



1325 California Avenue  
 Windsor, ON N9B 3Y6  
 CHAIRPERSON: Fred Alexander  
 DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING**  
**Tuesday, May 10, 2011 at 7:00 p.m.**  
**Windsor Essex Catholic Education Centre**  
**John Paul II Boardroom**

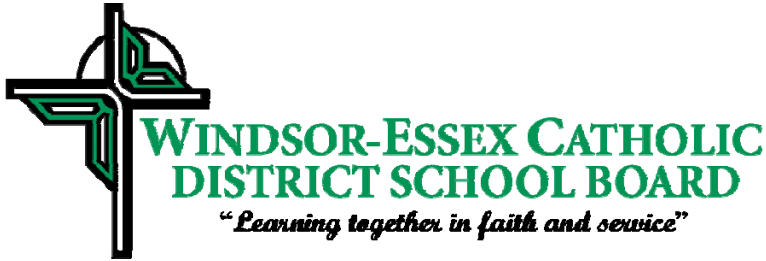
**A G E N D A**

		Page #
I	In-Camera Meeting – 6:00 p.m.	
II	Regular Meeting of the Board - 7:00 p.m.	
1.	Call To Order	
2.	Opening Prayer	
3.	Recording of Attendance	
4.	Approval of Agenda	
5.	Questions Pertaining to Agenda	
6.	Disclosure of Interest - <u>Pursuant to the Municipal Conflict of Interest Act.</u>	
7.	Presentations:	
a.	Principal’s Report on Student Achievement - St. James Catholic Elementary School (C. Geml)	--
8.	Delegations:	
a.	Delegation Regarding Items <u>Not</u> on the Agenda <i>3:11.1 Any person(s) wishing to make a formal presentation to the Board shall make their intent known, in writing, to the Secretary at least one week prior to the regular meeting. They shall briefly explain in their petition the nature of their business. Discussion shall be limited to the petition and shall be no longer than ten (10) minutes. The time limit can be waived by the consent of the majority of the Board.</i>	--
b.	Delegations Regarding Items <u>On</u> the Agenda <i>3:11.2 Any person(s) wishing to appear before the Board and speak on an item appearing on the agenda of the Board Meeting has until NOON of the day of the Board meeting to make a request to the Secretary. They shall explain briefly the nature of their business. The discussion shall be limited to the item on the agenda and shall be no longer than ten (10) minutes.</i>	--
9.	Action Items:	
a.	Approval of Minutes	
i)	Minutes of In-Camera Meeting, April 26, 2011	--
ii)	Minutes of Regular Board Meeting, April 26, 2011	1-6

- b. Items from the convened In-Camera meeting of May 10, 2011 --
10. Communications:
- a. External (Associations, OCSTA, Ministry): *None*
  - b. Internal (Reports from Administration):
    - i) Report: Administrative Staff Report (J. Bumbacco) 7-8
11. Unfinished Business: *None*
12. New Business:
- a. Field Trips: *None*
13. Committee Reports: *None*
14. Notice of Motion
15. Remarks and Announcements:
- a. Chairperson
  - b. Director of Education
  - c. Board Chaplain
16. Remarks/Questions by Trustees
17. Pending Items
- a. Deferred Report: Play Surface Material Standard – Rubber (*deferred from April 28, 2009*) --
18. Continuation of In-Camera, if required.
19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*
- Tuesday, May 24, 2011
  - Tuesday, June 14, 2011
  - **Monday**, June 27, 2011
20. Closing Prayer
21. Adjournment

**Fred Alexander**  
*Board Chairperson*

**Paul A. Picard**  
*Director of Education & Secretary of the Board*



1325 California Avenue  
 Windsor, ON N9B 3Y6  
 CHAIRPERSON: Fred Alexander  
 DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING**  
**Tuesday, April 26, 2011 at 7:00 p.m.**  
**Windsor Essex Catholic Education Centre**  
**John Paul II Boardroom**

