



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6

Telephone: (519) 253-2481

Joseph Berthiaume, Director of Education

Fax: (519) 253-0620

John Macri, Board Chairperson

REGULAR BOARD MEETING Tuesday, October 10, 2006 at 7:00 p.m. Windsor Essex Catholic Education Centre John Paul II Boardroom

AGENDA

I	In-Camera Meeting – 5:00 p.m.	Page #
II	Regular Meeting of the Board - 7:00 p.m.	

1. Call To Order

2. Opening Prayer

3. Recording of Attendance

4. Approval of Agenda

5. Questions Pertaining to Agenda

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.

7. Presentations

8. Delegations

a. Delegation Regarding Items Not on the Agenda

3:11.1 Any person(s) wishing to make a formal presentation to the Board shall make their intent known, in writing, to the Secretary at least one week prior to the regular meeting. They shall briefly explain in their petition the nature of their business. Discussion shall be limited to the petition and shall be not longer than ten (10) minutes. The time limit can be waived by the consent of the majority of the Board.

b. Delegations Regarding Items On the Agenda

3:11.2 Any person(s) wishing to appear before the Board and speak on an item appearing on the agenda of the Board Meeting has until NOON of the day of the Board meeting to make a request to the Secretary. They shall explain briefly the nature of their business. The discussion shall be limited to the item on the agenda and shall be no longer than ten (10) minutes.

9. Action Items	
a. Approval of Minutes	
i) Minutes of In-Camera Meeting, September 26, 2006	
ii) Minutes of Regular Meeting, September 26, 2006	1 – 7
b. Items From In-Camera Meeting of October 10, 2006	
10. Communications	
a. External (Associations, OCSTA, Ministry)	
b. Internal (Reports from Administration)	
i) Report: Administrative Staff Report (M. Seguin)	8 – 9
ii) Verbal Report: Citizens’ Advisory Committee on Trustee Honoraria – Status Report (P. Marchini)	
iii) Report: Enrolment/Staffing School Organization Information for Elementary / Secondary Schools September 2006 (M. Seguin/P. Picard)	10 – 15
iv) Report: Update – St. Joseph’s and St. Anne Secondary School Projects (P. Marchini/M. Iatonna)	16 - 18
11. Unfinished Business	
a. Deferred from August 29, 2006 and September 26 to October 10, 2006: Notice of Motion – Trustee Porcellini: <i>“At the next regularly scheduled meeting of the Board, I will move or cause to be moved that the Board establish a series of oversight committees, chaired by trustees, not limited to budget, capital, etc., to report regularly to the Board in public session.”</i>	
b. Notice of Motion from September 26, 2006 – Trustee Courtney: <i>“At the next regularly scheduled meeting of the Board, I will move or cause to be moved that administration prepare a full report outlining the current status of the music program in our system. This report shall include the schools participating, individual school programs being offered, and the present staffing component. It should also explore the feasibility of hiring a qualified individual to oversee the program practically and administratively.”</i>	
12. New Business	
a. Field Trips:	
i) St. Thomas of Villanova Catholic High School – Europe (L. Staudt)	19 – 33
ii) Cardinal Carter Catholic High School – Europe (M. Seguin)	34 – 39
iii) Holy Names Catholic High School – New York (M. Seguin)	40 – 46
iv) Muskoka Woods Secondary Leadership Experience (L. Staudt)	47 - 61
13. Committee Reports	
a. Report: Special Education Advisory Committee Minutes of April 20, 2006 (J. Ouellette)	62 - 66
14. Notice of Motion	

15. Remarks and Announcements
 - a. Chairperson
 - b. Director of Education
 - c. Board Chaplain

16. Remarks/Questions by Trustees

17. Pending Items
 - a. Deferred from June 27, 2005: Board Policy Review Committee – Board Policy Revisions: *A:12 Code of Ethics / Conflict of Interest (Amended Policy)*
 - b. Deferred from September 12, 2006 to October 24, 2006: Motion: *“Moved by Trustee Porcellini and seconded by Trustee DiMenna that the Board, in adherence with Policy A:21 Child Care, require all daycare service providers housed in Board schools to be not-for-profit, and further, that the Board encourage those daycare service providers that are currently for profit and housed in our system, to complete the conversion process prior to March 31, 2007, after which all contracts for the provision of daycare services by any for profit providers will be terminated and subject to tender, for award and installation by July 1, 2007.”*

18. Continuation of In-Camera, if required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)
 - Tuesday, October 24, 2006 (Mass at 5:00 p.m. in Assumption Chapel)
 - Tuesday, November 14, 2006
 - Tuesday, November 28, 2006
 - Tuesday, December 5, 2006 (Organizational Meeting – 7:30 p.m. – preceded by Mass)
 - Tuesday, December 12, 2006
 - Tuesday, January 16, 2007
 - Tuesday, January 30, 2007
 - Tuesday, February 13, 2007
 - Tuesday, February 27, 2007
 - Tuesday, March 13, 2007 (tentative due to March Break)
 - Tuesday, March 27, 2007
 - Tuesday, April 10, 2007
 - Tuesday, April 24, 2007
 - Tuesday, May 8, 2007
 - Tuesday, May 22, 2007
 - Tuesday, June 12, 2007
 - Monday, June 25, 2007

20. Closing Prayer

21. Adjournment

John Macri
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary



Windsor-Essex Catholic District School Board

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John Macri, Board Chairperson

REGULAR BOARD MEETING Tuesday, September 26, 2006 at 7:00 p.m. Windsor Essex Catholic Education Centre John Paul II Boardroom

MINUTES

PRESENT

Trustees:

F. Alexander	P. Keane
J. Courtney, Vice-Chair	J. Macri, Chair
M. DiMenna	S. Porcellini
B. Holland	L. Soulliere
C. Janisse	
L. Willson, Student Trustee	

Regrets:

Rev. L. Brunet, Board Chaplain

Administration:

J. Berthiaume (Resource)	S. Freeman
M. Iatonna	K. Gignac
P. Marchini	R. Limarzi
J. Ouellette	P. Littlejohns
M. Seguin	P. Picard
L. Staudt	E. Poirier

Recorder:

D. Steffens

1. Call To Order – Chair Macri called the meeting to order at 7:00 p.m.
2. Opening Prayer – Trustee DiMenna led the opening prayer.
3. Recording of Attendance – All trustees present. Fr. Brunet sent regrets.
4. Approval of Agenda

Amendments:

- Addition: 12c St. Bernard Catholic Elementary School (Windsor) – Updated Comprehensive Facility Audit

Moved by Trustee Holland and seconded by Trustee Keane that the September 26, 2006 Regular Board meeting agenda be approved as amended. *Carried.*

5. Questions Pertaining to Agenda – None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. – None.
7. Presentations – None.
8. Delegations
 - a. Delegation Regarding Items Not on the Agenda – None.
 - b. Delegations Regarding Items On the Agenda – None.
9. Action Items
 - a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, September 12, 2006
Moved by Trustee Alexander and seconded by Trustee Courtney that the minutes of the In-Camera meeting of September 12, 2006 be adopted as distributed. Carried.
 - ii) Minutes of Regular Meeting, September 12, 2006

Amendments:
 - Correction to Page 2: The dates of Minutes approved under 9b(i) and (ii) should read August 29, 2006.
 - Amendment to Page 4: The final motion pertaining to agenda item 12a Trustee Porcellini’s Notice of Motion amended to read, “*Moved by Trustee DiMenna and seconded by Trustee Courtney that the motion be deferred pending a report from administration at the October 24, 2006 Regularly Scheduled meeting. Carried.*”

Moved by Trustee Keane and seconded by Trustee Janisse that the minutes of the Regular Board Meeting of September 12, 2006 be adopted as amended. Carried.
 - b. Items From In-Camera Meeting of September 26, 2006

Vice Chair Courtney reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole meeting on September 26, 2006 pursuant to the Education Act - Section 207, to obtain legal advice, consider specific personnel, real property issues and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Courtney and Porcellini declared a conflict of interest during the In-Camera Session and excused themselves from the relevant discussion item.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its meeting of September 26, 2006 be approved. Carried.

