



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: John Macri
DIRECTOR OF EDUCATION: Joseph Berthiaume

REGULAR BOARD MEETING
Tuesday, May 13, 2008 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

A G E N D A

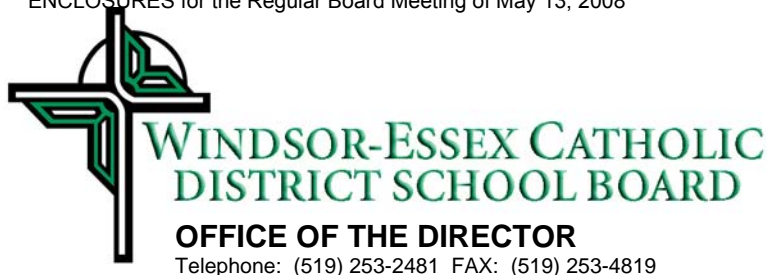
- | | Page # |
|--|--------|
| I In-Camera Meeting – 6:00 p.m. | |
| II Regular Meeting of the Board - 7:00 p.m. | |
| 1. Call To Order | |
| 2. Opening Prayer | |
| 3. Recording of Attendance | |
| 4. Approval of Agenda | |
| 5. Questions Pertaining to Agenda | |
| 6. Disclosure of Interest - <u>Pursuant to the Municipal Conflict of Interest Act.</u> | |
| 7. Presentations | |
| a. Windsor Spitfires Hockey Club - Presentation of Appreciation Plaque (L. Staudt) | 1 |
| b. Differentiated Instruction Project - Immaculate Conception Catholic Elementary School (L. Staudt) | -- |
| 8. Delegations | |
| a. Delegation Regarding Items <u>Not</u> on the Agenda | |
| <i>3:11.1 Any person(s) wishing to make a formal presentation to the Board shall make their intent known, in writing, to the Secretary at least one week prior to the regular meeting. They shall briefly explain in their petition the nature of their business. Discussion shall be limited to the petition and shall be not longer than ten (10) minutes. The time limit can be waived by the consent of the majority of the Board.</i> | |
| b. Delegations Regarding Items <u>On</u> the Agenda | |
| <i>3:11.2 Any person(s) wishing to appear before the Board and speak on an item appearing on the agenda of the Board Meeting has until NOON of the day of the Board meeting to make a request to the Secretary. They shall explain briefly the nature of their business. The discussion shall be limited to the item on the agenda and shall be no longer than ten (10) minutes.</i> | |

9.	Action Items	
	a. Approval of Minutes	
	i) Minutes of In-Camera Meeting, April 22, 2008	--
	ii) Minutes of Regular Meeting, April 22, 2008	2 - 10
	b. Items from In-Camera Meeting of May 13, 2008	--
10.	Communications	
	a. External (Associations, OCSTA, Ministry):	--
	b. Internal (Reports from Administration)	
	i) Report: Administrative Staff Report (P. Picard)	11 - 12
	ii) Report: 2007 - 2008 Budget Status Report (M. Iatonna)	<i>Handout</i>
	iii) Report: St. Anne French Immersion Elementary School (M. Iatonna)	13 - 15
	iv) Report: 2008 Electricity Supply Contract (M. Iatonna)	16 - 18
	v) Report: 2007 - 2008 Play Structure and Play Field Inspection Report (M. Iatonna)	19 - 20
	vi) Report: Legal Services - February and March 2008 (M. Iatonna)	21 - 22
11.	Unfinished Business:	
	a. Notice of Motion from the Regular Board Meeting of April 22, 2008: Trustee Courtney: <i>At the next regular scheduled meeting of the Board, I will move or cause to be moved, that the Board reinstate the opportunity for trustee observation at contract negotiations. It is understood that the Municipal Conflict of Interest laws would apply.</i>	--
12.	New Business	
	a. Field Trips: Nil.	
	b. Board Policy Amendments: Nil.	
13.	Committee Reports	
	a. Report: Audit Committee Report - Meeting Notes of April 10, 2008 (M. Iatonna)	23 - 26
	b. Report: Audit Committee Report - Meeting Notes of April 22, 2008 (M. Iatonna)	27 - 30
	c. Report: High School Council - Meeting Notes of March 6, 2008 (L. Staudt)	31 - 36
14.	Notice of Motion	
15.	Remarks and Announcements	
	a. Chairperson	
	b. Director of Education	
	c. Board Chaplain	
16.	Remarks/Questions by Trustees	
17.	Pending Items	

18. Continuation of In-Camera, if required.
19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)
 - Tuesday, May 27, 2008
 - Tuesday, June 10, 2008
 - **Monday**, June 23, 2008
20. Closing Prayer
21. Adjournment

John Macri
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: John Macri
DIRECTOR OF EDUCATION: Joseph Berthiaume

May 1, 2008

John Laporte, Coop Teacher

Dear Mr. Laporte:

Re: Delegation Request to Appear at the Regular Board Meeting

This letter acknowledges your request of April 29, 2008, made on behalf of the Windsor Spitfires Hockey Club, to appear at an upcoming Regular meeting of the Windsor-Essex Catholic District School Board. At that time, representatives of the Windsor Spitfires organization will make a presentation to the Board of Trustees and the Director of Education recognizing their on-going support of the Windsor Spitfire's program and acknowledging the board's role in meeting the academic needs of young team members whose hometown is out of this area.

Please be advised that your request has been granted to appear at the Tuesday, May 13, 2008 Board Meeting. In accordance with the Board By-Laws, the delegation will have **up to ten minutes to make their presentation**. The public session begins at 7:00 p.m. in the John Paul II Board Room at the Windsor Essex Catholic Education Centre located at 1325 California Avenue, Windsor. Please advise members of the delegation that they should arrive around 6:50 p.m. and be seated in the audience area of the board room until they are called upon by the Chair of the Board.

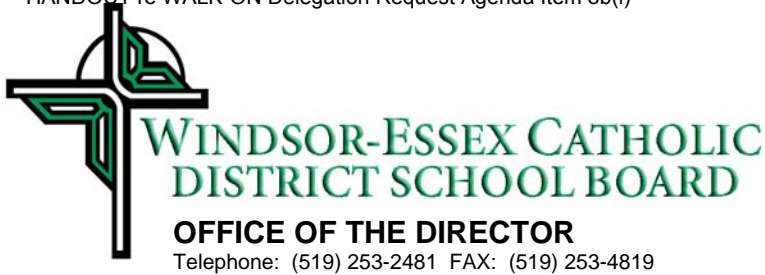
If you have any questions or require clarification on delegation procedures, please contact Debi Steffens, Executive Assistant to the Board, at (519) 253-2481 extension 1289.

Sincerely,



Joseph Berthiaume
Director of Education

cc: J. Macri, Board Chairperson
Trustees



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: John Macri
DIRECTOR OF EDUCATION: Joseph Berthiaume

May 9, 2008

Patti Bezaire, Chair School Advisory Council
St. Anne French Immersion Catholic Elementary School
1140 Monmouth Road
Windsor, ON N8Y 3L9

VIA EMAIL: [REDACTED]

Dear Ms. Bezaire:

Re: Delegation Request to Appear at the May 13 Regular Board Meeting

This letter acknowledges your correspondence dated May 7, 2008 requesting an opportunity to appear as a delegation at the May 13, 2008 Regular meeting of the Windsor-Essex Catholic District School Board. Please be advised that your request has been granted.

Your correspondence indicated that you will be present to briefly speak on the St. Anne's long term timelines and to provide feedback from the St. Anne's school community regarding the April 22 Board decision concerning student accommodation plans.

In accordance with the Board By-Laws, as a delegation, you will have **up to ten minutes to make the presentation**, which shall be limited to the nature of the petition outlined in your correspondence. The time limit can be waived by the consent of the majority of the Board. In addition, trustees may put questions for clarification to presenters, but no debate or motions on matters raised by a delegation shall be made at the meeting in which the presentation is made.

The public session begins at 7:00 p.m. in the Board Room at the Windsor Essex Catholic Education Centre located at 1325 California Avenue, Windsor. If you have any questions on delegation procedures, please contact Debi Steffens, Executive Assistant to the Board, at (519) 253-2481 extension 1289.

Sincerely,

Joseph Berthiaume
Director of Education

cc: J. Macri, Board Chairperson
Trustees



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: John Macri
DIRECTOR OF EDUCATION: Joseph Berthiaume

REGULAR BOARD MEETING
Tuesday, April 22, 2008 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

MINUTES

PRESENT

Trustees:

F. Alexander	P. Keane
J. Courtney, Vice-Chair	J. Macri, Chair
M. DiMenna	S. Porcellini
B. Holland	L. Soulliere
C. Janisse	
Rev. L. Brunet, Board Chaplain	
N. Bradley, Student Trustee	
C. Resendes, Student Trustee	
N. Lau, Student Trustee Designate	

Administration:

J. Berthiaume (Resource)	K. Gignac
C. Geml	P. Littlejohns
M. Iatonna	C. Marier
P. Picard	P. Murray
L. Staudt	S. O'Hagan-Wong
J. Bumbacco	W. Wong
E. Byrne	

Recorder:

D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:41 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a moment of reflection and prayer.
3. Recording of Attendance - All trustees present.
4. Approval of Agenda

Chair Macri indicated that the handouts for agenda items 10b(ii) *2007 - 2008 Budget Status Report* and 12g *Proposed Agreement with the Tecumseh Soccer Club for Use of St. Joseph's Catholic High School Soccer Fields* were at trustee places and previously provided to trustees.