**MINUTES**

**PRESENT**

**Trustees:** F. Alexander, Chair B. Holland  
 J. Courtney J. Macri  
 M. DiMenna, Vice-Chair B. Mastromattei  
 F. Favot J. McMahon  
 L. Soulliere  
 M. Colman, Student Trustee  
 L. Limarzi, Student Trustee  
 Rev. L. Brunet, Board Chaplain

**Regrets:**

**Administration:** P. Picard (Resource) E. Byrne  
 J. Bumbacco P. Murray  
 C. Geml C. Norris  
 M. Iatonna S. O'Hagan-Wong  
 J. Braido M. Seguin  
 P. Littlejohns J. Ulicny

**Recorder:** B. Marshall

1. Call To Order - Chair Alexander called the meeting to order at 7:30 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - All trustees present.
4. Approval of Agenda

**Moved by Trustee Soulliere and seconded by Trustee DiMenna that the April 26, 2011 Regular Board meeting agenda be approved as distributed. Carried**

5. Questions Pertaining to Agenda: *None*

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act: *None*

## 7. Presentations:

## a. Principal's Report - St. Joseph Catholic Secondary School

Principal Tish Hedderson, Department Head of Modern Languages Renee Saad and grade 12 French Immersion student Andrew Moukled presented the course outline, graduation requirements, and the social and employment benefits of attending the French Immersion program at St. Joseph Catholic Secondary school.

## b. International Student Exchange Program

Trustee DiMenna, F. J. Brennan Secondary school Guidance Counsellor Christena Slivocka, Principal Lou Conte and Ciocaro Club Member Jack Ramieri spoke about their recent trip to Frosinone, Italy to further support and encourage multiple International Student Exchange Programs. The delegation's purpose is to encourage students to attend our secondary schools.

## 8. Delegations:

a. Delegation Regarding Items Not on the Agendab. Delegations Regarding Items On the Agenda

## 9. Action Items:

## a. Approval of Minutes

## i) Minutes of In-Camera Meeting, April 12, 2011

**Moved by Trustee Holland and seconded by Trustee Soulliere that the minutes of the Committee of the Whole Board In-Camera meeting of April 12, 2011 be adopted as distributed. Carried**

## ii) Minutes of Regular Board Meeting, April 12, 2011

**Moved by Trustee DiMenna and seconded by Trustee McMahon that the minutes of the Regular Board meeting of April 12, 2011 be adopted as distributed. Carried**

## b. Items from the re-convened In-Camera meeting of April 12, 2011 and the In-Camera meeting of April 26, 2011

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board re-convened a closed Committee of the Whole Board in-camera meeting on April 12, 2011 pursuant to the Education Act - Section 207, to consider other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Favot, Macri, Mastromattei and McMahon declared a conflict of interest during the In-Camera Session and excused themselves from the relevant discussion item.

As a matter of record, Trustee Courtney disclosed interest in an item discussed at the April 12, 2011 re-convened in-camera meeting and further indicated she was not in attendance at the meeting.

In addition, the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on April 26, 2011 pursuant to the Education Act - Section 207, to consider specific personnel, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Trustee Macri declared a conflict of interest during the April 26, 2011 In-Camera Session and excused himself from the relevant discussion item.

**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its re-convened in-camera meeting of April 12, 2011 and the Committee of the Whole Board in-camera meeting of April 26, 2011 be approved. Carried**

From the April 12, 2011 re-convened Committee of the Whole Board in-camera meeting

- Trustees agreed in principle to administration's recommendations to balance the 2011-12 Budget.

From the April 26, 2011 Committee of the Whole Board in-camera meeting

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated April 26, 2011

10. Communications:

a. External (Associations, OCSTA, Ministry)

- i) Ontario Catholic School Trustees' Association (OCSTA) Coalition for Children and Youth Mental Health

A request from OCSTA for Catholic school boards to support their involvement in a coalition of various associations and health care groups, all concerned for the health and well-being of children and youth. Trustees were assured of no cost or travel involvement nor potential loss of funding.