Vice Chair Courtney made the following announcements:

- The appointment of Cory McAiney to the position of Technological Studies Department Head at St. Anne Catholic High School.

10. Communications

a. External (Associations, OCSTA, Ministry)

- i) Memorandum from the Ministry of Education, dated September 12, 2006
re: Provincial Symposium: The Character Development Initiative

Superintendent Staudt indicated that the Character Development Initiative has been designed by the Ministry to complement student success initiatives and to enhance academic achievement. Superintendent Staudt indicated that the concept of character development is an inherent part of the Catholic curriculum and graduate expectations.

Moved by Trustee Alexander and seconded by Trustee DiMenna that the Memorandum from the Ministry of Education, dated September 12, 2006 re: Provincial Symposium: The Character Development Initiative be received as information, and that Trustee Holland attend the Provincial Symposium as part of the local Board Team. Carried.

b. Internal (Reports from Administration)

- i) Report: Administrative Staff Report
Moved by Trustee Alexander and seconded by Trustee Soulliere that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated September 26, 2006 for information. Carried.
- ii) Report: 2006 Budget Report

Superintendent Marchini reported that the last budget report brought to the Board on May 23, 2006 forecasted a deficit of \$807,000. At that time, administration was anticipating a benefit premium rebate in the amount of \$670,000 that would offset the majority of the deficit with the remainder of the projected deficit to be recovered by using some of the Board's working fund reserve account. Superintendent Marchini noted that the latest preliminary year-end estimate indicates that the Board may have to draw \$193,697 from the reserve fund in order to balance the year-end. It was noted that the reserve funds have already been earmarked for use in the 2006-2007 budget and that some adjustments may be needed to take that into account. Superintendent Marchini indicated that several 2005-2006 grants need to be analyzed prior to finalizing the yearend financial statement and any adjustments that need to be made to the 2006-2007 budget will be addressed as soon as possible. Superintendent Marchini reported that the Ministry is expecting many school boards to have deficits this fiscal year and the new Minister of Education is aware the province will need to move quickly to revamp the funding model.

Moved by Trustee Janisse and seconded by Trustee Porcellini that the Board receive the 2006 Budget Report as information. Carried.

- iii) Verbal Report: Citizens' Advisory Committee on Trustee Honoraria – Status Report

Superintendent Marchini reported that the Citizens' Advisory Committee on Trustee Honoraria will be meeting on Wednesday, September 27.

11. Unfinished Business

- a. Deferred from August 29, 2006 to September 26, 2006: Notice of Motion – Trustee Porcellini: “*At the next regularly scheduled meeting of the Board, I will move or cause to be moved that the Board establish a series of oversight committees, chaired by trustees, not limited to budget, capital, etc., to report regularly to the Board in public session.*”

Trustee Porcellini deferred this Notice of Motion to the October 10, 2006 meeting.

12. New Business

- a. Field Trips:

i. St. Anne Catholic High School – Kincardine/Owen Sound/Port Elgin
Moved by Trustee Alexander and seconded by Trustee Janisse that the Board approve the St. Anne Catholic High School's Owen Sound, Port Elgin, Kincardine, Ontario Field Trip for the Harvesting of Salmon Eggs for their school hatchery for two days falling somewhere between the end of September 28 to early October 5 or 12, 2006. Carried.

ii. 2006 Fall Muskoka Woods Leadership Experience
Moved by Trustee Holland and seconded by Trustee Alexander that the Board approve the 2006 Fall Muskoka Woods Leadership Experience field trip. Carried.

- b. Report: Province-Wide Symposium on Catholic Education

Director Berthiaume reported that the Institute for Catholic Education (ICE) is hosting a Catholic education symposium entitled *Navigating in Turbulent Waters, Together in Faith* on November 24 and 25. Catholic boards across Ontario have been invited to assemble a local team to participate in the dialogue. The purpose of the event is to identify current issues within the Church and Culture that are shaping Catholic education, to discern what makes and keeps us Catholic within Catholic schools, to study the changing nature and role of the Ontario Catholic school in a multi-faith society and to engage in dialogue concerning the challenges facing Ontario public Catholic education today. Trustees Holland and Keane volunteered to participate on the local team.

Moved by Trustee Alexander and seconded by Trustee Janisse that the Board receive the report *Province Wide Symposium on Catholic Education* and identify a trustee(s) to participate on the Board Team attending the Symposium. Carried.

c. WALK-ON: St. Bernard Catholic Elementary School (Windsor) – Updated Comprehensive Facility Audit

Superintendent Marchini reported that the Ministry has indicated that there will be an official memorandum within the next few weeks that identifies approximately 200 “prohibitive to repair” schools across the province. It is anticipated that Board’s will be required to develop and submit a business plan by the end of November either to provide for the replacement of schools identified on the list or to justify a request to add a school to the list. In order to prepare for the development of a business plan for St. Bernard Catholic Elementary School, which the Board identified as prohibitive to repair in February 2005, an updated Facility Audit report for the school is required. The 2005 Facility Audit identified approximately \$2.5 million in repairs or renovations. An updated Facility Audit is required that will consider any cost implications of modifying or retrofitting the existing facility to conform with the Accessibility for Ontarians with Disabilities Act which was enacted in June 2005 and revise the cost estimation of capital renovations and repairs that reflects the current market conditions in Essex County. Letters of support from school and community stakeholders are also a crucial component of the business plan. A meeting will be held at the school tomorrow night to update the school community.

Superintendent Marchini will distribute a copy of information recently received from the Ministry regarding Capital Planning and inquire with the Ministry as to the process boards must follow to receive community input on capital budgets.

Moved by Trustee Alexander and seconded by Trustee Holland that the Board commission Jacques Whitford Limited to provide an update of the February 2, 2005 Comprehensive Facility Audit for St. Bernard Catholic Elementary School (Windsor), to include current costs for capital renovations and improvements, and any additional capital costs associated with implementation of the Accessibility for Ontarians with Disabilities Act, 2005. Carried.

13. Committee Reports – None.

14. Notice of Motion

- Trustee Courtney – *“At the next regular scheduled meeting of the Board, I will move or cause to be moved, that administration prepare a full report outlining the current status of the music program in our system. This report shall include the schools participating, individual school programs being offered, and the present staffing component. It should also explore the feasibility of hiring a qualified individual to oversee the program practically and administratively.”*

15. Remarks and Announcements

- a. Chairperson Macri – No remarks.
- b. Director of Education Berthiaume commented on the September 19 Ontario Catholic Schools Trustees’ Association (OCSTA) Fall Regional Meeting which was also attended by Trustees Keane and Porcellini. Director Berthiaume indicated that all trustees are

encouraged to attend a Commissioning Ceremony for School Council Chairs will be held on Thursday, October 19 beginning at 6:00 p.m. in Assumption Chapel, school principals and school council chairs will be invited to participate. Director Berthiaume reminded trustees of the Grand Opening and Official Blessing Ceremony of the new St. Joseph's Catholic High School which has been scheduled on Sunday, October 1, at 2:00 p.m. Director Berthiaume commented on the Public Consultation Meeting for the School Boundary Review which was held on Monday, September 25 indicating that approximately 60 school community members were present at the information session.

c. Board Chaplain – Sent regrets this evening.