AMENDMENTS:

- A revised board report regarding agenda item 12a(ii) St. James field trip request replacing page 20 was distributed and previously provided to trustees.
- Addition: 12a (iii) Field Trip Request: Holy Names Catholic High School - Cedar Point. Report was distributed and previously provided to trustees.
- Renumber agenda item 13c Verbal Report Ad Hoc County Elementary French Immersion to 9c

Moved by Trustee DiMenna and seconded by Trustee Keane that the April 22, 2008 Regular Board meeting agenda be approved as amended. *Carried.*

5. Questions Pertaining to Agenda - None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. - None.

As a matter of record, although she was not present at the April 1, 2008 Regular Board meeting, Trustee Courtney disclosed interest in relation to agenda item 12d Notice to Bargain - Ontario English Catholic Teachers' Association (OECTA) Windsor-Essex Secondary Unit due to daughter's employment as a teacher. Further, she did not vote on approval of the April 1, 2008 Minutes.

7. Presentations
 - a. **Introduction of 2008 - 2009 Student Trustee Designate** - Superintendent Staudt introduced Nils Lau who was elected, along with present Student Trustee Chynna Resendes, to the position of 2008 - 2009 Student Trustee. Nils Lau will participate as 2008 - 2009 Student Trustee Designate until his official term begins on August 1, 2008.
 - b. **Special Olympics Presentation** - Deputy Chief of Police Al Frederick, Former Chief of Police Glenn Stannard, and Constable Geoff Stotts, representatives from the Organizing Committee for the 2009 Special Olympics Provincial Summer Games, were present to provide an overview of the event that will be co-hosted by the Windsor Police Services and the City of Windsor from July 23 to July 26, 2009. Schools will be invited to be involved by volunteering for the event, hosting a "Torch Run" Walk for their school, creating a "tag line" for the 2009 Provincial Games, and by creating a Provincial Games logo.
 - c. **Opportunity Diploma Program** - Paul Boots and Chris Stollar, coordinators for the board's new Opportunity Diploma and Continuous Intake Coop programs were in attendance to provide an overview of the new program that offers an opportunity to help students, regardless of their age and who have left the secondary school system, obtain a high school diploma through co-operative education in a workplace environment. Since September 2007, 122 students have enrolled in the program. Of those students, approximately 40 have now earned their Ontario Secondary School Diploma by participating in this program. The board's *early leaver* rate has decreased from 5.1% to 2.8% due to the work of the School Success Teams and this board-wide initiative. Program participant Andis B. was present to share his experience of gaining his diploma. Dr. Finney Cherian, Assistant Professor at the University of Windsor - Faculty of Education program was present to provide an overview of the Board-University Partnership in a research project investigating and assessing the efforts of the board in its reintegration practices for early school leavers.

8. Delegations

- a. Delegation Regarding Items Not on the Agenda - None.
- b. Delegations Regarding Items On the Agenda - None.

9. Action Items

a. Approval of Minutes

i) Minutes of In-Camera Meeting, April 1, 2008

Moved by Trustee DiMenna and seconded by Trustee Janisse that the minutes of the Committee of the Whole Board In-Camera meeting of April 1, 2008 be adopted as distributed. Carried.

ii) Minutes of Regular Meeting, April 1, 2008

Moved by Trustee Keane and seconded by Trustee Soulliere that the minutes of the Regular Board meeting of April 1, 2008 be adopted as distributed. Carried.

b. Items from In-Camera Meeting of April 22, 2008

Trustee DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on April 22, 2008 pursuant to the Education Act - Section 207, consider specific personnel, real property matters, labour relations matters, litigation matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Courtney and Porcellini declared a conflict of interest during the April 22, 2008 In-Camera Session and excused themselves from the relevant discussion items. As a matter of record, Trustee Courtney disclosed interest in an item discussed at the March 4, 2008 In-Camera Session and further indicated she was not in attendance due to illness.

Moved by Trustee DiMenna and seconded by Trustee Holland that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of April 22, 2008 be approved. Carried.

Vice-Chair Courtney reported the following action items from the Committee of the Whole Board In-Camera meeting of April 22, 2008:

- receipt of the Administrative Staff Report, dated April 22, 2008
- the appointment of Carl Bull as *Acting* Elementary Principal at St. John Vianney Catholic Elementary School, effective April 7, 2008
- the appointment of Dean Favero as *Acting* Vice-Principal at Immaculate Conception Catholic Elementary School, effective April 14, 2008
- receipt of Pending Arbitration Quarterly Summaries
- approval of the St. Angela Catholic Elementary School option to address capacity requirements for the 2008-2009 school year for the projected enrolment at St. Anne French Immersion Catholic Elementary School with a further report to the Board on details of the implementation; the Board will continue to meet to look after the long term needs of French Immersion in the City of Windsor and Essex County.

- c. Verbal Report: Ad Hoc County Elementary French Immersion Committee - Trustee DiMenna reported on the discussion at the Ad Hoc Committee meeting of April 9, 2008.
Moved by Trustee Janisse and seconded by Trustee Holland that the Board expand the mandate of the Ad Hoc County Elementary French Immersion to include the needs of the French Immersion program in the City of Windsor. Carried.

At this point of the meeting, the Chair was approached by an audience member who requested that parents from St. Anne French Immersion Elementary School be provided an opportunity to speak on this item and on the Board's approval of a short-term solution to accommodate the 2008 - 2009 enrolment pressures at the school. The Chair granted permission with the consensus of the trustees. Trustees received several parent delegations from the St. Anne French Immersion Catholic Elementary Schools petitioning the Board to consider site alternatives to ease the enrolment pressures at the school which would not split the student population and to identify a long-term plan as soon as possible in order to reduce the uncertainty within the school community.

10. Communications

- a. External (Associations, OCSTA, Ministry): Nil.
- b. Internal (Reports from Administration)

- i) Report: Administrative Staff Report
Moved by Trustee Soulliere and seconded by Trustee Courtney that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated April 22, 2008 for information. Carried.

- ii) Report: 2007 - 2008 Budget Status Report *Handout was provided.*

Trustees received the 2007 - 2008 Budget Status report as of April 20, 2008. The projection of the budget to year-end previously showed a negative variance of \$1,143,300. This projection has now been adjusted to a negative variance of \$1,292,000. Budget review is ongoing to identify measures to address the negative variance during this school year.

Moved by Trustee Janisse and seconded by Trustee Soulliere that the Board receive the 2007-08 Budget Status as of April 20, 2008 as information. Carried.

- iii) Report: Legal Services - January 2008
Moved by Trustee Holland and seconded by Trustee DiMenna that the Board receive the report Legal Services – January 2008 as information. Carried.

- iv) Report: Asbestos Management Legislative Changes

As requested at the January 15, 2008 Regular Board meeting, trustees received a report on the local impact of implementing Regulation 278/05: Designated Substance - Asbestos on Construction Projects and in Buildings and Repair Operations, made under the *Occupational Health & Safety Act*, came into full effect in November of 2007.

Moved by Trustee Alexander and seconded by Trustee DiMenna that the Board receive the Asbestos Management Legislative Changes report as information.

Carried.

11. Unfinished Business: Nil.

12. New Business

a. Field Trips:

i) Catholic Central High School - Cedar Point, Sandusky Ohio

Moved by Trustee Alexander and seconded by Trustee Holland that the Board approve the Catholic Central High School Field trip to Cedar Point scheduled for Monday, May 19, 2008. Carried.

ii) St. James Catholic Elementary School - Bark Lake Leadership Experience

Moved by Trustee Alexander and seconded by Trustee Holland that the Board approve the St. James Catholic Elementary School field trip to Bark Lake Leadership and Conference Centre scheduled from May 7 - 9, 2008. Carried.

iii) WALK-ON: Holy Names Catholic High School - Cedar Point, Sandusky Ohio

Moved by Trustee Alexander and seconded by Trustee Holland that the Board approve the Holy Names High School Field trip to Cedar Point in Sandusky, Ohio scheduled for Tuesday, May 20, 2008. Carried.

b. Board Policy Amendments: Nil.

c. Report: Tender - Roofing 2008

Superintendent Iatonna reported that a tender opening for roofing at four elementary schools took place on Tuesday, March 25, 2008. Six companies were invited to bid with all of them closing. Present at the tender opening: Pat Keane, Ken Gignac and Marc Pare. Work will be performed during July and August 2008 so as to not disrupt the school functions.

Superintendent Iatonna further indicated that the Ministry's guidelines for the use of the Good Places to Learn - Phase 3 have not yet been received as anticipated. Should the funding not be applicable to the projects, a further report will be presented to identify the funding source.

Moved by Trustee Holland and seconded by Trustee Soulliere that the Board approve the successful tender bids from Kingsville Roofing \$188,984.25 for St. John the Baptist, Rauth Roofing \$236,092.50 for Sacred Heart, Horizon Roofing \$63,578.80 for St. Rose, and Horizon Roofing \$280,370.00 for St. Angela;

and, that Purchase Order Contracts be issued;

and, that of the total cost of \$769,025.55 be funded through an allocation from Good Places To Learn – Stage 3. Carried.

d. Report: Tender - Grass Cutting Services 2008

Trustees received a report regarding the tender opening for grass cutting services for the 2008 season that took place on Monday, March 31, 2008. Fourteen companies were invited to bid with seven of them closing. Present at the tender opening: Pat Keane, Ian Gauld, Claude Marier, Debbie Maurice and representatives from Canadian Lawncare and SKZ Landscaping. Work will be performed from April 2008 through November 2008.

