

9. Action Items
 - a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, June 23, 2008 --
 - ii) Minutes of Regular Meeting, June 23, 2008 1 - 8
 - b. Items from the Reconvened In-Camera Meeting of June 23 and the In-Camera Meeting of August 26, 2008 --

10. Communications
 - a. External (Associations, OCSTA, Ministry): None.

 - b. Internal (Reports from Administration)
 - i) Report: Administrative Staff Report (P. Picard) 9 - 10
 - ii) Report: 2007-08 Budget Status Report (M. Iatonna) *Handout*
 - iii) Report: Director of Education's Strategic Priorities for 2008 - 2009 (J. Berthiaume) 11 - 14
 - iv) Report: Trustee Attendance – January to June 2008 (J. Berthiaume) 15 - 16
 - v) Report: Legal Services - May 2008 (M. Iatonna) 17 - 18

11. Unfinished Business: None.

12. New Business: None.

13. Committee Reports
 - a. Report: High School Council Meeting of May 22, 2008 (L. Staudt) 19 - 25
 - b. Verbal Report: City of Windsor/School Board Liaison Meeting of June 26, 2008 (M. Iatonna) --
 - c. Verbal Report: Ad Hoc County Elementary French Immersion Committee (C. Geml) --

14. Notice of Motion

15. Remarks and Announcements
 - a. Chairperson
 - b. Director of Education
 - c. Board Chaplain

16. Remarks/Questions by Trustees

17. Pending Items

18. Continuation of In-Camera, if required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)
 - Tuesday, September 9, 2008
 - Tuesday, September 24, 2008
 - Tuesday, October 14, 2008

- Tuesday, October 28, 2008
- Tuesday, November 11, 2008
- Tuesday, November 25, 2008
- **Tuesday, December 9, 2008 (Organizational Meeting - 7:30 p.m./Mass - 6:45 p.m.)**
- Tuesday, December 16, 2008
- Tuesday, January 13, 2009

20. Closing Prayer

21. Adjournment

John Macri
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: John Macri
 DIRECTOR OF EDUCATION: Joseph Berthiaume

REGULAR BOARD MEETING
Monday, June 23, 2008 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

MINUTES

PRESENT

Trustees:

F. Alexander	P. Keane
J. Courtney, Vice-Chair	J. Macri, Chair
M. DiMenna	S. Porcellini
C. Janisse	L. Soulliere
N. Bradley, Student Trustee	C. Resendes, Student Trustee
Rev. L. Brunet, Board Chaplain	N. Lau, Student Trustee Designate

Regrets:

B. Holland

Administration:

J. Berthiaume (Resource)	P. Picard
C. Geml	L. Staudt
M. Iatonna	P. Littlejohns

Recorder:

D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:22 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - Trustee Holland sent regrets due to an employment commitment. Trustee Janisse entered the meeting at 7:32 p.m. Student Trustee Bradley entered the meeting at 7:32 p.m.
4. Approval of Agenda - Chair Macri noted that hand-out reports pertaining to agenda items *10b(ii) 2007-08 Budget Status Report* and *12i Request for Proposal - Selection of Child Care Providers 2008*, and a revised page for agenda item *12c 2008-09 Budget Approval* replacing page 18 of 21, were at trustee places.

Moved by Trustee Keane and seconded by Trustee Soulliere that the June 23, 2008 Regular Board meeting agenda be approved as amended. *Carried.*

5. Questions Pertaining to Agenda - None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. - Trustee Courtney disclosed interest in relation to agenda item *12b(i) Board Policy Amendments A:03 Community Use of Schools Final Approval* due to her employment and did not participate in the discussion or vote on any question raised on that item.

At the point of discussion, Trustee Porcellini disclosed interest in relation to agenda item *12b(iii) Board Policy Amendments H:01 Staff Performance Management Final Approval*, as it pertains to receipt of the Administrative Procedure PR H:01C Performance Management for Teachers, due to her husband's employment and did not participate in the discussion or vote on receipt of that item.

At point of discussion, Trustee Courtney disclosed interest in relation to *12c 2008-09 Budget Approval* due to her daughter's employment and did not participate in the discussion or vote on any question raised on that item. At point of discussion, Trustee Porcellini disclosed interest in relation to *12c 2008-09 Budget Approval* due to her husband's employment and did not participate in the discussion on items that pertained to classroom or teacher expenditures.

7. Presentations - None.
8. Delegations
 - a. Delegation Regarding Items Not on the Agenda - None.
 - b. Delegations Regarding Items On the Agenda - None.
9. Action Items
 - a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, June 10, 2008
Moved by Trustee DiMenna and seconded by Trustee Soulliere that the minutes of the Committee of the Whole Board In-Camera meeting of June 10, 2008 be adopted as distributed. Carried.
 - ii) Minutes of Regular Meeting, June 10, 2008
Moved by Trustee Keane and seconded by Trustee Soulliere that the minutes of the Regular Board meeting of June 10, 2008 be adopted as distributed. Carried.
 - b. Items from the Reconvened In-Camera Meeting of June 10 and the In-Camera Meeting of June 23, 2008

Vice-Chair Courtney reported the Windsor-Essex Catholic District School Board re-convened a closed Committee of the Whole Board meeting on June 10, 2008 pursuant to the Education Act - Section 207, to consider specific labour relations matters, litigation matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Courtney, Keane and Porcellini declared a conflict of interest during the June 10, 2008 reconvened In-Camera Session and excused themselves from

the relevant discussion items.