16. Remarks/Questions by Trustees

- Trustee Janisse asked that Superintendent Ouellette speak to him about an out of boundary issue and asked that Superintendent Iatonna provide an update on the Good Places to Learn Stage 2 process. Trustee Janisse congratulated schools within his area for doing extremely well in last year's EAQO Assessment.
- Trustee Keane thanked Facilities Services for their quick response to the water leak at the former Basilian Residence and the flooding issue at St. John Catholic Elementary School. Trustee Keane asked that Superintendent Iatonna keep all trustees apprised of the corrective measures being recommended for a long term solution at St. John's. Trustee Keane thanked the staff at St. Francis Catholic School for organizing a golf outing to raise funds for the school. Trustee Keane commented on the recent OCSTA Fall Regional meeting and stressed the importance of Catholic ratepayers taking the time to check their tax assessment to ensure they are still designated as an English Catholic school supporter. Trustee Keane indicated that whenever property exchanges hands or tenants of properties, such as university residence, the tax designation defaults to "English Public school." If this is the case, Catholic electors lose their right to vote for Catholic school board representation. Trustee Keane asked that a letter of welcome be sent to new Minister of Education Kathleen Wynne.
- Trustee Alexander gratefully acknowledged and thanked his colleagues for supporting the motion tonight to revisit the issue of rebuilding St. Bernard Catholic Elementary School.
- Trustee Holland asked that trustees be provided with additional information for the October 19 Commissioning of School Council Chairs and reminded trustees to rsvp for the Official Opening and Blessing Ceremony for St. Joseph's Catholic High School.
- Trustee DiMenna congratulated the staff leaders of the Muskoka Woods Leadership Experience program on their recent school information meetings.
- Student Trustee Willson commented on his attendance at the recent Dr. Jane Goodall speaking events indicating that her work has inspired him to organize a group of students to get involved in ways to help the environment. Student Trustee Willson announced the first Student Senate Retreat will be held on October 2 at the Holy Family Retreat House in Oxley.

17. Pending Items

- a. Deferred from June 27, 2005: Board Policy Review Committee – Board Policy Revisions: *A:12 Code of Ethics / Conflict of Interest (Amended Policy)*
- b. Deferred from September 12, 2006 to October 24, 2006: Motion: *“Moved by Trustee Porcellini and seconded by Trustee DiMenna that the Board, in adherence with Policy A:21 Child Care, require all daycare service providers housed in Board schools to be not-for-*

profit, and further, that the Board encourage those daycare service providers that are currently for profit and housed in our system, to complete the conversion process prior to March 31, 2007, after which all contracts for the provision of daycare services by any for profit providers will be terminated and subject to tender, for award and installation by July 1, 2007.“

- c. Deferred from August 29, 2006 and September 26 to October 10, 2006: Notice of Motion – Trustee Porcellini: *“At the next regularly scheduled meeting of the Board, I will move or cause to be moved that the Board establish a series of oversight committees, chaired by trustees, not limited to budget, capital, etc., to report regularly to the Board in public session.”*

18. Continuation of In-Camera – Not required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

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- Tuesday, October 24, 2006 (preceded by Mass at 5:00 p.m. in Assumption Chapel)
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- Tuesday, November 28, 2006
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- Tuesday, February 27, 2007
- Tuesday, March 13, 2007 (tentative due to March Break)
- Tuesday, March 27, 2007
- Tuesday, April 10, 2007
- Tuesday, April 24, 2007
- Tuesday, May 8, 2007
- Tuesday, May 22, 2007
- Tuesday, June 12, 2007
- Monday, June 25, 2007

20. Closing Prayer – The meeting closed with a prayer.

21. Adjournment - There being no further business, the Regular Board Meeting of September 26, 2006 adjourned at 7:50 p.m. at the call of the Chair.

Not approved.

John Macri
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary



Windsor-Essex Catholic District School Board

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Telephone (519) 253-2481 Fax: (519) 253-0620

Joseph Berthiaume, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
October 10, 2006

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
M. Seguin, Superintendent of Human Resources
P. Littlejohns, Manager of Human Resources
P. Picard, Supervisor of Human Resources, Academic

SUBJECT: ADMINISTRATIVE STAFF REPORT

RECOMMENDATION:

That the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated October 10, 2006 for information.

BACKGROUND:

FINANCIAL:

COMMENTS:

TIMELINES:

APPENDICES:

- Administrative Staff Report dated October 10, 2006

October 10, 2006

**Windsor-Essex Catholic District School Board
Administrative Staff Report**

	Employee Name	Position	Location	Date
HIRING:	Carla Aquino	Elementary Teacher .5	OLPH	October 2, 2006
	MaryAnn Bachmeier	Facilities Services Secretary	Catholic Education Centre	September 25, 2006
	Mary Louise Cortese	Elementary Teacher .5	Catholic Education Centre	September 25, 2006
	Suzanne Cvetkovski	Secondary Teacher	St. Michael's Victoria	September 25, 2006
	Tommasina Garardo	Secondary Teacher	St. Joseph Secondary	September 19, 2006
	Nicole Hillis	Elementary Teacher	St. Peter	October 2, 2006
	Jeffrey Howard	Occasional Teacher	Supply	September 5, 2006
	Daniella Liburdi	Elementary Secretary Part-time	St. Christopher/St. Anne Fr. Imm	October 2, 2006
	Antonella Mazzone	Elementary Teacher	St. Gabriel	October 2, 2006
	Venessa Rufo	Elementary Teacher	St. Gabriel	October 2, 2006
	Andrea Simons	Board Office Secretary	Catholic Education Centre	October 2, 2006
	Tom Siverns	Hardware Technician	Catholic Education Centre	September 18, 2006
	Stephanie Szymkiewicz	Elementary Teacher	St. Maria Goretti	October 2, 2006
RESIGNATION:	Diane Brissette	Learning Commons	St. Anne Fr. Imm.	October 13, 2006
	Ron Couvillion	Occasional Teacher	Supply	September 26, 2006

RETIREMENT:



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Joseph Berthiaume, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
October 10, 2006

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
Michael Seguin, Superintendent of Human Resources

SUBJECT: **ENROLLMENT/STAFFING/SCHOOL ORGANIZATION
INFORMATION OF OUR ELEMENTARY/SECONDARY
SCHOOLS – SEPTEMBER 2006.**

RECOMMENDATION:

**That the Board receive the report *Enrollment/Staffing/School
Organization Information Of Our Elementary/Secondary Schools –
September 2006* as information**

BACKGROUND:

Staffing is done based on Ministry Regulations concerning enrollment and the relevant collective agreements.

FINANCIAL:

As budgeted

COMMENTS:

In cooperation with the business department our school principals and the Human Resources Department, we staff our schools in accordance with Ministry Regulations and the relevant collective agreements.

TIMELINES:

2006-2007 School Year

APPENDICES:

- Appendix A: Summary of Academic Hiring – September 2006
- Appendix B: Elementary School Organizations / Pupil Teacher Ratio
- Appendix C: Secondary School Staff / Enrollment Information (hand-out)

APPENDIX A

SUMMARY OF ACADEMIC HIRING – SEPTEMBER, 2006

Effective October 10, 2006

Elementary Teachers:

Occasional Teachers	55
New Grads	17
Other Boards	6
Total	78

Secondary Teachers:

Occasional Teachers	8
New Grads	2
Other Boards	1
Total:	11

Total New Hires to Date: 89

ELEMENTARY SCHOOL ORGANIZATIONS / PUPIL TEACHER RATIO 2006-2007

APPENDIX B

School	JK	JK/SK	SK	1	1 / 2	2	2/3	3	3 / 4	4	4/5	5	5/6	6	6/7	7	7/8	8	NOMINAL	PTR
Christ the King 0.5 Prim.Red. 04-05 1.0 Prim.Red. 05-06 EA: 3.5	20 14		18 19 13	24 24		27 28		18 18 18		29	6/22	30		27 27		29 30		24 24	489	447 / 18.5 = 24.16
L.A. Desmarais 1.0 Prim.Red. 05-06 EA: 2.5	20	13/7	22	20	8/14	23		29		26		26	5/19	26		23		26	307	276 / 11.5 = 24.0
Immaculate Conception 1.0 Vice Princ. 1.0 Prim.Red. 04-05 EA: 10.5	10 12		13 13	14 14		16 15		24		23 22		26	10/16	27		27 27		19 18	346	322 / 16 = 20.13
Holy Name 1.0 Vice Princ. 1.5 Prim.Red. 04-05 0.5 Prim.Red. 05-06 1.0 Prim.Red. 06-07 EA: 7.0	14 18 18 13		15 20 20 14	24 24		18 17 18		18 19 19		22 22 22		30 29		24 22		29 28		30 31	593	527 / 24 = 22.91 *1 Fr.Imm. class of 15 students
Holy Cross 1.0 Vice Princ. 1.0 Prim.Red. 05-06 EA: 10.5	15 22 20 14		12 20 17 21 21	18 17 19 18		21 21 25 24		21 26 26 27		31 31 30		27 27 27	10\13	27 28 27		27 26 26	18/4	30 28 29	891	810 / 33.5 = 24.18
W.J. Langlois 1.0 Prim.Red. 06-07 EA : 6.5	14	7/5	13	25		19	8/10	19			23/7	25		30		24		22 21	272	252.5 / 11.5 = 21.96
H.J. Lassaline 1.5 Prim.Red. 04-05 EA: 6.5	18 16	6/12	18 18	24 23		22 22		23 22		28	8/19	30		23 23		20 19		27 26	447	403 / 17.5 = 23.03
Notre Dame 1.0 Vice Princ. 1.0 Prim.Red. 05-06 EA: 3.5	15 14 16		19 14 15	15 17		25 24 25		27 27		29 26		28 28	13/12	29	15/10	27 27		25 24	546	499.5 / 21 = 23.79
Our Lady of Lourdes 1.0 Prim.Red. 06-07 EA: 4.0	11		16	23		14 15		24	7/16			26		28		28	4/25		237	223.5 / 10 = 22.35