**Moved by Trustee Macri and seconded by Trustee Holland that the Board support in principle the Ontario Catholic School Trustees' Association Coalition's Statement of Intent and to formally join the Coalition for Children and Youth Mental Health. Carried**

b. Internal (Reports from Administration):

- i) Report: Administrative Staff Report

**Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated April 26, 2011 as information. Carried**

11. Unfinished Business: *None*

12. New Business:

a. Field Trips:

- i) Report: Assumption College Catholic School field trip to Cedar Point May 23, 2011

**Moved by Trustee DiMenna and seconded by Trustee McMahon that the Board approve the Assumption College Catholic School field trip to Cedar Point, Sandusky, Ohio May 23, 2011. Carried**

- ii) Report: Catholic Central Secondary School field trip to Cedar Point, May 23, 2011

**Moved by Trustee DiMenna and seconded by Trustee McMahon that the Board approve the Catholic Central Secondary field trip to Cedar Point scheduled for Monday, May 23, 2011. Carried**

- iii) Report: St. Joseph Catholic Secondary School field trip to New Jersey, New York, May 11-15, 2011

Students will be attending mass Saturday, May 14, 2011 at 5:30 pm.

**Moved by Trustee DiMenna and seconded by Trustee McMahon that the Board approve the St. Joseph Catholic Secondary Schools' Field Trip to New Jersey, New York from Wednesday, May 11, 2011 – Sunday, May 15, 2011. Carried**

- iv) Report: W. J. Langlois Catholic Elementary School field trip to Camp Cedarwin June 22-24, 2011

**Moved by Trustee DiMenna and seconded by Trustee McMahon that the Board approve the W. J. Langlois Catholic Elementary School Field trip to Camp Cedarwin scheduled for Wednesday, June 22 to Friday, June 24, 2011. Carried**

- v) Report: St. Rose Catholic Elementary School field trip to Gestwood Camp May 12 -13, 2011

**Moved by Trustee DiMenna and seconded by Trustee McMahon that the Board approve the St. Rose Catholic Elementary School field trip to Gestwood Camp on Thursday, May 12 and Friday, May 13, 2011. Carried**

- b. Report: Board Policy Review (*final approval*) Amended Policy ST:11 Student Health Support (Including Medication Administered at School)

**Moved by Trustee Macri and seconded by Trustee Holland that the Board provide final approval to Draft Amended Board Policy ST:11 Student Health Support (Including Medication Administration at School).**

**and, that the Board receive Administrative Procedure Pr ST:11 Student Health Support (Including Medication Administration at School) as information. Carried**

- c. Report: Board Policy Review (*final approval*) Amended Policy ST:11A Anaphylaxis Policy

**Moved by Trustee McMahon and seconded by Trustee Favot that the Board provide final approval to Draft Amended Board Policy ST:11A Anaphylaxis Policy.**

**and, that the Board receive amended Administrative Procedure Pr ST:11A Anaphylaxis Procedure (including Administration of Emergency Medication) as information. Carried**

- d. Report: Regular Board Meetings for the Months of July and August 2011 and the 2011-12 School Year

**Moved by Trustee DiMenna and seconded by Trustee Macri that any additional meetings of the Board of Trustees for the months of July and August be held at the call of the Chair;**

**and, that the Board adopt the attached schedule of Regular Board meetings for the 2011 – 2012 School Year as presented. Carried**

13. Committee Reports:

- a. Report: High School Council Meeting of February 10, 2011

**Moved by Trustee Macri and seconded by Trustee DiMenna that the Board receive the report for the February 10, 2011 High School Council meeting as information. Carried**

- b. Report: Special Education Advisory Committee (SEAC) Minutes of February 17, 2011

**Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the Minutes of the Thursday, February 17, 2011 Special Education Advisory Committee meeting as information. Carried**

14. Notice of Motion: *None*

15. Remarks and Announcements:

- a. Chairperson Alexander spoke to the members of our Catholic Community about the Board's financial position.

