



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6

Telephone: (519) 253-2481

Joseph Berthiaume, Director of Education

Fax: (519) 253-0620

John Macri, Board Chairperson

REGULAR BOARD MEETING Tuesday, November 28, 2006 at 7:00 p.m. Windsor Essex Catholic Education Centre John Paul II Boardroom

AGENDA

I In-Camera Meeting – 6:00 p.m.

Page #

II Regular Meeting of the Board - 7:00 p.m.

1. Call To Order

2. Opening Prayer

3. Recording of Attendance

4. Approval of Agenda

5. Questions Pertaining to Agenda

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.

7. Presentations

8. Delegations

a. Delegation Regarding Items Not on the Agenda

3:11.1 Any person(s) wishing to make a formal presentation to the Board shall make their intent known, in writing, to the Secretary at least one week prior to the regular meeting. They shall briefly explain in their petition the nature of their business. Discussion shall be limited to the petition and shall be not longer than ten (10) minutes. The time limit can be waived by the consent of the majority of the Board.

b. Delegations Regarding Items On the Agenda

3:11.2 Any person(s) wishing to appear before the Board and speak on an item appearing on the agenda of the Board Meeting has until NOON of the day of the Board meeting to make a request to the Secretary. They shall explain briefly the nature of their business. The discussion shall be limited to the item on the agenda and shall be no longer than ten (10) minutes.

i. Frank Favot re: Request for Recount of the 2006 – 2010 City of Windsor
Municipal Elections – English Separate Ward 2

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b. Director of Education	
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16. Remarks/Questions by Trustees	

17. Pending Items

- a. Deferred from June 27, 2005: Board Policy Review Committee – Board Policy Revisions: *A:12 Code of Ethics / Conflict of Interest (Amended Policy)*
- b. Deferred Motion from October 24, 2006 to January 16, 2007: Trustee Porcellini: *“Moved by Trustee Porcellini and seconded by Trustee DiMenna that the Board establish a series of oversight committees, chaired by trustees, not limited to budget, capital, etc., to report regularly to the Board in public session.”*
- c. Deferred Motion from October 24, 2006 to February 27, 2007: *“Moved by Trustee Porcellini and seconded by Trustee DiMenna that the Board, in adherence with Policy A:21 Child Care, require all daycare service providers housed in Board schools to be not-for-profit, and further, that the Board encourage those daycare service providers that are currently for profit and housed in our system, to complete the conversion process prior to March 31, 2007, after which all contracts for the provision of daycare services by any for profit providers will be terminated and subject to tender, for award and installation by July 1, 2007.”*

18. Continuation of In-Camera, if required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

- Tuesday, December 5, 2006 (Organizational Meeting – 7:30 p.m. – preceded by Mass)
- Tuesday, December 12, 2006
- Tuesday, January 16, 2007
- Tuesday, January 30, 2007
- Tuesday, February 13, 2007
- Tuesday, February 27, 2007
- Tuesday, March 13, 2007 (tentative due to March Break)
- Tuesday, March 27, 2007
- Tuesday, April 10, 2007
- Tuesday, April 24, 2007
- Tuesday, May 8, 2007
- Tuesday, May 22, 2007
- Tuesday, June 12, 2007
- Monday, June 25, 2007

20. Closing Prayer

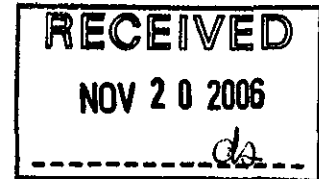
21. Adjournment

John Macri
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary

1114 Harrison Avenue
Windsor, Ontario
November 15, 2006

Mr. Joseph Berthiaume
Secretary/Director of Education
Windsor-Essex Catholic District School Board
1325 California Avenue
Windsor, Ontario
N9B 3Y6



Mr. Berthiaume:

It is my wish to request to be placed on the agenda for the next scheduled meeting of the Board of Trustees for the Windsor Essex Catholic District School Board. According to the schedule on the web site, the next regularly scheduled meeting is November 28, 2006. This is an important consideration because of time constraints involving the topic of my presentation. It is my intention to appear before the Board of Trustees to request that they pass a resolution for a recount of the votes for the position of Trustee representing Ward 2. As you are aware, the election which took place Monday, November 13, 2006 resulted in a differential of 19 votes between myself and the incumbent. The Municipal Elections Act details that a period of no more than 30 days pass before a resolution be passed by the Board of Trustees indicating their desire for a recount.

Sincerely,

Frank Favot

*cc: J. Macri
B. Nolan
Nov. 28 Board meeting*



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6

Telephone: (519) 253-2481

Joseph Berthiaume, Director of Education

Fax: (519) 253-0620

John Macri, Board Chairperson

REGULAR BOARD MEETING Tuesday, November 14, 2006 at 7:00 p.m. Windsor Essex Catholic Education Centre John Paul II Boardroom

MINUTES

PRESENT

Trustees:

F. Alexander	P. Keane
J. Courtney, Vice-Chair	J. Macri, Chair
M. DiMenna	S. Porcellini
B. Holland	L. Soulliere
C. Janisse	
Rev. L. Brunet, Board Chaplain	
L. Willson, Student Trustee	

Administration:

J. Berthiaume (Resource)	L. Staudt
M. Iatonna	C. Geml
P. Marchini	P. Littlejohns
J. Ouellette	C. Marier
M. Seguin	P. Picard

Recorder:

D. Steffens

1. Call To Order – Chair Macri called the meeting to order at 7:27 p.m.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance – All trustees present.
4. Approval of Agenda
Moved by Trustee Janisse and seconded by Trustee Courtney that the November 14, 2006 Regular Board meeting agenda be approved as distributed. Carried.
5. Questions Pertaining to Agenda – None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. – None.
7. Presentations – None.

8. Delegations

- a. Delegation Regarding Items Not on the Agenda – None.
- b. Delegations Regarding Items On the Agenda – None.

9. Action Items

a. Approval of Minutes

- i) Minutes of In-Camera Meeting, October 24, 2006

Moved by Trustee Janisse and seconded by Trustee Porcellini that the minutes of the In-Camera meeting of October 24, 2006 be adopted as amended. Carried.

Recorded Vote: In favour: Trustees Courtney, DiMenna, Janisse, Keane and Porcellini.
Opposed: Trustees Alexander, Holland and Soulliere

- ii) Minutes of Regular Meeting, October 24, 2006

Moved by Trustee Keane and seconded by Trustee Courtney that the minutes of the Regular Board Meeting of October 24, 2006 be adopted as distributed. Carried.

b. Items From In-Camera Meetings of October 24, 2006 (reconvened) and November 14, 2006

Vice-Chair Courtney reported that the Windsor-Essex Catholic District School Board reconvened a closed Committee of the Whole Board meeting on October 24, 2006 pursuant to the Education Act - Section 207, to consider specific personnel issues required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act and convened a closed Committee of the Whole Board meeting on November 14, 2006 pursuant to the Education Act - Section 207, to obtain legal advice, consider specific personnel, real property issues and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Trustees Porcellini, Courtney, and Keane disclosed interest during the November 14, 2006 closed Committee of the Whole Board meeting and excused themselves from the relevant discussion item.

Moved by Trustee DiMenna and seconded by Trustee Janisse that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of November 14, 2006 be approved. Carried.

Vice-Chair Courtney made the following announcements:

- the ratification of a two-year Collective Agreement (September 1, 2006 – August 31, 2008) between the Windsor-Essex Catholic District School Board and OECTA Occasional Teachers Bargaining Unit
- termination of employment for cause of Antonio (Tony) Raco

10. Communications

a. External (Associations, OCSTA, Ministry) – None.

b. Internal (Reports from Administration)

i) Report: Administrative Staff Report

Moved by Trustee Janisse and seconded by Trustee Holland that the Board receive the *Administrative Staff Report on hiring, retirement and resignation of staff dated November 14, 2006 for information. Carried.*

ii) Report: Capital Projects – Funding Proposal

Superintendent Marchini indicated that this preliminary report is being provided as a follow-up to the Final Report of the Ministry of Education's review (September 2006) and a requests made by trustees. The board has yet to place approximately \$37.4 million in debentures associated with construction projects completed. With the placement of this final debenture, the board's total for construction projects will reach \$169.6 million. As indicated in the Ministry's report, the board could face a capital cash flow deficit during the repayment period. This will require further board action through the exploration of other various revenues or cost savings options. Over the summer, administration worked with Ministry staff to develop a revenue and debenture payment schedule for the \$169.6 million in capital projects. One source of grant revenue that required additional review is the Primary Class Size Capital funding. A detailed debenture payment and New Pupil Place Grant (NPPG) revenue schedule will be presented for further discussion once administration has had an opportunity to fully explore with the Ministry the above proposals. It is anticipated that this meeting will occur in November or early December.

Moved by Trustee Holland and seconded by Trustee Janisse that the report Capital Projects-Funding Proposal be received as information. Carried.

11. Unfinished Business – None.

12. New Business

a. Field Trips:

i) St. John de Brebeuf Catholic Elementary School – Muskoka

Moved by Trustee Holland and seconded by Trustee DiMenna that the Board approve St. John de Brebeuf Catholic Elementary School field trip to Muskoka for June 11 to 13, 2007. Carried.

ii) St. Joseph's Catholic High School – Quebec

Moved by Trustee Janisse and seconded by Trustee Holland that the Board approve St. Joseph's Catholic High School field trip to Quebec City, Quebec for February 4 to 7, 2007. Carried.

- b. Report: Snow Removal 2006 – 2007 – Formal Record of Tender Approval
Moved by Trustee Janise and seconded by Trustee Keane that the following Board motion be entered into the Minutes as a matter of record: “That the Board approve the successful tender bids for snow removal for the 2006 - 2007 period and that purchase order contracts be issued to Lavin Interlock and SKZ Landscaping Inc.”
Carried.
- c. Report: Prohibitive to Repair Candidates - St. Bernard Catholic Elementary School and St. Jules Catholic Elementary School

Superintendent Marchini reported that the Ministry of Education recently released 2006:SB23 Memorandum which provides an overview of the process established by the Ministry to justify a school facility as Prohibitive to Repair (PTR). PTR schools are defined by a measure of building condition (Facility Condition Index – FCI) based on estimated costs of necessary repair work in a school and its replacement value. The Ministry has defined PTR schools as those having an FCI equal to or greater than 65%. In the 2002/2003 school year, the Ministry appointed facilities management consulting company Physical Planning Technologies Incorporated (PPT) to perform a detailed inspection of each school in the province and captured results in the facilities management software RECAPP. As a result of these audits, the Ministry created a preliminary inventory of PTR candidate schools with a FCI of 65% or greater. Boards have an opportunity to add or remove facilities from the Ministry identified PTR list. Boards must identify the school as a PTR type in their capital plan and submit a request to indicate their rationale to add facilities, add sections of facilities or remove facilities from the Ministry PTR list. The Ministry’s memorandum indicates that one of the Board’s schools (St. Jules Catholic Elementary) has met the FCI benchmark based on the ReCAPP data. Superintendent Marchini indicated that since the time of the 2002/03 inspection, several repairs have been made to St. Jules school facility. Trustee Alexander indicated that the school community is very satisfied with the refurbishing and condition of the school facility. Superintendent Marchini reported that the 2002/03 ministry inspection and the subsequent facility audit conducted by the Board in 2005 of St. Bernard (Windsor) contained substantial areas that were overlooked. Superintendent Marchini indicated that the updated facility audit report for St. Bernard school, which is expected to be complete in the near future, will show the Facility Condition Index of St. Bernard well over 65% and eligible for a business case for prohibitive to repair.

Moved by Trustee Janisse and seconded by Trustee Holland that administration be directed to contract with Jacques Whitford Engineering Scientific, Planning and Management Consultants to undertake a comprehensive facility audit on St. Jules Catholic Elementary School; and, that the Board submit the attached Board Identified PTR-Candidate form for St. Bernard Catholic Elementary School; and, that the Board submit the Preliminary Identification of PTR-Candidate Category for both St. Jules and St. Bernard Catholic Elementary Schools as Category 1:Single School Solution.

MOTION WAS AMENDED AS FOLLOWS: Agreed to by the mover and seconder.
Moved by Trustee Janisse and seconded by Trustee Holland that the Board submit the attached Board Identified PTR-Candidate form for St. Bernard Catholic Elementary School; and, that the Board submit the Preliminary Identification of PTR-Candidate Category for St. Bernard Catholic Elementary School as Category 1:Single School Solution. *Carried.*

- d. Report: Public Consultation Regarding Boundary Changes for F.J. Brennan, St. Joseph's and St. Anne Catholic High Schools

Superintendent Ouellette reported that on June 13, 2006 the Board received a report from CN Watson outlining a study undertaken by that firm on future enrolment at F.J. Brennan High School, St. Joseph's High School and St. Anne High School. The report contained both short and long term recommendations for all three schools. The board undertook a public consultation process in the fall of 2006 to gather input from the three school communities. This process included a public information session on September 25, 2006 and three further meetings for public input held at F. J. Brennan High School on October 16, St. Joseph High School on October 23 and St. Anne High School on October 30. Superintendent Ouellette outlined the concerns brought forward by the community and options for board consideration. Discussion occurred on how the distance exemption would affect students at St. John the Evangelist Catholic Elementary School and their attendance at either Cardinal Carter or St. Anne high schools. Administration will explore a costing of boundary adjustment options for these students with the Transportation Consortium and report the findings to the board.

Moved by Trustee Holland and seconded by Trustee Alexander that the Board receive the report on the public consultation process regarding boundary changes for F. J. Brennan, St. Joseph's and St. Anne Catholic high schools as information.

and, that the Board make no changes to boundaries for 2007/08 school year but allow exemptions for reasons of distance. Carried.

13. Committee Reports – None.

14. Notice of Motion – None.

15. Remarks and Announcements

- a. Chairperson Macri reported that he attended the employee Long Service Awards Celebration, congratulated the employees on recognition of their milestones and thanked all the organizers for their work on the successful event.
- b. Director of Education Berthiaume congratulated trustees upon the election and reminded trustees of the December 1 system-wide Together in Faith Day.
- c. Board Chaplain Brunet congratulated trustees as they begin their new term as Catholic school trustees.

16. Remarks/Questions by Trustees

Individual trustees congratulated each other upon their new term as school trustees and indicated they look forward to working together for the next four-year term.

- Trustee Porcellini thanked Father Angyal for organizing Masses at Immaculate Conception Catholic Elementary School and commented on Bill 51 information provided by OCSTA as it pertains to the use of school portables. Trustee Porcellini asked that principals who submitted a

Social Impact Questionnaire to the Detroit River International Crossing Study (DRIC) revisit their responses to ensure it indicates special education students will be impacted at their schools.

- Trustee Janisse thanked facilities services for their work on St. Mary's school parking lot.
- Trustee Keane congratulated Student Trustee Willson and the members of the organizing committee for their work on the recent Student Senate Faith Day, commended those involved in the organization of the St. Michael's Rhodes Campus Blessing ceremony, and thanked staff members of St. Francis Elementary School in the development of their new monthly newsletter "The Hall" which focussed on healthy active living.
- Trustee Alexander thanked his fellow trustees for supporting the St. Bernard prohibitive to repair school initiative and Superintendent Marchini for his continuing work on this project.
- Trustee Holland commended F. J. Brennan High School students who have been volunteering in their school community to assist the elderly in raking leaves. Trustee Holland inquired into the schedule for receipt of the Finance Quarterly Report. Trustee Holland thanked all the candidates who ran for the position of school trustees and for their interest and support of Catholic education.
- Trustee DiMenna congratulated the Cardinal Carter Junior Boys Volleyball team for their win in the WESSA finals, commented on the Anti-Bullying Seminar she recently attended in asked for an update on the Learning Support Services Teacher (LSST) model.
- Student Trustee Willson thanked trustees and administration who were able to attend the Student Senate Faith Day and extended a special thank you to Steve Freeman for all his assistance in organizing the day.