School	JK	JK/SK	SK	1	1 / 2	2	2/3	3	3 / 4	4	4/5	5	5/6	6	6/7	7	7/8	8	NOMINAL	PTR
St. Bernard, county 0.5 Prim.Red. 05-06 EA: 3.5	15	7/6	15	26		22		18 16		22	6/16		16/8	28		23	6/16	25	291	269.6 / 12.5 = 21.56
St. Christopher EA: 3.5	15 16 15		20 18 17	24 24 16		25 26		23 23		27 29		26 27		23 24		27 24		25 23	517	466.5/ 20 = 23.33
St. Francis 1.0 Prim.Red. 04-05 EA: 4	4		17	19		20		25		20			13/9		13/8		9/11		168	157.5 / 8 = 19.69
St. Gabriel 1.0 Vice Princ. 0.5 Prim.Red. 04-05 1.0 Prim.Red. 05-06 EA: 3	17 18	11/7	19 17	19 20 19		27 26		19 18 17		25 24		25 24 24		23 23 24		24 25 23		27 28	573	528.5 / 23.5 = 22.49
St. Gregory EA: 6.5	17 17		20 23	25 24		25 26		25 24		22 23		24 24		28 27		30 29		23 23	479	440.5 / 18 = 24.47
St. James 0.5 Prim.Red. 05-06 EA: 4	15	8/9	12	13 12		17		26		25		27	15/10	27			20/11 15/16		278	256 / 11.5 = 22.26
St. John 1.0 Prim.Red. 04-05 1.0 Prim.Red. 06-07 EA: 7.5	19	13/5	16	20	9/8	21		16 17		19		28		21 21		19 18		20 20	310	283.5 / 14.5 = 19.55
St. John the Evangelist 0.5 Prim.Red. 04-05 EA: 1	17		17		14/5	22			20/5	26		26		24		25	5/19		225	208 / 9= 23.11
St. John de Brebeuf 1.5 Prim.Red. 04-05 1.0 Prim.Red. 06-07 EA: 6	19 16	7/12	20 19	25 25		19 20 20		28 27	9/12	25		23 25		21 21		29	11/14	28	475	428.5 / 18.5 = 23.16
St. John the Baptist 1.0 Vice Princ. 1.0 Prim.Red. 06-07 EA: 5.5	18 18	9/8	19 18	19 19 19		24 23		27 27		22 21 20		27 26		26 26 26		21 21 21		26 25	556	511 / 22.5 = 22.71
St. John Vianney 1.0 Vice Princ. 1.0 Prim.Red. 05-06 EA: 5	18 19 19	9/12	21 22	24 24		22 23 22		21 21 20		26 25		23 24	13/12	25 26		29 28	20/9	28 29	614	554 / 23 = 24.09
St. Joseph 0.5 Prim.Red. 04-05 1.0 Prim.Red. 05-06 EA: 3	16 16		20 18	16 15 16		22 23		23 23		28 26		24 24		29 31		28 29		26 27	480	445/ 19= 23.42

School	JK	JK/SK	SK	1	1 / 2	2	2/3	3	3 / 4	4	4/5	5	5/6	6	6/7	7	7/8	8	NOMINAL	PTR
St. Jules 1.0 Prim.Red. 06-07 EA: 4	18	8/9	18	18 17		18 20		27		27	12/11	27		25	15/7	26		31	334	307.5 / 13.5 = 22.78
St. Louis 1.0 Prim.Red. 06-07 EA: 4.5	19 20		19 19	20 20		21 22		20 20		26	10/14	26		23 23		27 27		28 28	432	393.5 / 17 = 23.15
St. Maria Goretti EA: 3	14	5/14	19	14 15		24	18/6	25		24	8/16	29		26	12/12		12/12	28	333	307/ 13.5 = 22.74
St. Mary EA: 1		7/5	15		17/6		7/19				12/12		8/17			25		20	170	156.5 / 7 = 22.36
St. Peter 1.0 Vice Princ. 1.0 Prim.Red. 05-06 EA: 5.5	17 17	4/16	21 20	23 23		17 17 17		19 19 19		28 29	13/13	30		27 25		29 30		25 25	523	475.5 / 20.5 = 23.17
St. Pius 1.0 Vice Princ. EA: 9.5	19 16 18	8/12	24 23	19 21 20 19		24 23 22		24 24 24		27 27	13/11	25 25 24		30 30 31		26 26 25 27		29 29 30	775 (1 float)	715 / 30 = 23.83
St. Rose 1.0 Prim.Red. 06-07 EA: 3	17 14		16 16	22 21		24		15 16		30	9/20		15/12	28		27	6/18	24	350	318.5/ 14 = 22.75
St. Theresa EA: 2	14		12		14/6	18		17		23			23/6		14/14		10/19		190	177 / 8 = 22.13
St. William 1.0 Vice Princ. 0.5 Prim.Red. 05-06 1.0 Prim.Red. 06-07 EA: 7	16 15 13	8/8 5/7	18 18 24	20 20 18		21 20 22		27 25 27		25 28		27 26 26		24 25 25		25 24 24		26 25 24	686	620 / 27 = 22/06

Teachers: 702.5 - 42 teachers hired under the Primary Grant = 660.6

Enrolment: (FTE) 16,091.5 / 660.5 = PTR 24.4

Secondary Schools - September 30th, 2006

Schools	Nominal	FTE - Staff
Assumption	665	48.82
Cardinal Carter	937	58.83
Catholic Central	950	64.16
F.J. Brennan	926	59.4
Holy Names	1409	80.81
St. Anne's	1493	88.81
St. Joseph's	1096	66.98
St. Michael's - Essex	99	7
St. Michael's - Victoria	174	12
St. Michael's - Rhodes	125	12
St. Thomas of Villanova	1476	91.31
Total	9350	590.12

Please note Total enrolment at
 St. Michael's Rhodes Campus is 370
 students



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
Telephone (519) 253-2481 Fax: (519) 253-0620

Joseph Berthiaume, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
October 10, 2006

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
Peter S. Marchini, Superintendent of Business
Wilfred Wong, Acting Controller of Facilities Services
Ken Gignac, Controller of Finance

SUBJECT: **UPDATE – FINANCIAL COST - ST. JOSEPH AND ST. ANNE
SECONDARY SCHOOL PROJECTS**

RECOMMENDATION:

**That the report Update-Financial Cost-St. Joseph and St. Anne
Secondary School Projects be received as information.**

BACKGROUND: Administration provided an update on the St. Joseph and St. Anne Secondary School projects on May 23, 2006. During the budget sessions of August 8, 2006, Trustees requested that administration provide an updated costing in September.

FINANCIAL: See attached schedules for St. Anne and St. Joseph updated project costing.

COMMENTS: It should be noted that the board may upon completion of the projects be eligible for credits if the actual costs of various aspects of the projects do not reach the contract amount. An example may be the Construction Managers contingency amount.

TIMELINES: St. Anne is scheduled to be completed in the spring of 2007.