- b. Director of Education Picard provided comment on recent activities supporting the Board's strategic priorities namely;

*Catholic Faith Formation:* Thank you to the staff and students for their Lenten and Holy Week Activities leading to our Easter celebration.

*Community Engagement and Partnerships:* Attended the Top 7 Innovation Smart Community Celebrations last week.

*Celebrating Achievements:* Congratulations to the Support Staff Leadership graduating class. This two-year program focuses on leadership styles, communication, conflict resolution, time management and team-building. The graduation takes place May 2<sup>nd</sup>; Congratulations to the secondary students who competed at the 2011 Ontario Skills Competition in London. Many of our students placed in the top three and will move on to the provincial competitions in Waterloo May 3 and 4; Congratulations to Holy Name Secondary school Mock Trial team for placing third in the province at the Ontario Bar Association finals in Toronto; a grade 8 student from W.J. Langlois Elementary won a poetry contest and will be honoured May 4 at the Caboto Club; and Assumption Debate Team swept the podium at a recent tournament in Chatham. Congratulations to the students and staff.

*Miscellaneous:* Reminder this year's Elementary Day of Champions will be held May 19<sup>th</sup> at St. Thomas of Villanova Catholic Secondary school and the Secondary Day of Champions will be held on June 9 at Cardinal Carter Catholic Secondary School.

c. Board Chaplain Brunet will be attending the Ordination of two new priests this weekend.

16. Remarks/Questions by Trustees

Trustee Favot mentioned Assumption College Catholic School Principal Sherrilynn Colley-Vegh received an honour for leadership by distinction award and congratulated Assumption's Jazz and concert bands first place finish at a recent music competition.

Trustee DiMenna commented on St. Louis Catholic Elementary school play performed at Cardinal Carter Catholic Secondary school. Cast members totalled 120 students largely due to the dedication and commitment of teachers Miss Minaudo and Mrs. Tawil. Trustee DiMenna also thanked administration, technological crew and Mr. Montminy from Cardinal Carter.

Student Trustee Colman mentioned for the second year in a row, F.J. Brennan Catholic Secondary school concert band has placed first at the annual music competition.

Student Trustee Limarzi wished all the best to students, staff and administration who will be travelling to Muskoka Woods Leadership camp.

17. Pending Items

a. Deferred Report: Play Surface Material Standard – Rubber (*deferred from April 28, 2009*)

18. Continuation of In-Camera, if required. - Not required.

19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*

- Tuesday, May 10, 2011
- Tuesday, May 24, 2011
- Tuesday, June 14, 2011
- **Monday**, June 27, 2011

20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.

21. Adjournment - There being no further business, the Regular Board meeting of April 26, 2011 adjourned at 8:50 p.m.

*Not Approved*

**Fred Alexander**  
Board Chairperson

**Paul A. Picard**  
Director of Education & Secretary of the Board





1325 California Avenue  
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 CHAIRPERSON: Fred Alexander  
 DIRECTOR OF EDUCATION: Paul A. Picard

**Meeting Date:**  
 May 10, 2011

## BOARD REPORT

**Public**  **In-Camera**

**PRESENTED FOR:** Information  Approval

**PRESENTED BY:** Senior Administration

**SUBMITTED BY:** Paul A. Picard, Director of Education  
 Jamie Bumbacco, Executive Superintendent of Human Resources  
 Patrick Murray, Superintendent of Human Resources  
 Colleen Norris, Manager of Human Resources & Policy Development