17. Pending Items

- a. Deferred from June 27, 2005: Board Policy Review Committee – Board Policy Revisions: *A:12 Code of Ethics / Conflict of Interest (Amended Policy)*
- b. Deferred Motion from October 24, 2006 to January 16, 2007: Trustee Porcellini: *"Moved by Trustee Porcellini and seconded by Trustee DiMenna that the Board establish a series of oversight committees, chaired by trustees, not limited to budget, capital, etc., to report regularly to the Board in public session."*
- c. Deferred Motion from October 24, 2006 to February 27, 2007: *"Moved by Trustee Porcellini and seconded by Trustee DiMenna that the Board, in adherence with Policy A:21 Child Care, require all daycare service providers housed in Board schools to be not-for-profit, and further, that the Board encourage those daycare service providers that are currently for profit and housed in our system, to complete the conversion process prior to March 31, 2007, after which all contracts for the provision of daycare services by any for profit providers will be terminated and subject to tender, for award and installation by July 1, 2007."*

18. Continuation of In-Camera – The Board reconvened to In-Camera Committee of the Whole Board meeting following adjournment.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

- Tuesday, November 28, 2006
- Tuesday, December 5, 2006 (Organizational Meeting – 7:30 p.m. – preceded by Mass)

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- Tuesday, March 27, 2007
- Tuesday, April 10, 2007
- Tuesday, April 24, 2007
- Tuesday, May 8, 2007
- Tuesday, May 22, 2007
- Tuesday, June 12, 2007
- Monday, June 25, 2007

20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.

21. Adjournment - - There being no further business, the Regular Board Meeting of November 14, 2006 adjourned at 8:50 p.m. at the call of the Chair.

Not approved.

John Macri
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary



Ontario Catholic School
Trustees' Association

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Bernard Murray, *President*
Paula Peroni, *Vice President*
John Stunt, *Executive Director*

November 20, 2006

MEMORANDUM

TO: Chairpersons and Directors of Education
All Catholic District School Boards and School Authorities

FROM: Carol Devine, Director, Legislative and Political Affairs

SUBJECT: **Standing Committee Hearings re: Ontario Pre-Budget Consultation**

The Standing Committee on Finance and Economic Affairs (Ontario Legislature) intends to meet to conduct Pre-Budget Consultations.

Public hearings will be held as follows:

Toronto – December 7 & 14
Kenora, North Bay, Ottawa, Windsor – Week of January 22, 2007
Barrie, Belleville, Hamilton, Toronto – Week of January 29, 2007

Attached please find information regarding how school boards can register to make an oral presentation or written submission regarding board priorities and recommendations for the 2007 Provincial Budget. This information, as well as further details regarding the date and location of each hearing, will be made available on the Standing Committee website at www.ontla.on.ca/committees/finance.htm.

OCSTA has requested to present at the Toronto session.

Attachment



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Committee Membership:

Chair:	Pat Hoy	LIB / Chatham--Kent--Essex
Vice-Chair:	Phil McNeely	LIB / Ottawa--Orléans
Members:	Ted Arnott	PC / Waterloo--Wellington
	Wayne Arthurs	LIB / Pickering--Ajax--Uxbridge
	Toby Barrett	PC / Haldimand--Norfolk--Brant
	Pat Hoy	LIB / Chatham--Kent--Essex
	Judy Marsales	LIB / Hamilton West
	Phil McNeely	LIB / Ottawa--Orléans
	Carol Mitchell	LIB / Huron--Bruce
	Michael Prue	NDP / Beaches--East York
	Liz Sandals	LIB / Guelph--Wellington

Clerk:	Douglas Arnott	
Mailing Address:	Room 1405, Whitney Block Queen's Park Toronto, Ontario M7A 1A2 douglas_arnott@ontla.ola.org	
Committee Office:	Room 1405, Whitney Block Tel: (416) 325-3506 Fax: (416) 325-3505 TTY: (416) 325-3538	

Sub-Committee Membership:

Chair:	Pat Hoy	LIB / Chatham--Kent--Essex
Members:	Wayne Arthurs	LIB / Pickering--Ajax--Uxbridge
	Toby Barrett	PC / Haldimand--Norfolk--Brant

Michael Prue

NDP / Beaches--East York

Terms of Reference

As per Standing Order 106(d), the Standing Committee on Finance and Economic Affairs is empowered to consider and report to the House its observations, opinions and recommendations on the fiscal and economic policies of the Province and to which all related documents shall be deemed to have been referred immediately when the said documents are tabled.

Business**Bills:**

Bill 9, An Act to prohibit price discrimination on the basis of gender. Mr. Berardinetti. (Referred December 8, 2005).

Bill 42, An Act to establish the Eastern Ontario Economic Development Fund Corporation. Mr. Sterling. (Referred May 4, 2006).

Bill 49, An Act to celebrate and recognize rural Ontario. Mrs. Mitchell. (Referred February 16, 2006).

Bill 74, An Act respecting safety around swimming pools. Mr. Rinaldi. (Referred March 30, 2006).

Bill 80, An Act to name the first Wednesday of October Hamilton Day. Ms. Marsales. (Referred April 13, 2006).

Bill 115, An Act to amend the Highway Traffic Act to improve air quality by reducing truck emissions. Ms. Scott. (Referred June 1, 2006).

Bill 151, An Act to enact various 2006 Budget measures and to enact, amend or repeal various Acts. Hon. Mr. Sorbara. (Referred November 15, 2006)

Referrals from the House:

None.

Notice of public hearings:

Bill 151, Budget Measures Act, 2006 (No. 2)

Projet de loi 151, Loi de 2006 sur les mesures budgétaires (no 2)

The Standing Committee on Finance and Economic Affairs will meet to consider **Bill 151, An Act to enact various 2006 Budget measures and to enact, amend or repeal various Acts.**

The Committee intends to hold hearings in Toronto on **Thursday, November 23, 2006.**

Interested people who wish to be considered to make an oral presentation on **Bill 151** should contact the Committee Clerk by **5:00 p.m. on Monday, November 20, 2006.**

Those who do not wish to make an oral presentation but who are interested in commenting on the Bill may send written submissions to the Committee Clerk at the address below by **12:00 noon on Thursday, November 23, 2006.**

Copies of the Bill may be purchased through Publications Ontario at 1-800-668-9938, or at (416) 326-5300 in Toronto. An electronic version of Bill 151 is also available on the Legislative Assembly website at: www.ontla.on.ca.

Pat Hoy, MPP
Chair/Président

Douglas Arnott
Clerk/Greffier

Room 1405, Whitney Block/Bureau 1405, édifice Whitney
Queen's Park, Toronto ON M7A 1A2

Telephone/Téléphone: (416) 325-3506
Facsimile/Télécopieur: (416) 325-3505
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Collect calls will be accepted./Nous acceptons les appels à frais virés.

Ces renseignements sont disponibles en français sur demande.

PRE-BUDGET CONSULTATIONS

CONSULTATIONS PRÉBUDGÉTAIRES

The Standing Committee on Finance and Economic Affairs will meet to conduct **Pre-Budget Consultations.**

The Committee intends to hold public hearings in Toronto on December 7 and 14, 2006; in Kenora, North Bay, Ottawa and Windsor during the week of January 22, 2007; and in Barrie, Belleville, Hamilton and Toronto during the week of January 29, 2007.

All interested people who wish to be considered to make an oral presentation should contact the Clerk of the Committee by **5:00 p.m. on Tuesday, November 28, 2006.**

Those who do not wish to make an oral presentation but who are interested in commenting on the issue may send a written submission to the Clerk of the Committee at the address below by **5:00 p.m. on Monday, January 29, 2007.**

Pat Hoy, MPP
Chair/Président

Douglas Arnott
Clerk/Greffier

Room 1405, Whitney Block/Bureau 1405, édifice Whitney
Queen's Park, Toronto, ON M7A 1A2

Telephone/Téléphone: (416) 325-3506
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Committees Branch
Office of the Legislative Assembly of Ontario
Toronto, Ontario, Canada.
email: lisa_freedman@ontla.ola.org

*In Support of Student Success –
Refinements to the Funding Formula*

*A Brief to the Minister of Education
Regarding Education Funding*

November 17, 2006



Ontario Catholic School
Trustees' Association

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INTRODUCTION

The Ontario Catholic School Trustees' Association (OCSTA) was founded in 1930. It represents 29 English-language Catholic district school boards and five English-language Catholic school authorities. Collectively, these school boards educate over 600,000 students from junior kindergarten to grade 12.

Inspired by the Gospel, the Mission of the Ontario Catholic School Trustees' Association is to provide leadership, service and a provincial voice for Catholic school boards in promoting and protecting Catholic education.

Annually, OCSTA submits a brief to the government with recommendations for improvements to the funding of education. Recommendations are made on the basis that the education funding system in Ontario must respond to four essential principles:

Equity -- A funding formula must distribute education dollars equitably among all Ontario school boards and their students;

Adequacy – The level of funding for education must be adequate to ensure quality education for today's students;

Autonomy/Flexibility – The model must allow school boards the autonomy and flexibility in spending they require to achieve the distinctive goals of their system, and to meet local needs; and

Accountability – The educational funding model must include mechanisms that ensure the appropriate degree of accountability for all parties and transparent processes and reporting mechanisms to support efficient and effective use of educational resources for students.

OCSTA welcomes the actions taken by the government in 2006/07 to improve the funding of education in Ontario. Many of the government's initiatives respond positively to recommendations made by OCSTA. Such actions have included:

- The overall increase in the 2006-07 GSN's of some \$600 million, some \$200 million more than what was announced at the time of the Provincial Budget.
- An announcement of an additional \$200 million in funding outside the GSN's to support the Literacy and Numeracy Secretariat, Student Success, the renewal of the teaching profession and other special initiatives.

- The acknowledgement of the gap that existed between the actual cost of salaries and the funding for such and the increase of 8.3% in the funding benchmarks to recognize the gap.
- The release of *Special Education Transformation: The report of the Co-chairs with the Recommendations of the Working Table on Special Education*, and the increase in funding for Special Education in 2006-07 of almost \$33 million.
- The announcement of a variety of funding programs to meet the capital needs of existing and future schools, new and renovated.
- The acknowledgement of the value and worth of school board trustees through the increases in honorarium that can be paid to them.

It is evident that this government has made the education of our children a priority and is fulfilling commitments expressed in the Ontario Liberal Party plan for education, *Excellence for All*. Investments in creating smaller primary classes, increasing the number of specialized teachers, improving programming through the Student Success initiative, and providing one-time grants totaling \$43 million to assist boards with their escalating transportation and utility costs in 2005-06 speak to these commitments.

A Matter of Urgency

Notwithstanding these laudable initiatives and funding increases, school boards continue to experience significant financial problems. Many Catholic school boards have struggled to produce a balanced budget this year. Some boards will be faced with year-end deficits, many others are predicting deficit budgets in 2007-08. One time measures used to achieve a balanced 2006-07 budget, such as drawing-down reserves, will not be available in future for many school boards.

The urgent need for further refinements to the funding model for 2007-08 is obvious. Our concerns about the model arise primarily from insufficient updating of benchmarks since the formula's introduction in 1998. This historical underfunding must be addressed.

OCSTA appreciates the consultation opportunities that have addressed some individual grants but believes that consultation can become more meaningful and effective with the establishment of an on-going provincial advisory committee that could provide the government with regular and appropriate feedback on the effectiveness of the funding formula as a whole.

EMPLOYEE COMPENSATION BENCHMARKS

The funding for employee compensation is an extremely serious issue for school boards across the province as salaries make up over 80% of board's operating expenditures.

Employee Salaries

In its 2005 brief "*A Time of Opportunity*", OCSTA emphasized the concern about the gap that existed between the actual cost of salaries, particularly teachers' salaries, and the funding provided for them. This gap had grown significantly since the introduction of the present funding system in 1998.

OCSTA is pleased that the government acknowledged the existence of the salary gap and took significant steps to address it in this year's GSN's. The teacher salary benchmarks have been increased by 8.3% in 2006-07 including 2.5% to meet this year's cost of the labour framework agreement.

OCSTA does have some concerns, however, about the manner in which this change has been funded, i.e. through the realignment of grants, chiefly the Local Priorities Allocation and the Learning Opportunities Grant. The former has been eliminated and the latter significantly reduced.

The elimination of the Local Priorities Allocation impacts on a school board's flexibility to fund programs that are not otherwise funded or not fully funded by the GSN's. This is particularly true for Catholic school boards who often used a portion of this grant to support distinctively Catholic programs, such as chaplains, faith animators, student retreats, or faith formation for staff. Many school boards used a portion of this grant to fund excess administrative expenditures that are not covered by the Administrative allocation (see below for additional comments on Administration). The loss of this flexibility puts the funding of these programs and services in jeopardy.

The percentage decrease in the Learning Opportunities Grant effects boards to different degrees. For some boards, the realignment had a negligible effect and the transfer to the salary benchmarks was revenue neutral. However, for other boards, particularly large urban boards, the loss of LOG was severe and was not fully compensated by the transfer to salary benchmarks. This produced a negative impact on programs for at-risk students. Some boards continue to have a salary gap and have lost LOG revenue as well and thus were certainly net losers in the process.

The impact of this re-alignment points out the difficulty of attempting to fix flaws in the funding formula through transfers from one grant to another. Such transfers are particularly problematic when monies are transferred out of a

special purpose grant. Attempts to address outdated benchmarks within the Foundation Grant through increases to Special Purpose grants will produce inequitable results, as Special Purpose Grants are not equally distributed to school boards. An on-going provincial advisory committee, as recommended later in this brief, could assist the government to monitor the overall impact of changes to any part of the funding formula.

The updating of salary benchmarks to better reflect actual costs is a positive step. It is critical that the government regularly review and maintain the salary benchmarks to ensure that a gap between their actual costs and funding does not re-occur.

Preparation Time

A problem not yet fully addressed is the failure within the formula calculations to reflect the actual number of teachers required at both the elementary and secondary school levels.

At the elementary level the Preparation Time component of the Foundation Grant is inadequate to fund the number of specialist teachers required to free classroom teachers for prep time. In 2006-07, as required by the provincial framework agreement, full time teachers receive a minimum of 180 minutes per week of preparation time. The Ministry is funding 180 minutes. Many Catholic school boards, however, are providing far more than the minimum number of minutes required, and were doing so long before the inception of the framework agreement. A significant number now provide 200 minutes – a standard that will not be required by the provincial framework until 2008-09. These boards continue to experience an onerous funding shortfall that has never been recognized or funded in the provincial agreement or subsequent Ministry funding.

At the secondary level funding for the average credit load was improved this year to 7.5 credits but still does not recognize the actual number of credits provided by school boards. The Education Equality Task Force (EETF) noted that over 50 school boards reported average credit loads of greater than 7.5. Since then the four year secondary program has been implemented. Boards that have an average credit load in excess of 7.5 face higher costs to employ additional teachers. These costs, however, are not recognized for funding purposes.

Recommendation 1

That the Ministry of Education take steps to ensure that the provincial funding model for 2007-08 and future years reflects the cost of employee salaries.

Employee Benefits

Employee benefits are proportionately more under-funded than salaries. In 2002 the government funded benefits at 12% of salary for teaching staff and 15.7% for non-teaching staff. At that time the Education Equality Task Force reported that updating of benchmarks to meet costs would require a change in rate to 13.1% for teaching staff. The rate for non-teaching staff would have to be improved to 19.2%.

The 2006-07 GSN's indicate that actual funding for employee benefits has been maintained and not decreased, although the percentage was decreased for teaching staff from 12% to 11.1% of salary and for non-teaching staff from 15.7% to 14.8%. This decrease was justified as a result of the increase in base salaries in the Foundation Grant. Even if benefits' funding has been maintained at previous years' absolute levels however, the gap between the actual cost of benefits and their funding continues to exist at the previous years' level or an even higher level.

School board benefit plans are affected by changes in Provincial Health Care funding. Employee groups want boards to insure the cost of services that were previously covered in whole or part by the province, but have now been either eliminated, or reduced e.g. Optometry, Physiotherapy, and Chiropractic services. In addition, there is continuing concern that arbitration cases awarding to employee groups employer coverage of the Ontario Health Premium could be extended to certain school board collective agreements. All of these factors strengthen the argument that benchmarks for employee benefits need to be updated annually to reflect actual costs. A process that continually monitors the benchmarks and updates them in light of rapidly changing circumstances is required.

It must be noted that board costs for employee compensation are increased when more employees (relative to student enrolment) are required in response to government student success initiatives. The negative affect of any funding benchmark shortfalls is multiplied.

Recommendation 2

That the Ministry of Education review and enhance the funding formula to ensure that benchmarks are in place to enable school boards to recognize the current costs of employee benefits.