APPENDICES:

**St. Joseph Secondary School
Project Cost Analysis
Based on April 28, 2006 CCDC Document**

School Size	164,181	sq. ft
Pupil Places	1,200	
CCDC Construction cost	\$30,086,423	(\$183.23 sq.ft)
GST on Construction (average)	\$2,030,000	
Change Orders # 1 - 47 and Site Instruction # 1- 23	\$412,015	
GST on Change Orders	<u>\$27,810</u>	
Total includings Site Work and Change Orders	\$32,556,248	(\$198.30 sq. ft)
Architect Fees-Estimated at 6.1%		
Less bidding phase and savings due to repeat drawing	\$1,807,834	
GST on fees @ (6.9% average)	\$124,740	
Furniture & Equipment	\$230,000	
GST on F & E @ 6%	\$13,800	
GST Rebate (.68% x \$2,196,350)	(\$1,493,518)	
Site Acquisition	\$4,500,000	
Legal Fees	\$120,000	
GST on Legal @ 7%	\$8,400	
Moving and miscellaneous	\$240,000	
GST on move & misc.	\$14,400	
GST rebate (.68% x \$22,800)	(\$15,504)	
TOTAL Project Cost	\$38,106,400	(\$232.10 sq. ft.)

**Note: Current facility sold September 2006, net proceeds \$1,100,000
to be deposited in New Pupil Place Grant Reserve**

**St. Anne Secondary School
Project Cost Analysis
Based on April 28, 2006 CCDC Document**

School Size	187,623	sq. ft
Pupil Places	1,600	
CCDC Construction cost	\$35,067,782	(\$186.90 sq.ft)
GST on Construction (average 6.3%)	\$2,209,270	
Change Orders # 1 - 7	\$59,420	
GST on Change Orders @ 6%	<u>\$3,565</u>	
Total includings Site Work and Change Orders	\$37,340,037	(\$199.02 sq. ft)
Architect Fees-Estimated at 6.1%	\$2,277,740	
Contract document phase 55% x \$2,277,740 = \$1,252,757		
Less Discount due to St. Joseph		
Document 50% x \$1,131,894 = \$565,947	(\$686,810)	
Additional Fees	\$534,925	
Less: Bidding Phase net Fees 5% x fee of \$2,277,740	(\$113,887)	
GST on fees (average 6.9% x \$2,011,968)	\$138,825	
Furniture & Equipment	\$200,000	
GST on F & E @ 6%	\$12,000	
GST Rebate (.68% x \$2,363,660)	<u>(\$1,607,288)</u>	
Total Including Fees and GST	\$38,095,542	
Site Acquisition	\$2,175,000	
Disposition costs	\$250,000	
Less: Sale proceeds	(\$1,032,000)	
Legal Fees	\$350,000	
GST on Legal @ 7%	\$24,500	
Moving and Miscellaneous	\$168,000	
GST on move & misc.	\$10,080	
GST rebate (.68% x \$34,580)	<u>(\$23,515)</u>	
TOTAL Project Cost	\$40,017,607	(\$213.28 sq. ft.)
GRAND TOTAL St. Joseph and St. Anne	\$78,124,007	
Increase Since May 23, 2006	\$367,603	
	0.5%	



Windsor-Essex Catholic District School Board

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Joseph Berthiaume, Director of Education

John Macri, Board Chairperson

HANDOUT

BOARD REPORT

Meeting Date:
October 10, 2006

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
Peter S. Marchini, Superintendent of Business
Ken Gignac, Controller of Finance
Ivan Fregonese, Accounting Supervisor
Rosemary Limarzi, Communications Coordinator

SUBJECT: HONORARIA FOR BOARD MEMBERS

RECOMMENDATION:

That the Board receive the report and recommendations from the Citizens' Advisory Committee on Trustee Honoraria as information.

That the Board approve the Trustee Honoraria as follows:

- a) that, for the period from September 1, 2005 to November 30, 2006, a retroactive amount be paid for 12 months at the rate of \$491.84 per month
- b) that, for the period December 1, 2006 to November 30, 2010, the base amount of trustee honorarium be \$5,900
- c) that, for the period December 1, 2006 to November 30, 2010, the base amount of honorarium for the chair be \$10,900
- d) that, for the period December 1, 2006 to November 30, 2010, the base amount of honorarium for the vice-chair be \$8,400
- e) that, the Board members be paid 100% of the maximum enrolment amount as determined for each year of the term
- f) that, the Board members of a Special Education Advisory Committee (SEAC) receive \$50 for each meeting that he or she attends

BACKGROUND:

On August 29, 2006 a report was presented to the Board regarding the change to the Education Act dealing with trustee honorarium and the need for public consultation.

As required by the Education Act, the Windsor-Essex Catholic District School Board established a Citizens' Advisory Committee on Honoraria. The first meeting of the Committee was held on September 27, 2006 and the last meeting was held on October 5, 2006. Recommendations were put forth by the committee. After careful consideration of the information provided, the Citizens' Advisory Committee has made recommendations listed above.

In regard to the retroactive pay, the committee has stated that "in weighing local board decisions, as taxpayers, we believe that board trustees have achieved an 80% approval rating. Based upon the maximum allowable of 15 months as per regulations, it is our recommendation that the current board of trustees receive retroactive honoraria not to exceed 12 months".

FINANCIAL:

The fiscal 2006/2007 budget includes the new honorarium as provided in Table 1 of the Regulations.

Each year the honorarium will be adjusted to the change in the average daily enrolment. At any time over the next four years, the board may reduce the honorarium temporarily but may not increase the amount.

COMMENTS:

The approved recommendations will be immediately forwarded to the policy coordinator. To date, the policy coordinator has undertaken the creation of this policy. In compliance with section 4 of the regulation, the anticipated date for board presentation of the completed policy is October 24, 2006.

TIMELINES:

APPENDICES:

- Regulation 357/06 Honoraria for Board Members

ONTARIO REGULATION 357/06

made under the

EDUCATION ACT

Made: July 12, 2006

Filed: July 12, 2006

Published on e-Laws: July 13, 2006

Printed in *The Ontario Gazette*: July 29, 2006

HONORARIA FOR BOARD MEMBERS

Purpose

1. This Regulation sets out the method for calculating the limits on honoraria paid under section 191 of the Act and deals with public consultation requirements for district school boards.

DISTRICT SCHOOL BOARDS

Components of honorarium

2. (1) For a term of office beginning in 2006 or later, the honorarium for a member of a district school board, in respect of any year of his or her term of office, shall consist of such of the following components as the board determines, subject to section 4:

1. The base amount for the year.
2. The enrolment amount for the year.
3. The attendance amounts payable to the member for the year.
4. The distance amounts payable to the member for the year.

(2) A year of a member's term of office begins on December 1 and ends on the following November 30.

Citizens' advisory committee on honoraria

3. (1) Every district school board shall establish a citizens' advisory committee on honoraria.

(2) The committee shall consist of six people selected by the board, of whom,

(a) three shall be parent members within the meaning of subsection 1 (1) of Ontario Regulation 612/00 (School Councils) made under the Act; and

(b) three shall be community representatives who are members of a school council for a school under subsection 3 (1) of Ontario Regulation 612/00 (School Councils) made under the Act.

- (3) For a term of office beginning in 2006 or later,
- (a) the board shall provide to the committee all available information needed to make the calculations set out in sections 5 to 9 for a member for each year of the term of office; and
 - (b) the committee shall review the information provided by the board and shall recommend to the board,
 - (i) an amount for the base amount, attendance amount and distance amount for a member for each year of the term of office, and
 - (ii) a percentage of the enrolment amount limit to be paid to a member for each year of the term of office.

(4) The board shall not establish its policy under subsection 4 (1) until the committee makes the recommendation under subsection (3).

(5) For the period described in section 11,

- (a) the board shall provide to the committee the information needed to make the calculations set out in that section for a member or former member; and
- (b) the committee shall review the information provided by the board and shall recommend to the board an amount for the honorarium for the member or former member.

(6) The board shall not establish its policy under subsection 4 (4) until the committee makes the recommendation under subsection (5).

