



**SPECIAL BOARD MEETING
Friday, July 24, 2009 at 12:15 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom**

AGENDA

1. Call To Order
2. Opening Prayer
3. Recording of Attendance
4. Approval of Agenda
5. Questions Pertaining to Agenda
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.
7. Delegations:
 - a. Delegations Regarding Items On the Agenda
3:11.2 Any person(s) wishing to appear before the Board and speak on an item appearing on the agenda of the Board Meeting has until NOON of the day of the Board meeting to make a request to the Secretary. They shall explain briefly the nature of their business. The discussion shall be limited to the item on the agenda and shall be no longer than ten (10) minutes.
8. Item:
 - a. Report: Tender Approval - Assumption College Catholic High School - Residence Roofing 1 - 2
 - b. Report: Tender Approval - Assumption College Catholic High School - Residence Windows 3 - 4
 - c. Report: Tender Approval - St. Thomas of Villanova Catholic Secondary School - Asphalt Pavement Repairs 5 - 6
9. Closing Prayer
10. Adjournment

Fred Alexander
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
July 24, 2009

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
Mario Iatonna, Superintendent of Business
Paul Picard, Superintendent of Human Resources

SUBJECT: **TENDER APPROVAL – ASSUMPTION COLLEGE CATHOLIC
HIGH SCHOOL – RESIDENCE ROOFING**

RECOMMENDATION:

That the Board approve the award of tender and the issuance of a purchase order contract for the Roof Replacement for Assumption College Catholic High School – Residence to Horizon Roofing Ltd. at the submitted bid amount of \$201,547.00 to be charged to 2008/09 Capital Renewal Program Account No. 000-72-759800-6-000.

SYNOPSIS:

The Board had previously approved proceeding with the roof replacement at Assumption and a tender was called for accordingly.

This report is submitted to the Board with the results of the tender and a recommendation for the issuance of a purchase order.

BACKGROUND COMMENTS:

A tender opening was held at the Catholic Education Centre on July 3, 2009 with Trustee Patrick Keane and Board staff Paul Picard, Paulette Littlejohns, Gary McKenzie and Marc Pare in attendance. No other individuals attended the opening.

A total of five (5) bids from five (5) invited bidders were received. These bids are summarized as follows:

NO.	TENDERER	BID AMOUNT
1.	Gillett Roofing Inc. 1916 Settrington Drive RR#2 Kingsville, ON N9Y 2E5	\$237,074.00
2.	Horizon Roofing Ltd. 3735 County Road 42 Windsor, ON N9A 6J3	\$201,547.00
3.	Kingsville Roofing Ltd. 112 Belle River Rd South P.O. Box 129 Cottam, ON N0R 1B0	\$208,682.00
4.	Lafleche Roofing (1991) Limited 1100 Progress Drive London, ON N6N 2B8	\$240,458.00
5.	Rauth Roofing Limited 7830 McHugh Windsor, ON N8S 1B8	\$219,727.00

The low bidder meeting specifications is Horizon Roofing Ltd. with a bid amount of \$201,547.00

FINANCIAL IMPACT: The costs for this project will be charged to the 2008/09 Capital Renewal Program.

TIMELINES: The contractor has indicated that a period of three (3) weeks will be required to complete the work and will be done this summer.

APPENDICES: Not Applicable.

REPORT REVIEWED BY:

EXECUTIVE COUNCIL

SUPERINTENDENT

DIRECTOR OF EDUCATION:

Review Date: - -

Approval Date: July 21, 2009

Approval Date: July 22, 2009



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: Fred Alexander
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 July 24, 2009

BOARD REPORT

	Public	<input checked="" type="checkbox"/>	In-Camera	<input type="checkbox"/>
PRESENTED FOR:	Information	<input type="checkbox"/>	Approval	<input checked="" type="checkbox"/>
PRESENTED BY:	Senior Administration			
SUBMITTED BY:	Joseph Berthiaume, Director of Education Mario latonna, Superintendent of Business Paul Picard, Superintendent of Human Resources			
SUBJECT:	TENDER APPROVAL – ASSUMPTION COLLEGE CATHOLIC HIGH SCHOOL – RESIDENCE WINDOWS			

RECOMMENDATION:

That the Board approve the award of tender and the issuance of a purchase order contract for the Window Replacement for Assumption College Catholic High School – Residence to Gryphon Glass at the submitted bid amount of \$149,860, excluding GST to be charged to 2008/09 Capital Renewal Program Account No. 000-72-759800-6-000.