PROVINCIAL ADVISORY COMMITTEE ON FUNDING BENCHMARKS

OCSTA appreciates the government's ongoing commitment to publicly-funded education and student success. It welcomes the funding that has been provided to meet the government's priorities in primary class reduction, student success, and lower drop-out rates. Catholic school boards support these initiatives and are proud of the positive results they are achieving. As welcome as they are, however, these allocations do not address long standing inadequacies in funding for basic programs and services already in place, e.g. transportation, special education, capital.

The vast majority of Ontario's Catholic school boards have filed balanced budgets for 2006-07. It is clear from a recent OCSTA survey however that our member boards are struggling with their financial situation. Boards report having to resort to a number of one-time solutions to achieve a balanced budget, including the draw-down of reserves, reducing administrative, academic and support staff, deferral of maintenance and arbitrary expenditure reductions in non-staff areas. All boards expressed serious concerns about their ability to balance in 2007-08. They feel that they have exhausted band-aid measures that will allow them to balance in the future. They are seeking provincial assistance in their efforts to provide students with the quality educational programs that they require.

Much has been said recently by a variety of groups and individuals about the condition of the Province's education funding model. Some feel it is "broken" and needs to be "fixed". Others call for a more drastic approach, such as wholesale changes to the funding model or even abandoning it altogether in favour of some new, unspecified model.

As we indicated in our October 10th meeting with Minister Wynne, OCSTA and its member boards strongly support the present model and feel that it is fundamentally sound. As this brief makes clear, we also agree that refinements and enhancements to the formula are required. In any amendment or changes to the funding model, it is essential that the principles of equity, flexibility, autonomy, adequacy and accountability prevail.

Meaningful consultation with school boards and provincial education associations, including those representing school business officials, is essential if funding decisions are to reflect and meet the actual needs of school boards, their schools and their students. OCSTA appreciates the Minister's recognition of the need for and the value of consultation.

Although we support the creation of working groups to deal with specific education funding issues, OCSTA must again emphasize the value to the

Minister and to education in the province of an on-going provincial committee dealing comprehensively with the education funding model as a whole. OCSTA shares the Minister's concerns regarding the impact of piecemeal refinements to the funding model over the years since its inception and sees such a provincial committee as a viable solution to this problem. This provincial advisory committee made up of representatives from local school boards, provincial associations and senior Ministry staff would meet on a regular basis to review the funding formula and its benchmarks and provide recommendations to the Minister regarding appropriate refinements. The creation of such a committee received the strong support of the Education Equality Task Force. The government has taken a number of significant and valuable steps in order to improve education and its funding. A provincial education advisory committee could provide feedback to the Minister with respect to the impact of these measures and the potential value of further steps in funding reform.

Recommendation 3

That the Minister of Education create a provincial advisory committee, including representation from provincial education associations and Ministry officials, to monitor the impact of the funding formula and provide on-going advice to the Minister on funding issues.

THE PROSPECT OF A RETURN TO A LOCAL LEVY

It has been suggested by some that allowing local boards to levy ratepayers in a limited way may be the solution to school boards' current funding difficulties, and the way to find new money for education without imposing a heavier burden on the provincial budget. OCSTA would strongly oppose a return to any type of local tax levy by school boards.

The introduction of the current funding model remedied the inequity of assessment wealth as a source of education financing. Prior to 1998, the greatest impediment to the achievement of equality of educational opportunity for Ontario's students was unequal access to assessment wealth by school boards on a geographic basis, because urban areas are assessment wealthier than rural areas, and on a coterminous basis, because, through the operation of the default mechanism in the assessment system, public boards are always assessment wealthier than Catholic boards, and English boards are always assessment wealthier than French boards.

While financial autonomy was theoretically available to Catholic and to French boards in the past given their unfettered ability to levy rates, it was not practically available because of their need to match local mill rates with the assessment-richer coterminous English and public boards in order to avoid an exodus of ratepayers. This inevitably yielded less revenue per student and denied equality of educational opportunity.

It should be noted that a return to local taxation would not relieve the Government's financial responsibility for education. The Government's stated and legal commitment to equality of education opportunity would preclude a return to local taxation without full equalization by the province through the Grant System. The fiscal burden for the Government to equalize would be significant. If the province did not commit itself to full equalization, then there would be a return to the wasteful competition for local assessment that characterized the old funding model. Any money spent on the resumption of local taxation would be much better spent on education.

Recommendation 4

That taxation powers in regard to education remain fully within the mandate of the provincial government.

SPECIAL EDUCATION

Significant improvements have been made to the funding of Special Education since 1998. In the 2006-07 GSN's the government has provided an additional \$33 million to help children with special needs. This is in addition to the one-time funding of \$50 million in support for students and to assist in the reform of special education funding. Grants for Special Education now total almost \$2 billion.

In May, 2006, "*Special Education Transformation: The Report of the Co-Chairs with the Recommendations of the Working Table on Special Education*", was released. This report contained several recommendations aimed at the delivery and funding of services and programs to children with special needs.

OCSTA was pleased to be a participant in the discussions at the Working Table on Special Education. We support the recommendations contained in the report of the Co-Chairs. Many of our boards however, continue to express concerns about their on-going ability to fund current programs and address current and future levels of students needs. Some boards have expenditures that significantly exceed their current special education allocation.

Method of Determining Allocation

OCSTA supports a layered approach to Special Education Funding. The current practice of providing grants through the Foundation Grant and supplementing these with a separate and protected Special Education Per Pupil Amount (SEPPA) grant to assist in provision of services and programs for students with special needs must be maintained.

It is necessary, however, that benchmarks within the SEPPA allocation be reviewed and updated to reflect real board costs, particularly at the secondary level.

Currently, separate funding is provided to boards for students with high needs who require more costly special education services, including equipment, teachers, education assistants and other support. The amount of this allocation varies from board to board based upon the number of these students. In recent years, a very complex and time consuming administrative procedure had been engaged regularly by school boards to justify their entitlement. Boards are pleased to see that the onerous administrative burden associated with this process has been eliminated, but are concerned that the current enrolment-based high needs amount is not structured to respond to changing incidence. It is essential that a review process be developed to track changes in incidence and adjust funding accordingly on a regular basis.

Recommendation 5

That the Ministry of Education continue to allocate funds for Special Education through a layered process that includes the Foundation Grant, a separate and protected SEPPA grant and funding to recognize the incidence of students with high needs.

Recommendation 6

That benchmarks within the SEPPA allocation be reviewed and updated to reflect actual board costs, particularly at the secondary level.

Recommendation 7

That the Ministry of Education develop a research/review process to confirm the validity of, or track changes in, current rates of students with high needs in order to inform future funding decisions.

TIMING OF MINISTRY ANNOUNCEMENTS

To support efficient and effective planning and resource allocation, funding announcements must be both clear and timely. School boards are very concerned that, of late, long delays in the release of provincial information have been hampering effective planning, the consultation associated with boards' budget preparation and development of integrated long term capital plans.

Planning for school boards' budgets begins well in advance of actual budget approval, which normally occurs in late spring. Funding announcements for 2006-07 were not made until June 12, 2006. Late distribution of these documents has a negative impact on planning and budget processes.

Announcements regarding new or enhanced capital funding programs have often preceded the associated detailed B: Memo by several months. Receiving information regarding government initiatives and allocations on a more timely basis would facilitate effective and responsible planning and allow implementation to proceed quickly and efficiently. This would benefit students and the community and would also further the government's own goals for education.

Sufficient time between the announcement of funding changes and the required deadlines pertaining to the implementation of new programs and, most importantly, the annual estimates' regulations, would allow school board administrators and trustees to properly determine the impact of changes on board operations. It would also provide adequate opportunity for other stakeholders, especially parents, to measure the effect of proposed changes and where appropriate, have input on them.

Recommendation 8

That the government and the Ministry of Education make all announcements pertaining to the distribution of funds, whether operating or capital in a timely fashion so as to allow school boards adequate time to plan and implement programs in a responsible, accountable, efficient and effective manner and that the announcements pertaining to the annual Grants for Students Needs be made not later than March 31st of the prior year.

STUDENT TRANSPORTATION

Transportation services are very important for children in the Catholic school system. In general, a greater proportion of Catholic school students than public school students depend on transportation services to gain access to their local school. Catholic schools tend to serve larger areas as there are fewer of them. Because of this greater need for transportation services, Catholic District School Boards generally allocate a greater proportion of their budget for transportation than do their coterminous District School Boards.

OCSTA welcomed the increase in funding for student transportation included in the 2006-07 grant announcements. Boards received one-time funding of \$14 million to assist them in dealing with increased fuel costs for the 2005-06 school year. The 2006-07 GSN's contained a total increase of \$18.5 million to fund higher enrolment, fuel, capital and operating costs as well as special funding for driver first aid and CPR training.

Prior to 1998, many Catholic school boards sought correction to the provincial transportation funding formula, which was based on a flawed 1996-97 grant base and provided funding at far too low a level to meet their transportation needs. The provincial education funding formula that was introduced in 1998 did much to promote equity for students across Ontario but did not revise the transportation component of the formula.

Catholic school boards have been struggling for many years to maintain adequate transportation services with far less than adequate funding. Now, boards find themselves in an even more precarious situation due to soaring fuel prices. The gap between costs and revenue is growing, adding to boards' overall financial woes.

A new model for transportation must be found that will provide sufficient funds to ensure a reasonable level of service. Its resource allocations must be fair and non-discriminatory. The formula must treat school boards and students in similar circumstances in a similar manner.

Particular attention must be given to adequate funding for transportation of students with special needs. Transportation for children with special needs is unique and expensive. Because it does not fit into the general transportation mode of a school board it can often distort the board's overall transportation costs. There is no special funding for these services and consideration needs to be given to these special needs when developing a new transportation funding formula.

Differences in student transportation needs must be recognized whether boards are in the same jurisdiction or in different parts of the province. A local

priorities component of transportation funding could allow boards the flexibility to provide transportation for specialized schools or to implement variations in walk distances required to suit local circumstances with respect to safety.

Meeting student transportation needs in the future will be particularly challenging in light of the international pressures on fuel costs. In light of volatile fuel prices and fuel escalation clauses in many boards' transportation carrier contracts, there is a critical need for a mechanism which adjusts the cost component of the transportation grants on a more responsive basis than currently is the case.

Steps must be taken now to prepare for a reformed approach to transportation funding which is true to the underlying principles of equity, adequacy, autonomy/flexibility and accountability that are shared by OCSTA and the Ministry of Education.

Recommendation 9

That the Ministry of Education, in consultation and partnership with school boards and their provincial associations, immediately re-engage in the process of developing an equitable and adequate transportation funding formula that meets actual needs for student transportation, including transportation for those with special needs.

The Ministry has this year mandated transportation consortia. OCSTA is concerned about the very strict and prescribed guidelines within which transportation consortia are to operate. Our concerns about mandated transportation consortia were set out in detail in our letters of June 28, 2006 and September 27, 2006 to the Minister of Education.

Catholic boards have for many years cooperated with their coterminous boards in delivering transportation services. Considerable cost-savings have been achieved, for the most part by reducing the number of buses on the road. Even some of the very successful cooperative arrangements presently in place however, do not meet the narrow criteria outlined in SB:13. The definition of consortia must be broadened to include a wider range of cooperative transportation ventures. We also believe that an audit should be made available to English-language boards who believe they can meet a provincial standards for efficiency and effectiveness without being forced into a formal consortium.

Catholic School boards share the Ministry's concern for cost effectiveness and are prepared to work cooperatively with their coterminous public boards to mutually examine all means of efficiency in meeting the transportation needs of students in different settings across Ontario. No board should be required,

however, to adopt measures that would result in that board incurring higher transportation costs, unless these costs are offset by increased transportation grants.

Recommendation 10

That the Ministry of Education review and refine its transportation reform policy, as set out in SB:13,

to broaden the definition of acceptable transportation consortia to include a spectrum of cooperative transportation arrangements;

to enable English-language boards that meet the provincial standard of efficiency and effectiveness to continue to deliver transportation services independently; and

to include the right to withdraw from a consortia in the dispute resolution process, as the final step.

CAPITAL

The 2006-07 GSN's announced a number of initiatives that will enable school boards to fund new or renovated schools, manage existing capital debt and encourage transfer of surplus schools to coterminous boards. In addition the Ministry announced its intention to establish a long-term financing vehicle to help facilitate and reduce the cost of borrowing.

OCSTA and its member boards welcome these announcements and look forward to working with Ministry officials to provide school facilities that meet the needs of local communities. It is our hope that, taken together, these initiatives can address the capital backlog and provide support for the capital needs of new provincial initiatives including the mandated reduction in Primary Class Size. OCSTA appreciates the \$50M provision in 2006-07 for capital projects related to Primary Class Size. We anticipate that additional funding required to address further capital needs will be forthcoming in 2007-08.

As part of their Long Term Accommodation Plan, most school boards have submitted to the Ministry detailed information regarding each of their facilities. This is to be used as part of a board's future facilities management plan. The eventual effect of the new rules for capital projects is difficult to project because as yet the new arrangements have not all been published. Timing of the release of this information will affect the ability of boards to plan effectively. Some boards are having difficulty providing adequate accommodation for their students' needs. It is particularly important that through the various new capital programs, boards receive sufficient funding to provide needed permanent pupil accommodation and thus minimize the use of portable classrooms.

Boards that have stable or declining enrolment with excess capacity overall, but are experiencing enrolment growth in some parts of their jurisdiction, require funding to build new schools in the area of growth. There is often a great distance between the need for new pupil places and available space in schools. A review area approach to funding New Pupil Place Grants, rather than a Board wide calculation, would greatly assist in addressing overcrowding in some schools in specific areas within a board.

Recommendation 11

That the Ministry of Education ensure that all necessary background and technical documents relating to new capital programs are released at the same time as the announcement of these programs.

As school boards wait in anticipation of the promised new regulations on capital, there is a need to move forward with crucial building projects, particularly in high growth communities. In addition, some boards have identified schools that are in urgent need of significant repair and/or renovation in order to meet current program expectations. There is a need to bring all school facilities to a minimum provincial standard that fully addresses health and safety considerations, current jurisdictional requirements, accessibility and the demands of present Ministry programs. School Renewal funding needs to be enhanced to provide adequate funding to meet these needs.

Recommendation 12

That the School Renewal Grant be reviewed and refined to provide the funding necessary to ensure that all schools meet minimum provincial standards for health and safety and accessibility, the demands of Ministry approved programs, and local jurisdictional requirements.

There is a need for the funding formula for Capital Projects to recognize diverse and rapidly changing construction costs in various regions of the Province. Several of our northern boards for example have identified problems with the current model related to the unique and peculiar geographic challenges of those areas. Older urban boards must deal with higher construction costs associated with, among other things, elimination of existing structures and building underground parking facilities within limited site space. A mechanism such as the Non-Residential Building Construction Price Index (NRBCPI) would adjust the benchmarks on a regular and timely basis and recognize the regional differences of school boards' capital requirements.

Recommendation 13

That the benchmarks utilized in the calculation of funding capital programs be regularly updated through the use of a regional construction price index to react on a timely basis to rapidly changing construction costs and recognize variations in construction costs across Ontario.

SCHOOL BOARD ADMINISTRATION

There would appear to be a growing view among Ministry personnel that school boards' administrative expenditures are excessive and need to be curtailed. In 2006-07, school boards whose administrative expenditures exceed funding by 15% or more will be required to prepare a plan to reduce administration expenditures to a level in line with grant funding over a two-year period.

In 1998, when the present funding model was introduced, there was a significant reduction in the funding of Board Governance and Administration expenditures. These changes were introduced by the then Government, without any underlying research, to reduce all administrative expenditures. Boards have struggled since then to stay within their administrative allocations and have reduced administrative positions significantly. Funding available for administration has recently been further reduced. In 2006-07, as part of the realignment of grants, the Local Priorities Grant was eliminated. Many boards had used some portion of this grant in the past to finance the difference between their administrative expenditures and their administrative allocation.