In addition, the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on June 23, 2008 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, labour relations matters, litigation matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Moved by Trustee Courtney and seconded by Trustee DiMenna that the recommendations and directions of the Committee of the Whole Board at its reconvened in-camera meeting of June 10, 2008 and its in-camera meeting of June 23, 2008 be approved. Carried.

Vice-Chair Courtney reported the following action items:

- receipt of the Administrative Staff Report, dated June 23, 2008
- termination of employment for cause of employee # 14906
- appointment of Maurice Bottos as Science Department Head at Assumption College Catholic High School, effective September 1, 2008
- appointment of Andrea Rice as English Department Head at Catholic Central High School, effective September 1, 2008
- appointment of Joe Sisco as Mathematics Department Head at Catholic Central High School, effective September 1, 2008
- appointment of John Bacic as Mathematics Department Head at Holy Names Catholic High School, effective September 1, 2008
- receipt of an updated Organizational structure to centrally support Faith Formation
- receipt of a status report on the Business Practices Review Recommendations
- following receipt of Notice to Bargain, formally resolved to enter into negotiations with the Canadian Union of Public Employees (CUPE) Local 1358

10. Communications

- a. External (Associations, OCSTA, Ministry): None.
- b. Internal (Reports from Administration)

- i) Report: Administrative Staff Report
Moved by Trustee Courtney and seconded by Trustee DiMenna that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated June 23, 2008 for information. Carried.
- ii) Report: 2007 - 08 Budget Status Report (*Handout provided and previously provided by email to trustees.*)

Trustees received a report indicating that, as at June 21, 2008, the projected Board budget to year-end continues to reflect a negative variance of \$845,000.

Moved by Trustee Soulliere and seconded by Trustee Courtney that the Board receive the 2007-08 Budget Status as of June 21, 2008 as information. Carried.

- iii) Report: 2007 - 08 Capital Renewal Program - Status Report
Moved by Trustee Soulliere and seconded by Trustee Courtney that the Board receive the 2007-08 Capital Renewal Program - Status Report as information. Carried.

- iv) Report: Joint Health and Safety Committee 2008 Annual Report

Trustees received the Joint Health and Safety Committee 2008 annual report in accordance with Board Policy H:06 Health and Safety of Employees. Future reports will identify major issues brought before the Committee over the course of the year.

Moved by Trustee Alexander and seconded by Trustee DiMenna that the Board receive the Joint Health and Safety Committee (JHSC) 2008 Annual Report as information. Carried.

- v) Report: 2008 – 09 Special Education Budget

Trustee Soulliere, Special Education Advisory Committee (SEAC) Chair, reported that draft versions of the 2008-09 Special Education Budget have been presented for review by SEAC on two separate occasions during the budget development process. At its June 12, 2008 meeting, SEAC gave its approval by consensus to the Special Education Budget.

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the 2008-09 Special Education Budget as information. Carried.

Trustee Janisse and Student Trustee Bradley entered the meeting at 7:32 p.m.

- vi) Report: Legal Services - April 2008
Moved by Trustee Alexander and seconded by Trustee DiMenna that the Board receive the report Legal Services – April 2008 as information. Carried.

11. Unfinished Business: None.

12. New Business

a. Field Trips:

- i) Holy Names Catholic High School - Monteverde Research Station, Costa Rica
Moved by Trustee DiMenna and seconded by Trustee Janisse that the Board approve Holy Names Catholic High School Field Trip to Monteverde, Costa Rica from March 28 – April 4, 2009. Carried.

b. Board Policy Amendments:

At this point, Trustee Porcellini disclosed interest in 12b(iii) H:01 Staff Performance Management - Final Approval due to her husband's employment.

- i) A:03 Community Use of Schools - Final Approval
Moved by Trustee Alexander and seconded by Trustee DiMenna that the Board provide final approval to draft amended policy A: 03 Community Use of Schools as approved in principle and subject to the amendment noted within this report; and, that the Board receive as information procedure Pr ST: 05 Procedure for the Community Use of Schools, as amended. Carried.

ii) ST:23 K - 12 Assessment and Evaluation - Final Approval
Moved by Trustee Janisse and seconded by Trustee Keane that the Board provide final approval to draft policy ST: 23 K – 12 Assessment and Evaluation as approved in principle. Carried.

iii) H:01 Staff Performance Management - Final Approval
Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board provide final approval to Draft Policy H: 01 Staff Performance Management, as approved in principle;

and, that the Board revoke policy H: 01 Principal Supervision and Evaluation and H: 16 Teacher Performance Appraisal Process;

and, that the Board receive as information Pr H: 01A Performance Management for Superintendents, Pr H: 01B Performance Management for Principals and Vice-Principals, Pr H: 01C Performance Management Processes for Teachers, Pr H: 01D Performance Management for Union Staff, and Pr H: 01E Performance Management for Non-Union Staff. Carried.

iv) H:20 Performance Management Director of Education - Final Approval
Moved by Trustee Janisse and seconded by Trustee Porcellini that the Board provide final approval to draft policy H: 20 Performance Management – Director of Education as approved in principle. Carried.

c. Report: 2008 – 09 Budget Approval (*A revised page 18 of 21 was provided and previously emailed to trustees.*)

At this point, Trustee Porcellini disclosed interest in page 19 Academic Staffing and the attached schedule A in the portions pertaining to Classroom and Occasional Teachers and did not participate in discussion on those portions due to her husband's employment. At this point, Trustee Courtney disclosed interest in relation to the 2008-09 Budget Approval due to her daughter's employment and did not vote on any question raised on the matter.