**SUBJECT:** **ADMINISTRATIVE STAFF REPORT**

**RECOMMENDATION:**

**That the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated May 10, 2011 for information.**

**SYNOPSIS:**

**BACKGROUND COMMENTS:**

**FINANCIAL IMPACT:**

**TIMELINES:**

**APPENDICES:**

- Administrative Staff Report dated May 10, 2011

**REPORT REVIEWED BY:**

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL:	Review Date:	May 2011
<input checked="" type="checkbox"/> EXECUTIVE SUPERINTENDENT:	Approval Date:	May 2011
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	May 2011

May 10, 2011

**Windsor-Essex Catholic District School Board  
Administrative Staff Report  
Public**

Employee Name	Position	Date
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**HIRING**

<b>RETIREMENT:</b>	Scott, Rick	Elementary Teacher	St. John	June 30, 2011
	Winters, Anne	Elementary Teacher	St. Bernard Windsor	June 30, 2011

<b>RESIGNATION:</b>	Howard, Jeffrey	Occasional Teacher	Supply	April 27, 2011
	Tourangeau, Danielle	Behaviour Specialist	St. James	June 30, 2011



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## WALK-ON BOARD REPORT

**Meeting Date:**  
May 10, 2011

**Public**  **In-Camera**

**PRESENTED FOR:** Information  Approval

**PRESENTED BY:** Senior Administration

**SUBMITTED BY:** Paul A. Picard, Director of Education  
Mario latonna, Executive Superintendent of Business

**SUBJECT:** **TENDER APPROVAL – CATHOLIC CENTRAL SECONDARY  
SCHOOL ROOF REPLACEMENT**

**RECOMMENDATION:**

**That the Board approve the award of tender and the issuance of a purchase order contract for the partial roof replacement at Catholic Central Secondary School to Kingsville Roofing at the submitted bid amount of \$118,970.00 plus applicable taxes to be funded from the Good Places to Learn Stage 3 (GPL3) account 066-76-580803-6-000-0.**

**SYNOPSIS:**

At its Board meeting held April 27, 2010 the Board approved an amount of \$125,000 for a partial roof replacement at Catholic Central Secondary School to be funded from GPL3. A tender was called for accordingly.

This report is submitted to the Board with the results of the tender and a recommendation for the issuance of a purchase order contract.

**BACKGROUND COMMENTS:**

A tender opening was held at the Catholic Education Centre on May 5, 2011 with Mario latonna, Shannon Ficon, Debbie Maurice, Gerry Racine, and Paulette Littlejohns in attendance. No other individuals attended the opening.

A total of two (2) bids were received. These bids are summarized as follows:

NO.	TENDERER	BID AMOUNT (excl. taxes)
1.	Kingsville Roofing 12 County Road 27 W Cottam, ON N0R 1B0	<b>\$118,970.00</b>
2.	Horizon Roofing Ltd. 3735 County Road 42 Windsor, ON N9A 6J3	\$123,100.00
3.	Gillett Roofing Inc. 1916 Settrington Drive RR#2 Kingsville, ON N9Y 2E5	no bid

The bid submissions were reviewed and found to be in order. The low bidder meeting specifications is Kingsville Roofing with a bid amount of \$118,970.00 excluding taxes.

**FINANCIAL IMPACT:**

The costs for this project will be funded from the Good Places to Learn Stage 3 (GPL3) allocation, account number 066-76-580803-6-000-0.

**TIMELINES:**

Kingsville Roofing has indicated in their tender submission that they can commence work by July 11, 2011 and complete by August 19, 2011.

**APPENDICES:**

Not Applicable.