Reduced funding flexibility and tighter spending restrictions for school board administration have been put in place at the same time as administrative workload and cost pressures on the administration have increased. Boards are experiencing increasing demands for information, particularly from the Ministry of Education. Many of the Ministry's reporting and accountability requirements, such as special education forms and pupil accommodation accountability reports, assume central office expertise for compilation. Given current staffing levels, boards find it increasingly difficult to handle information and data requests on a timely and efficient basis. The demands from the Ministry continue to grow in 2006-07 e.g. Primary Class Size Funding and PCS Plan.

In order to function efficiently and effectively, school boards have become more reliant on information technology in all areas, both administrative and academic. Though a portion of the Foundation Grant provides funding for the latter, there is no specific grant for Administrative needs. The cost of hardware has generally dropped over the years but the cost of sophisticated software programs, support and training has escalated. These costs must be funded from the board administration grant and have contributed to expenditure increases over the past few years.

A specific example of the increased administrative burden that boards are now facing relates to MISA and OnSIS. School boards have been partially funded by the Ministry to begin the implementation of these initiatives. While boards see the benefits that would arise from the full implementation of MISA and OnSIS, they are concerned with the level of ongoing support and additional resources

provided for these initiatives. The considerable demands on staff time associated with MISA and OnSIS are occurring at the same time, some boards, in order to balance this year's budget, have had to reduce their IT staff and programs. If boards are to complete the implementation of these initiatives within the required timelines, they will require additional assistance.

OCSTA believes that the formulae which generate the Administrative grant need to be reviewed to provide adequate funding for all administration purposes. Refinements should include a declining enrolment provision to recognize the inability of school boards to downsize administration when relatively minor enrolment declines occur. There is also a need to re-consider the classification of administrative expenditures to ensure that they are fairly labeled and accounted for, thus avoiding distortions in this budget area. Presently there are expenditures which are classified as administration which should be charged to other areas of a board's budget e.g. legal fees for employee arbitration, legal and administrative costs related to special education tribunals, professional and legal fees incurred during employee negotiations, both teaching and non-teaching, legal and other costs incurred as a result of appeals arising out of suspension and expulsion of students.

Recommendation 14

That a systematic audit of provincially-mandated accountability processes affecting all aspects of school board funding be initiated to assess their efficiency, effectiveness and impact on board operations, and

That, following such an audit, the number and scope of accountability mechanisms and the funding benchmarks, including the cost of information technology needs, within the Administrative and Governance envelope be adjusted appropriately.

Recommendation 15

That the Ministry of Education review the implementation of MISA and OnSIS with a view to amending the timelines to more attainable dates and providing school boards with additional resources for these programs.

DECLINING ENROLMENT

Almost every school board in Ontario is experiencing some degree of declining enrolment, particularly in the elementary panel. This is particularly showing up in the JK/SK intake level for boards. This problem will get much worse as this smaller cohort progresses through the system. The GSN's funding is primarily enrolment driven and even small declines in enrolment have a severe negative effect on revenues.

Unfortunately, board expenditures do not follow the same pattern, as they tend to be fixed within certain blocks. Even though there may be enrolment declines overall in a board, the decline at the school level is often less dramatic and does not allow boards to reduce school based expenditures (principally teacher/support staff salaries) to the same degree and in the same time cycle. The problem of reacting to declining enrolment at the board office is even more difficult as many of these centralized expenditures are fixed within broad enrolment numbers. It is difficult to adjust transportation services, for example, as bus routes and their costs remain relatively fixed.

The new School Foundation grant, for example, ameliorates some of the effects of lost pupils, as it is not enrolment dependent. There has also been partial relief for declining enrolment in the GSN's, particularly through the Declining Enrolment Adjustment grant, but this is not complete and is short lived.

In 2005-06, the government provided additional one-time funding of some \$53 million to support boards facing difficult declining enrolment circumstances while a fuller policy review was to be undertaken. For 2006-07, this one-time assistance has not been renewed and the total funding for the Declining Enrolment Adjustment has decreased by over \$60 million. As there have been no new policies announced or introduced, boards continue to face the same difficulties brought on by declining enrolment.

In the 2002 Technical Paper, it was acknowledged that "*The issue of declining enrolment will become more important over the next few years, since the rate of overall enrolment growth is slowing and many more boards are projected to show enrolment declines in the rest of this decade*". This prediction has come true for many boards sooner, and more severely, than what might have been anticipated in 2002. The temporary and transitional measures that were previously introduced assisted boards for one or two years but what is needed is a longer term solution to this serious problem. School Boards and the Ministry must together address the long term effects of the growing phenomena of declining enrolment. They must find a way to soften its blow and allow boards to react to it within a more reasonable time frame. OCSTA suggests the creation of a task force comprised of Ministry and School Board personnel to examine all

aspects of this matter and formulate recommendations that will address school boards' concerns.

On a short-term basis, enabling school boards to close and/or consolidate schools in an efficient fashion would allow some relief to boards coping with declining enrolment. OCSTA is pleased that the Pupil Accommodation Review Guidelines have now been released. The new review process, though onerous in administrative requirements, will enable some boards to eliminate the unnecessary operating costs associated with keeping low-enrolment schools open. Unfortunately, some of the other difficulties resulting from enrolment decline and excess capacity remain.

Declining enrolment results in reduced grants for new pupil places and a reduced ability to service debt already incurred. Under the former rules, some boards incurred debenture debt in anticipation that school closures would later occur, producing a revenue stream to service that debt. The reduced ability to close schools and the non-existent benefit in the form of NPP grants places such boards in a financial predicament. If this measure were restored to its original status, boards would have further incentives to consolidate their inventory of schools.

Recommendation 16

That the Ministry of Education immediately convene a task force comprised of school board officials, Ministry of Education personnel, and personnel from other provincial Ministries and related organizations as needed to examine the impact of declining enrolment in school boards across the Province and recommend long-term strategies dealing with this issue.

Recommendation 17

That the Ministry of Education provide additional relief to school boards facing declining enrolment by enhancing the Declining Enrolment Adjustment grant until such time as the Task Force can report to the Ministry and long term solutions can be implemented.

CONCLUSION

OCSTA appreciates the significant steps taken by the government in improving the funding of education for 2006-07. We believe that the framework for meaningful reform has been put in place. A unique opportunity now exists to correct shortcomings in the funding formula. During this period of stability corrections must be made to the benchmarks to provide for alignment with actual costs. Without these corrections many of our boards will not be able to develop balanced budgets without significant reductions in programs, services and personnel.

We express our strong support for the present funding model and would not want to see it abandoned. OCSTA adamantly opposes a return to any form of local tax levy by school boards. The funding model does require some refinements and enhancements and these should take place within the core principles of equity, adequacy, flexibility/autonomy and accountability.

OCSTA looks forward to working in partnership with the Minister, Ministry staff and other stakeholders in education on the various committees and in particular in a Provincial Advisory Committee on Funding Benchmarks. We urge immediate action in these endeavours. Time is critical for school boards, particularly with respect to planning and implementation. Our opportunity is now. Our shared goal is Excellence for All in Education.

SUMMARY OF RECOMMENDATIONS

Recommendation 1

That the Ministry of Education take steps to ensure that the provincial funding model for 2007-08 and future years reflects the cost of employee salaries.

Recommendation 2

That the Ministry of Education review and enhance the funding formula to ensure that benchmarks are in place to enable school boards to recognize the current costs of employee benefits.

Recommendation 3

That the Minister of Education create a provincial advisory committee, including representation from provincial education associations and Ministry officials, to monitor the impact of the funding formula and provide on-going advice to the Minister on funding issues.

Recommendation 4

That taxation powers in regard to education remain fully within the mandate of the provincial government.

Recommendation 5

That the Ministry of Education continue to allocate funds for Special Education through a layered process that includes the Foundation Grant, a separate and protected SEPPA grant and funding to recognize the incidence of students with high needs.

Recommendation 6

That benchmarks within the SEPPA allocation be reviewed and updated to reflect actual board costs, particularly at the secondary level.

Recommendation 7

That the Ministry of Education develop a research/review process to confirm the validity of, or track changes in, current rates of students with high needs in order to inform future funding decisions.

Recommendation 8

That the government and the Ministry of Education make all announcements pertaining to the distribution of funds, whether operating or capital in a timely fashion so as to allow school boards adequate time to plan and implement programs in a responsible, accountable, efficient and effective manner and that the announcements pertaining to the annual Grants for Students Needs be made not later than March 31st of the prior year.

Recommendation 9

That the Ministry of Education, in consultation and partnership with school boards and their provincial associations, immediately re-engage in the process of developing an equitable and adequate transportation funding formula that meets actual needs for student transportation, including transportation for those with special needs.

Recommendation 10

That the Ministry of Education review and refine its transportation reform policy, as set out in SB:13,

to broaden the definition of acceptable transportation consortia to include a spectrum of cooperative transportation arrangements;

to enable English-language boards that meet the provincial standard of efficiency and effectiveness to continue to deliver transportation services independently; and

to include the right to withdraw from a consortia in the dispute resolution process, as the final step.

Recommendation 11

That the Ministry of Education ensure that all necessary background and technical documents relating to new capital programs are released at the same time as the announcement of these programs.

Recommendation 12

That the School Renewal Grant be reviewed and refined to provide the funding necessary to ensure that all schools meet minimum provincial standards for health and safety and accessibility, the demands of Ministry approved programs, and local jurisdictional requirements.

Recommendation 13

That the benchmarks utilized in the calculation of funding capital programs be regularly updated through the use of a regional construction price index to react on a timely basis to rapidly changing construction costs and recognize variations in construction costs across Ontario.

Recommendation 14

That a systematic audit of provincially-mandated accountability processes affecting all aspects of school board funding be initiated to assess their efficiency, effectiveness and impact on board operations, and

That, following such an audit, the number and scope of accountability mechanisms and the funding benchmarks, including the cost of information technology needs, within the Administrative and Governance envelope be adjusted appropriately.

Recommendation 15

That the Ministry of Education review the implementation of MISA and OnSIS with a view to amending the timelines to more attainable dates and providing school boards with additional resources for these programs.

Recommendation 16

That the Ministry of Education immediately convene a task force comprised of school board officials, Ministry of Education personnel, and personnel from other provincial Ministries and related organizations as needed to examine the impact of declining enrolment in school boards across the Province and recommend long-term strategies dealing with this issue.

Recommendation 17

That the Ministry of Education provide additional relief to school boards facing declining enrolment by enhancing the Declining Enrolment Adjustment grant until such time as the Task Force can report to the Ministry and long-term solutions can be implemented.



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6

Telephone (519) 253-2481 Fax: (519) 253-0620

Joseph Berthiaume, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
November 28, 2006

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
M. Seguin, Superintendent of Human Resources
P. Littlejohns, Manager of Human Resources
P. Picard, Supervisor of Human Resources, Academic

SUBJECT: ADMINISTRATIVE STAFF REPORT

RECOMMENDATION:

That the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated November 28, 2006 for information.

BACKGROUND:

FINANCIAL:

COMMENTS:

TIMELINES:

APPENDICES:

- Administrative Staff Report dated November 28, 2006

November 28, 2006

**Windsor-Essex Catholic District School Board
Administrative Staff Report**

	Employee Name	Position	Location	Date
HIRING:	Kimberly Battaglia	Elementary Teacher	St. John de Brebeuf	November 20, 2006
	Michael Mogyorody	Elementary Teacher .5	St. John	November 20, 2006
	Cleber Tavares	Elementary Teacher	St. Christopher	November 20, 2006
	Lisa Teti-Geremia	Occasional	Supply	October 25, 2006
RESIGNATION:	Brenda Bhanks	Occasional Teacher	Supply	November 8, 2006
RETIREMENT:				



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Joseph Berthiaume, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
November 28, 2006

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
Peter S. Marchini, Superintendent of Business
SUBJECT: **LEGAL SERVICES – August 2006**

RECOMMENDATION:

That the report *Legal Services – August 2006* be received as information.

BACKGROUND:

By the terms of the agreement with the board the board's solicitors, Shibley Righton LLP are requested to report fees and services on a regular basis.

This report is supported by documentation that has been provided to and reviewed by senior administration. Records provided indicate hourly rates, time billed, description of services and total amount invoiced.

FINANCIAL:

For the month of August 2006 legal fees submitted are as follows:

* Real Estate and property matters	\$10,708.50
* Labour, incl. Negotiations, contract administration and arbitration	\$7,072.50
* Litigation (incl. OLRB hearings, Spec. Ed., Human Rights and Safe School issues).	\$0
* Other Misc. (on-going legal advice and consultation)	<u>\$15,477.50</u>

TOTAL	\$33,258.50
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COMMENTS: A portion of the real estate fees (\$10,826.00) will be charged to the St. Joseph and St. Anne projects.

TIMELINES:
September, 2006 Report – December Board meeting.

APPENDICES:

- None



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
Telephone (519) 253-2481 Fax: (519) 253-0620

Joseph Berthiaume, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
November 28, 2006

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
Michael Seguin, Superintendent of Education
SUBJECT: **HOLY NAMES CATHOLIC HIGH SCHOOL**
- Vancouver/Richmond, British Columbia - May 16 to 21, 2007

RECOMMENDATION:

That the Board approve Holy Names Catholic High School field trip to Vancouver/Richmond, British Columbia for May 16 to 21, 2007.

BACKGROUND:

This trip is in relation to the students' program/courses.

FINANCIAL: None.

COMMENTS:

This field trip request is in compliance with the Field Trip Policy (SC:04). All procedures with regard to the policy have been followed.

TIMELINES:

APPENDICES:

- Request for Approval of Field Trip – SC:04 Form A
- Letter and Rationale for field trip
- Itinerary



Request for Approval of Field Trip

School	Holy Names High School		Date of Trip	Ex. mm/dd/yyyy 05 16 07 - 05 21 07	
Destination	Richmond British Columbia		Mode of Transportation	Air	
School Departure Time	3:30pm	School Arrival Time	12:00pm	Name of Carrier	Harmony Flight #217
# of Male Students	28	Grade of Students	9 to 12	Number of Supervisors	Female 8 Male 4
# of Female Students	50	Personal Cost Per Student	\$800.00	Travel Company Involved	Ellison Travel & Tours
Total Cost Per Student	\$1300.00				

EDUCATIONAL RATIONALE

Name of Teacher Rose Jobin

Purpose of Trip To perform at the Canadian Nationals, Music Fest Canada, with Concert Band and Choir

Relationship to Students' Program/Course Extension of Instrumental/Vocal Classes, Competition - Band/Choir

Pre-Trip Preparation(s) by Students Practice 3 Competitions Selections at 400 level, Practice MusicElement

Follow-Up Activities Planned Review Adjudications: CD's, Video, Comments

If Activity is Occuring over a Weekend Indicate Plans for Students to Attend a Eucharistic Celebration Attend Holy Rosary Cathedral for Mass at 5:10 P.M. Saturday

Date Submitted	10 23 2007	Name of Teacher	Rose Jobin
Approval Date	10 23 2007	Name of Principal	Jim Minello
Approval Date		Name of Superintendent	Michael Seguin
Approval Date		Board of Trustees Approval (per Superintendent)	

For Same Day Local/Regional Trip, submit request to Principal 2 weeks prior to trip.
For Multiple Days Local/Regional Trips, submit request to Superintendent 4 weeks prior to trips.
For Special Trips, submit request to Superintendent for Board approval 8 weeks prior to trip.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip.

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 1980.

September 15, 2006

Dear Mr. Seguin;

Would you kindly grant the Holy Names Concert Band and Festival Choir permission to commence plans to travel to Vancouver, British Columbia, May 17-21, 2007. The purpose of this trip is to perform at Music Fest Canada and give 14 to 18 year old Band and Choir members, cultural, educational and performance experiences that relate to band and choir involvement at Holy Names High School.

Concert band and Festival Choir members have had the fortunate experience of traveling annually. In the past, they have performed in such locations as Florida, California, Chicago, Vancouver, Halifax, Calgary, Toronto, and Ottawa. The highlight of the travels occurred during the European Tour in 2001 when they performed for a Mass at the Vatican in Rome and for a memorial service at the foot of Vimy Ridge, France. Travel has become a very important component of the music program at Holy Names because it provides a motivational factor for band/choir membership, attendance and performance perfection.

The Holy Names Music Parent's Support Group together with the music students are planning various fundraising events to help defray the costs of the trip to Vancouver. Various fundraisers include: a Silent Auction/Dinner/Performance at Ciociaro Club December 1st, Citrus Fruit Sales, Cookie Dough Sales and a Polar Bear Steak Barbeque February, 2007. Most students take advantage of these great fundraising opportunities.