Policy re honorarium components

4. (1) For a term of office beginning in 2006 or later, the board shall establish a policy, on or before October 31 of the calendar year in which the term of office begins, with respect to,

- (a) which components listed in paragraphs 1 to 4 of subsection 2 (1) it will pay during the term of office;
- (b) for the base amount, the attendance amount and the distance amount, if the component will be paid, the amount of the component to be paid to a member for each year of the term of office, determined in accordance with sections 5, 7 and 8; and
- (c) for the enrolment amount, if it will be paid, the percentage of the enrolment amount limit to be paid to a member for each year of the term of office.

(2) The board may, at any time, change its policy under subsection (1) such that a component is not paid for a year, the amount of a component to be paid is lowered for a year, or the percentage of the enrolment amount limit to be paid is lowered for a year.

(3) If the board changes its policy under subsection (2), it may restore the original policy made under subsection (1) at any time.

(4) For the period described in section 11, the board shall establish a policy, on or before October 31, 2006, with respect to the amount of the honorarium to be paid to a member for the period, determined in accordance with that section.

Base amount

5. (1) The base amount for a member for a year of a term of office is an amount that does not exceed the base amount limit determined under subsection (2), (3) or (4), as the case may be.

(2) For a member other than the chair or vice-chair, the base amount limit for the year is determined as follows:

1. For each year of the term of office beginning on December 1, 2006, \$5,900.
2. For each year of a term of office beginning after December 1, 2006, the amount calculated for the first year of the previous term of office, increased by the percentage increase in the Ontario Consumer Price Index as published by Statistics Canada for the period between,
 - i. July 1 of the calendar year in which the previous term of office started, and
 - ii. June 30 of the calendar year in which the term of office starts.

(3) For the chair, the base amount limit for the year is determined by adding \$5,000 to the amount determined under subsection (2).

(4) For the vice-chair, the base amount limit for the year is determined by adding \$2,500 to the amount determined under subsection (2).

Enrolment amount

6. (1) The enrolment amount for a member for a year of a term of office is determined by multiplying the percentage determined by the board for the year under clause 4 (1) (c) or subsection 4 (2), as the case may be, by the enrolment amount limit determined under subsection (2), (3) or (4), as the case may be.

(2) For a member other than the chair or vice-chair, the enrolment amount limit for the year is determined as follows:

1. Multiply the enrolment of the board for the year as determined under section 9, by \$1.75.
2. Divide the number determined under paragraph 1 by the number of members determined for the board under subclause 58.1 (2) (k) (i) or subsection 58.1 (10.1) of the Act, as the case may be.

(3) For the chair, the enrolment amount limit for the year is determined by adding the amount determined under subsection (2) to the amount determined as follows:

1. Multiply the enrolment of the board for the year as determined under section 9 by 5 cents.
2. Determine the greater of,
 - i. the amount determined under paragraph 1, and
 - ii. \$500.
3. Determine the lesser of,
 - i. the amount determined under paragraph 2, and
 - ii. \$5,000.

(4) For the vice-chair, the enrolment amount limit for the year is determined by adding the amount determined under subsection (2) to the amount determined as follows:

1. Multiply the enrolment of the board for the year as determined under section 9 by 2.5 cents.
2. Determine the greater of,
 - i. the amount determined under paragraph 1, and
 - ii. \$250.
3. Determine the lesser of,
 - i. the amount determined under paragraph 2, and
 - ii. \$2,500.

Attendance amount

7. (1) The attendance amount is an amount that does not exceed the attendance amount limit of \$50.

(2) The attendance amount may be paid to a member for attending any meeting of a committee of the board that is required to be established by an Act or a regulation made under an Act.

Distance amount

8. (1) The distance amount is an amount that does not exceed the distance amount limit of \$50.

(2) For a board member described as follows, the distance amount may be paid to the member for attending any meeting of the board or of a committee of the board that is required to be established by an Act or a regulation made under an Act:

1. The member is a member of a board that has an area of jurisdiction greater than 9,000 square kilometres, as set out in Ontario Regulation 412/00 (Elections to and Representation on District School Boards) made under the Act, as that regulation reads on the day that the board makes its determination under section 4.

2. On the day of the meeting, the distance between the member's residence and the place where the meeting is held is more than 200 kilometres.

(3) A board member may receive the distance amount only once in respect of any day.

Enrolment

9. For the purposes of section 6, the enrolment of the board for a year of a term of office is the board's day school average daily enrolment, as determined for the purposes of the regulation made under section 234 of the Act in respect of calculating average daily enrolment, for the school board fiscal year that ends in the calendar year in which the year of the term of office begins.

Service for a partial year

10. (1) The honorarium for a board member who serves for a partial year, other than a partial year during the period described in section 11, is determined in accordance with this section.

(2) The base amount and the enrolment amount are each determined by prorating, according to the time served, the base amount and the enrolment amount for a board member who serves for a full year.

(3) The attendance amount and the distance amount are determined in accordance with sections 7 and 8, with necessary modifications.

Period from September 1, 2005 to November 30, 2006

11. In respect of the period from September 1, 2005 to November 30, 2006, the board may pay to a member or former member an honorarium that does not exceed an amount determined as follows:

1. Divide the amount set out in Table 1 opposite the name of the board by 12.
2. Multiply the amount determined under paragraph 1 by the number of months for which the member served.
3. Subtract from the amount determined under paragraph 2 any honorarium paid to the member before the day this Regulation comes into force in respect of the period.

SCHOOL AUTHORITIES

Honorarium for members of school authorities

12. (1) A school authority may pay to its members an honorarium at the same rate and on the same conditions as the allowance being paid to its members on December 1, 1996.

(2) If a school authority was paying an amount as an additional allowance to its chair or vice-chair on December 1, 1996, the school authority may pay that amount as an additional honorarium to its chair or vice-chair, at the same rate and on the same conditions as applied on December 1, 1996.

TABLE/TABLEAU 1
HONORARIUM FOR SEPTEMBER 1, 2005 TO NOVEMBER 30, 2006/ALLOCATION
VERSÉE DU 1^{ER} SEPTEMBRE 2005 AU 30 NOVEMBRE 2006

Item/Point	Column/Colonne 1	Column/Colonne 2
	Name of Board/Nom du conseil	Amount/Montant \$
1.	Algoma District School Board	7,869
2.	Algonquin and Lakeshore Catholic District School Board	8,002
3.	Avon Maitland District School Board	9,360
4.	Bluewater District School Board	9,764
5.	Brant Haldimand Norfolk Catholic District School Board	8,987
6.	Bruce-Grey Catholic District School Board	6,934
7.	Conseil de district des écoles publiques de langue française n° 59	7,305
8.	Conseil scolaire de district catholique des Grandes Rivières	7,326
9.	Conseil scolaire de district catholique Centre-Sud	7,517
10.	Conseil scolaire de district catholique de l'est Ontarien	8,374
11.	Conseil scolaire de district catholique des Aurores boréales	5,994
12.	Conseil scolaire de district catholique du Centre-Est de l'Ontario	8,372
13.	Conseil scolaire de district catholique du Nouvel-Ontario	7,090
14.	Conseil scolaire de district catholique Franco-Nord	6,808
15.	Conseil scolaire de district des écoles catholiques du Sud-Ouest	6,939
16.	Conseil scolaire de district du Centre Sud-Ouest	6,821
17.	Conseil scolaire de district du Grand Nord de l'Ontario	6,237
18.	Conseil scolaire de district du Nord-Est de l'Ontario	6,091
19.	District School Board of Niagara	12,356
20.	District School Board Ontario North East	7,384
21.	Dufferin-Peel Catholic District School Board	19,232
22.	Durham Catholic District School Board	11,266
23.	Durham District School Board	16,436
24.	Eastern Ontario Catholic District School Board	9,414
25.	English Language Separate District School Board No. 38	10,530
26.	Grand Erie District School Board	10,738
27.	Greater Essex County District School Board	12,266
28.	Halton Catholic District School Board	11,694
29.	Halton District School Board	13,153
30.	Hamilton-Wentworth Catholic District School Board	11,336
31.	Hamilton-Wentworth District School Board	14,214
32.	Hastings and Prince Edward District School Board	9,348
33.	Huron-Perth Catholic District School Board	7,591