Superintendent of Business Iatonna advised that the administrative recommendation as presented in the original report was amended to reflect discussions with Ministry financial representatives. Superintendent Iatonna reported that the proposed budget complies with the requirements under the Education Act in that the Board must submit a balanced budget to the Ministry of Education prior to each fiscal year. Administration responded to specific budget line matters raised and provided points of clarification on the new report format.

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board approve the 2008-09 Budget;

and, that administration be directed to submit the Budget to the Ministry of Education by the June 30, 2008 deadline, noting that, in accordance with the Financial and Operational Plan approved by the Board on January 15, 2008, the Budget contains adjustments necessary to fully address the 2006-07 year-end deficit over the next two budget years by means of a surplus amount of \$2.38M in 2008-09 and a similar surplus to be targeted in 2009-10. Carried.

- d. Report: 2008 – 09 Capital Renewal Program
Moved by Trustee Janisse and seconded by Trustee Soulliere that the Board approve the 2008-09 Capital Renewal Program. Carried.

- e. Report: Good Places to Learn - Stage 3

Trustees received a report providing a list of projects for the Board's allocation of \$5,249,917 for Good Places to Learn – Stage 3 (GPL3) funding.

Moved by Trustee Alexander and seconded by Trustee DiMenna that the Board approve the Good Places to Learn - Stage 3 projects. Carried.

- f. Report: Peastone Playsurfaces Maintenance
Moved by Trustee Courtney and seconded by Trustee Janisse that the Board approve the proposed program for Peastone PlaySurfaces Maintenance to be funded from the Operations Budget as funds may become available. Carried.

- g. Report: Special Education Plan Amendments 2008
Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board approve the amendments to the Special Education Plan;

and, that the amendments be submitted to the Ministry of Education for approval. Carried.

- h. Report: Regular Board Meetings for the Months of July and August 2008 and the 2008 – 09 School Year
Moved by Trustee Keane and seconded by Trustee Janisse that meetings of the Board of Trustees for the months of July and August be held at the call of the Chair;

and, that the Board adopt the attached schedule of Regular Board meetings for the 2008 – 2009 School Year as corrected. Carried.

- i. Report: Request for Proposal - Selection of Child Care Providers 2008 (*Handout provided was previously emailed to trustees.*)
Moved by Trustee Porcellini and seconded by Trustee DiMenna that the Board enter into a three (3) year license agreement with Latch Key Day Care & Learning Center for Our Lady of the Annunciation Catholic Elementary School commencing September, 2008 with a Board option to extend the contract;

and, that the Board enter into a three (3) year license agreement with A Place to Grow Child Care Center for St. Angela Catholic Elementary School commencing September, 2008 with a Board option to extend the contract. Carried.

13. Committee Reports

- a. Report: Special Education Advisory Committee (SEAC) Meeting Minutes of May 15, 2008
Moved by Trustee DiMenna and seconded by Trustee Janisse that the Board receive the Minutes of the May 15, 2008 Special Education Advisory Committee meeting as information. Carried.

- b. Report: Audit Committee Meeting Notes of June 3, 2008
Moved by Trustee Courtney and seconded by Trustee Janisse that the Board receive the Notes from the Audit Committee Meeting of June 3, 2008 as information. Carried.
 - c. Report: Employee Benefits Committee Meeting Notes of June 16, 2008
Moved by Trustee Alexander and seconded by Trustee Soulliere that the Board receive the Notes from the Employee Benefits Committee Meeting of June 16, 2008 as information. Carried.
 - d. Report: Child Care Advisory Committee Annual Report
Moved by Trustee Janisse and seconded by Trustee Porcellini that the Board receive the Child Care Advisory Committee Annual Report as information. Carried.
14. Notice of Motion - None.
 15. Remarks and Announcements
 - a. Chairperson Macri commented on his attendance at the Employee Retirement Celebration and thanked outgoing student trustees for their efforts over the past school year.
 - b. Director of Education Berthiaume wished everyone a safe and happy summer, congratulated teacher G. Malloy upon having received the OFSAA Provincial Pete Beach Award and congratulated principal K. Mulvey upon receiving the OFSAA Leadership in School Sport Award.
 - c. Board Chaplain Fr. Brunet - No comments this evening.
 16. Remarks/Questions by Trustees
 - Trustee Porcellini congratulated elementary school graduates, thanked S. O'Hagan-Wong for all the time spent on the child care portfolio and commented on her participation at a recent roundtable discussion hosted by Scaledown Windsor.
 - Trustee Janisse wished everyone a happy summer.
 - Trustee Keane congratulated Student Trustees Bradley and Resendes for their dedication to the position of student trustee and for the leadership they provide to all our secondary students. Trustee Keane commented on upcoming high school graduations and on his attendance at the recent principal and vice-principal retirement event. Trustee Keane congratulated G. Malloy and K. Mulvey on their OFSAA recognition and wished everyone a safe and happy summer.
 - Trustee Alexander wished everyone a happy and safe summer.
 - Trustee Soulliere thanked members of senior administration for their leadership over the past school year.
 - Trustee DiMenna thanked staff, parents and students for their dedication to this school system and provided a reminder of the upcoming family evening planned by the Employee Wellness Committee.
 - Trustee Courtney wished everyone a happy summer and thanked the director and superintendents for their commitment over the past school year.