Thank you for your continuous support. Please refer to the attached tentative trip agenda which includes Mass on Sunday. If you have any questions, please feel free to call me at home (735-2206) or at school (966-2504).

Sincerely,

Rose Jobin (Music Director)

Jim Minello (Principal)

Vancouver Trip / Rationale

School: Holy Names High School Concert Band and Festival Choir

Teacher: Rose Jobin

Objective: Ministry Expectations that will be met by having the Concert Band and Festival Choir perform at the Canadian Nationals (Music Fest Canada, May 16-21, 2006).

Resource: Ministry of Education. The Ontario Curriculum, The Arts, Grades 11 and 12.

Holy Names Concert Band and Festival Choir will:

1. Demonstrate proficiency in performance skill in repertoire of various musical styles for both soloists and ensemble.
2. Demonstrate a high level of competence in technical skills (skills in handling articulation, phrasing, intonation, dynamics, tempi, rhythms, balance, blend) through the performance of complex repertoire. eg. B300 and B400 levels.
3. Demonstrate the ability to listen to themselves and each other and make appropriate adjustments (i.e. tempo, balance, intonation), while performing.
4. Demonstrate problem-solving skills in a variety of musical contexts (e.g. identify the need for an alternative fingering; deal with difficult rhythmic pattern).
5. Perform accurately, at sight, music that is appropriate for the band level.
6. Reproduce accurately rhythmic patterns that are similar to those in music that we are studying in Instrumental and Vocal Course.
7. Demonstrate an understanding of the elements of music (i.e., melody, harmony, rhythm, dynamics, timbre, texture, form).
8. Use a wide variety of musical concepts and terms correctly (i.e. chord, major key, minor key, chromatic scale, interval, intonation, dynamics, articulation, phrasing) when discussing, orally the musical concepts found in performance repertoire.
9. Describe aspects of musical form (i.e. theme, form, repetition, movements).
10. Analyze works in various styles in the performance repertoire. (i.e. Program Music, March, Classical, Polyphonic, Homophonic, A Cappella, Spiritual, Tone Poem)
11. Listen, analyze and evaluate compositions by: Brahms, Ravel, Jutras, Suza., etc.
12. Analyse live and recorded music (e.g. performances by themselves, their peers, professional musicians). (eg. Describe the initial reaction, analyse the performance using appropriate terminology, and evaluate the performer's interpretation of the work).
13. Analyze the relationship between the audience and a live performance.
14. Evaluate performance using Music Fest Canada's Performance Guideline.
15. Analyze the usefulness of skills and knowledge that can be developed through festival performances.
16. Identify possible careers and requirements for careers in music.
17. Instill an appreciation level of the work that is involved in planning, rehearsing and performing at the Canadian Nationals.
18. Demonstrate an understanding of various interpersonal skill, attitudes and aspects of behaviour that are essential for the effective functioning of a musical ensemble(e.g. the ability to listen actively, the appropriated use of body language, leadership skills, cooperativeness, organizational skills, skills in delegation of responsibilities, willingness to take responsibility).

ET #5392

Teacher's Name: Rose Jobin

Planner's Name: Pat Stewart

Cell #: PLEASE ADVISE - thanks

**HOLY NAMES HIGH SCHOOL
PERFORMING TOUR TO VANCOUVER
FEATURING MUSICFEST CANADA**

MAY 16-21, 2007

Revised Itinerary – October 3, 2006

Note: It is the responsibility of all participants to be in possession of the correct documentation required to cross the border into the USA. Failure to do so will result in participants being denied entry at the border and returned home at the expense of the individual.

Day 1 – Wednesday May 16

- 3:30pm - **2-47 passenger coaches from Cherrey Bus Lines** to arrive at Holy Names High School for loading
- 4:30pm - board coaches and depart Windsor for your one way transfer to Toronto
- 8:30pm - estimated arrival at Toronto Pearson International Airport to check in
- 11:00pm - depart on your **Harmony flight #217 to Vancouver**

Day 2 – Thursday May 17

B/D

One way airport transfers will be provided

- 1:05am - on arrival collect luggage and meet your **locally chartered coaches from International Stage Lines (ISL) (2-47 passengers)** (once you have collected your luggage you will call your coaches on the courtesy phone)
- transfer to the **Best Western Richmond (MusicFest hotel) where you will check in for 4 nights' accommodation (including Wednesday night to guarantee check in at this time)**
- 10:00am - **breakfast** at hotel or nearby restaurant

5 hours of coaching including narration will be provided

- 11:00am - meet your **locally chartered coaches from ISL (2-47 passengers)** visit **Steveston** - take a step back in time and visit the Historic Fishing Village of Steveston – stroll the boardwalk and check out the many shops
- purchase lunch – suggest fish & chips at Pajo's
- board coaches and transfer to the **International Buddhist Temple** for a brief guided tour (unique experience resembling ancient China)
- 4:00pm - return to your hotel to freshen up for this evening
- group leader to report to the **MusicFest Registration Desk** to register and pick up your concert tickets
- **group dinner**

2 one way transfers will be provided to and from Fraserview

- 6:00pm - board **local coaches from ISL** for your transfer to Fraserview continued...

Holy Names HS

Page 2

- 6:30pm - arrive at Fraserview to check in and find your seats
- 7:00pm - **MusicFest Concert – vocal concert at Fraserview**
- 8:00pm - after the concert, board **coaches** and return to your hotel
- 8:30pm - arrive back at your hotel for the evening

Day 3 – Friday May 18

B/D

- **breakfast** at hotel or nearby restaurant
- ADJUDICATION DAY – Friday left open until schedule confirmed
- Director and performers must report to the appropriate warm-up check-in desk 1 HOUR (60 minutes) prior to the scheduled performance time to allow sufficient time to put cases and equipment in the assigned storage area
- each ensemble should have a 30 minute warm-up period prior to their performance
- **Holy Names High School concert band and concert choir adjudications – NOTE the choir will be adjudicated at the Fraserview Church – **2 one way transfers will be provided****
- *Note: performance time is limited to a maximum of 30 MINUTES which could include a quick warm-up, set up, introduction of ensemble, performance, possibly a short commentary from the adjudicator, honour presentation and exit from the stage (this time block will be strictly enforced)*
- each performing ensemble will receive a clinic approximately 30 MINUTES with a festival adjudicator/clinician focusing on items of benefit to the group (exception: Concert Bands receive a 60 minute clinic including sight reading)

2 one way transfers will be provided to and from the Chan Center at UBC

- 4:45pm - board **local coaches from ISL** for your transfer to UBC
- 5:15pm - arrive at the **Chan Centre at UBC** to check in for this evening's concert
- 5:45pm - **MusicFest Concert – National Concert Band**
- 6:45pm - after the concert, board **coaches** and return back to your hotel
- 7:30pm - return back to you hotel – quickly freshen up and walk to the Jazz Dinner
- 7:45pm - arrive at the Jazz Dinner
- 8:00pm - **Jazz Dinner**
- 9:30pm - after the jazz dinner, return to your hotel for the evening

Day 4 – Saturday May 19

B/D

- **breakfast** at hotel or nearby restaurant
- this morning spent at MusicFest participating in workshops and clinics
- walk to the **Richmond Center Shopping Mall** (over 250 stores and restaurants and a Famous Players Theatre) – purchase lunch in the food court

2 one way transfers will be provided to and from downtown Vancouver

- 3:00pm - meet your **locally chartered coaches from ISL (2-47 passengers)** and transfer downtown
- **MASS** near the theatre (Holy Rosary Cathedral at 646 Richards St – 5:10pm)
- **group dinner** near the theatre
- time permitting after dinner, explore the area on your own in small chaperoned groups
- 7:30pm - meet at the theatre to check in and find your seats
- 8:00pm - **Vancouver Symphony Concert at the Orpheum Theatre**
- 10:00pm - after the concert, board coaches and return to your hotel
- 10:30pm - arrive back at your hotel

continued...

Day 5 – Sunday May 20

B/D

14 hours of coaching including airport drop off

- **breakfast** at hotel or nearby restaurant followed by check out
- 8:00am - meet your **locally chartered coaches from ISL (2-47 passengers)** for loading
- board coaches and transfer to the aquarium
- self-guided visit to the **Vancouver Aquarium in Stanley Park** – don't miss the Beluga Whales, dolphins and sea lions!
- board coaches and transfer to North Vancouver
- guided tour at the **Capilano Suspension Bridge and Treetops Adventure**
- purchase lunch either at Capilano or Grouse (lunch coupons or boxed lunches may be purchased in advance – please advise if you wish to do this)
- board coaches and transfer to Grouse Mountain
- board the **Skyride** to the top of **Grouse Mountain**
- **Theatre in the Sky “Born to Fly”** presentation (runs every hour on the hour)
- **Theatre in the Sky “The Refuge for Endangered Wildlife”** presentation (runs every hour on the half-hour)
- take the Skyride back down to your coaches and transfer to downtown Vancouver
- **dinner at the Old Spaghetti Factory in Gastown**
- time permitting explore Gastown on your own in small chaperoned groups
- 8:30pm - meet coaches and transfer to the airport
- 9:30pm - arrive at Vancouver Airport to check in
- 11:45pm - depart on your **Harmony flight #216** for Toronto

Day 6 – Monday May 21

- 7:15am - arrive in Toronto, collect luggage and meet your local coaches from **Cherrey Bus Lines** for your one way transfer to Windsor
- 12:00noon - estimated arrival back at Holy Names High School
- **WELCOME HOME!**

B - Breakfast / L - Lunch / D - Dinner - denote meals included in tour cost

Itinerary is tentative and subject to final confirmation



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
Telephone (519) 253-2481 Fax: (519) 253-0620

Joseph Berthiaume, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
November 28, 2006

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
Michael Seguin, Superintendent of Education

SUBJECT: **HOLY NAMES CATHOLIC HIGH SCHOOL**
- France, Paris, Monaco, & Nice - May 10 to 17, 2007

RECOMMENDATION:

That the Board approve Holy Names Catholic High School field trip to Paris, Monaco & Nice, France for May 10 to 17, 2007.

BACKGROUND:

This trip is in relation to the students' program/courses.

FINANCIAL: None.

COMMENTS:

This field trip request is in compliance with the Field Trip Policy (SC:04). All procedures with regard to the policy have been followed.

TIMELINES:

APPENDICES:

- Request for Approval of Field Trip – SC:04 Form A
- Itinerary
- Overall & Specific Curriculum Expectations



Request for Approval of Field Trip

School	Holy Names High school		Date of Trip	05/10/07	
Destination	Paris, France		Mode of Transportation	plane	
School Departure Time	5:00:00PM	School Arrival Time	7:00:00AM	Name of Carrier	Explorica
# of Male Students	3	Grade of Students	9, 11,12	Number of Supervisors	Female 2 Male 1
# of Female Students	20	Personal Cost Per Student	\$2010.00	Travel Company Involved	Explorica
Total Cost Per Student	\$2010.00				

EDUCATIONAL RATIONALE

Name of Teacher Sandra Pagliaroli

Purpose of Trip To experience the language, culture, and history of France

Relationship to Students' Program/Course To use and practice French outside the classroom in an authentic setting

Pre-Trip Preparation(s) by Students Language instruction, cultural units on historical sights

Follow-Up Activities Planned Articles for School bulletin

If Activity is Occuring over a Weekend Indicate Plans for Students to Attend a Eucharistic Celebration Notre -Dame Cathedral in Paris, Sun. May 13th @ 9a.m.

Date Submitted	10/17/2006	Name of Teacher	Sandra Pagliaroli
Approval Date	10/26/2006	Name of Principal	Jim Minello
Approval Date		Name of Superintendent	Mike Seguin
Approval Date		Board of Trustees Approval (per Superintendent)	

For Same Day Local/Regional Trip, submit request to Principal 2 weeks prior to trip.
For Multiple Days Local/Regional Trips, submit request to Superintendent 4 weeks prior to trips.
For Special Trips, submit request to Superintendent for Board approval 8 weeks prior to trip.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip.

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 1980.

Day 1 > May 10 > Start Tour:

Overnight Flight from Detroit

Day 2 > May 11 > Bonjour Paris

Meet your Tour Director and check into hotel:

Arrival into Paris depends on flights. Typically in the morning or early afternoon

City Walk:

City Walk will take place as soon as group arrives. If hotel is not yet ready for check in, then the city walk will commence. A break for lunch will occur at this time as well. City walk roughly 2-3 hours. The sites below will be viewed during the city walk

Ile de la Cité
Notre Dame Cathedral
Ile St. Louis
Latin Quarter visit

Day 3 > May 12 > Paris Landmarks

Guided sightseeing tour

Bus typically departs from hotel between 8-8:30, breakfast would happen before that time: The guided sightseeing is by coach and drives by the sites below. Photo stops happen too. A local guide will lead this tour. The guided sightseeing tour is around 2-3 hours. After this there will be a break for lunch.

Arc de Triomphe
Champs-Élysées
Eiffel Tower
Champ de Mars
les Invalides
École Militaire
Conciergerie
Opera House
Place de la Concorde
Tuileries
Place Vendôme

Versailles guided excursion

The bus for Versailles will leave after lunch depending on what time your group reservations are for. A guide will accompany your group here. Most of the afternoon will be spent here and the bus will bring your group back around the dinner hour. Dinner will be served anytime between 5-7pm each night.

Day 4 > May 13 > The Art of Paris

Ile de la Cité

Notre Dame Cathedral

Service @ 9 a.m.

Visit Louvre

Group has a reservation, giving the group a few hours to spend here.

Then break for lunch.

Seine cruise: The seine cruise will be probably just before dinner or just after dinner.

Day 5 > May 14 > Paris--Côte d'Azur

Travel to Nice on the TGV (Europe's fastest train): Typically first thing in the morning. Should take roughly 4 hours. After that, check into hotel, free time and then dinner.

Day 6 > May 15 > Monaco, Eze & Nice

Tour Director-led sightseeing of Monaco: Morning departure. Walking tour of Monaco. Roughly 2-3 hours. Break for Lunch.

Prince's Palace

Visit a perfumerie in Eze

Tour Director-led sightseeing of Nice: After lunch, walking tour of Nice. 2-3 hours.

Vieux Nice

Promenade des Anglais

Day 7 > May 16 > Nice

Sainte Jeanne D'Arc Church, Nice Mass @ 9:00 in the morning and then a visit to the Matisse Museum in the afternoon after lunch.

Matisse Museum

Day 8 > May 17 > End Tour

How a Trip to France supports the Ontario Catholic School Graduate Expectations

As a Catholic faith community, we acknowledge and affirm the uniqueness of each person and the diversity of cultures. The study of French is a step towards becoming an effective communicator in both of Canada's official languages, improving students' understanding of self and society. This trip promotes individual growth, responsible citizenship and respect for the Catholic teachings of peace, justice, solidarity, and compassion.

This trip to France enables students to increase their knowledge of the French language, further develop their language skills, and deepen their understanding and appreciation of francophone culture around the world. Also, students will be able to:

- recognize and use appropriate language structures (see language structures for Core French, Grade 11/12, p. 25);
- use newly acquired vocabulary in conversation;
- use stylistic devices (e.g., juxtaposition, similes, metaphors, hyperbole) to add interest to their spoken French.

Ontario Catholic School Graduate Expectations

The graduate is expected to be:

A Discerning Believer Formed in the Catholic Faith Community who

CGE1d -develops attitudes and values founded on Catholic **social teaching** and acts to promote social responsibility, human solidarity and the common good;

CGE1f -seeks intimacy with God and celebrates **communion** with God, others and creation through prayer and worship;

CGE1h -respects the **faith traditions**, world religions and the life-journeys **of all people of good will**;

CGE1i -integrates faith with life;

An Effective Communicator who

CGE2a -listens actively and critically to understand and learn in light of gospel values;

CGE2d -writes and speaks fluently one or both of Canada's official languages;

CGE2e -uses and integrates the Catholic faith tradition, in the critical analysis of the arts, media, technology and information systems to enhance the quality of life.

A Reflective and Creative Thinker who

CGE3c -thinks reflectively and creatively to evaluate situations and solve problems;

CGE3d -makes decisions in light of gospel values with an informed moral conscience;

CGE3e -adopts a holistic approach to life by integrating learning from various subject areas and experience;

CGE3f -examines, evaluates and applies knowledge of interdependent systems (physical, political, ethical, socio-economic and ecological) for the development of a just and compassionate society.