Moved by Trustee DiMenna and seconded by Trustee Holland that the Board approve the successful tender bids for Grass Cutting Services for the 2008 season and that Purchase Order Contracts be issued upon Board approval to Ambassador Movers for \$61,005.00 and to SKZ Landscaping for \$63,378.00. Carried.

e. Report: System - Wide Public Address (PA) Systems

Trustees received a report recommending that the Board's public address (PA) systems be upgraded and standardized and that the 2008-2009 budget allow for the completion of this rollout in a three to five year period. Three (3) schools that require immediate attention and replacement of the PA System are Sacred Heart Elementary, Stella Maris Elementary and Holy Names high school.

Moved by Trustee Holland and seconded by Trustee Courtney that the Board approve the proposed system-wide Public Address (PA) upgrade and standardization; and, that the Board refer the proposed upgrading of the system to the 2008-2009 budget deliberations. Carried.

f. Report: Summer Jobs 2008

Moved by Trustee Soulliere and seconded by Trustee Keane that the Board approve the 2008 Summer Jobs projects as outlined in this report. Carried.

g. Report: Request for Proposal (RFP) - Cafeteria Services 2008

Superintendent Iatonna reported that a request for proposal (RFP) for cafeteria services was completed on Friday, April 4, 2008 with four companies submitting bids. The contract will cover the period from September 1, 2008 through August 31, 2011 and will be renewable for additional (2) two years upon approval from both the Board and the service provider.

Moved by Trustee Soulliere and seconded by Trustee Janisse that the Board approve the Request for Proposal (RFP) for Cafeteria Services to Aramark for cafeteria services from September 1, 2008 through August 31, 2011 and that a contract be issued. Carried.

h. Report: Proposed Agreement with the Tecumseh Soccer Club for Use of St. Joseph's Catholic High School Soccer Fields *Handout was provided.*

Trustees received a report advising that the Tecumseh Soccer Club recently submitted a proposal requesting the Board enter into a community use of schools agreement, waiving the normal Community Use of Schools fees for the use of the St. Joseph Catholic High School soccer fields. In return, the Club has proposed to undertake several ground maintenance

activities as outlined in the report. The Agreement would take effect April 23, 2008, until August 31, 2008. Renewal of the Agreement will be considered on an annual basis in accordance with Board policies and procedures governing Community Use of Schools.

Moved by Trustee Holland and seconded by Trustee Janisse that the Board approve a one (1) year agreement beginning April 23, 2008 until August 31, 2008 with the Tecumseh Soccer Club for the use of two (2) soccer fields at St. Joseph Catholic High School, waiving Community of Use of Schools fees, in exchange for various considerations detailed within this report. Carried.

13. Committee Reports

- a. Report: Special Education Advisory Committee (SEAC) Meeting Minutes of February 14, 2008
Moved by Trustee DiMenna and seconded by Trustee Janisse that the Board receive the Minutes of the February 14, 2008 Special Education Advisory Committee meeting as information. Carried.
- b. Verbal Report: Audit Committee Meetings of April 10 and 22, 2008 - Superintendent Iatonna provided a brief verbal report on the discussion held at the Audit Committee meetings of April 10 and 22, 2008.
- c. Verbal Report: Ad Hoc County Elementary French Immersion Committee - This item was renumbered and discussed under 9c.

14. Notice of Motion

- Trustee Courtney: *“At the next regular scheduled meeting of the Board, I will move or cause to be moved, that the Board reinstate the opportunity for trustee observation at contract negotiations. It is understood that the Municipal Conflict of Interest laws would apply”*

15. Remarks and Announcements

- a. Chairperson Macri - No comments this evening.
- b. Director of Education Berthiaume welcomed Nils Lau as the 2008 - 2009 Student Trustee and congratulated Chynna Resendes on her re-election as student trustee for the upcoming school year. Director Berthiaume reported he will be attending the Ontario Catholic School Trustees' Association (OCSTA) AGM and Finance Seminar later this week and indicated that Catholic Education Week begins April 27. Information on Catholic Education Week is available on the Board's website at www.wecdsb.on.ca. Director Berthiaume congratulated principal Kevin Mulvey for being recognized by the Catholic Principal Council of Ontario (CPCO) with this year's Distinguished Service Award.
- c. Board Chaplain Rev. Brunet commented on the success of the recent Elementary School and Parish Day.

16. Remarks/Questions by Trustees

- Trustee Porcellini thanked her fellow trustees for providing St. Anne French Immersion parents the opportunity to voice concerns regarding the Board's short-term and long-term plans to accommodate the enrolment at the school and thanked members of Senior Administration for meeting with St. Anne and St. Angela school councils privately and then attending a public consultation meeting at both schools. Trustee Porcellini reported she is looking forward to participating in this week's read-a-thon at St. Angela Elementary School.
- Trustee Keane reported on attending the Art Exhibit at the Label Gallery - University of Windsor featuring nine students who are enrolled in the Assumption College High School International Baccalaureate (IB) program. Trustee Keane reported congratulated the IB students and staff for their hard work during the year. Trustee Keane reported he will be attending the Ontario Catholic Schools Trustees' Association AGM this week and encouraged trustees who are not attending to submit complete the proxy form. Trustee Keane congratulated Principal Mulvey upon his CPCO Distinguished Service recognition.
- Trustee Alexander commented on the parental delegations this evening and asked administration if the parental concerns brought forward regarding the splitting up of siblings between the two sites could be addressed. Administration advised that it would be extremely difficult based on the space available and that it would require a much greater fragmenting of classrooms resulting in multiple grade levels across each site.
- Trustee Holland congratulated Principal Mulvey upon his CPCO recognition. Trustee Holland commented on the parental presentations and indicated she understands the concerns. Trustee Holland commented that she believes the short term decision will work and is comfortable that the Board will find a long-term solution that will satisfy everyone.
- Trustee Courtney asked that principals be reminded of the requirements of the Board's Fundraising Policy as it pertains to school council communication protocols.
- Student Trustee Resendes reported on the Student Senate's Social Awareness Day on April 4. Students who participated in the "Think Fast" portion of the day raised \$2,500 for homelessness in our country and country of others.
- Student Trustee Bradley reported that the "Vow of Silence" portion of the Social Awareness Day raised \$3,500 which will go toward funds to build a school in Kenya. Student Trustee Bradley reported that the next Student Senate meeting is May 22.

17. Pending Items - None.

18. Continuation of In-Camera - Not required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

- Tuesday, May 13, 2008
- Tuesday, May 27, 2008
- Tuesday, June 10, 2008
- **Monday**, June 23, 2008

20. Closing Prayer - Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of April 22, 2008 adjourned at 9:26 p.m.

Not approved.

John Macri
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer



WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: John Macri
DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
May 13, 2008

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
P. Picard, Senior Manager of Human Resources
P. Littlejohns, Manager of Human Resources
J. Bumbacco, Supervisor of Human Resources, Academic

SUBJECT: ADMINISTRATIVE STAFF REPORT

RECOMMENDATION:

That the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated May 13, 2008 for information.

SYNOPSIS:

BACKGROUND COMMENTS:

FINANCIAL IMPACT:

TIMELINES:

APPENDICES:

- Administrative Staff Report dated May 13, 2008

REPORT REVIEWED BY:

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL	Review Date:	May 5, 2008
<input checked="" type="checkbox"/>	SUPERINTENDENT	Approval Date:	May 6, 2008
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	May 6, 2008

May 13, 2008

**Windsor-Essex Catholic District School Board
Administrative Staff Report**

Employee Name	Position	Location	Date
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HIRING:

RESIGNATION: Daena Boscariol	Elementary Teacher	Unassigned	March 31, 2008
Sandra Brieda	Elementary Teacher	Unassigned	April 22, 2008
Vincenzo Paglionico	Elementary Teacher	St. Anthony	June 30, 2008

RETIREMENT: Anita Dupuis	Educational Assistant	St. John the Baptist	June 30, 2008
Sabine Fenton	Learning Commons	St. John Vianney	June 30, 2008
Mary Margaret Parent	Elementary Teacher	Immaculate Conception	June 30, 2008
Agnes Ryckman	Elementary Teacher	St. John	June 30, 2008
Elenore Stromme (LTD)	Elementary Teacher	H. J. Lassaline	June 30, 2008

OTHER:

Teacher Retirements - Upcoming *Have given notice; have yet to retire	Elementary: 15	Secondary: 11	Total: 26
Teacher Retirements - Year to Date ** Have retired as of this date	Elementary: 4	Secondary: 4	Total: 8
Teacher Resignations - Upcoming	Elementary: 1	Secondary: 0	Total: 1
Teacher Resignations - Year to Date	Elementary: 4	Secondary: 1	Total: 5



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: John Macri
DIRECTOR OF EDUCATION: Joseph Berthiaume

**HANDOUT
BOARD REPORT**

Meeting Date:
May 13, 2008

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
Mario Iatonna, Superintendent of Business

SUBJECT: 2007-08 BUDGET STATUS AS OF MAY 11, 2008

RECOMMENDATION:

That the Board receive the 2007-08 Budget Status as of May 11, 2008 as information.