- Student Trustee Resendes thanked everyone for their support and congratulated members of the Student Senate for their efforts this school year.
 - Student Trustee Bradley commented on her experience as a Student Trustee and thanked everyone for their support.
17. Pending Items - None.
18. Continuation of In-Camera - The Board reconvened to In-Camera Committee of the Whole meeting following adjournment.
19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)
- Tuesday, August 26, 2008
 - Tuesday, September 9, 2008
 - Tuesday, September 23, 2008
 - Tuesday, October 14, 2008
 - Tuesday, October 28, 2008
 - Tuesday, November 11, 2008
 - Tuesday, November 25, 2008
 - **Tuesday, December 9, 2008 (Organizational Meeting - 7:30 p.m./Mass - 6:45 p.m.)**
 - Tuesday, December 16, 2008
 - Tuesday, January 13, 2009
20. Closing Prayer - Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of June 23, 2008 adjourned at 8:20 p.m.

Not approved.

John Macri
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer



WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: John Macri
DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
August 26, 2008

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
P. Picard, Superintendent of Human Resources
P. Littlejohns, Manager of Human Resources
J. Bumbacco, Supervisor of Human Resources, Academic

SUBJECT: ADMINISTRATIVE STAFF REPORT

RECOMMENDATION:

That the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated August 26, 2008 for information.

SYNOPSIS:

BACKGROUND COMMENTS:

FINANCIAL IMPACT:

TIMELINES:

APPENDICES:

- Administrative Staff Report dated August 26, 2008

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	August 18, 2008
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	August 19, 2008
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	August 20, 2008

August 26, 2008

Windsor-Essex Catholic District School Board Administrative Staff Report

	Employee Name	Position	Location	Date
HIRING:				
RESIGNATION:				
	Rachel DelDuca	Occasional Teacher	Supply	June 27, 2008
	Jenna Dressa	Occasional Teacher	Supply	June 27, 2008
	Joni Harvie	Sign Language Interpreter	Catholic Central	August 11, 2008
	Lillian (LeeAnn) Malenfant	Educational Assistant	Unassigned	July 28, 2008
	Kristina Mastellotto	Occasional Teacher	Supply	June 27, 2008
	Michelle Maurice	Secondary Teacher	St. Thomas of Villanova	July 11, 2008
	Tracey Pegler	Occasional Teacher	Supply	June 26, 2008
	Sr. Janine Rocheleau	Occasional Teacher	Supply	August 1, 2008
	Rachel Sarkis	Secondary Teacher	Assumption	July 14, 2008
RETIREMENT:				
	Louise Baillargeon	Learning Materials	Catholic Education Centre	October 16, 2008
	Charles Beharry	Secondary Teacher	St. Anne	June 30, 2008
	Ippolito (Paul) Borrelli	Secondary Teacher	Holy Names	June 30, 2008
	Janine Chevalier	Secondary Teacher	Unassigned	June 30, 2008
	Petronilla Civitillo	Elementary Teacher	Our Lady of Perpetual Help	August 31, 2008
	Donald Girard	Elementary Teacher	H. J. Lassaline	September 30, 2008
	Michael Hill	Secondary Teacher	Catholic Central	July 25, 2008
	Mary Ann Kristy	Elementary Teacher	Unassigned	September 30, 2008
	Mary Ann Lariviere	Campus Minister	St. Anne Secondary	September 1, 2008
	Anne Pike	Accounting Clerk	Catholic Education Centre	August 31, 2008
	Juliette St. Pierre	Educational Assistant	St. John the Evangelist	August 31, 2008
	Geraldine (Geri) Salinitri	Secondary Teacher	Unassigned	August 6, 2008
	Helen Sharabura	Elementary Teacher	St. Maria Goretti	June 30, 2008
	Timothy Tiegs	Secondary Teacher	St. Anne Secondary	June 30, 2008
OTHER:				
	Employee # 14906			June 23, 2008



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: John Macri
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 August 26, 2008

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
SUBJECT: **DIRECTOR OF EDUCATION’S STRATEGIC PRIORITIES FOR 2008-2009**

RECOMMENDATION:

That the Board receive the Director of Education’s Strategic Priorities for 2008-2009 as information and that it be used in the evaluation of the Director of Education’s performance management process as outlined in Board Policy H: 20 – Performance Management – Director of Education.

SYNOPSIS: As per Policy H:20 Performance Management – Director of Education that states --*The Director shall file an annual report identifying areas of focus for attention for the upcoming school year at the August board meeting.* – herein is the Director of Education’s report outlining the 2008-2009 Strategic Priorities.

BACKGROUND COMMENTS: Board Policy H:20 Performance Management – Director of Education was formally approved by the Board of Trustees at the June 23, 2008 Board Meeting. Approval of this policy now allows for the Director of Education to begin the formal process of performance appraisal as outlined in said policy. The Performance Management process begins with the Director of Education presenting an annual report for the upcoming school year at the August Board Meeting.

FINANCIAL IMPACT: n/a

TIMELINES:
 Director of Education’s Performance Management process is to be completed by May 31, 2009.