**REPORT REVIEWED BY:**

- |                                     |                           |                             |
|-------------------------------------|---------------------------|-----------------------------|
| <input type="checkbox"/>            | EXECUTIVE COUNCIL:        | Review Date: _____          |
| <input checked="" type="checkbox"/> | EXECUTIVE SUPERINTENDENT: | Approval Date: May 10, 2011 |
| <input checked="" type="checkbox"/> | DIRECTOR OF EDUCATION:    | Approval Date: May 10, 2011 |



1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: Fred Alexander  
DIRECTOR OF EDUCATION: Paul A. Picard

## WALK-ON BOARD REPORT

<b>Meeting Date:</b> May 10, 2011
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**Public**  **In-Camera**

**PRESENTED FOR:** Information  Approval

**PRESENTED BY:** Senior Administration

**SUBMITTED BY:** Paul A. Picard, Director of Education  
Mario latonna, Executive Superintendent of Business

**SUBJECT:** **TENDER APPROVAL – HOLY NAMES CATHOLIC SECONDARY SCHOOL WINDOW REPLACEMENT**

**RECOMMENDATION:**

**That the Board approve the award of tender and the issuance of a purchase order contract for window replacement at Holy Names Catholic Secondary School to Alliance General Contracting of Windsor Inc. at the submitted bid amount of \$268,194.00, plus applicable taxes to be funded from the Good Places to Learn Stage 3 (GPL3) account 069-76-580804-6-000-0.**

**SYNOPSIS:**

At its meeting held April 27, 2010, the Board approved an amount of \$485,000 for window replacement at Holy Names Catholic Secondary School to be funded from GPL3. A tender was called for accordingly.

This report is submitted to the Board with the results of the tender and a recommendation for the issuance of a purchase order contract.

**BACKGROUND COMMENTS:**

A tender opening was held at the Catholic Education Centre on May 6, 2011 with Shannon Ficon, Debbie Maurice, Gerry Racine, Paulette Littlejohns, John Bortolotti and Patrick Champoux (Sfera Architects) as well as representatives from the bidders in attendance. No other individuals attended the opening.

A total of three (3) bids were received. These bids are summarized as follows:

<b>NO.</b>	<b>TENDERER</b>	<b>BID AMOUNT (excl. taxes)</b>
1.	Alliance General Contracting of Windsor Inc. 2785 Kew Drive Unit 1 Windsor, ON N8T 3B7	<b>\$268,194.00</b>
2.	Vince Ferro Construction Ltd. 3244 Walker Road Suite 200 Windsor, ON N8W 3R8	\$340,458.00
3.	Trillium Contracting Inc. 2488 McDougall Avenue Unit 4 Windsor, ON N8X 3N7	\$366,333.00

The bid submissions were reviewed and were found to be in order. The lowest bidder meeting specifications is Alliance General Contracting of Windsor Inc. with a bid amount of \$268,194.00 excluding taxes.

**FINANCIAL IMPACT:**

The costs for this project will be funded from the Good Places to Learn Stage 3 (GPL3) allocation, account number 069-76-580804-6-000-0.

**TIMELINES:**

Alliance General Contracting of Windsor Inc. indicated they can attain substantial performance of the work in 8-10 weeks after commencement of the work.

**APPENDICES:**

Not Applicable.

**REPORT REVIEWED BY:**

- EXECUTIVE COUNCIL
- EXECUTIVE SUPERINTENDENT
- DIRECTOR OF EDUCATION:

Review Date: \_\_\_\_\_  
Approval Date: May 10, 2011  
Approval Date: May 10, 2011



1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: Fred Alexander  
DIRECTOR OF EDUCATION: Paul A. Picard

## WALK-ON BOARD REPORT

**Meeting Date:**  
May 10, 2011

**Public**  **In-Camera**

**PRESENTED FOR:** Information  Approval

**PRESENTED BY:** Senior Administration

**SUBMITTED BY:** Paul A. Picard, Director of Education  
Mario Iatonna, Executive Superintendent of Business

**SUBJECT:** **TENDER APPROVAL – ST. JOHN THE BAPTIST CATHOLIC  
ELEMENTARY SCHOOL HVAC UPGRADES**

**RECOMMENDATION:**

**That the Board approve the award of tender and the issuance of a purchase order contract for the HVAC upgrades at St. John the Baptist Catholic Elementary School to Haller Mechanical Contractors Inc. at the submitted bid amount of \$755,600.00 plus applicable taxes to be funded from the Good Places to Learn Stage 4 (GPL4) account 085-76-580848-6-000-0.**

**SYNOPSIS:**

At its meeting held April 27, 2010, the Board approved an amount of \$1,100,000 for HVAC upgrades at St. John the Baptist Catholic Elementary School to be funded from GPL4. A tender was called for accordingly.