SYNOPSIS:

In order to ensure appropriate monitoring of the budget, a regular status report is to be submitted at each meeting of the Board. The current projection indicates that the Board will have a deficit of \$1,292,000 at year-end.

BACKGROUND COMMENTS:

The 2007-08 Budget Status Report as of May 11, 2008 is provided in the attached Appendix A. Measures are noted in the report for addressing the projected deficit at year-end.

FINANCIAL IMPLICATIONS:

Provided in Appendix A.

TIMELINES:

Not applicable.

APPENDICES:

- Appendix A - 2007-08 Budget Status as of May 11, 2008.

REPORT REVIEWED BY:

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL	Review Date:	May 12, 2008
<input checked="" type="checkbox"/>	SUPERINTENDENT	Approval Date:	May 13, 2008
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	May 13, 2008

APPENDIX A
2007-08 BUDGET STATUS
AS OF MAY 11, 2008

CATEGORY	2007-08 REVISED BUDGET JAN. 15/08	2007-08 PROJECTION TO YEAR-END AUG. 31/08	2007-08 PROJECTED VARIANCE AT AUG. 31/08
Classroom Teachers	122,772,200	122,421,200	351,000
Supply Teachers	3,336,321	4,436,321	-1,100,000
Teacher Assistants	12,130,000	12,264,000	-134,000
Textbooks & Classroom Supplies	5,158,176	5,158,176	0
Computers	1,230,000	1,230,000	0
Professionals & Paraprofessionals	5,249,900	5,324,900	-75,000
Library/Guidance	3,659,256	3,853,256	-194,000
Staff Development	200,000	200,000	0
Department Heads	495,000	615,000	-120,000
Principals & V.P.'s	10,046,500	9,875,500	171,000
School Office	5,235,270	5,225,270	10,000
Consultants	1,361,963	1,222,963	139,000
Administration	7,162,700	7,162,700	0
School Operations & Maintenance	20,501,700	21,046,700	-545,000
Continuing Education	1,440,000	1,440,000	0
Transportation	8,099,000	8,099,000	0
Renewal	2,553,411	2,023,411	530,000
TOTALS	210,631,397	211,598,397	-967,000
Overtime	-50,000	0	-50,000
Miscellaneous Accounts	-275,000	0	-275,000
GRAND TOTALS	210,306,397	211,598,397	-1,292,000

Note: Changes from the previous budget status report have been highlighted in grey as may be applicable.

COMMENTS

- There have been no changes in any of the approved budget numbers since the previous report was submitted to the Board on April 22, 2008.
- Comments respecting the categories for which variances are being projected are noted as follows. Changes from the previous budget status report have been highlighted in grey as may be applicable.

CLASSROOM TEACHERS

- The positive variance of \$241,000 remains unchanged from the previous budget status report based on a straight-line projection to year-end of actual expenditures that have been experienced to date.
- A further expenditure reduction in the amount of \$110,000 had previously been projected based on the consolidation of 11 sections at the secondary school level commencing in the second semester.
- Therefore, the total positive variance of \$351,000 in this category remains unchanged from the previous budget status report.

SUPPLY TEACHERS

- The negative variance of \$1,300,000 remains unchanged from the previous budget status report based on the previously completed detailed review of this category and based on a straight-line projection to year-end of actual expenditures to date.
- The expenditure reduction in the amount of \$200,000 remains unchanged from the previous budget status report, based on the ongoing development of revised provisions for the deployment of supply teachers.
- Therefore, the total negative variance of \$1,100,000 in this category remains unchanged from the previous budget status report.

TEACHER ASSISTANTS

- The negative variance of \$134,000 in this category remains unchanged from the previous budget status report based on a straight-line projection to year-end of actual expenditures that have been experienced to date.

PROFESSIONALS & PARAPROFESSIONALS

- The negative variance of \$75,000 in this category remains unchanged from the previous budget status report based on a projection of expenditures related to social workers to year-end.

LIBRARY AND GUIDANCE

- The negative variance of \$194,000 in this category remains unchanged from the previous budget status report based on a straight-line projection to year-end of actual expenditures that have been experienced to date.

DEPARTMENT HEADS

- The negative variance of \$120,000 in this category remains unchanged from the previous budget status report based on a straight-line projection to year-end of actual expenditures that have been experienced to date.

PRINCIPALS AND VICE-PRINCIPALS

- The negative variance of \$171,000 in this category remains unchanged from the previous budget status report based on a reallocation of actual expenditures to date and anticipated expenditures to year-end.
- Review of this category is ongoing and further amendments to the projection may be forthcoming.

SCHOOL OFFICE

- The positive variance of \$10,000 remains unchanged from the previous budget status report based on a straight-line projection to year-end of actual expenditures that have been experienced to date.

CONSULTANTS

- The positive variance of \$139,000 in this category remains unchanged from the previous budget status report based on a straight-line projection to year-end of actual expenditures that have been experienced to date.

SCHOOL OPERATIONS AND MAINTENANCE

- The negative variance of \$300,000 remains unchanged from the previous budget status report for snow removal.
- The negative variance of \$70,000 remains unchanged from the previous budget status report for Windsor Utilities Commission water rates due to the unexpected increase in rates announced in 2007 after the budget was set.
- The negative variance of \$300,000 remains unchanged from the previous budget status report on all other items in this category based on a straight-line projection to year-end of actual expenditures experienced to date.
- The positive variance of \$125,000 remains unchanged from the previous budget status report for the final instalment of the grant from Natural Resources Canada for previous energy retrofit projects.

- Therefore, the total negative variance of \$545,000 in this category remains unchanged from the previous budget status report.
- A detailed review of this category continues in order to ensure that the identified expenditure reductions are achievable and to address the remaining negative variance. The results will be provided in a future budget status report.

RENEWAL

- The positive variance of \$530,000 remains unchanged from the previous budget status report by deferring two roofing projects from the capital renewal budget, St. Gabriel at \$375,000 and St. William at \$155,000, in order to offset the projected negative variance in the School Operations and Maintenance category.

NOTES

- Since overtime is included in a number of categories, the overtime reduction approved by the Board has been shown separately at the bottom of the attached table. The allocation of the overtime budget reduction to specific categories is being reviewed and further adjustments to these budgets may be recommended in the future. For now, the overtime reduction is being shown as a \$50,000 negative variance to better reflect the impact on the projections to year-end.
- The reduction in miscellaneous accounts approved by the Board has also been shown separately at the bottom of the attached table. When individual accounts are identified for reduction, the budgets for the applicable categories will be subject to future adjustment. For now, the reduction in miscellaneous accounts is being shown as a \$275,000 negative variance to better reflect the impact on the projections to year-end.

SUMMARY

- **The projection of the entire Board budget to year-end remains unchanged from the previous budget status report showing a negative variance of \$1,292,000.**
 - **Further review is ongoing to address the negative variance being projected and findings will be provided in a future budget status report.**
-



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: John Macri
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date: May 13, 2008

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
 Mario latonna, Superintendent of Business
SUBJECT: **ST. ANNE FRENCH IMMERSION ELEMENTARY SCHOOL**

RECOMMENDATION:

That the Board receive as information the report on the implementation of the move of a segment of the primary classes from St. Anne French Immersion School to St. Angela School commencing in September 2008.

SYNOPSIS:

At its April 22, 2008 meeting, the Board approved the move of primary classes from St. Anne French Immersion (FI) School to St. Angela School commencing in September 2008, with a further report to be submitted to the Board on the details of implementing the move. This report provides the implementation details.

BACKGROUND COMMENTS:

A number of items have been under review with respect to the proposed move and these are noted as follows:

1. Proposed Classes – The specific classes that may be relocated from St. Anne FI to St. Angela remains under review. It appears that classes from Grade 2 and higher will not be relocated.
2. Vice-Principal – An announcement as to the appointment and apportionment of a vice-principal is scheduled to be made with all of the system placements at the end of May.
3. Interim Support - To assist as a transitional assignment prior to September, it is proposed that a teacher be assigned to St. Anne FI on a 1 to 2 day per week basis, as may be required.

4. Secretarial - Both St. Anne FI and St. Angela presently have a full time secretary. In addition, St. Anne FI has a part-time secretary who works 10 hours per week. Given the anticipated increase in workload in having St. Anne FI operate out of two sites, it is being proposed to increase the part-time secretarial hours at St. Anne FI to 20 hours per week commencing in September.
5. Librarian - The current deployment of librarians 1/2 time for St. Anne FI (with St. Francis) and 1/2 time for St. Angela (with Christ the King) is to continue. As for the location of St. Anne FI library books at St. Angela, accommodation will be made to situate books in either the classrooms or in the library, or both, as may be appropriate.
6. Transportation - While final details remain to be worked out, bussing of the St. Anne FI students to St. Angela will be similar to present arrangements as follows:
 - There will be one additional stop at St. Angela before the start of the school day and one additional stop at the end of the school day. It is noted that St. Anne FI students are currently bussed along with the French Public Board's L'Envolée School students. The bell times at one or both of St. Anne FI or St. Angela will be adjusted to accommodate the additional stop at St. Angela.
 - Older siblings of students of St. Anne FI will continue to ride the same bus as their siblings.
 - While the Ministry of Education is looking for Board's to significantly reduce the number of courtesy riders, such riders will continue to be accommodated for St. Anne FI as space permits.
 - It is proposed that the Board fund transportation for the St. Anne FI students to and from St. Angela for assemblies, on an approximate 1 per month basis, and other special events as deemed appropriate.
7. Facility Matters - This remains under review and is to be addressed before the start of school in September.
8. Parent/Teacher Interviews - These will be conducted at the main St. Anne FI School building for those parents of students attending St. Anne classes at the St. Angela site.
9. Miscellaneous - As other matters arise, these will be addressed accordingly to ensure a successful school year for all students at both St. Anne FI and St. Angela.