APPENDICES:

- Director of Education’s Strategic Priorities for 2008-2009

REPORT REVIEWED BY:

- EXECUTIVE COUNCIL
- SUPERINTENDENT
- DIRECTOR OF EDUCATION:

Review Date: August 18, 2008
Approval Date: --
Approval Date: August 19, 2008

Director of Education's Strategic Priorities 2008-2009

In September, Senior Administration will begin the process of reviewing the Board's Strategic Plan, "Blueprint for the Future" with all of our Catholic stakeholders. This plan, that consisted of the 4 pillars -- Faith Development, Student Achievement, Employee Development and Communication, has served us well for the past six years. A report to the Board of Trustees on the new Strategic Plan is expected in January 2009.

Given the above, my focus for the 2008-2009 school year will be to continue with expectations and outcomes based on the existing 4 pillars as follows:

Faith Development

- Work cooperatively with the Bishops and Deaneries in support of Catholic Education;
- Continue with ongoing system retreats open to all of our employee groups;
- Ensure the positive rollout of our Catholic Character Development document, "*Our Journey to Holiness*";
- Promote and make available the use of our facilities to support programs from St. Peter's Institute.

Student Achievement

- Continued focus toward our shared goal with the Ministry of Education of raising the student achievement bar, closing the gap for all students and increasing confidence in publicly funded Catholic education.

Communication

- Continue with ongoing visits to schools;
- Ongoing policy review and development;
- Ministry of Education Review and Completion of the Board's Long-term Capital Financing issue;
- Ongoing review and implementation of the Price WaterhouseCoopers recommendations regarding the Business Services Department;
- Ongoing updates and information regarding the Board's Deficit Management Plan;
- Explore the need to go forward with recommendations on establishing School Accommodation Review Committees based on declining enrollment;
- Continue with the ongoing Catholic School Council Social and Commissioning.

Employee Development

- Review hiring practices for all new employees through our Human Resource Department;
- Focused Professional Development - Catholic Studies Teachers;
- Promote and encourage full attendance by all of our employee groups at our annual "Together in Faith Day";
- Successfully negotiate four year collective agreements with all of our employee groups;
- Continue to work in partnership with the University of Windsor to provide programs, training, research and opportunities for our employee groups.



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: John Macri
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 August 26, 2008

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education

SUBJECT: **TRUSTEE ATTENDANCE – JANUARY TO JULY 2008**

RECOMMENDATION:

That the Board receive the report *Trustee Attendance – January to July 2008* as information.

SYNOPSIS: In accordance with the Board motion of December 16, 2003, this report provides a summary of trustee and student trustee attendance at regularly scheduled board meetings during the months of January to July 2008.

BACKGROUND COMMENTS: Ten regularly scheduled Board meetings were held during the period of January to July 2008.

The chart provided below summarizes attendance during the reporting period.

Trustee	Meetings Attended
Fred Alexander	9
Joan Courtney	7
Mary DiMenna	9
Barbara Holland	8
Chris Janisse	7
Patrick Keane	10
John Macri	9
Shannon Porcellini	9
Lisa Soulliere	10

Student Trustee 2007 - 2008	Meetings Attended
Nerissa Bradley	10
Chynna Resendes	10

FINANCIAL IMPACT: Not applicable.

TIMELINES: The report on trustee attendance for the period of August to December 2008 will be submitted to the Board at its January 27, 2009 meeting.

APPENDICES:

- None

REPORT REVIEWED BY:

- EXECUTIVE COUNCIL
- SUPERINTENDENT
- DIRECTOR OF EDUCATION:

Review Date: August 18, 2008

Approval Date: --

Approval Date: August 19, 2008, 2008



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: John Macri
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 August 26, 2008

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
 Mario latonna, Superintendent of Business
SUBJECT: **LEGAL SERVICES – MAY 2008**

RECOMMENDATION:

That the Board receive the report Legal Services – May 2008 as information.

SYNOPSIS:

By the terms of the agreement with the Board, the Board’s solicitor, Shibley Righton LLP, is required to report fees and services on a regular basis.

BACKGROUND COMMENTS:

This report is supported by documentation that has been provided to and reviewed by Senior Administration. Records provided indicate hourly rates, time billed, description of services and total amount invoiced.

FINANCIAL IMPACT:

For the month of May 2008 legal fees submitted are as follows:

*Real Estate and Property Matters	\$160.00
*Labour (incl. Negotiations, Contract Administration and Arbitration)	\$27,435.00
*Litigation (inc. OLRB Hearings, Spec Ed., Human Rights and Safe School Issues)	\$0.00
*Other Misc. (On-going Legal Advice and Consultation)	\$16,750.00

TOTAL **\$44,435 .00**

The above fees do not include disbursements and GST.

TIMELINES:

N/A

APPENDICES:

None

REPORT REVIEWED BY:

- EXECUTIVE COUNCIL
- SUPERINTENDENT
- DIRECTOR OF EDUCATION:

Review Date: August 18, 2008

Approval Date: August 19, 2008

Approval Date: August 19, 2008



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: John Macri
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 August 26, 2008

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
 Linda Staudt, Superintendent of Education
SUBJECT: **HIGH SCHOOL COUNCIL MEETING OF MAY 22, 2008**

RECOMMENDATION:

That the Board receive the report for the May 22, 2008 High School Council meeting as information.

SYNOPSIS: The High School Council meets several times during each school year. All reports of the High School Council are to be received by the Board.