34.	Huron-Superior Catholic District School Board	7,006
35.	Kawartha Pine Ridge District School Board	12,378
36.	Keewatin-Patricia District School Board	7,020
37.	Kenora Catholic District School Board	6,315
38.	Lakehead District School Board	8,415
39.	Lambton Kent District School Board	10,268
40.	Limestone District School Board	10,073
41.	Near North District School Board	8,546
42.	Niagara Catholic District School Board	11,022
43.	Nipissing-Parry Sound Catholic District School Board	6,812
44.	Northeastern Catholic District School Board	6,479
45.	Northwest Catholic District School Board	6,213
46.	Ottawa-Carleton Catholic District School Board	12,669
47.	Ottawa-Carleton District School Board	15,790
48.	Peel District School Board	25,526
49.	Peterborough Victoria Northumberland and Clarington Catholic District School Board	9,494
50.	Rainbow District School Board	9,250
51.	Rainy River District School Board	6,671
52.	Renfrew County Catholic District School Board	7,330
53.	Renfrew County District School Board	8,170
54.	Simcoe County District School Board	14,297
55.	Simcoe Muskoka Catholic District School Board	10,534
56.	St. Clair Catholic District School Board	8,536
57.	Sudbury Catholic District School Board	7,799
58.	Superior North Catholic District School Board	6,061
59.	Superior-Greenstone District School Board	6,390
60.	Thames Valley District School Board	16,959
61.	Thunder Bay Catholic District School Board	8,241
62.	Toronto Catholic District School Board	18,678
63.	Toronto District School Board	25,993
64.	Trillium Lakelands District School Board	9,600
65.	Upper Canada District School Board	11,559
66.	Upper Grand District School Board	11,534
67.	Waterloo Catholic District School Board	10,287
68.	Waterloo Region District School Board	14,912
69.	Wellington Catholic District School Board	8,271
70.	Windsor-Essex Catholic District School Board	10,902
71.	York Catholic District School Board	14,675
72.	York Region District School Board	20,671

Made by:
Pris par :

La ministre de l'Éducation,

SANDRA PUPATELLO

Minister of Education

Date made: July 12, 2006.

Pris le : 12 juillet 2006.



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
Telephone (519) 253-2481 Fax: (519) 253-0620

Joseph Berthiaume, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
October 10, 2006

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
Linda Staudt, Superintendent of Education
SUBJECT: **FIELD TRIP - ST. THOMAS OF VILLANOVA CATHOLIC
SECONDARY SCHOOL**

RECOMMENDATION:

That the Board approve the field trip for St. Thomas of Villanova Catholic Secondary School to Scotland and England, from May 14 - 23, 2007.

BACKGROUND:

This trip is in relation to the senior students' English curriculum.

FINANCIAL:

The personal cost per student is \$2,500.00.

COMMENTS:

This field trip request is in compliance with the Field Trip Policy (SC:04). All procedures with regard to the policy have been followed.

TIMELINES:

May 14 - 23, 2006

APPENDICES:

- SC:04 Form A - Request for Approval of Field Trip
- Proposed English Enrichment Destinations Program Overview
- Curriculum Connections
- Expectations of the Ontario Catholic School Graduate
- Senior English Course Expectations
- Detailed Itinerary

/psh/C08/09 19 2006



Request for Approval of Field Trip

School	St. Thomas of Villanova		Date of Trip	Ex. mm/dd/yyyy 05/14 - 05/23 (2007)	
Destination	Scotland & England		Mode of Transportation	air & coach	
School Departure Time	2 pm	School Arrival Time	7 pm	Name of Carrier	
# of Male Students	5 approx.	Grade of Students	11 & 12	Number of Supervisors	Female 2 Male 2
# of Female Students	15 approx	Personal Cost Per Student	\$2500.00	Travel Company Involved	EF Tours
Total Cost Per Student	\$2500.00				

EDUCATIONAL RATIONALE

Name of Teacher Ms. Sorrentino, Ms. Nolan, Mr. Rocheleau, Mr. Borrelli

Purpose of Trip Destinations Program - English Enrichment (see attached)

Relationship to Students' Program/Course (see attached) will be sent in courier

Pre-Trip Preparation(s) by Students (see attached) will be sent in courier

Follow-Up Activities Planned (see attached) will be sent in courier

If Activity is Occuring over a Weekend Indicate Plans for Students to Attend a Eucharistic Celebration
 London's St James' Roman Catholic Church - 7 p.m. mass.

Date Submitted 09/08/2006 Name of Teacher Ms. Stacey Sorrentino

Approval Date 09/08/2006 Name of Principal JoAnne Shea

Approval Date Name of Superintendent

Approval Date Board of Trustees Approval (per Superintendent)

**For Same Day Local/Regional Trip, submit request to Principal 2 weeks prior to trip.
 For Multiple Days Local/Regional Trips, submit request to Superintendent 4 weeks prior to trips.
 For Special Trips, submit request to Superintendent for Board approval 8 weeks prior to trip.**

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip.

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 1980.

Proposed English Enrichment Destinations Program Overview

“The knowledge of the world is only to be acquired in the world, and not in a closet.” - Lord Chesterfield

The following information is in regards to a proposed English Curriculum Enrichment trip to London, England and surrounding area.

Dates: May 14 – May 22, 2007

Participants: Senior Students - approximately 20
Chaperones – 4 teachers familiar with English curriculum

Location: Glasgow, Scotland – 2 nights
Edinburgh, Scotland – 2 nights
London, England – 3 nights

Lodging / meals: All participants will stay in tourist class hotel rooms with private baths, three to a room. All meals will be provided for the duration of the trip.

Rationale: * To provide students with a unique opportunity to:

- study writers from a different culture therefore deepening their appreciation for their origins
- recognize the central importance of language and literature in learning and everyday life to prepare the students for the literacy demands they face as Canadians and members of the global community
- deepen an understanding of themselves and the world around them through a variety of literature
- study authors from a different culture, contributing to a greater appreciation of literature
- experience a plethora of information with cross-curricular application
- further develop language as an essential tool for learning across the curriculum
- experience firsthand the sites that inspired classical writers
- cultivate a lifelong love of reading and writing that will extend beyond the English program

* Rationale is taken directly from the Ministry of Education document *The Ontario Curriculum, Grades 11 and 12: English, 2000*

English Curriculum Connections:

Pre-tour: Senior students will study literature originating from the tour areas.

On-tour: Students will research a chosen author, genre or topic from the tour and prepare a written component for presentation upon return.

Post-tour: Students will present their research in a newsletter, brochure or multimedia presentation at a post-tour travel meeting and to the rest of the class who did not travel with the group.

Cost: Approximately \$2500 Canadian per student

All students will be involved extensively in fund raising. Any costs not covered by fund raising will be covered by each student.

Health Insurance: All participants will be required to purchase additional out of country health insurance to supplement their OHIP insurance, if not already covered by a parent's insurance.

Itinerary:

Day 1 – May 14

- fly to Glasgow, Scotland from Detroit

Day 2 – May 15

- Travel to the Highlands via Loch Lomond

Day 3 – May 16

- Travel to Glencoe
- Loch Ness excursion

Day 4 – May 17

- Travel to Edinburgh via the Trossachs
- Visit Stirling Castle

Day 5 – May 18

- Guided sightseeing tour – Royal Mile, Old Town, Sir Walter Scott Monument
- Visit Edinburgh Castle
- City Walk – Charlotte Square, Alexander Graham Bell's home, Robert Louis Stevenson's home, Robert Burns Monument
- Scottish Folklore show

Day 6 – May 19

- Fly to London, England
- City Walk – Thames River, Trafalgar Square, Piccadilly Circus, Covent Garden, Leicester Square, Soho
- Fish and Chips dinner

Day 7 – May 20

- Guided sightseeing tour – Buckingham Palace, Big Ben, Houses of Parliament, Westminster Abbey, Hyde Park
- Visit St. Paul's Cathedral
- Mass at St. James' Roman Catholic Church

Day 8 – May 21

- Optional full-day excursion to Stonehenge and Bath
- Dinner at the Hard Rock Café

Day 9 – May 22

- Return flight from London, England to Detroit

Curriculum Connections

All students who participate in the trip will be expected to address the reading selections below.