A Self-Directed, Responsible, Life Long Learner who

CGE4a -demonstrates a confident and positive sense of self and respect for the dignity and welfare of others;

CGE4b -demonstrates flexibility and adaptability;

CGE4c -takes initiative and demonstrates Christian leadership;

CGE4d -responds to, manages and constructively influences change in a discerning manner;

CGE4e -sets appropriate goals and priorities in school, work and personal life;

CGE4f -applies effective communication, decision-making, problem-solving, time and resource management skills;

CGE4g -examines and reflects on one's personal values, abilities and aspirations influencing life's choices and opportunities;

A Collaborative Contributor who

CGE5a -works effectively as an interdependent team member;

CGE5b -thinks critically about the meaning and purpose of work;

CGE5e -respects the rights, responsibilities and contributions of self and others;

CGE5f -exercises Christian leadership in the achievement of individual and group goals;

CGE5g -achieves excellence, originality, and integrity in one's own work and supports these qualities in the work of others;

A Caring Family Member who

- CGE6c** -values and honours the important role of the family in society;
- CGE6d** -values and nurtures opportunities for family prayer;
- CGE6e** -ministers to the family, school, parish, and wider community through service.

A Responsible Citizen who

- CGE7a** -acts morally and legally as a person formed in Catholic traditions;
- CGE7b** -accepts accountability for one's own actions;
- CGE7c** -seeks and grants forgiveness;
- CGE7e** -witnesses Catholic social teaching by promoting equality, democracy, and solidarity for a just, peaceful and compassionate society;
- CGE7f** -respects and affirms the diversity and interdependence of the world's peoples and cultures;
- CGE7g** -respects and understands the history, cultural heritage and pluralism of today's contemporary society;
- CGE7h** -exercises the rights and responsibilities of Canadian citizenship;
- CGE7i** -respects the environment and uses resources wisely;
- CGE7j** -contributes to the common good.

Coded Expectations, Core French Academic

Overall Expectations

By the end of the course the student will:

- OCV.03B** express ideas and opinions in short conversations and teacher-guided discussions;
- OCV.04B** make oral presentations on a variety of topics;
- OCV.05B** use appropriate language conventions during oral communication activities.

Specific Expectations

Listening

- OC1.01** respond to spoken texts and media works by recounting key information and explaining some supporting details;
- OC1.02** listen to the ideas and opinions of others, agree or disagree, and justify their points of view;

Speaking

By the end of this course the student will:

- OC1.04 use complete sentences in sustained conversations;
- OC1.06 speak French when working in collaboration and exploratory activities;

Application of Language conventions

- OC1.09 recognize and use appropriate language structures (see language structures for Core French, Grade 9, p. 15);
- OC1.10 use newly acquired vocabulary in conversation
- OC1.11 recognize particular vocabulary items used in Canada that are different from those used in other French speaking regions (e.g., le dîner/le déjeuner, l'école secondaire/le lycée)
- OC1.12 use appropriate verbs to express thoughts and feelings (e.g., croire, penser, espérer);
- OC1.13 infer the meaning of unfamiliar words from verbal and non-verbal/visual cues (e.g., volume and tone of voice, facial expressions and gestures).

Application of Language conventions

- RE1.19 recognize and use appropriate language structures (see language structures for Core French, Grade 9, p. 15);
- RE1.20 use reading strategies (e.g., knowledge of cognates, word families, root words) to determine the meaning of unfamiliar vocabulary and expressions;
- RE1.21 demonstrate an understanding of words or phrases by providing synonyms, antonyms, or brief definitions;
- RE1.22 observe the rules of pronunciation (e.g., liaisons, silent letters, correct accents) as they read aloud;
- RE1.23 read aloud, with expression, changing intonation to reflect declarative, interrogative, and exclamatory sentences (e.g., Il fait très froid aujourd'hui. Comment vas-tu? Quelle réponse!);

Challenge and Change in Society, HSB4M, Grade 12, University/College Preparation

Challenges Facing Canadians in a Global Context

SC3.01 – demonstrate an understanding of the anthropological significance of the relationships among globalization, tribalism, and transnationalism for Canadians;

SC3.02 – analyse, from a Canadian perspective, the social structures that support, and those that weaken, global inequalities (e.g., literacy, poverty, new technologies);

SC3.03 – evaluate, from a psychological perspective, the role of perception in Canadians’ understanding of themselves, their families, and their local and global communities.

Introduction to Anthropology, Psychology, and Sociology, Grade 11, University/College

Foundations of Anthropological, Psychological, and Sociological Thought

SO1.01 – demonstrate an understanding of the major questions related to “self and others” that are posed by anthropologists (e.g., What are the cultural patterns that help to define the self?), psychologists (e.g., How do defence mechanisms enable us to cope with others?), and sociologists (e.g., What is the relationship between the individual and society?);

SO1.02 – evaluate the major contributions to our understanding of the idea of self in relation to others made by at least one of the leading practitioners in each of anthropology (e.g., Franz Boas, Margaret Mead, Ruth Benedict), psychology (e.g., Sigmund Freud, Jean Piaget, Karen Horney), and sociology (e.g., George Herbert Mead, Irving Goffman).

Individuals and Families in a Diverse Society, HHS4M, Grade 12, University/College Preparation

Diverse Roles of Individuals

GC1.01 – describe the diversity in personal and family roles of individuals in various cultures and historical periods;

GC1.02 – analyse male and female roles in various societies and historical periods, taking into consideration societal norms and ideals, individuals’ perceptions of roles, and actual behaviours;

Family Diversity

GC2.01 – explain changing family forms and functions in various societies throughout history, and describe contemporary family forms;

GC2.03 – analyse the historical and ethnocultural factors affecting variations in mate- selection, marriage customs, and marital roles.



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
Telephone: (519) 253-2481 Fax: (519) 253-0620

Joseph Berthiaume, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
November 28, 2006

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
SUBJECT: **REQUEST FOR A RECOUNT OF VOTES FOR THE 2006 – 2010
CITY OF WINDSOR MUNICIPAL ELECTIONS – ENGLISH
SEPARATE WARD 2**

RECOMMENDATION:

That the Board receive the letter dated November 15, 2006 from Mr. Favot requesting the board to pass a resolution for a recount of votes for the position of school trustee representing City of Windsor – Ward 2 for consideration and response as determined by the board.

BACKGROUND: Elections to district school boards are governed by the provisions of the *Municipal Elections Act*, 1996, S. O. 1996, c.32. Recounts are covered by the same statute. The 2006 Municipal Elections took place on November 13, 2006 for the term of December 1, 2006 to November 30, 2010. Within the City of Windsor, the City Clerk declared the following candidates elected as school board trustees: Ward 1 John Macri (acclaimed), Ward 2 Patrick Keane, Ward 3 Shannon Porcellini, Ward 4 Fred Alexander, and Ward 5 Barbara Holland (acclaimed.) The Election Summary Report for the City of Windsor Municipal Election 2006, Official Results is attached.

One of the candidates for office with this board, Mr. Frank Favot, has indicated he wants to have a recount of the election results in Ward 2. Mr. Favot finished 19 votes behind the winning candidate, Mr. Patrick Keane.

FINANCIAL: The Act stipulates that the costs of the recount must be paid by the board by way of reimbursement to the clerk. This responsibility is the board's regardless of whether the recount was conducted pursuant to a resolution from the board or from a successful application to the Superior Court by an eligible person. If there is an application to the Superior Court, the board is not responsible, however, for the legal or court costs associated with the application.

COMMENTS: Under the Act, there are three ways in which a recount can occur:

1. If there is a tie vote among candidates where only one can be elected to the office the clerk of the municipality must hold a recount.
2. A local board, and the WECDSB is a local board under the Act, may pass a resolution requiring a recount of the votes cast for specified candidates (in this case, votes cast for Mr. Keane, Mr. Favot and Mr. Potomski), in which case the municipal clerk must hold a recount in accordance with the regulation; or
3. Any person who is entitled to vote in the election may bring an application to the Superior Court of Justice for an order that the clerk conduct a recount. The applicant only needs to have “reasonable grounds for believing the election results to be in doubt”. The applicant need not have been a candidate.

If the recount is a result of a board resolution requesting it, the recount must be conducted in the same manner as the original count - ie. in this case, by the vote-scanning equipment.

If there is an application to the Superior Court, the applicant can request that the recount be conducted in a manner different than the original count, and a Justice of the Superior Court can so order if he/she is persuaded that the manner in which the count was originally conducted may have “caused or contributed to the original result”.

Regardless of the means by which the recount is requested - ie. by board resolution or by eligible person bringing an application to the Superior Court, it must be done within 30 days of the clerk having certified the results of the election.

Options for consideration by the board:

1. Notwithstanding that it is requested to do so, the board is not obliged to pass a resolution requesting the clerk to conduct a recount. S. 57(1) of the Act makes it discretionary for the board.
2. Pass a resolution, “that the Board hereby requires the election clerk of the City of Windsor to conduct a recount of all the votes cast in favour of the Candidates for the office of Member (Trustee) of the Windsor-Essex Catholic District School Board, namely Mr. Patrick Keane, Mr. Frank Favot and Mr. Robert J. Potomski, in Ward 2 in the municipal elections held Monday, November 13, 2006.”

TIMELINES: If the board wishes to grant the request for a recount as indicated in Mr. Favot’s correspondence, a letter must be sent to the City Clerk for the City of Windsor containing the Board approved resolution within 30 days after the clerk’s declaration of the results which is dated November 14, 2006.

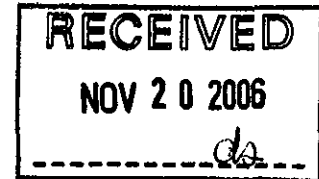
APPENDICES:

- Correspondence from Mr. Frank Favot, dated November 15, 2006
- Election Summary Report City of Windsor Municipal Election 2006 Official Results, dated November 14, 2006
- Excerpt: Education Act, Section 171.(1)(45)
- Excerpt: Municipal Elections Act, Section 7

- Excerpt: Municipal Elections Act, Section 56 through 64

1114 Harrison Avenue
Windsor, Ontario
November 15, 2006

Mr. Joseph Berthiaume
Secretary/Director of Education
Windsor-Essex Catholic District School Board
1325 California Avenue
Windsor, Ontario
N9B 3Y6



Mr. Berthiaume:

It is my wish to request to be placed on the agenda for the next scheduled meeting of the Board of Trustees for the Windsor Essex Catholic District School Board. According to the schedule on the web site, the next regularly scheduled meeting is November 28, 2006. This is an important consideration because of time constraints involving the topic of my presentation. It is my intention to appear before the Board of Trustees to request that they pass a resolution for a recount of the votes for the position of Trustee representing Ward 2. As you are aware, the election which took place Monday, November 13, 2006 resulted in a differential of 19 votes between myself and the incumbent. The Municipal Elections Act details that a period of no more than 30 days pass before a resolution be passed by the Board of Trustees indicating their desire for a recount.

Sincerely,

Frank Favot

*cc: J. Macri
B. Nolan
Nov. 28 Board meeting*

Election Summary Report
 City of Windsor
 Municipal Election 2006
 Official Results

Date:11/14/06
 Time:12:00:01
 Page:1 of 3

Registered Voters 152798 - Cards Cast 58369 38.20%

Num. Report Poll 98 - Num. Reporting 98 100.00%

MAYOR		Total	
Number of Precincts		98	
Precincts Reporting		98	100.0 %
Vote For		1	
Total Votes		57411	
Eddie FRANCIS		44527	77.56%
David WONHAM		10308	17.95%
Mohamed CHAMS		1502	2.62%
Mohamad-Ali BEYDOUN		1074	1.87%

COUNCILLOR WARD 1		Total	
Number of Precincts		24	
Precincts Reporting		24	100.0 %
Vote For		2	
Total Votes		32110	
Dave BRISTER		10437	32.50%
Drew DILKENS		8827	27.49%
Gregory R. BAGGIO		4564	14.21%
Alfonso TESHUBA		2771	8.63%
Tom LYND		1621	5.05%
Mohammad KHAN		1437	4.48%
Henry LAU		1266	3.94%
Ed KOBROSLY		1187	3.70%

COUNCILLOR WARD 2		Total	
Number of Precincts		19	
Precincts Reporting		19	100.0 %
Vote For		2	
Total Votes		12022	
Ronald (Ron) JONES		4497	37.41%
Caroline POSTMA		2728	22.69%
Gail GROWE		1854	15.42%
Dan PETORAN		1697	14.12%
Chris SCHNURR		434	3.61%
Chris RICHIE		424	3.53%
Tom LIVINGSTON		388	3.23%

COUNCILLOR WARD 3		Total	
Number of Precincts		21	
Precincts Reporting		21	100.0 %
Vote For		2	
Total Votes		15139	
Fulvio VALENTINIS		5679	37.51%
Alan HALBERSTADT		5369	35.46%
Anthony (Tony) BLAK		4091	27.02%

Election Summary Report
 City of Windsor
 Municipal Election 2006
 Official Results

Date:11/14/06
 Time:12:00:01
 Page:2 of 3

Registered Voters 152798 - Cards Cast 58369 38.20%

Num. Report Poll 98 - Num. Reporting 98 100.00%

COUNCILLOR WARD 4		Total	
Number of Precincts		19	
Precincts Reporting		19	100.0 %
Vote For		2	
Total Votes		19828	
Bill MARRA		7163	36.13%
Ken LEWENZA		4879	24.61%
Dave CASSIVI		3726	18.79%
Ed SLEIMAN		3259	16.44%
John MIDDLETON		801	4.04%

COUNCILLOR WARD 5		Total	
Number of Precincts		19	
Precincts Reporting		19	100.0 %
Vote For		2	
Total Votes		25111	
Jo-Anne GIGNAC		9220	36.72%
Percy HATFIELD		9080	36.16%
Frank BATAL		1956	7.79%
Irene TAYLOR		1743	6.94%
William (BJ) TAYLOR		929	3.70%
Steve FARRELL		800	3.19%
Stéphane BEAUDIN		692	2.76%
Bill KACHMARYK		691	2.75%

ENGLISH PUBLIC WARDS 1, 2_3		EP	Total	
Number of Precincts			62	
Precincts Reporting			62	100.0 %
Vote For			4	
Total Votes			58795	
Tom KILPATRICK			10066	17.12%
Beth COOPER			9874	16.79%
Lisa GRETZKY			9285	15.79%
Kim McKINLEY			8604	14.63%
Shelley HARDING-SMIT			8216	13.97%
David FERGUSON			7700	13.10%
Sabrina BASKEY-EAST			5050	8.59%

ENGLISH PUBLIC WARD 4 5		EP	Total	
Number of Precincts			37	
Precincts Reporting			37	100.0 %
Vote For			2	
Total Votes			22710	
Gale Simko HATFIELD			7737	34.07%
Cheryl LOVELL			5808	25.57%
Steve MICALLEF			3578	15.76%
Jeewen GILL			2942	12.95%
Kenny GBADEBO			2645	11.65%

Election Summary Report
 City of Windsor
 Municipal Election 2006
 Official Results

Date:11/14/06
 Time:12:00:01
 Page:3 of 3

Registered Voters 152798 - Cards Cast 58369 38.20%

Num. Report Poll 98 - Num. Reporting 98 100.00%

ENGLISH SEPARATE WARD 2		ES	Total
Number of Precincts			19
Precincts Reporting			19 100.0 %
Vote For			1
Total Votes			2127
Patrick KEANE			831 39.07%
Frank FAVOT			812 38.18%
Robert J. POTOMSKI			484 22.76%

ENGLISH SEPARATE WARD 3		ES	Total
Number of Precincts			21
Precincts Reporting			21 100.0 %
Vote For			1
Total Votes			2603
Shannon PORCELLINI			936 35.96%
Bernard MASTROMATTEI			886 34.04%
Gerry N. BONDY			781 30.00%

ENGLISH SEPARATE WARD 4		ES	Total
Number of Precincts			19
Precincts Reporting			19 100.0 %
Vote For			1
Total Votes			3992
Fred ALEXANDER			2572 64.43%
Daniel RONCONE			1420 35.57%

Education Act
R.S.O. 1990, CHAPTER E.2

PART VI
BOARDS

DUTIES AND POWERS

Duties of boards

[171. \(1\)](#) A board may,

election recounts

45. pass a resolution referred to in subsection 57 (1) of the *Municipal Elections Act, 1996*; 1996, c. 32, s. 70 (4).