BACKGROUND COMMENTS: Every school in the Windsor-Essex Catholic School Board has a school council, a group made up of parents, school staff and community representatives to offer advice to principals and the board on various topics. In addition, a High School Council, that includes school council representation from the board's high schools, provides an opportunity for high school council parent members and principals to discuss matters of regional concern or interest with each other and their area superintendent. These meetings also offer the chance to share successes and solutions from their school councils and "best practices" followed at their schools.

FINANCIAL IMPACT: n/a

TIMELINES: High School Council meetings are tentatively scheduled for 7 p.m. on the third Thursday of each month during the school year with the exception of December and March.

APPENDICES:

- High School Council Report of May 22, 2008

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date: August 18, 2008
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date: August 18, 2008
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date: August 19, 2008



WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

HIGH SCHOOL COUNCIL MEETING

May 22, 2008

~ Holy Names High School ~

7:05 p.m.

REPORT

PRESENT

Parent Representatives

F. J. Brennan
Cardinal Carter
Holy Names
St. Anne's
St. Joseph's
St. Thomas of Villanova
Christ the King
Notre Dame
St. Christopher
St. Gabriel

Robin Marentette
Cynthia Casagrande
Daniela Pastorius
Joe Bachmeier, Jeannine Shaloub
Barbara Dettlinger
Greg Farrah
Jen Ferro
Dominic Valente
Peter Mouawad
Sherri Zorzit, Jane MacDonald

SEAC Representative
Trustees
Student Trustee
Principal
Board Supervisor
Recording Secretary

Claudio Delduca
Shannon Porcellini, Pat Keane
Nerissa Bradley (Holy Names High School)
Jim Minello
Linda Staudt
Celeste DiPonio

REGRETS

Assumption
Catholic Central

Sam Boglitch
Lisa Stabile

1. Call to Order and Opening Prayer

Mrs. Barbara Dettlinger led the group in prayer.

2. Introduction of Members and Roll Call

Joe Bachmeier asked everyone to introduce themselves.

3. Approval of Agenda/Amendments to Agenda

Moved by: Greg Farrah
Seconded by: Robin Marentette
THAT the agenda be approved. All in favour. CARRIED.

4. Approval of Minutes – April 17, 2008

Moved by: Cynthia Casagrande
Seconded by: Daniela Pastorius
THAT the minutes of the April 17, 2008 meeting be approved. All in favour. CARRIED.

*High School Council
Minutes- May 22, 2008 at Holy Names High School*

5. Presentation

Trades on Tour Presentation by:

*Diane Soucie and Roni Riberdi- South Western Ontario Industry and Education Council
Susan Friedl, Consultant*

Susan Friedl introduced Diane Soucie, who is the owner and Chief Executive Officer for Net Success and Roni Riberdy is the project coordinator for SWOIEC. She noted that she is the board liaison for SWOIEC.

They noted that SWOIEC is a volunteer group of people from business, industry, labour, education and government who collaborate to advance workforce development in Windsor and Essex County. They noted that in October 2007 a community-wide survey identified the lack of people entering Skilled Trades and Stats Canada census 2006 showed a drop of people holding a Trades Certificate. They also gave a brief historical description of their project: Trades on Tour. Back in 2005, the Industry Education Council organized a day visiting Manufacturing, Construction and Hospitality/Tourism job sites for Guidance Counsellors, Student Success teachers, administrators and career teachers from every secondary school in Windsor and Essex County. These three days allowed educators to see first-hand the variety of career opportunities available and to speak directly to professionals doing the work, asking them key questions like: What does it take to succeed in this profession? What advice would you give someone entering the Field? What do you like or not like about your job? In the following years they organized similar tours of Construction, Transportation and Tourism.

Their objective this evening was to present they're proposed Project Concept: Trades on Tour for Parents. They noted that many parents and students struggle with making appropriate career choices in our rapidly changing worldwide economy. They are considering having an event conducted in the 2008-09 School year that would provide parents the same opportunity to see first-hand a variety of career options and speak directly to practitioners within their own work environments. The questions they had for the High School Council were:

- 1) Does the concept have value to you and other parents?
- 2) What would you suggest as a format for this type of event?
- 3) What approach would encourage parent participation/
- 4) What role could your organization play in making the event a success?

Much discussion ensued and the following suggestions were made:

- All agreed that an open door event made available to parents and students was a great idea.
- Marketing this kind of event is the main concern in order to arouse interest and participation.
- Parents sometimes do make decisions that their children may not be on board with. Therefore, having the option available both ways and expose students to as many different types of employment will help the student in their decision-making.
- Target a specific job specialty a day, so that during the week that this is being run, parents and students can concentrate on one type of job at a time and have the opportunity to explore various trades during the course of the week.
- It was suggested to have a Career week, partnered with the media and various employers.
- Visiting an actual site plan and having hands-on demonstration would be of great value.
- With respect to the marketing end of this project, various vehicles of communications such as the Newspaper, radio, synervice messaging and web site and church bulletins and school newsletters could be used.
- If the event is planned in a timely manner, it can also go out with the board agenda's to all school councils.
- Everyone was excited at the possibility of having this event and thanked the presenters.

High School Council
Minutes- May 22, 2008 at Holy Names High School

6. Business Arising from the Minutes

Software training for Cash Net:

Superintendent Staudt reported that two training sessions were held – one in January and the other in April and noted that quite a few schools took part and that the training was well attended. The parents can now access their accounts from home to do their school banking.