This report is submitted to the Board with the results of the tender and a recommendation for the issuance of a purchase order contract.

**BACKGROUND COMMENTS:**

A tender opening was held at the Catholic Education Centre on May 6, 2011 with Shannon Ficon, Debbie Maurice, Gerry Racine, Paulette Littlejohns, Mark Kurzuk (Fieldcraft Engineering Ltd.) and representatives from the bidders in attendance. No other individuals attended the opening.

A total of six (6) bids were received. These bids are summarized as follows:

<b>NO.</b>	<b>TENDERER</b>	<b>BID AMOUNT (excl. taxes)</b>	<b>ALTERNATE PRICE #1 (excl. taxes)</b>
1.	FM Sylvan Canada Ltd. 4510 Rhodes Drive Unit 330 Windsor, ON N8W 5K5	\$698,713.00 (bid disqualified)	\$574,583.00 (bid disqualified)
2.	Haller Mechanical Contractors Inc. 1537 McDougall Street Windsor, ON N8X 3M9	<b>\$797,900.00</b>	<b>\$755,600.00</b>
3.	Fahrhall Mechanical Contractors Ltd. 3822 Sandwich Street Windsor, ON N9C 1C1	\$811,736.00	\$759,736.00
4.	Lekter Industrial Services Inc. 500 Harvard Drive Belle River, ON N0R 1A0	\$1,008,700.00	\$949,700.00
5.	Bryant Heating & Cooling Co. Ltd. 3194 Devon Drive Windsor, ON N8X 4L2	\$1,150,000.00	\$12,000.00
6.	Postma Heating & Cooling Inc. 22132 Charing Cross Road RR#3 Chatham, ON N7M 5J3	\$1,537,518.00	\$1,472,518.00

This tender called for pricing on replacing the boilers with a hot water heating systems as well as converting the existing boilers from steam to hot water heating (Alternate Price #1). After reviewing the tender submissions and discussions with Fieldcraft Engineering Ltd. it was determined that proceeding with converting the existing boilers from steam to hot water heating (Alternate Price #1) would be the best solution considering the expected useful life of the current boilers. The bid submissions were reviewed and the following are noted:

1. FM Sylvan submitted a post tender clarification letter stating that there was an error in their bid and the tender price did not include pricing for the controls. There was also an error in their Alternate Price #1, it did not include the contingency or roofing allowance (\$60,000). Due to the errors in FM Sylvan's bid, their submission is considered disqualified.
2. Bryant Heating & Cooling Co. Ltd. Alternate Price #1 is considered an error.

The next lowest bidder meeting specifications is Haller Mechanical Contractors Inc. with a bid amount for Alternate Price #1 of \$755,600.00 excluding taxes.

#### **FINANCIAL IMPACT:**

The costs for this project will be funded from the Good Places to Learn Stage 4 (GPL4) allocation, account number 085-76-580848-6-000-0.

#### **TIMELINES:**

All work in classroom/corridor areas is to be complete by August 22, 2011 with the entire project set to be complete by October 10, 2011.



**APPENDICES:**

Not Applicable

**REPORT REVIEWED BY:**

- EXECUTIVE COUNCIL
- EXECUTIVE SUPERINTENDENT
- DIRECTOR OF EDUCATION:

Review Date: \_\_\_\_\_

Approval Date: May 10, 2011

Approval Date: May 10, 2011