Municipal Elections Act, 1996
S.O. 1996, CHAPTER 32

COST OF ELECTION PAYABLE BY LOCAL MUNICIPALITY

[7. \(1\)](#) Unless an Act specifically provides otherwise, the costs incurred by the clerk of a local municipality in conducting an election shall be paid by the local municipality. 1996, c. 32, Sched., s. 7 (1).

Payment on certification

[\(2\)](#) The local municipality shall pay the costs as soon as possible after its clerk has signed a certificate verifying the amount. 1996, c. 32, Sched., s. 7 (2).

Exceptions: recounts, by-elections

[\(3\)](#) Despite subsection (1), the local municipality shall be reimbursed for its reasonable costs in the following situations:

1. When the clerk conducts a recount in a regular election with respect to,
 - i. an office on a local board or upper-tier municipality,
 - ii. a by-law or question submitted by an upper-tier municipality, or
 - iii. a question submitted by a local board or the Minister.
2. When the clerk conducts a by-election for a local board or an upper-tier municipality or the Minister, or a recount in such a by-election. 1996, c. 32, Sched., s. 7 (3).

Payment on certification

[\(4\)](#) The local board or upper-tier municipality or the Minister, as the case may be, shall pay the costs referred to in subsection (3) as soon as possible after receiving a certificate verifying the amount and signed by the clerk of the local municipality. 1996, c. 32, Sched., s. 7 (4).

[\(5\)](#) Repealed: 2002, c. 17, Sched. D, s. 2.

Municipal Elections Act, 1996
S.O. 1996, CHAPTER 32

RECOUNTS

Recount, tied vote

- 56. (1)** The clerk shall hold a recount,
- (a) of the votes for two or more candidates who receive the same number of votes and cannot both or all be declared elected to the office;
 - (b) of the votes on a by-law, if the votes for the affirmative and negative are equal;
 - (c) of the votes for two or more answers to a question, if the votes are equal. 1996, c. 32, Sched., s. 56 (1).

Time for recount

(2) The recount shall be held within 15 days after the clerk's declaration of the results of the election. 1996, c. 32, Sched., s. 56 (2); 2002, c. 17, Sched. D, s. 20.

Recount for municipality, local board or Minister

- 57. (1)** Within 30 days after the clerk's declaration of the results,
- (a) the council of a municipality may pass a resolution requiring a recount of the votes cast,
 - (i) for all or specified candidates for an office on the council,
 - (ii) for all or specified answers to a question submitted by the council,
 - (iii) for and against a by-law submitted by the council;
 - (b) a local board may pass a resolution requiring a recount of the votes cast,
 - (i) for all or specified candidates for an office on the local board, or
 - (ii) for all or specified answers to a question submitted by the local board;
 - (c) the Minister may make an order requiring a recount of the votes cast for all or specified answers to a question submitted by him or her. 1996, c. 32, Sched., s. 57 (1).

Recount

[\(2\)](#) The clerk shall hold a recount in accordance with the resolution or order, within 15 days after it is passed or made. 1996, c. 32, Sched., s. 57 (2); 2002, c. 17, Sched. D, s. 21.

Application for order for recount

[58. \(1\)](#) A person who is entitled to vote in an election and has reasonable grounds for believing the election results to be in doubt may apply to the Superior Court of Justice for an order that the clerk hold a recount. 1996, c. 32, Sched., s. 58 (1); 2002, c. 17, Sched. D, s. 22 (1).

Time for application

[\(2\)](#) The application shall be commenced within 30 days after the clerk's declaration of the results of the election. 1996, c. 32, Sched., s. 58 (2).

Order, notice

[\(3\)](#) If satisfied that there are sufficient grounds for it, the court shall make an order requiring the clerk to hold a recount of the votes cast for all or specified candidates, on a by-law, or for all or specified answers to a question, and shall give the clerk a copy of the order as soon as possible. 1996, c. 32, Sched., s. 58 (3).

Time for recount

[\(4\)](#) The recount shall be held within 15 days after the day the clerk receives a copy of the order. 1996, c. 32, Sched., s. 58 (4); 2002, c. 17, Sched. D, s. 22 (2).

Procedures

[\(5\)](#) The Minister may by regulation establish procedures for applications under this section. 1996, c. 32, Sched., s. 58 (5).

Problems re voting and vote-counting equipment

[\(6\)](#) A request for a recount due to problems related to voting and vote-counting equipment may be made only under this section. 1996, c. 32, Sched., s. 58 (6).

Inclusion of related recount

[59.](#) The clerk may conduct, as part of a recount under section 56, 57 or 58 that relates to an office, a recount of the votes cast for another candidate for that office. 1996, c. 32, Sched., s. 59.

Manner of doing recount

[60.\(1\)](#) A recount under section 56, 57 or 58 shall be conducted in the same manner as the original count, whether manually or by vote-counting equipment, subject to subsection (3). 1996, c. 32, Sched., s. 60 (1).

Prescribed rules

[\(2\)](#)A recount shall be conducted in accordance with the prescribed rules, subject to subsection (3). 1996, c. 32, Sched., s. 60 (2).

Order specifying different manner of doing recount

[\(3\)](#)If the judge who orders a recount under section 58 is of the opinion that the manner in which the original count was conducted caused or contributed to the doubtful result, he or she may, in the order, provide that the recount shall be held in a different manner and specify the manner. 1996, c. 32, Sched., s. 60 (3).

Who may be present at recount, election to office

[61.\(1\)](#) The following persons may be present at a recount under section 56, 57 or 58 that relates to an office:

1. The clerk and any other election official appointed for the recount.
2. Every certified candidate for the office.
3. The applicant, in the case of a recount ordered under section 58.
4. For each person referred to in paragraphs 2 and 3,
 - i. a lawyer, and
 - ii. one scrutineer for each recount station established by the clerk. 1996, c. 32, Sched., s. 61 (1).

Same, by-law or question

[\(2\)](#)The following persons may be present at a recount that relates to a by-law or question:

1. The clerk and any other election official appointed for the recount.
2. The scrutineers appointed by the municipality or local board or by the Minister, as the case may be.
3. The applicant, in the case of a recount ordered under section 58.
4. For the applicant referred to in paragraph 3,
 - i. a lawyer, and
 - ii. one scrutineer for each recount station established by the clerk. 1996, c. 32, Sched., s. 61 (2).

Number of scrutineers re by-law

[\(3\)](#)If the vote is on a by-law and scrutineers are to be appointed under subsection 16 (2),

- (a) equal numbers of scrutineers shall be appointed to represent supporters and opponents of the by-law; and
- (b) one scrutineer representing supporters and one representing opponents may be present for each recount station established by the clerk. 1996, c. 32, Sched., s. 61 (3).

Number of scrutineers re question

(4) If the vote is on a question and scrutineers are to be appointed under subsections 16 (2) and (3),

- (a) equal numbers of scrutineers shall be appointed for each possible answer to the question; and
- (b) one scrutineer for each of the possible answers may be present for each recount station established by the clerk. 1996, c. 32, Sched., s. 61 (4).

Examination of ballot

(5) A person referred to in paragraph 2, 3 or 4 of subsection (1) or (2) is entitled,

- (a) to examine each ballot as the votes are being counted by the clerk (but not to touch the ballot); and
- (b) to dispute the validity of a ballot or the counting of votes in a ballot. 1996, c. 32, Sched., s. 61 (5).

Determination of disputes

(6) The clerk shall determine a dispute referred to in clause (5) (b). 1996, c. 32, Sched., s. 61 (6).

Other persons

(7) Any other person may also be present at the recount with the clerk's permission. 1996, c. 32, Sched., s. 61 (7).

Duty of clerk

62.(1) When the recount is complete, the clerk shall,

- (a) announce the result of the recount; and
- (b) if there are disputed ballots,
 - (i) announce the number of them,
 - (ii) announce the result that would be obtained if the disputed ballots were excluded, and
 - (iii) write the number of the voting place on the back of and initial each disputed ballot, place them in a separate envelope

clearly marked so as to indicate its contents, and seal the envelope. 1996, c. 32, Sched., s. 62 (1).

Who may be present

(2) Any persons described in subsections 61 (1), (2) and (7) who are at the recount are entitled to be present while the clerk acts under subsection (1). 1996, c. 32, Sched., s. 62 (2).

Tied vote

(3) If the recount indicates that two or more candidates who cannot both or all be declared elected to an office have received the same number of votes, the clerk shall choose the successful candidate or candidates by lot. 1996, c. 32, Sched., s. 62 (3).

Declaration by clerk

(4) If no application has been made for a judicial recount under section 63 the clerk shall, on the 16th day after the recount is completed, declare the successful candidate or candidates elected or declare the result of the vote with respect to a by-law or question, as the case may be. 1996, c. 32, Sched., s. 62 (4).

Application for judicial recount

63. (1) A person described in subsection (2) who disputes the validity of a ballot or of the counting of votes in a ballot may, within 15 days after the clerk announces the result under section 62, apply to the Superior Court of Justice for a recount limited to the disputed ballots. 1996, c. 32, Sched., s. 63 (1); 2002, c. 17, Sched. D, s. 23 (1).

Who may apply

(2) Subsection (1) applies to a certified candidate, an applicant under section 58 or, in the case of a by-law or question, the municipality or local board or the Minister, as the case may be. 1996, c. 32, Sched., s. 63 (2).

Notice of application

(3) Notice of the application shall be served on the clerk and, if the application concerns an office, on each certified candidate. 1996, c. 32, Sched., s. 63 (3).

Summary procedure

(4) The application shall be dealt with in a summary manner, without application records or factums; the recount itself forms part of the hearing of the application. 1996, c. 32, Sched., s. 63 (4).

Clerk to attend and provide materials

- (5) The clerk shall attend the recount and provide the court with,
- (a) a certified copy of the result of the recount conducted by the clerk;

- (b) a certified copy of the result of the recount conducted by the clerk excluding the disputed ballots;
- (c) the sealed envelope containing the disputed ballots from the recount conducted by the clerk; and
- (d) any other documents relating to the election that are relevant to the application. 1996, c. 32, Sched., s. 63 (5).

Duty of court

- [\(6\)](#) The court shall conduct the recount by,
- (a) determining the validity of the disputed ballots or of the counting of votes in any disputed ballots; and
 - (b) recalculating the result of the election using the determinations made under clause (a) and the certified results referred to in clause (5) (b). 1996, c. 32, Sched., s. 63 (6).

Who may be present

[\(7\)](#) Any persons who were present at the recount under section 56, 57 or 58 are entitled to be present at the hearing and recount under this section. 1996, c. 32, Sched., s. 63 (7).

Order

- [\(8\)](#) When the recount is complete the court shall,
- (a) make an order incorporating its decisions under subsection (6);
 - (b) announce to the persons present,
 - (i) the result of the recount, and
 - (ii) how the court dealt with the disputed ballots;
 - (c) place the disputed ballots in the original envelope and reseal it; and
 - (d) return to the clerk the material provided under subsection (5). 1996, c. 32, Sched., s. 63 (8).

Copy of order

[\(9\)](#) The court shall give a certified copy of the order to the clerk. 1996, c. 32, Sched., s. 63 (9).

Tied vote

[\(10\)](#) If the recount indicates that two or more candidates who cannot both or all be declared elected to an office have received the same number of votes, the clerk shall choose the successful candidate or candidates by lot. 1996, c. 32, Sched., s. 63 (10).

Declaration

[\(11\)](#) After receiving the order, the clerk shall declare the successful candidate or candidates to be elected or declare the result of the vote with respect to a by-law or question, as the case may be. 1996, c. 32, Sched., s. 63 (11).

No appeal

[\(12\)](#) Despite section 6 of the *Courts of Justice Act*, an order under this section cannot be appealed. 2002, c. 17, Sched. D, s. 23 (2).

Right to sit pending final disposition

[64.\(1\)](#) A candidate who has been declared elected under section 55 is entitled to sit and vote on the council or local board until the recount and all applications under this Act have been finally disposed of and a different candidate has been declared elected. 1996, c. 32, Sched., s. 64 (1).

Decisions unaffected

[\(2\)](#) Decisions of a council or local board in which a candidate described in subsection (1) has participated are unaffected even if another candidate is afterwards declared elected as the result of a recount. 1996, c. 32, Sched., s. 64 (2).



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
Telephone: (519) 253-2481 Fax: (519) 253-0620

Joseph Berthiaume, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
November 28, 2006

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education

SUBJECT: **BUSINESS PRACTICES REVIEW PROCESS**

RECOMMENDATION:

That the Board engage PricewaterhouseCoopers LLP, for the contractual amount of \$71,750, exclusive of out of pocket expenses for travel, printing, courier, other incidental costs and applicable taxes, to conduct a high level review of the Board's projections to deal with the funding of the St. Anne/St. Joseph's capital shortfall and to conduct an independent review of certain internal control, policies, processes and procedures at the Windsor-Essex Catholic District School Board.

BACKGROUND:

Since amalgamation, the Windsor-Essex Catholic District School Board has conducted in-depth departmental reviews of the organizational structure and relevant policies and procedures within several departments, including human resources, facilities services, information technology, learning support services and the delivery model for special education. Although, the business operations of the two parent boards were harmonized following amalgamation, a comprehensive review has yet to be conducted.

The board's business operations, in all forms - accounting, payroll, board finances - have a significant impact on the system, school community, employees and various provincial ministries. Recently, concern has been raised around board policies and operational procedures related to corporate expenses, school construction, and the process for the procurement of supplies and services.

In addition, in the spring of 2006, at the request of both the board and the Minister of Education, the Ministry of Finance recently completed a review of all the issues raised and provided the board with several recommendations to address some of the key concerns identified. The Ministry of Finance's recommendations strongly supported a review of

board business practices and a comprehensive review of the board's financial plan related to long-term financing of the board's major capital expenditures.

For all of these reasons, it is important that the board be accountable to all stakeholders for the efficiency and effectiveness of its business operations and to ensure that the board is meeting the present needs, planning

FINANCIAL:

The cost of the engaging PricewaterhouseCoopers, exclusive of out of pocket expenses for travel, printing, courier, other incidental costs and applicable taxes is \$71,750.

COMMENTS:

The scope of the review will include two areas:

- Project One will provide a high level review of the Board's projections to deal with funding of the St. Joseph's/St. Anne capital shortfall. (Cost: \$3,500)
- Project Two will provide assistance in performing a high level and detailed review of the internal controls, policies, processes and procedures in various aspects of the business and financial areas. (Cost: \$68,250)

TIMELINES:

- Project One will commence as soon as board approval is received and will take approximately 10 days to complete.
- Project Two will commence at the beginning of January and it is anticipated that completion will take approximately six to eight weeks.

APPENDICES:

- None.



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
Telephone: (519) 253-2481 Fax: (519) 253-0620

Joseph Berthiaume, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
November 28, 2006

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
Janet Ouellette, Superintendent of Education
Mario Iatonna, Superintendent of Facilities Services

SUBJECT: **ST. ANNE CATHOLIC HIGH SCHOOL
- MOVE TO NEW LOCATION**

RECOMMENDATION:

That the Board approve the plan for the move to the new St. Anne High School in June, July and August 2007.

BACKGROUND:

It was the original intention to move staff and students into the new St. Anne Catholic High School building for the beginning of Semester Two (Feb. 2007). The construction company has advised the board that the building will be "substantially completed" and turned over on January 31. This will not mean that all areas of the school will be ready to receive teachers and students.

The school administrative team, senior administration, staff responsible for the move and Facilities Services have explored several different options with regard to the timing of the move.

The three possible options are as follows:

1. Move during exams (Jan. 25 - 31) for Semester Two which starts Feb. 1, 2007
2. Move during the March Break – March 12 – 16
3. Move at the end of June and over the summer for start in new building on Sept. 5

Both options 1 and 2 would result in some loss of instructional time for students. The possibility of altering the school calendar to gain some days at either the end of Semester One, the beginning of Semester Two or an extension of the March Break, has been pursued with the Regional Office of the Ministry of Education. Senior Administration has

been advised that any alteration in the number of instructional days in the school calendar would require the permission of the Minister of Education.