7. Superintendent's Report – Linda Staudt

- 1) She acknowledged and thanked all of the high schools for the fine work they are doing with respect to proms, etc. and the safety issues.
- 2) Assessment and Evaluation and the Grade 7 and Transition days all went well.

8. Student Senate Report –Nerissa Bradley, HNHS

- ✓ The Student Senate had a meeting on Thursday May 22nd. Sarah Cipkar and Tarini Chandak of the Health Unit presented an anti-smoking campaign to the Student Senate regarding Bill 11, to stop parents from smoking when children are in their cars.
- ✓ The second presentation on May 22nd was by Cam Franzoi of the Follow the Leader Foundation. Mr. Franzoi is planning to have a leadership banquet to recognize students, teachers and coaches on July 4th 2008. He has requested that the Student Senate promote this event. To promote nominations he has requested partnership with the Senate for the event and each school will compete to submit the most nominations. The school that submits the most nominations will win 1000 for their student council. Parents and teachers are also permitted to nominate. The deadline for nomination entries is June 14th 2008.
- ✓ The Student Senate has elected its new Student Trustees for new 2008-2009 calendar to be Chynna Resendes and Nils Lau. There will be a transitional incoming/outgoing Student Senate meeting on Monday June 9th at the Board office from 3:30-8:00.
 - Student Trustees Nerissa and Chynna will be attending their final conference of the year, OSTA-AECO's Annual General Meeting from May 28- June 1st.

9. SEAC Report – Claudio DelDuca

He noted that he did not bring his notes and will report at the next meeting. He acknowledged the excellent presentation that was made by four presenters on CODE, OPA, and PALS.

10. Chairperson's Report/Comments

- a) **Joe Bachmeier** reported that on **May 2nd**, he along with Shannon Porcellini-Trustee, Anna Marie Melito- Principal, Chynna Resendes – Student Trustee and Nils Law – new Student Trustee for upcoming school year attended the **Media Violence Workshop in London**. It was an excellent seminar and the goal of this conference is to create a program at the school level combining it with perhaps the VIP program. They have been trained as junior facilitators and Chynna suggested that they approach the board to get it going in our school system. Another aspect that was presented to them at this seminar was the hidden meanings and what it really means in a commercial. It was suggested that perhaps this presentation could be presented at the Induction of the Parent Council Chairs. Another aspect deals with commercials and explaining to students breaking apart an ad or commercial and what it really means.
- b) **OAPCE AGM – April 25, 26, 27 2008**
 Greg Farrah apologized that he was unable to attend due to a family emergency.

*High School Council
Minutes- May 22, 2008 at Holy Names High School*

11. New Business/Other

Shannon Porcellini - Trustee

- Currently dealing with the 2008 09 budget and noted that it is posted on website and invited public comment.
- She attended the Media violence workshop with Joe Bachmeier and remarked at what a phenomenal experience this was. It was sponsored by the Ministry and conducted by the London board.
- Still working on the audit committee and the French Immersion meetings are moving forward.
- Website: *Scale down.ca* – this is an organization about creating walkable urban areas, and having a round table discussion about the impact of walkable urban areas. Presentation on June 18th at the Capitol Theatre.
- Catholic Central News – The bursary dinner last Thursday, was phenomenal. The cafeteria was so well decorated with the theme: An Evening Under the Eastern Sun. The appetizers and hors d'oeuvres were donated by outside restaurants and the meal was prepared by they're own students and teacher chefs. Student volunteers and teachers also manned the silent auction area. She salutes them for a fine job.
- The last Catholic Central PAC meeting is scheduled for June 4,
- The prom is on June 6th.
- Steve Marshall, Deputy Minister of Education visited and toured Catholic Central High School. This was an excellent profile for CCH. He is originally from Wales and has implemented many new initiatives in England and the board is quite excited to see the interesting ideas he will implement in Ontario.

Cynthia Casagrande –Parent Council Representative – Cardinal Carter

- She spoke of the fundraiser at the school - The tickets are \$20 and the VIP package is \$40
- The last PAC meeting was Wednesday, May 21st.
- There will be a commitment day/bonding day on Pelee Island.
- The Day of Champions will take place on June 12th.
- The Liturgy of the Word will be celebrated at Cardinal Carter on June 10th.
- She noted that there are 16 class days left till exams.
- Their graduation will take place on June 25th.

Barbara Dettlinger – Parent Council Representative – St. Joseph's High School

- Presently working with Tecumseh Soccer on a proposal to maintain the soccer club. A meeting will be taking place this coming Monday, May 26th in this regard.
- Various sports teams at St. Joseph's will be going to the All Ontario Competitions.
- School council is reviewing their policy as to the distribution of monies. Last year many of the various sports were supported and the council is looking to also provide academic support.
- The drama group hosted "Lazer Palooza". It was a success with over 200 students in attendance.
- With respect to Bingo it was decided that if they were going to support different groups, then the parents would have to work the bingos.

Domenic Valente – PAC Chair – Notre Dame Elementary School

- The school will be having a barbecue on June 6th.
- The grade 8 graduation is scheduled for June 17th.
- EQAO testing will take place the first week of June.

Jen Ferro – Pac Treasurer – Christ the King Elementary School

- She noted that everything is going well at CTK.
- They have various fundraisers that are going well.

Jane MacDonald – Vice-Chair – PAC – St. Gabriel Elementary School

- Education Week – April 27 – May 2nd activities went very well.