FINANCIAL IMPLICATIONS:

Estimated expenditures for the items noted above were reported to the Board at the April 22, 2008 meeting. These will be included in the draft 2008-09 Budget, which is to be considered and approved by the Board prior to the end of June 2008. However, given timing issues, implementation will be proceeding in advance of the formal 2008-09 Board budget approval.

TIMELINES:

The move of St. Anne students is to be fully implemented by September 2008.

APPENDICES: None

REPORT REVIEWED BY:

<input checked="" type="checkbox"/>	EXECUTIVE COUNCIL	Review Date:	May 5, 2008
<input checked="" type="checkbox"/>	SUPERINTENDENT	Approval Date:	May 5, 2008
<input checked="" type="checkbox"/>	DIRECTOR OF EDUCATION:	Approval Date:	May 6, 2008



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: John Macri
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 May 13, 2008

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
 Mario Iatonna, Superintendent of Business
 Willy Wong, Manager, Maintenance Services

SUBJECT: **2008 ELECTRICITY SUPPLY CONTRACT**

RECOMMENDATION:

That the Board receive as information the report on the 2008 Electricity Supply Contract.

SYNOPSIS:

The Catholic School Board Services Association (CSBSA) initiated the CSBSA Electricity Program in 2004. The program provides for individual school boards to purchase electricity through a consortium of participating school boards in Ontario. The Windsor-Essex Catholic District School Board (WECDSB) has participated in the program since its inception. This report provides an update on the status of WECDSB's participation and provides information with respect to current contract pricing.

BACKGROUND COMMENTS:

The CSBSA's stated mission is to provide opportunities for the member boards to reduce costs, improve efficiencies and generate revenue by working cooperatively in the provision of goods and services to students". Since 1999, CSBSA has been involved in coordinating different projects and programs on behalf of participating school boards.

One such program is the group purchase of electricity, the planning for which began in 2002. Initially, the program analyzed each of the founding member board's power consumption and then, through an RFP, selected a consulting firm to assist with preparations to address the deregulation of Ontario Hydro, which was taking place at the time.

The Electricity Consortium has grown from 20 boards in 2002 to a total of 46 Catholic and public school boards that are presently members. The combined volume of electricity purchases by the participating boards results in considerable price discounts in the market place. In addition to cost avoidance, the program offers boards the opportunity for effective networking, sharing best practices, and access to expert third party advice.

WECDSB's participation began with the other founding member boards in 2002. These boards had been considering purchasing electricity through a consortium arrangement under CSBSA. A price freeze of 4.3¢ per kWh implemented by the Province at about that time made such an arrangement unnecessary. Once the price freeze was lifted on April 1, 2004, consideration of group purchasing was revived.

After the lifting of the price freeze, standard prices for electricity supply from Hydro One went to 4.9¢ for the first 750 kWh and 5.5¢ for anything above that threshold. It is noted that the price for transportation and delivery of the electricity by Hydro One added another approximate 5.5¢ per kWh to these rates. The deregulation of the energy market resulted in private companies aggressively pursuing major customers, such as the school boards, to obtain newly opened market share. The increase in Hydro One rates made the prices offered by these companies competitive.

Through a competitive bidding process, the consortium sought bids from these companies. From this process, one or more suppliers were recommended to boards. Individual boards then entered into contracts with a supplier under a master agreement developed through the consortium, with individual purchase/sale agreements reviewed by consortium legal counsel.

Since the market prices for electricity fluctuated daily, the timing for establishing prices from suppliers was critical. Once the consortium and the suppliers arrived at a price, the price would only be held for a short period of time, typically no more than one hour. Prior approval by trustees to allow administration to act on these prices and enter into agreements was necessary.

Individual boards entered into these agreements for only a portion of their electricity requirements, with the balance coming from spot market purchases. These spot market purchases were protected through the government price protection plan rebate program. In 2004, the rebate program ensured a maximum fixed rate of 3.8¢ per kWh for up to 50% of the total volume for boards opting out of the Hydro One standard prices.

History of the Board's formal consideration of actions through the consortium is summarized as follows:

- May 11, 2004 - The Board approved entering into new purchase agreements with two or three bulk suppliers of electricity as selected by the CSBSA consortium, with the pricing to be locked-in for a one year period to April 30, 2005. The Board purchased 50% of its approximate 25,000,000 kWh total required annual supply from Coral Energy, with the balance coming from purchases on the spot market. The blended rate for all purchases was 5.2¢ per kWh. This resulted in a net annual cost avoidance to the Board of approximately \$50,000 (5%)

May 24, 2005 - The Board received as information the pricing for renewal of the electricity supply contract for a further one year period to April 30, 2006. The Board purchased 33% of its annual requirement from Coral Energy, with the balance coming from purchases on the spot market. The blended rate was 5.5¢ per kWh. This resulted in a net annual cost avoidance to the Board of approximately \$100,000.

June 26, 2006 -The Board received as information the pricing for renewal of the electricity supply contract to December 31, 2007. For the period from May 1, 2006 to December 30, 2006, the Board purchased 33% of its requirement from WPS Energy Services, Inc. For the period from January 1, 2007 to December 31, 2007, the Board purchased 33% of its requirement from Coral Energy. In both cases, the balance of purchases came from the spot market. The blended rate was 6.1¢ per kWh. This did not result in a net cost avoidance to the Board, since market outcomes show that the Board would have realized a net savings of \$85,000 if the Board had stayed entirely with Hydro One’s regulated price plan.

Based on the performance in 2007, CSBSA resolved that "For the present, school boards participating in the CSBSA Electricity Program defer hedging for the supply of electricity and that Aegent Energy Advisors, Inc. continue to monitor the electricity market and advise CSBSA immediately if a hedge for electricity acquisition should be considered by all participating school boards."

As a result, since the end of 2007, the Board has been purchasing electricity through the consortium on the spot market from various suppliers at costs ranging from 4.8¢ to 6.3¢ per kWh. With the Board’s current requirements at 26,122,000 kWh per year, projected prices on the spot market through the consortium are expected to average 5.9¢ per kWh in 2008 and 6.1¢ per kWh in 2009. The market will continue to be monitored on an ongoing basis and future changes to Board purchases through the consortium will be made based on market trends and projections.

FINANCIAL IMPLICATIONS: Provided in the Background Comments section.

TIMELINES: Not applicable.

APPENDICES: None.

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	May 5, 2008
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	May 5, 2008
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	May 6, 2008



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: John Macri
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 May 13, 2008

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
 Mario latonna, Superintendent of Business
 Wilfred Wong, Manager, Maintenance Services

SUBJECT: **2007 - 2008 PLAYSTRUCTURE AND PLAYFIELD INSPECTION REPORT**

RECOMMENDATION:

That the Board receive the 2007 - 2008 Play Structure and Play Field Inspection Report as information.

SYNOPSIS:

The Board undertakes formal annual inspections of its play spaces to ensure compliance with applicable standards. This report provides a summary of the 2007-08 inspections.

BACKGROUND COMMENTS:

The Ontario School Board Insurance Exchange (OSBIE), the Board's Insurance Carrier, recommends the use of the Canadian Standards Association (C.S.A.), "Children's Playspaces and Equipment" standard as a best practice for inspection and maintenance of playground equipment. In accordance with appropriate risk management practices, the Board inspects and maintains its playground equipment following the CAN/CSA-Z614 standard. The Board retained the services of Playchek Inc. to undertake the 2007-08 Annual Play Structure and Play Field Inspections.

Childcare Centers, under the terms of the lease agreement and in accordance with the requirements of the Ministry of Social Services, are responsible for the inspections and corrective actions of all daycare controlled play spaces on Windsor-Essex Catholic District School Board property.

For the Board controlled play spaces, the scope of work to complete the repairs was divided into four components as follows: Original Equipment Manufacturers (OEM) Play Structures, Non-OEM Play Structures, Play Surfaces and Play Field items.

OEM Play Structures

This component was tendered and awarded to OEM Contractors in April 2007. Work was completed by February 2008, with the exception of the older Henderson and Playworld Equipment, which repairs are currently in progress.

Non-OEM Play Structures

There were no significant repairs required in this classification.

Play Surfaces

A separate report is to be submitted for this item at a later date.

Play Field Items

Through a combination of internal resources and external contractors, the rectification of non-conforming issues identified by Playchek is currently in progress and all issues are expected to be resolved in the near future.

FINANCIAL IMPLICATIONS:

There is no specific budget allocation for the cost of repairs to the play structures and play field items. The costs for this work are being tracked as a projected over expenditure in the 2007-08 Budget.

Play Structures (OEM and Non-OEM)

For 2006-07, the expenditures amounted to \$40,220. For 2007-08, the year-to-date costs are in the order of \$67,000, with approximately \$5,000 of work remaining to be completed.

Play Surfaces

A separate report is to be submitted for this item at a later date.

Play Field Items

For 2007-08, the estimated cost for the recommended repairs that are currently in progress are \$15,000.

Appropriate budget allocations for play spaces is being considered as part of the 2008-09 Budget development.

TIMELINES: Provided in the Background Comments Section.