In option 1, there may be the possibility of moving some materials in before Jan. 30, provided that agreement is reached with the contractor, but it is not possible in this short period of time to ensure that all equipment, laboratories, computer labs, etc. will be fully installed, inspected and ready to use. The relatively simple movement of student and teacher desks and books could be accomplished but almost everything else would have to be completed over several weeks.

Option 2 may be feasible. If some materials, i.e. tech equipment, labs, etc were gradually dismantled and moved during February and early March, it would be possible to accomplish the final movement of student and teacher desks, books and other equipment during one week. This would likely involve the use of more than one moving company and could increase overall costs. The dismantling, moving and reassembling of equipment would almost certainly result in some “down time” in some subjects. Another complicating factor is the fact that, after the March Break, all extra-curricular spring sports begin and these are outdoors. While the track may be ready, it is assumed that all other landscaping and outdoor work cannot be completed until the warmer weather, resulting in a great deal of mud and unplayable fields. In order to continue the season, teams would likely have to be bused to other fields for practice and for games.

Option 3 would result in the least disruption to the education and extra-curricular activities of the students. A gradual move would allow some materials which are not in use to be moved toward the end of the school year. During exams, all other materials, except for student and teacher desks could be moved. Teachers could move to the new site during the last week in June. The remainder of the move plus safety inspections, IT connectivity and landscaping could be completed. The 2007/08 school year would begin in the new building.

FINANCIAL:

While the costs of a move under each option would be somewhat different, the very recent experience with the St. Joseph’s High School move does provide a baseline for assessing the St. Anne’s move. For both Option 1 (move during exams) and Option 2 (move during the March Break), the work in undertaking the relocation would be accelerated. This acceleration would result in increased costs through double shifts and overtime for both contract movers and Board employees, particularly Facilities Services staff. It is emphasized that Facilities Services would be more heavily involved under these two options, given the tight timelines. When compared to Option 3 (move at the end of June), it is estimated that an additional \$40,000 in moving expenses would be required under Options 1 and 2.

For Option 3 (move at the end of June), moving costs would be similar to St. Joseph’s. However, there would be additional costs incurred in maintaining both the old and new St. Anne school sites during the interim. The incremental costs would be primarily for utilities at the new school. These additional costs under Option 3 have been estimated at \$110,000 from Feb. 1 through June 30th when compared to Option 1 and \$65,000 from Mar. 16th through June 30th when compared to Option 2.

COMMENTS:

Option 3 is recommended by the school administrative team, the St. Anne school council and parents' club, senior administration, staff responsible for the move and Facilities Services as best meeting the educational and extra-curricular needs of the students.

TIMELINES:**APPENDICES:**

- Letter from Patricia Machina, St. Anne's School Council Chair and Parents' Club President, dated November 21, 2006

**St. Anne Catholic High School
School Council and Parents' Club**

12050 Arbour Street
Tecumseh, Ontario
N8N 1N8
Telephone: 519-979-4416
Fax: 519-979-0422

November 21, 2006

VIA EMAIL

Windsor Essex Catholic Education Centre
1325 California Avenue
Windsor, Ontario N9B 3Y6

Attention: Mrs. Janet Ouellette

Dear Mrs. Ouellette:

Re: New St. Anne Catholic High School

In accordance with your request we are happy to provide this letter indicating the feelings of the majority of the parents at our last meeting held Tuesday, November 14, 2006, regarding the move to the new St. Anne.

After careful consideration and much discussion the St. Anne parents feel that a timely move in June, 2007, would be preferable. The reasons are as follows:

1. An earlier move would compromise student learning and education
2. Busing nightmare to revamp already established bus routes
3. The move itself which, from what we understand of the St. Joseph experience, would take over a month to be up and running efficiently
4. If the school is not totally finished athletic programs would be non-existent and academic programs would be postponed

Please feel free to contact us at any time.

Sincerely,

PM:la Patricia Machina,
School Council Chair and Parents' Club President

Cc: Mr. John Byrne,
St. Anne Catholic High School Principal



Windsor-Essex Catholic District School Board

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Joseph Berthiaume, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
November 28, 2006

PRESENTED FOR: Public In-Camera
Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
Peter Marchini, Superintendent of Business
Ken Gignac, Controller of Finance

SUBJECT: TRUSTEE GROUP ACCIDENT INSURANCE

RECOMMENDATION:

That the Board re-new the current trustee group accident insurance policy for elected trustees, one student trustee and one student trustee designate.

BACKGROUND: The trustee group accident insurance policy expires December 31, 2006. The policy currently provides coverage for an injury sustained while performing the duties of a Trustee away from his or her residence or place of regular employment and while traveling on business for the board as follows:

	Elected Trustees	Student Trustees
Accidental Death and Dismemberment	\$100,000 maximum	\$50,000 maximum
Weekly Accident Indemnity		
• Total Disability	from \$50 - \$500 weekly	None
• Partial Disability	from \$25 - \$250 weekly	None
Hospital Cash	\$100 per day	\$75 per day
Funeral Expense	\$2,500	\$2,500
Accident Reimbursement (medical)	\$10,000	\$2,500

FINANCIAL: The premium for the year remains unchanged at \$528.00

COMMENTS: The student trustee designate will be identified once the new Ministry guidelines on Student Trustees have been released.

TIMELINES:

APPENDICES: None.



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Joseph Berthiaume, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
November 28, 2006

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
Peter S. Marchini, Superintendent of Business
Ken Gignac, Controller of Finance

SUBJECT: OSBIE INSURANCE PREMIUM – YEAR 2007

RECOMMENDATION:

That the Board approve payment for the Ontario School Boards' Insurance Exchange Insurance Premium for the year 2007.

BACKGROUND:

The Insurance Policy with the Ontario School Boards' Insurance Exchange is due for renewal on January 1, 2007.

FINANCIAL:

The premium for 2007 is \$482,321 as compared to \$402,172 for the calendar year 2006. The breakdown of the premium by type of coverage is as follows:

	<u>2007</u>	<u>2006</u>
Boiler & Machinery	\$6,372	\$5,813
Crime	14,394	14,489
Fleet & Auto	26,938	26,677
Liability	306,756	274,145
Property	<u>127,861</u>	<u>81,048</u>
	\$482,321	\$402,172

COMMENTS:

TIMELINES:

APPENDICES: None.



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Joseph Berthiaume, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
November 28, 2006

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
Linda Staudt, Superintendent of Education

SUBJECT: **HIGH SCHOOL COUNCIL – October 12, 2006 MEETING**

RECOMMENDATION:

That the Board receive the minutes of the High School Council dated October 12, 2006, as information.

BACKGROUND:

All minutes of the High School Council are to be received by the Board.

FINANCIAL: None.

COMMENTS:

It was decided, by general consensus, that following meetings, the recording secretary would prepare a report and forward it to the Chair. If they agreed with the information contained in the report, it would be forwarded to the Board as information and the Council at their next meeting would approve the minutes.

Because of the length of time between meetings, there may be information contained in the report that would be received by Trustees after the fact, however, minutes are not posted to the board's website until they are formally approved by the High School Council.

TIMELINES:

APPENDICES:

- Report of October 12, 2006 meeting is attached.



WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD

HIGH SCHOOL COUNCIL MEETING

October 12, 2006

~ St. Joseph's Secondary ~

7:00 p.m.

REPORT

PRESENT

Parent Representatives

Assumption	Sandra Boglitch
F. J. Brennan	Robin Marentette
Catholic Central	Janice Bennett,
Holy Names	Daniela Pastorius
St. Thomas of Villanova	Mary Sagat
St. Anne's	Joe Bachmeier and Patricia Machina
St. Joseph's	Janice Phillips, Katie Desjardins, Gina Antogiovanni, Ma.Cristina A de Armero

Guests

St. Joseph's Secondary	Heather Wilson, Windsor-Essex County Health Unit
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Trustees

Board Representative	Pat Keane
St. Joseph's Secondary /VP	Linda Staudt, Superintendent
Recording Secretary	Patti Mouland
	Celeste DiPonio

REGRETS

Trustee	Shannon Porcellini
Student Trustee	Luke Willson
SEAC Rep	Claudio DelDuca
Cardinal Carter	Liz Matte

1. Call to Order and Opening Prayer

Patti Mouland, the Vice-Principal of the new St. Joseph's High School took everyone on a tour of the new building at 7:00 p.m. **Mary Sagat** chaired the meeting and called the meeting to order with an opening prayer at 7:40 pm.

2. Introduction of Members and Roll Call

Mary Sagat

Mary praised the state of the art new facility of St. Joseph's Secondary school and thanked Patti Mouland. V.P. for their hospitality.

3. Approval of Agenda/Amendments to Agenda

Moved by: Pat Machina

Seconded by: Janice Bennett

THAT the agenda be approved. All in favour. CARRIED.

4. Approval of Minutes – June 8, 2006

Moved by: Joe Bachmeier

Seconded by: Robin Marentette

THAT the minutes of the June 8, 2006 meeting be approved. All in favour. CARRIED.

5. Presentation

SEAC Representative

Mary Sagat noted that Claudio DelDuca had interest in being part of this committee once again. Discussion ensued and it was decided to take a vote even though Claudio was absent.

Moved by: Joe Bachmeier

Seconded by: Pat Machina

That Claudio DelDuca continue to be the SEAC Representative for the High School Council Meetings.

All in Favour. CARRIED.

Election of Chair for the High School Council

Nominated by: Pat Machina

Seconded by: Daniela Pastorius

That Joe Bachmeier be the Chair for the High School Council Meetings.

Policy Committee Representative

Moved by: Pat Keane

Seconded by: Daniella Pastorius

That Joe Bachmeier continue to be the Policy Committee Representative for the High School Council Meetings.

6. Business Arising from the Minutes

- 1) **Shannon Porcellini** was to speak to Ken Gignac with respect to:
 - Volunteers being covered through the board's liability insurance
 - Liability coverage with respect to school councils preparing meals for staff for various school events with respect to food poisoning etc.

This has been tabled till the next meeting as Shannon was not present to report.

- 2) **Board Liability Coverage vs OAPCE Liability Insurance – Mary Sagat**
 - She indicated that the directors came together late and are still hammering out the policy. She will advise the council when she receives something in writing.
 - Joe Bachmeier reviewed the issue indicating that the board's position is that the OAPCE Insurance is redundant vs OAPCE promoting it.
 - Mary also noted that she will be taking a leave from the OAPCE while she is running for Council. As well she will also step down as the representative for St. Thomas of Villanova

7. Superintendent's Report – Linda Staudt

a) Parent Involvement Grant

- She asked that the parent groups keep receipts for the purpose of tracking monies spent and reporting back to the Ministry. The Ministry will want to know how the money was spent, the particular functions that took place that encouraged Parent engagement.
- The schools have received \$500 as part of their budget and principals have been notified.
- The board is also looking for two parents interested in serving on a committee with respect to how the money received from the Ministry regarding Parent Engagement should be spent. The committee will be comprised of : 2 secondary parent representative, 2 elementary parent representatives and 2 principals. They will then meet and make recommendations to the board for system wide use.

b) EQAO Results

- Our boards' results were very good. Our students in 5 out of the 6 areas in Grades 3 and 6 scored above the provincial average.
- She noted that the Ministry has put a lot of money into servicing our teachers – e.g. Literacy Numeracy Secretariat, Student Success Initiatives

c) Summer Institute

- Well over 1000 teachers attended workshops this summer at the Ciociaro Club, giving up of their own time. The teachers were very excited with the calibre of Guest Speakers and the outstanding Professional Development they received.
- She acknowledged the work of Elaine Poirier, Supervisor of Curriculum and board staff in organizing this PD opportunity.

d) Enrolment

- September enrolments: our elementary schools are just below projection while our secondary enrolments are at projection.

e) St. Clair College – Rhodes Campus

- She noted our Adult Program has moved from St. Clair College to the Rhodes Campus this September.
- She also noted that the board is looking to expand cooperative education opportunities for our adult students.

f) October 19, 2006 – Parent Commissioning/Involvement Evening

- The evening will begin in the Assumption Chapel, followed by a dinner at the Board Office.
- This is the first annual Commissioning ceremony for school council chairs.

g) Student Faith Day – October 26, 2006 – Luke Willson

- Both Bishops will be spending the day with high school students. Last year the morning of the Bishop's Dinner the bishops spent with elementary students.
- Linda indicated that Luke is doing a fantastic job and noted how very involved he is in the community.

h) ICE Symposium – Institute for Catholic Education

- The board is allowed to send ten people, but our board will be sending twelve people.
- She noted that both Pat Keane and Barbara Holland, Trustees will be attending.
- This year it takes place on November 24 and 25. The board is looking for one volunteer to attend from the High School Council. The board will take care of the accommodation and travel expenses. It was noted that one space has been reserved under Mary Sagat's name.
- It was hoped that someone would get back to Joe Bachmeier by the night of the School Council Chairs' Commissioning ceremony on October 19th.

8. Student Senate Report – Luke Willson

- Absent - No report.

9. SEAC Report – Claudio DelDuca

- Absent - No report.

10. Policy Review – Joe Bachmeier

- He indicated that their last meeting was in May and that at this meeting, it became apparent the the policies needed to be addressed globally. Consequently, the board has hired, Colleen Norris, who will be coordinating this process. He is not sure what the plan is presently for the existing committee. He feels that it is a work in progress.

11. New Chairperson's Report/Comment

Joe Bachmeier thanked Mary Sagat for all her years of dedication to the High School Council and for all her work on the OAPCE. He thanked her for her wisdom and guidance and noted that she will be missed.

12. OAPCE Report – Mary Sagat

- a) She wanted to take this opportunity to say goodbye and indicated what a great opportunity it was for her to serve at this level. She welcomed Joe Bachmeier as the new Chairperson. She said she would meet with Joanne Shea, the school principal to find a representative to replace her on the High School Council.
- b) She noted that a few things stand out in her mind – e.g. the issue of bingos being resolved and the importance of alumni groups. She noted that St. Thomas of Villanova will be celebrating its 20th Anniversary in October 2007.

13. New Business/Other

Guest – Heather Wilson, Health Unit Representative –

She is the Health Unit Representative at St. Joseph's High School.

She spoke of the various initiatives she has worked on at St. Joseph's High School such as:

- a) **Smoke Free Ontario and the Tobacco grants that schools can apply for.** Last year St. Joseph's applied for this \$1000 grant and purchased a digital camera. As well, a Tobacco Youth Leader was hired who will work with the province to form a coalition to get the tobacco message out to students.
- b) **Healthy Choices** – There is a big concern with what students eat, obesity, chronic disease and how all of this is related. They are making students aware of portion size, decreasing fat content, etc. The St. Joseph's cafeteria is an "Eat Smart" cafeteria, which gets inspected by a committee comprised of a principal rep and student rep. Aramark has come on board with the slogan "fuel your mind, body and soul."
- c) **No Regret Program** – This program teaches smart risk, injury prevention, etc. It is an off shoot across Canada where students are taken to a hospital and walk them through various types of trauma and serious consequences based on certain actions or choices people make. There are two satellite hospitals that offer this – one in London and the other in British Columbia. Only two school in Windsor are able to participate at this time at the London satellite hospital. St. Joseph's is one of the schools and they are able to send two students - \$5000 leadership training is sponsored for these students.
- d) **Tanning Beds and Skin Cancer** – teaching students about the dangers. They have produced over 40,000 messages and the initiative this year is "*Where is the shade, talk about the trees.*"
- e) In response to St. Anne's, she indicated that their representative is Ruth Knight.

In conclusion, Heather Wilson has offered to attend our meetings on a regular basis. It was left with the HS Council committee to discuss and decide whether or not they see value in having her come on a regular basis or by invitation only.

14. Next Meeting

November 9, 2006 – Assumption Catholic High School – **host** – Sam Boglitch

December – **No meeting**

January – January 11- Catholic Central – **host** – Janice Bennett

February 8th – F. J. Brennan – **host** – Robin Marentette

March – **No meeting**

April – St. Anne – **host** – Pat Machinia

May – Holy Names High School – **host** – Danela Pastorius

June – St. Thomas of Villanova

15. Closing Prayer and Adjournment

Meeting adjourned 9:24 p.m.

Moved by: Pat Machinia

Seconded by: Joe Bachmeier

All in favour. CARRIED