*High School Council**Minutes- May 22, 2008 at Holy Names High School*

- St. Gabriel School received the Bea DeBernardi Award for Inclusive Education. The presentation took place on April 30, 2008 with Superintendent Cathy Geml present. St. Gabriel received a cheque in the amount of \$1000 to go towards special education
- Fundraiser for leukemia took place and over \$27,000 was raised as a community.
- May 30th fundraiser to meet their goal with teachers sleeping on the lawn.
- A loony for license for Junior Diabetes fundraiser is also taking place.
- Fun in the Sun fundraiser will take place on Sunday, June 12th. Students will do face painting and a jazz band will perform.

Greg Farrah – Parent Council Chairperson – St. Thomas of Villanova

- The last general PAC meeting took place last Tuesday.
- System wide Track and Field is taking place.
- He is happy that their P.A. system will be fixed this year.
- Graduation is on June 24th at the Cleary Auditorium.
- New weight room is coming for the next school year.
- The fundraising plans are set for the next school year, thanks to Chynna Resendes and her mother, who have helped them with the procedure.

Jim Minello – Principal of Holy Names High School

- The Holy Names High School Music Department performed at Music in the Park Festival in Chicago on May 15-19, 2008. The Band and Choir succeeded in receiving a ranking of "Excellent."
- In April, Holy Names High School hosted Auxiliary Bishop Daniels. It was an outstanding experience for staff and students as he was very frank and honest and open to any questions asked by the students. He was forthright, funny and honest.
- Also in April, HNHS had the "Battle of Bands" and a "Talent Show" that was completely organized and run by the students. He was thrilled and impressed by the excellent work and organization of the students.
- In May a couple of fund raising events are going on. Firstly, one of their own teachers, Chris Roehler's first baby Christian was diagnosed with a rare immune deficiency disorder called Wiskott-Aldrich syndrome. The only known treatment is a bone marrow transplant. The Holy Names High School community has taken this as a project to help raise donations. Chris and his wife are very appreciative for the emotional and financial support they are receiving. He is very proud of his staff and students for their creative ways they have been able to raise funds and donate it to this very worthy cause. It was noted by Daniela Pastorius that the bone marrow registry was inundated with calls from students wishing to donate their bone marrow. This was most touching.
- Also this May, they are having a walk-a-thon, reaching out especially to the South Windsor community. Last year they raised \$30,000. This year they have already collected \$29,000 and are hoping to surpass last years target. It will be taking place on May 29th and he invited everyone to join in.
- This fundraiser is for the greater community and Chris Roehler is leading the way. They have all been asked to bring in \$20 per students \$1500 students. This year they hope to help St. Francis elementary School and Maryvale.
- They are presently working on scheduling and anticipate a slight rise in enrolment for next year, which may pose some overcrowding issues.
- This month offering a play, short drama conducted by Sean Radigan called "Opening Night."
- A film festival is scheduled for Thursday June 5th and extended a warm invitation.
- The final school mass of the year is taking place on June 13th and all were invited to attend.
- Graduation June 25th beginning with Mass at 5 p.m.
- He congratulated Sherri Zorzit. PAC Chairperson for receiving the Outstanding Catholic School Council Chairperson Award.

Robin Marentette –School Council Co-Chair – F. J. Brennan High School

- She noted the Specialist High Skills Major in the Arts Grant they have recently received and are hopeful to welcome back students in this course of study.
- Pasta Dinner fundraiser will take place on June 5th.
- The Year-end Mass and awards banquet is taking place on June 10th.
- Graduation ceremony will be taking place on June 25th at Casino Windsor.

*High School Council
Minutes- May 22, 2008 at Holy Names High School*

Jeannine Shalhoub –School Council Chairperson – St.. Anne’s High School

- No report as their next PAC meeting is taking place next week.
- The school band played in Disney Land, California. It proved to be an excellent opportunity and the students were well represented and received.
- On May 28th, the feeder schools will be coming to St. Anne’s HS.
- Blood drive taking place on May 30.
- The prom went very well last Friday. It was uneventful and all the staff commented that it is the best in years.
- St. Anne’s HS placed second in the Science Olympiad. Two teams were sent.
- She asked what do other high schools do you do with their school uniforms once student have graduated. She noted that it is a good generator of money for the school.

Peter Mouawad –School Council Chair – St. Christopher Elementary School

- He noted how blessed everyone is at St. Christopher school as they have a fine community of parents, great principal and wonderful caring staff.
- Fundraising initiatives are going very well.
- He is very pleased that a sign in front of the school will be going up soon. This sign will be a great addition as it will keep the community informed of events happening at the school and church such as First Holy Communion, Confirmation, etc.
- He noted the student from St. Christopher that was in the Chess tournament and the wonderful write up in the Windsor Star.
- The boy’s basketball team placed and won the championship game.
- The green space on the roof is doing great in all aspects, even safety.

Claudio Delduca – SEAC Representative

- He noted the charity Golf Tournament taking place on June 8th. The recording secretary, Celeste will scan and email the information to everyone.

Joe Bachmeier – Parent Representative of St. Anne’s High School and Chair of HS Council

- With respect to fundraisers, he noted that the theme nights that many of the schools have make for good opportunity to raise funds.

12. Next Meeting:

June 19, 2008

– St. Thomas of Villanova

13. Closing Prayer and Adjournment

Meeting adjourned at – 8: 45 p.m.
Moved by: Daniela Pastorius
Seconded by: Jeannine Shalhoub
All in favour. CARRIED