APPENDICES: None.

REPORT REVIEWED BY:

- EXECUTIVE COUNCIL
- SUPERINTENDENT
- DIRECTOR OF EDUCATION

- Review Date: May 5, 2008
- Approval Date: May 5, 2008
- Approval Date: May 6, 2008



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: John Macri
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 May 13, 2008

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
 Mario latonna, Superintendent of Business
SUBJECT: **LEGAL SERVICES – FEBRUARY AND MARCH 2008**

RECOMMENDATION:

That the Board receive the report Legal Services – February and March 2008 as information.

SYNOPSIS:

By the terms of the agreement with the Board, the Board’s solicitor, Shibley Righton LLP, is required to report fees and services on a regular basis.

BACKGROUND COMMENTS:

This report is supported by documentation that has been provided to and reviewed by Senior Administration. Records provided indicate hourly rates, time billed, description of services and total amount invoiced.

FINANCIAL IMPACT:

For the month of February & March 2008 legal fees submitted are as follows:

*Real Estate and Property Matters	\$4,325.00
*Labour (incl. Negotiations, Contract Administration and Arbitration)	\$46,770.00
*Litigation (inc. OLRB Hearings, Spec Ed., Human Rights and Safe School Issues)	\$0.00
*Other Misc. (On-going Legal Advice and Consultation)	\$11,240.00
TOTAL	\$62,335.00

The above fees do not include disbursements and GST.

TIMELINES: N/A

APPENDICES: None

REPORT REVIEWED BY:

- EXECUTIVE COUNCIL
- SUPERINTENDENT
- DIRECTOR OF EDUCATION:

Review Date: April 30, 2008

Approval Date: May 5, 2008

Approval Date: May 6, 2008



1325 California Avenue
 Windsor, ON N9B 3Y6
 CHAIRPERSON: John Macri
 DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
 May 13, 2008

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
 Mario latonna, Superintendent of Business
SUBJECT: **AUDIT COMMITTEE REPORT
 – MEETING NOTES OF APRIL 10, 2008**

RECOMMENDATION:

That the Board receive the Notes from the Audit Committee Meeting of April 10, 2008 as information.

SYNOPSIS: The Audit Committee was established by Board resolution at the June 26, 2006 Board meeting and the Board approved the Committee’s Terms of Reference at the August 29, 2006 Board meeting. The Audit Committee members for the 2006 - 2010 election term consist of Trustees Soulliere, DiMenna and Porcellini. The chair for the 2008 calendar year is Trustee Porcellini.

BACKGROUND COMMENTS: In accordance with the Board By-Laws, committees are to report meeting activities either verbally or in writing. Notes from the April 10, 2008 meeting are attached.

FINANCIAL IMPACT: None.

TIMELINES: Next meeting is scheduled for April 22, 2008.

APPENDICES:

- Notes from the April 10, 2008 Audit Committee Meeting

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	April 30, 2008
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	May 5, 2008
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	May 6, 2008



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
 Telephone: (519) 253-2481 Fax: (519) 253-0620
 Joseph Berthiaume, Director of Education John Macri, Board
 Chairperson

AUDIT COMMITTEE

Thursday, April 10, 2008 at 4:30 p.m.
 Windsor Essex Catholic Education Centre
 1325 California Avenue, Windsor
 St. Thomas Aquinas Meeting Room

NOTES

PRESENT:

**Trustee Committee
 Members:**

M. DiMenna
 S. Porcellini
 L. Soulliere

Administration:

M. Iatonna
 K. Gignac

Regrets:

J. Berthiaume

Recorder:

C. Racine

1. Call to Order and Opening Prayer – The meeting convened at 4:39 p.m. and opened with a prayer.
2. Recording of Attendance – All trustees present.
3. Approval of Agenda/Questions Pertaining to Agenda

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the agenda be approved. Carried.

4. Disclosure of Interest – Pursuant to the Municipal Conflict of Interest Act – Trustee Porcellini disclosed interest in relation to agenda item 5(ii), *Draft 2008-09 Board Budget - Classroom Teacher and Supply Teacher Expenditures*, due to her husband's employment and did not participate in the discussion or vote on any question raised on the item.
5. *(Public)* i. **Audit Committee Budget Status Report as of March 24, 2008**
 The Audit Committee members received an administrative report that highlighted the variances identified between the 2007-08 budget and the projected year-end expenditures. Superintendent Iatonna reviewed the report and provided an overview.

Superintendent latonna advised that weekly reviews of the Capital Renewal Budget continue and suggested that further cuts may be required. All approved projects are on hold, pending further review.

ii. **Draft 2008-09 Board Budget**

Superintendent latonna reported that the draft budget be received as information, noting that the budget was complied utilizing current enrolment figures. A review of categories was conducted. Controller Gignac reported the following:

- *Classroom Teachers, Supply Teachers, Educational Assistants* – adjustments to be made reflecting the projected declining enrolment figures.
- *Computers* - Further details to the Discretionary Expenditures was requested. Superintendent latonna to provide.
- *Principals & Vice Principals* – Controller Gignac to reduce expenditure by one position to reflect changes.
- *School Administration* - Increase is being attributed to overtime costs at the elementary and secondary levels.
- *Con Ed./Summer/International Language* – Superintendent latonna advised that a comprehensive report is being compiled for future review.
- *Board Administration* – increase in expenditures is due to under budgeting in past years.
- *Department Head* – changes were made to reflect the current staffing requirements.

Trustee Soulliere inquired on where un-financed capital expenditures are reflected in the budget. Superintendent latonna advised that these expenditures are covered in the Administration Envelope. Adjustments may be forthcoming, pending Ministry response.

iii. **Draft 2008-09 SEAC BUDGET**

The draft budget was received as information, noting that the budget was complied utilizing current enrolment figures.

Trustee DiMenna inquired on the funding source of PALS. Superintendent latonna to investigate and advise.

iv. **IT BUDGET BREAKDOWN**

Controller Gignac provided an overview. Superintendent latonna was requested to bring back further rationale on Discretionary Expenditures.

v. **DEPARTMENTAL ACCOUNTABILITY FOR EXPENDITURES**

Superintendent latonna advised that this is a work in progress. Further work is required to complete account breakdowns by department. The anticipated timelines are unknown.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that pursuant to the Education Act – Section 207 and as authorized by Board By-Law 4:15/5, the Audit Committee go into a meeting which is closed to the public to discuss items concerning Contractual and Property matters. Carried.

The Audit Committee moved in-camera at 5:52 p.m.

- (In-Camera)* i) Draft 2008-09 Board Budget
ii) Legal Fees
iii) Board Initiated Pilot Programs
iv) Employee Purchasing Cards Use 2006-07
v) Other Business

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Audit Committee move out of In-Camera.

The Audit Committee moved out of In-Camera at 6:05 p.m. *Carried.*

- Other Business/Questions

6. Future Scheduled Meeting Dates:

- Tuesday, April 22, 2008

7. Closing Prayer and Adjournment – The meeting adjourned at 6:05 p.m.

Distribution:

- Audit Committee Members (Trustees DiMenna, Porcellini and Soulliere)
- Trustees and Director of Education
- Administrative Resource to the Committee: M. Iatonna, K. Gignac



WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: John Macri
DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
May 13, 2008

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
Mario latonna, Superintendent of Business

SUBJECT: **AUDIT COMMITTEE REPORT
– MEETING NOTES OF APRIL 22, 2008**

RECOMMENDATION:

That the Board receive the Notes from the Audit Committee Meeting of April 22, 2008 as information.

SYNOPSIS: The Audit Committee was established by Board resolution at the June 26, 2006 Board meeting and the Board approved the Committee’s Terms of Reference at the August 29, 2006 Board meeting. The Audit Committee members for the 2006 - 2010 election term consist of Trustees Soulliere, DiMenna and Porcellini. The chair for the 2008 calendar year is Trustee Porcellini.

BACKGROUND COMMENTS: In accordance with the Board By-Laws, committees are to report meeting activities either verbally or in writing. Notes from the April 22, 2008 meeting are attached.

FINANCIAL IMPACT: None.

TIMELINES: Next meeting is scheduled for June 10, 2008.

APPENDICES:

- Notes from the April 22, 2008 Audit Committee Meeting

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	May 5, 2008
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	May 5, 2008
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	May 6, 2008



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
 Telephone: (519) 253-2481 Fax: (519) 253-0620
 Joseph Berthiaume, Director of Education John Macri, Board
 Chairperson

AUDIT COMMITTEE

Tuesday, April 22, 2008 at 4:30 p.m.
Windsor Essex Catholic Education Centre
1325 California Avenue, Windsor
St. Thomas Aquinas Meeting Room

NOTES

PRESENT:

**Trustee Committee
Members:**

M. DiMenna
 S. Porcellini
 L. Soulliere

Administration:

M. Iatonna
 L. Staudt
 K. Gignac

Regrets:

J. Berthiaume

Recorder:

C. Racine

1. Call to Order and Opening Prayer – The meeting convened at 4:33 p.m. and opened with a prayer.
2. Recording of Attendance – All trustees present.
3. Approval of Agenda/Questions Pertaining to Agenda

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the agenda be approved. Carried.

