptist, to consider a further deferral of the closure of St. John the Evangelist, based on the Board's determination of the viability of each of the four (4) schools;

**and, That should the Board decide, based on its review, not to defer, but to confirm the closure of St. John the Evangelist, a Joint Integration Committee shall be established in May 2013, composed of representatives from St. John the Evangelist and St. John the Baptist in order to implement the positive integration of students and staff. Carried**

**Recorded Vote: In Favour:** Trustees Alexander, DiMenna, Holland, Soulliere

**Opposed:** Trustee Favot

13. Committee Reports: *None*

14. Notice of Motion: *None*

15. Remarks and Announcements:

- a. Chairperson Holland thanked the three Accommodation Review Committees for the time and commitment to Catholic education.
- b. Director of Education echoed Trustee Soulliere's comments and thanked board personnel for their invaluable assistance. He mentioned the importance of every Catholic student and thanked trustees for their confidence in administration.
- c. Board Chaplain Brunet indicated the role of the Accommodation Review Committee was not to close schools but to improve Catholic education and congratulated parents, Director, Chair, and administrators for their input and commitment in realizing these difficult decisions.

16. Remarks/Questions by Trustees

Trustee DiMenna thanked delegations who spoke not just tonight but at all the ARC public meetings as their input provided insight for trustees to move forward for the betterment of Catholic education.



17. Pending Items: *None*
18. Continuation of In-Camera, if required.- *Not Required*
19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*
  - Tuesday, July 24, 2012 (***Tentative, to be confirmed by the Chair***)
  - Tuesday, August 28, 2012
  - Tuesday, September 11, 2012
  - Tuesday, September 25, 2012
  - Tuesday, October 9, 2012
  - Tuesday, October 23, 2012
  - Tuesday, November 13, 2012
  - Tuesday, November 27, 2012
  - Tuesday, December 4, 2012 (***Organizational Meeting – 7:30 pm***)
  - Tuesday, December 11, 2012
20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of June 26, 2012 adjourned at 9:03 p.m.

*Not Approved*

***Barbara Holland***  
*Board Chairperson*

***Paul A. Picard***  
*Director of Education & Secretary of the Board*



1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: Barbara Holland  
DIRECTOR OF EDUCATION: Paul A. Picard

**Meeting Date:**  
July 24, 2012

## HANDOUT BOARD REPORT

**Public**            **In-Camera**     

**PRESENTED FOR:**    Information            Approval     

**PRESENTED BY:**      Senior Administration

**SUBMITTED BY:**     Paul A. Picard, Director of Education  
Mario latonna, Executive Superintendent of Business

**SUBJECT:**            **TENDER APPROVAL – ST. MICHAEL’S CATHOLIC HIGH SCHOOL, ADULT EDUCATION, PARKING LOT.**

**RECOMMENDATION:**

**That the Board approve the award of tender and the issuance of a purchase order contract for the Parking Lot at St. Michael’s Catholic High School, Adult Education to Dalla Bona Construction Inc. at the submitted bid amount of \$379,400.00 plus applicable taxes to be funded from the 2011-12 School Renewal Program and from the 2011-12 School Condition Improvement Program in account 099-71-586810-6-000-0.**

**SYNOPSIS:**

At its meeting of October 11, 2011, the Board approved proceeding with the construction of a new parking lot at St. Michael’s Catholic High School, Adult Education (formerly St. Francis Elementary School).

This report is submitted to the Board with the results of the tender and a recommendation for the issuance of a purchase order contract.

**BACKGROUND COMMENTS:**

A tender opening was held at the Catholic Education Centre on July 23, 2012 with Mario latonna, Shannon Ficon, Gary McKenzie, Angela Meloche and representatives from three (3) bidding companies in attendance. No other individuals attended the opening.

A total of four (4) bids were received. These bids are summarized as follows:

NO.	TENDERER	BID AMOUNT (excl. taxes)
1.	Dalla Bona Construction Inc. 4-5590 Outer Drive RR#1 Windsor, ON N9A 6J3	<b>\$379,400.00</b>
2.	Quinlan Inc. 325 County Road 46 Maidstone, ON N0R 1K0	\$386,280.00
3.	Coco Paving Inc. 485 Little Baseline Road Tecumseh, ON N8N 2L9	\$427,000.00
4.	Pierascenzi Construction Ltd. 7405 Broderick Road Windsor, ON N9H 1W7	\$490,917.00

The bid submissions were reviewed and were found to be in order. The low bidder meeting specifications is Dalla Bona Construction Inc. with a bid amount of \$379,400.00 excluding taxes.

#### **FINANCIAL IMPACT:**

The project was originally approved by the Board on October 11, 2011 to be funded from the 2011-12 School Condition Improvement Budget at an estimated cost of \$100,000. Subsequently, the City of Windsor issued a correction order for the parking area at the site to be brought into compliance with City by-laws and to be subject to review under the City's site plan control process. The increased cost per the \$379,400 (excluding taxes) low bid submission represents the cost of the added requirements per the City as well as an expansion of the project to maximize the number of parking spaces to be made available at the site to mitigate on-street parking concerns in the neighbourhood.

The additional \$279,400 is to be funded from the 2011-12 School Renewal Budget. Other previously approved projects are being deferred to accommodate this additional cost. A comprehensive report on the changes to the 2012-13 School Renewal Budget will be provided at a subsequent meeting of the Board. Therefore, the total \$379,400 (excluding taxes) cost for this project will be funded from the revised 2011-12 School Condition Improvement Budget as well as the further revised 2011-12 School Renewal Budget, in account 099-71-586810-6-000-0.

#### **TIMELINES:**

As stated on the form of tender, Dalla Bona Construction Inc. agrees to complete the work in seven (7) weeks, with a commencement date of July 25, 2012.

#### **APPENDICES:**

N/A

#### **REPORT REVIEWED BY:**

<input type="checkbox"/>	EXECUTIVE COUNCIL:	Review Date:	--
<input checked="" type="checkbox"/>	EXECUTIVE SUPERINTENDENT:	Approval Date:	July 24, 2012
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	July 24, 2012