SYNOPSIS:

The Board had previously approved proceeding with the window replacement at Assumption and a tender was called for accordingly.

This report is submitted to the Board with the results of the tender and a recommendation for the issuance of a purchase order.

BACKGROUND COMMENTS:

A tender opening was held at the Catholic Education Centre on July 21, 2009. In attendance were Trustee Keane, Mario latonna, Paulette Littlejohns, Gerry Racine and Debbie Maurice. No other individuals attended the opening.

A total of three (3) bids from five (5) invited bidders were received. These bids are summarized as follows:

NO.	TENDERER	BID AMOUNT EXCLUDING GST
1.	D & M Glass & Mirror Limited 357 Croft Drive Windsor, ON N8N 2L9	\$158,000
2.	Gryphon Glass 987 Maisonville Windsor, ON N8Y 3R8	\$149,860
3.	Riverside Glass 2800 Deziel Drive Windsor, ON N8W 5H8	\$168,000
4.	Guardian Glass 276 Lauzon Road Windsor, ON N8S 3L6	No Submission
5.	Bayview Glass 1455 Matthew Brady Windsor, ON N8S 3K5	No Submission

The low bidder meeting specifications is Gryphon Glass with a bid amount of \$149,860, excluding GST.

FINANCIAL IMPACT: The cost for this project will be charged to the 2008/09 Capital Renewal Program.

TIMELINES: The contractor has indicated that as part of the submission the timeline for removal and replacement is approximately six (6) weeks.

APPENDICES:

Not Applicable.

REPORT REVIEWED BY:

EXECUTIVE COUNCIL

SUPERINTENDENT

DIRECTOR OF EDUCATION:

Review Date: _____

Approval Date: July 21, 2009

Approval Date: July 22, 2009



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
July 24, 2009

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
Mario latonna, Superintendent of Business
Paul Picard, Superintendent of Human Resources

SUBJECT: **TENDER APPROVAL – ST. THOMAS OF VILLANOVA
CATHOLIC SECONDARY SCHOOL – ASPHALT PAVEMENT
REPAIRS**

RECOMMENDATION:

That the Board approve the award of tender and the issuance of a purchase order contract for the Asphalt Pavement Repairs at St. Thomas of Villanova Catholic Secondary School to Metro Paving at the submitted bid amount of \$93,660 to be charged to 2008/09 Capital Renewal Program Account No. 000-72-759809-6-000.

SYNOPSIS: The Board had previously approved proceeding with the asphalt pavement repairs at St. Thomas of Villanova Catholic Secondary School and a tender was called for accordingly.

This report is submitted to the Board with the results of the tender and a recommendation for the issuance of a purchase order.

BACKGROUND COMMENTS:

A tender opening was held at the Catholic Education Centre on July 21, 2009 with Trustee Keane, Mario latonna, Paulette Littlejohns, Gerry Racine and Debbie Maurice in attendance. No other individuals attended the opening.

A total of four (4) bids from four (4) invited bidders were received. These bids are summarized as follows:

NO.	TENDERER	BID AMOUNT
1.	Amico Infrastructures Inc. 2155 Fasan Drive R. R. #1 Oldcastle, ON N0R 1L0	\$145,425.00
2.	Coco Paving 6725 South Service Road Windsor, ON N8N 2M1	\$193,908.75
3.	Dunn Paving Limited 485 Little Baseline Road Windsor, ON N8N 2L9	\$128,100.00
4.	Metro City Paving Limited 4569 Lake Grande Court Windsor, ON N9G 2R3	\$93,660.00

The low bidder meeting specifications is Metro City Paving with a bid amount of \$93,660.00.

FINANCIAL IMPACT: The costs for this project will be charged to the 2008/09 Capital Renewal Program.

TIMELINES: The contractor has indicated that a two (2) week time period will be required to complete the work and will be done this summer.

APPENDICES: Not Applicable.

REPORT REVIEWED BY:

EXECUTIVE COUNCIL

Review Date: - -

SUPERINTENDENT

Approval Date: July 21, 2009

DIRECTOR OF EDUCATION:

Approval Date: July 22, 2009