4. Disclosure of Interest – Pursuant to the Municipal Conflict of Interest Act – Trustee Porcellini disclosed interest in relation to agenda item 5(iii), *Draft 2008-09 Board Budget - Classroom Teacher, Supply Teacher Expenditures, Staff Development, Individual, Summer Institute, PD Elementary & Secondary, Legal Fees, Grievances, Human Rights, Academic Dept Head Allowances*, due to her husband's employment and did not participate in the discussion or vote on any question raised on the item.

5. (Public) i. IT Budget Breakdown

Superintendents Iatonna & Staudt and Controller Gignac provided additional information pertaining to the draft 2008-09 IT Budget.

Fixed Operating Expenditures

- *Salaries/Benefits – System Analyst & Student Support* – expenditures include 1 analyst, the Trillium team and a temporary system support manager.
- *Computer Techs* – approximately 24 technicians providing software and hardware support to the entire system, including Catholic Education Centre.
- *Finance Prior Year Expenditures* – previous year's expenditures for classroom computers.
- *Werlnet* – a cataloguing system for the Learning Commons Centre for books. Hosted by the Windsor Public Library.
- *Oracle-Trillium Data Warehouse* – virtual storage system used to house student records.
- *Wednet* – a consortium that manages the net and purchasing of internet feed.
- *ECNO – Licence* – the Board is an active member of the consortium. ECNO provides school boards with modifications or the creation of universal software to meet school board needs. ECNO supports a number of programs currently used by the Board.
- *Trillium-Maintenance SRB* – maintenance and updates to the Trillium student database/software.
- *Network Upgrades* – expenditures incorporated are the hard costs, materials and equipment. There is a cost savings to the Board, as the in-house technician handles cabling, computer drops, trouble shooting of phones, networking issues, etc.

The Audit Committee began discussions of in-camera items regarding security, labour relations and personnel matters at 4:52 p.m.

The Audit Committee moved out of in-camera discussions at 5:20 p.m.

ii) Employee Purchasing Cards Use 2006-07 – Deferred to the June 13, 2008 meeting

iii) 2008-09 Draft Board Budget

A review of the draft 2008-09 budget was conducted.

Remarks/Questions by Trustees

- Trustee Porcellini requested Superintendent Iatonna to investigate the Board's share of purchasing of reeds for Instrumental Music and advise.
- Trustee DiMenna requested clarification of account codes. Controller Gignac to provide a summary of account codes.

- Other Business/Questions
None

6. Future Scheduled Meeting Dates:

- June 10, 2008 at 4:30 p.m.

7. Closing Prayer and Adjournment – The meeting adjourned at 5:55 p.m.**Distribution:**

- Audit Committee Members (Trustees DiMenna, Porcellini and Soulliere)
- Trustees and Director of Education
- Administrative Resource to the Committee: M. Iatonna, K. Gignac



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: John Macri
DIRECTOR OF EDUCATION: Joseph Berthiaume

Meeting Date:
May 13, 2008

BOARD REPORT

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
 Linda Staudt, Superintendent of Education
SUBJECT: **HIGH SCHOOL COUNCIL MEETING OF MARCH 6, 2008**

RECOMMENDATION:

That the Board receive the report for the March 6, 2008 High School Council meeting as information.

SYNOPSIS: The High School Council meets several times during each school year. All reports of the High School Council are to be received by the Board.

BACKGROUND COMMENTS: Every school in the Windsor-Essex Catholic School Board has a school council, a group made up of parents, school staff and community representatives to offer advice to principals and the board on various topics. In addition, a High School Council, that includes school council representation from the board's high schools, provides an opportunity for high school council parent members and principals to discuss matters of regional concern or interest with each other and their area superintendent. These meetings also offer the chance to share successes and solutions from their school councils and "best practices" followed at their schools.

FINANCIAL IMPACT: n/a

TIMELINES: High School Council meetings are tentatively scheduled for 7 p.m. on the third Thursday of each month during the school year with the exception of December and March.

APPENDICES:

- High School Council Report of March 6, 2008

REPORT REVIEWED BY:

<input checked="" type="checkbox"/> EXECUTIVE COUNCIL	Review Date:	May 5, 2008
<input checked="" type="checkbox"/> SUPERINTENDENT	Approval Date:	April 30, 2008
<input checked="" type="checkbox"/> DIRECTOR OF EDUCATION:	Approval Date:	May 6, 2008



WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

HIGH SCHOOL COUNCIL MEETING

March 6, 2008

~ F. J. Brennan High School ~

7:08 p.m.

REPORT

PRESENT

Parent Representatives

Assumption
F. J. Brennan
Cardinal Carter
Holy Names
St. Anne's
St. Joseph's
St. Thomas of Villanova

Sam Boglitch
Robin Marentette
Cynthia Casagrande
Daniela Pastorius
Joe Bachmeier, Jeannine Shaloub
Barbara Dettlinger
Greg Farrah

SEAC Representative

Trustees

Student Trustee

Board Supervisor

Recording Secretary

Claudio Delduca
Patrick Keane
Chynna Rescendes, St. Thomas of Villanova
Jamie Bumbacco
Celeste DiPonio

REGRETS

Holy Names High School
Board Superintendent
Cardinal Carter
Catholic Central
Trustee

Sherri Zorzit
Linda Staudt
Pat Moyneur
Lisa Stabile
Shannon Porcellini

1. Call to Order and Opening Prayer

Mr Keane opened with prayer.

2. Introduction of Members and Roll Call

Joe Bachmeier asked everyone to introduce themselves. He thanked both Robin and John for hosting the meeting.

3. Approval of Agenda/Amendments to Agenda

Moved by: Barbara Dettlinger
Seconded by: Cynthia Casagrande
THAT the agenda be approved. All in favour. CARRIED.

4. Approval of Minutes – January 17, 2008

Moved by: Greg Farrah
Seconded by: Jeannine Shaloub
Cynthia Casagrande noted a correction to her comments on page 5, third bullet – It should read: She was quite surprised to hear that there are schools that have not used all of their budgeted dollars.
THAT the minutes of the January 17, 2008 meeting be approved. All in favour. CARRIED.

*High School Council
Minutes- March 6, 2008 at F. J. Brennan High School*

5. Presentation

No Presentation

6. Business Arising from the Minutes

No Action Items

7. Superintendent's Report – Jamie Bumbacco

He introduced himself and noted that he started in his position of Supervisor of Human Resources on April 1st, 2007. In the fall, he was appointed to chair the elementary umbrella group. He stated that the elementary umbrella group is a large group, comprising 41 elementary schools with representatives from each school. He and Paul Picard, Superintendent of Human Resources take questions and answer concerns. He provided the High School council with the notes from the last two meetings and highlighted some of the topics they discussed.

November 14, 2007 Notes

- He noted one of the main roles in Human Resources - all school organizations for both elementary and secondary. They have the task of assigning teachers in order to meet the Ministry mandated class sizes and pupil/teacher ratios. System wide, in elementary, our board has to meet a PTR of 24.5, along with having 90% of the Primary Classes - Junior Kindergarten to Grade 3 with 20 students or less with a hard cap of 23 pupils.
- The Junior/Intermediate classes are at 26.1 to 1 PTR.
- He noted that he visited the Faculty and presented to over 200 students.
- He spoke of Facility Services and the "prohibitive to repair" grants and the hope that our board would receive financial assistance in the "Good Places to Learn" projects.
- With respect to faith formation, the elementary schools have embraced Rachel's Challenge.
- Bruno Limarzi, Vice-Principal of Assumption was brought in to help with the new anti-bullying proactive programs. He is doing a wonderful job as our Safe Schools coordinator.
- He highlighted the "gaggle" accounts.

February 25, 2008 Notes

- Bruno Limarzi was mentioned again, as he presented and provided a handout regarding the amended Safe Schools Act – Bill 212.
- School Council insurance –Discussion ensued.
- The Human Resource Department is about to enter into contract negotiations with 7 different bargaining units within this next year. Their goal is labour peace and no interruption at the school level.
- Jamie received a phone call from Roberta Zamender – she is the chair of the OAPCE. The Annual general meeting is being held on April 26, 27, and 28. She would like someone to serve as director to represent our board – 4 meetings per year; the hotel is near the airport, all expenses paid by OAPCE. They would really like to have someone in place from our community. Jamie indicated that he has her phone and cell phone number if anyone is interested.
- Cash net – School Council Treasurers page 4 of 4. Online banking from their home computers or do they need to go to the school to access the software. Jeannine Shaloub noted that St. Anne's HS is transitioning and there is a special account that they must go through on the school Internet. The question arose as to when they expect them to be up and running on this program. **ACTION ITEM:** Jamie will speak to Rose Mousaly with respect to training.

8. Student Senate Report – Chynna Rescendes STOVNs or Nerissa Bradley, HNHS

The last student senate meeting she attended was 2 hours ago. She noted that much discussion took place with two major projects.

- The first is a Lenten Project on April 4th, which will be a social awareness day. They will take a vow of silence to raise money for organizations for children in Kenya, Asia and various areas in the world. Every student that participates will pledge one dollar. They were also thinking about covering their mouths with tape. During the lunch hour each school will conduct their own activity for example, show some kind of movie to be aware of what is happening in other countries.

*High School Council
Minutes- March 6, 2008 at F. J. Brennan High School*

- The second initiative is the Think Fast activity – Twelve hour fast 7 a.m. to 7 p.m. Each school will conduct their own leadership activities, such as outside cleanup, etc. Pledge sheets are a minimum of \$15 to participate.
- Also discussed Catholic Steward Day April 19 – Looking to have activities such as a tree planting day, with all the student councils coming, a liturgy, games, etc. to tie into earth week.
- Distributed what “*Catholic Education Means To Me*” surveys for the ECBC – English Catholic Board Council. These are questions that the group above the student senate want to know from the different boards across Ontario. Each member of student parliament will fill out these questions and put this on the DVD.
- The student senate has also conducted the “*cafeteria survey*” and hopefully will get them all handed in by March Break in order to compile reports on the cafeteria providers- food services
- New incoming Student Trustee election – On March 19th retreat night, after March Break, a senator elected from each school and meet with Nerissa and Chynna, ask questions about the position, and then elect amongst themselves who they feel will best represent WECDSB as Student Trustee.
- The student senate meeting also had a discussion period about school issues, such as printer problems, recycling, segregation, etc. and what they can do to fix the problems.
- In May and June the student senate would like to go to various grade 8 feeder schools and talk to the school children and tell them what its like to go to a Catholic High School.

Much discussion ensued and the High School Council was impressed by Chynna’s enthusiasm and hard work. They liked the idea of visiting the grade 8 feeder schools and felt this would make a great impact and recommended that in the future they should start with grades 6 and seven as well.

9. SEAC Report – Claudio DelDuca

Mario latonna will be speaking at the April 10th SEAC meeting. He is looking forward to that. No report at this time.

10. Chairperson’s Report/Comments

- Barbara Dettlinger said she will consider attending the April 25, 26, 27 OAPCE meeting in Hamilton. She will contact Celeste DiPonio at the WECDSB to arrange for registration and hotel accommodation.
- Joe asked if anyone else was interested in attending and he distributed the flyer that explained the 3-day event. He noted the OAPCE rebate of 30% and indicated that we will be applying for this rebate. The recording secretary has sent the minutes to Mario latonna’s office so that we can apply for this rebate.

11. New Business/Other

John Ulicny, Vice-Principal – F.J. Brennan High School

- He welcomed everyone to Brennan and noted the principals’ regrets.
- He distributed a paper by Fr. James T. Mulligan on the Ontario’s Electoral Paradigm Shift and Catholic Education and his “Reflections on the Paradigm Shift Affecting Catholic Education in Ontario.” Father Mulligan has done extensive work in Catholic Education and delivered by Sister Joan Cronin who works with the Institute for Catholic Education. This is very important information to reflect upon and as Catholics we need to be organized, reading and willing to preserve what we have.
- The Brennan programs both curriculum based and extra-curricular are up and running well.
- He noted the collaboration of the city police and their Police Liaison officer, Constable Gary Killops, who is assigned to 13 high schools, both Pubic and Catholic. He rotates among these schools and his police presence is once every two weeks. He works well with the students, answers questions, provides surveillance, helps with bullying issues, etc.
- Another police initiative entails providing and sharing information with Windsor Police Service with respect to building layouts, gas shut off areas, etc. It takes coordinated effort to keep database up to date. It is a beneficial system.
- Brennan had a Sears Drama Festival for all secondary schools, both public and Catholic. It was well received and the day went well. Student’s submitted entries of plays they wrote themselves, etc. The students that won move on to a

*High School Council**Minutes- March 6, 2008 at F. J. Brennan High School*

regional competition that will take place in Chatham. Everyone applauded Chynna Rescendes as she received an award for her acting.

- Rachel's Challenge was well received at both the secondary and elementary level. It left quite an impact.
- Bishop Tony Daniels has undertaken a two year commitment to visit all the Catholic schools. He came to Brennan last Tuesday and met with students one on one, and answered many difficult questions. The students really enjoyed seeing him and being able to relate to him.
- They will be having a Cardinal clean up around the school after the March Break. As well, the students will be doing a community clean up through the Mayor's Office.
- All the sports are all running well.
- They are compiling all the student data for the course selection.

Kathy Wilson – Parent Council – F. J. Brennan High School

- Her son is in grade 11 and she was most impressed to hear from her son about Rachel's Challenge and the Bishop's visit. It is making an impact on her son and he is coming home with it. She is very impressed.

Jeannine Shaloub – Parent -Chairperson, St. Anne's High School

- She also noted the value of awareness with respect to Rachel's Challenge, etc. and noted the elementary students that were found with Cocaine and Marijuana in Tilbury.
- The St. Anne's basketball season has been very successful.
- They had a Grade 9 Honour Roll breakfast.
- They purchased new curtains for the cafetorium
- St. Anne's is looking for new fundraising ideas, if anyone has any suggestions.
- On a sad note, she spoke of the death of Mickey Renaud and how the school council would like to come up with a unique idea to do in his memory. She was open to hear suggestions.

Barbara Dettlinger – Parent Council Rep, St. Joseph's High School

- Girls wrestling team did very well and they are going to the all Ontario.
- The school needs New curtains for drama, but too costly, so they will be putting the \$10,000 to other projects such as Muskoka Woods and Bursaries, etc
- As a fundraiser the students will be putting on a play: Anne of Green Gables.
- She had never encountered the problem of certain books not being approved by parents. Some of the books in questions were: A Handmaids Tale, by Margaret Atwood and the Great Gatsby. It was a good experience for everyone involved. All the books remained, except for A Handmaids Tale.
- Rachel's Challenge was a great success at their school. Her son thought very interesting and the whole thing was weird and scary.
- The Grade 11 and 12 students enjoyed a talk about money – funny money – credit cards. A guest speaker came in to talk to the students about the risk of debt when using credit cards, etc. They are allowed to come to their school once a year.

Daniela Pastorius – Parent Council Chairperson, Holy Names High School

- Rachel's Challenge was a great success at their school. Their auditorium was packed with parents and students
- She noted that right after the presentation, several students came forward with issues to the principal and they were dealt with.
- There are several field trips planned to Chicago, New York and Costa Rica.
- The play Foot Loose was very successful and everyone had a lot of fun.
- The Holy Names High School walk-a-thon is coming up raising much money. Last year the monies went to the Neonatal Unit of Windsor Western Hospital, to St. Vincent de Paul and St. John School.
- 24 hour fast coming up.
- Their grade 8 night was unbelievable. It was such a good turnout. Holy Names is holding its own for now.
- With respect to fundraising ideas, etc. She suggested keeping it simple, no longer than a 4-week time frame, as when it drags on, it is more difficult to pull in the funds. With respect to prizes for students that raise the most money, she suggested that the students would prefer cash to a gift and this is more of an incentive for them to sell tickets.

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Greg Farrah – Parent Council Chairperson, St. Thomas of Villanova

- Their Grade 8 night was on January 31st. It happened to be same night as their Confirmation night. From 4:30 – 6 p.m. they had approximately 26 parents. It went very well. Then From 7 – 9 p.m. they filled the festival theatre. It was a great turnout. Afterwards the school council had locations set up at the main entrance, etc. to talk to other parents. He personally had four parents that will have their children coming to St. Thomas of Villanova and want to join the School Parent Council.
- He found the presentation of Rachel's Challenge very moving.
- For a fundraising event they have the Wildcat Lottery. This past year the Vice-Principal helped them out. Hopefully, for the coming school year they will have more members on their School Parent Council to help run this event. He appreciates all the work the vice-principal did in this regard.

Robin Marentette – Parent Council Co-Chairperson, F. J. Brennan High School

- No comment, as John Ulichny covered the report.

Sam Boqlitch – Regional Representative, Assumption College High School

- Girls Volleyball, Senior Boys Basketball and the School swim teams are finished for the year. They had a great season. The Junior Boys Basketball Team won WECSSA for the first time in 23 years. They had an excellent season but fell to Sarnia in the SWOSSA finals.
- The Debate Team dominated the 2nd Annual Richard Peddie Debate Competition recently held at the University of Windsor, winning 5 out of 7 team awards.
- Monthly Pasta nights are going very well.
- Arts Fest will be held Thursday March 6th.
- Windsor Regional Science Tech. and Engineering Fair will be held March 20-30, and preparations are underway for the Grade 10 Literacy Test to be held on March 27.

Chynna Rescendes, Student Trustee – St. Thomas of Villanova

- She was very impressed with Rachel's Challenge and spoke highly of the Friends of Rachel program as it changes the climate in the school and gives more of a spirit of togetherness. She is hopeful that this will encourage less anger and harassment between one another and eliminate segregation.
- She spoke of a hand poster contest and the message it brings about compassion and friendship.
- A group of girls are organizing a pink accents event that takes a stand against bullying.

Cynthia Casagrande, Co-Chair – Cardinal Carter

- Their Star Breakfast for students with 75% or better average for first semester went very well.
- The entire student body attended Rachel's Challenge along with some feeder schools. It was very well received.
- Judy Butera is working with the Friends of Rachel and she is doing a marvelous job.
- The school dance-a-thon raised approximately \$7000, and again she thanks Judy Butera.
- February was literacy blitz and they highlighted special literacy activities.

Joe Bachmeier – Parent Representative of St. Anne's High School and Chair of HS Council

- He thanked Brennan for hosting the meeting and looks forward to attending the next one in April at Cardinal Carter.
- He suggested we car pool and a reminder notice will be sent to everyone.

12. Next Meeting:

April 17, 2008	– Cardinal Carter
May 15, 2008	– Holy Names
June 19, 2008	– St. Thomas of Villanova

13. Closing Prayer and Adjournment

Meeting adjourned at – 8:40 p.m.
 Moved by: Cynthia Casagrande
 Seconded by: Robin Marentette
 All in favour. CARRIED