Day 1: Arrival in Glasgow, Scotland

Day 2: Travel to the Highlands via Loch Lomond

Tintern Abbey by William Wordsworth

Day 3: Glencoe and Loch Ness

King Lear by William Shakespeare

Day 4: Travel to Edinburgh via the Trossachs

Lines Composed upon Westminster Bridge by William Wordsworth

Hamlet by William Shakespeare

Edinburgh – Picturesque Notes, with Etchings by Robert Louis Stevenson

Day 5: Edinburgh Landmarks

Robert Burns:

To a Mouse

Auld Lang Syne

Tam O'Shanter

Address to a Haggis

Red, Red Rose

To a Louse

Robert Louis Stevenson:

Treasure Island

Picturesque Notes, with Etchings

Kidnapped

Day 6: Edinburgh to London

London by William Blake

England in 1819 by Percy Bysshe Shelley

Daniel Defoe: selections from

A Journal of the Plague Year (1722)

A Tour through the Whole Island of Great Britain (1726)

Day 7: London Landmarks

Lines Composed upon Westminster Bridge by William Wordsworth

Windsor Forest by Alexander Pope

Charles Dickens: selections from

Martin Chuzzlewit (1843)

Our Mutual Friend (1864-65)

Day 8: Stonehenge and Bath; Tour wrap up in London

London, 1802 by William Wordsworth

Dover Beach by Matthew Arnold

Selections from “*Frost Fair Poetry*”

Jane Austen: selections from

Pride and Prejudice

Northanger Abbey

Sense and Sensibility

Emma

Pre-Tour Reading List:

Charles Dickens: selections from

Martin Chuzzlewit (1843)

Our Mutual Friend (1864-65)

Daniel Defoe: selections from

A Journal of the Plague Year (1722)

A Tour through the Whole Island of Great Britain (1726)

Thomas Burke: selections from

Limehouse Nights (1916)

Conan Doyle: selections from

Sherlock Holmes

Jane Austen: selections from

Pride and Prejudice

Northanger Abbey

Sense and Sensibility

Emma

Selections from “*Frost Fair Poetry*”

England in 1819 by Percy Bysshe Shelley

London by William Blake

London, 1802 by William Wordsworth

Lines Composed upon Westminster Bridge by William Wordsworth

Tintern Abbey by William Wordsworth

King Lear by William Shakespeare

Hamlet by William Shakespeare

Literature Connections:

King Lear by William Shakespeare

Hamlet by William Shakespeare

Great Expectations by Charles Dickens

Wuthering Heights by Emily Bronte

Canterbury Tales by Geoffrey Chaucer

Pride and Prejudice by Jane Austen

Jane Eyre by Charlotte Bronte

On Shakespeare by John Milton

Mayor of Casterbridge by Thomas Hardy

Picturesque Notes, with Etchings by Robert Louis Stevenson

Author Connections:

William Shakespeare
William Wordsworth
Robert Louis Stevenson
Robert Burns
Sir Walter Scott

Video Connections:

Braveheart
Elizabeth
Shakespeare in Love
Pride and Prejudice
Sense and Sensibility

Expectations of the Ontario Catholic School Graduate

THE GRADUATE IS EXPECTED TO BE:

1. **A discerning believer** formed in the Catholic Faith community who celebrates the signs and sacred mystery of God's presence through word, sacrament, prayer, forgiveness, reflection and moral living.
2. **An effective communicator** who speaks, writes and listens honestly and sensitively, responding critically in light of gospel values.
3. **A reflective, creative and holistic thinker** who solves problems and makes responsible decisions with an informed moral conscience for the common good.
4. **A self-directed, responsible, lifelong learner** who develops and demonstrates their God-given potential.
5. **A collaborative contributor** who finds meaning, dignity and vocation in work which respects the rights of all and contributes to the common good.
6. **A caring family member** who attends to family, school, parish, and the wider community.
7. **A responsible citizen** who gives witness to Catholic social teaching by promoting peace, justice and the sacredness of human life.

1. A discerning believer formed in the Catholic Faith community who:

- d. Develops attitudes and values founded on Catholic **social teaching** and acts to promote social responsibility, human solidarity and the common good.
- g. Understands that one's purpose or **call in life** comes from God and strives to discern and live out this call throughout life's journey.
- h. Respects the **faith traditions**, world religions and the life-journeys **of all people of good will**.
- i. Integrates faith with life.

2. An effective communicator who:

- a. Listens actively and critically to understand and learn in light of gospel values.
- b. Reads, understands and uses written materials effectively.
- c. Presents information and ideas clearly and honestly and with sensitivity to others.
- e. Uses and integrates the Catholic faith tradition, in the critical analysis of the arts, media, technology and information systems to enhance the quality of life.

3. A reflective, creative and holistic thinker who:

- c. Thinks reflectively and creatively to evaluate situations and solve problems.
- e. Adopts a holistic approach to life by integrating learning from various subject areas and experience.

4. A self-directed, responsible, lifelong learner who:

- e. Sets appropriate goals and priorities in school, work and personal life.
- g. Examines and reflects on one's personal values, abilities and aspirations influencing life's choices and opportunities.

5. A collaborative contributor who:

- b. Thinks critically about the meaning and purpose of work.
- d. Finds meaning, dignity, fulfillment and vocation in work which contributes to the common good.

7. A responsible citizen who:

- f. Respects and affirms the diversity and interdependence of the world's peoples and cultures.
- g. Respects and understands the history, cultural heritage and pluralism of today's contemporary society.
- h. Exercises the rights and responsibilities of Canadian citizenship.

Senior English Course Expectations

ENG 3U

Literature Studies and Reading

- *Overall Expectations:*

LSV.02 · demonstrate an understanding of the elements of fiction, drama, poetry, and non-fiction, with an emphasis on novels and poems;

- *Specific Expectations:*

Understanding the Meaning of Texts

LS1.04 – compare their own ideas, values, and perspectives with those expressed or implied in a text

LS1.05 – explain the influence of social and historical values and perspectives on texts and the interpretation of texts (e.g., relate the social values in a period such as the Industrial Revolution, the Second World War, or the 1960s to a literary work from that period; compare a historical and a contemporary critique of a literary work);

Writing

- *Specific Expectations:*

Generating Ideas and Gathering Information

WR1.02 – organize and analyse information, ideas, and sources to suit specific forms and purposes for writing;

WR1.03 – formulate and refine a thesis, using information and ideas from prior knowledge and research;

Choosing the Form to Suit the Purpose and Audience

WR2.02 – select and use an appropriate form to produce written work for an intended audience and purpose (e.g., write a poem about being Canadian for a reader in another country; write a report for an academic audience on the historical context of a literary work studied);

Editing, Proofreading, and Publishing

WR5.02 – produce, format, and publish written work, using appropriate technology to share writing with intended audiences;

Language

- *Overall Expectations:*

LAV.02 · use listening techniques and oral communication skills to participate in classroom discussions and more formal activities, with a focus on using academic language appropriately in panel discussions, speeches, and group presentations;

- *Specific Expectations:*

Developing Vocabulary and Knowledge of Language Structures and Conventions

LA1.02 – identify and describe the major influences in the development of the English language (e.g., Angles, Saxons, and Jutes; Vikings; Romans; the Norman Conquest of England; the invention of the printing press; colonialism; mass literacy; computer technology; the influence of other languages; the global use of English);

Developing Listening and Speaking Skills

LA2.03 – use critical listening skills to analyse the content of oral presentations (write a synopsis or review using criteria such as coherence, relevance, and logic);

LA2.05 – plan and prepare presentations by researching information and ideas; organizing material; selecting language appropriate to the topic, purpose, and audience; and rehearsing and revising;

ENG 3C

Literature Studies and Reading

- *Specific Expectations:*

Understanding the Meaning of Texts

LS1.05 – explain the influence of the personal and social values and perspectives of authors and readers on texts and interpretations of texts;

Writing

- *Specific Expectations:*

Generating Ideas and Gathering Information

WR1.04 – analyse and assess the information and ideas gathered from a variety of print and electronic sources to determine whether they are accurate, current, sufficient, relevant, and suitable to the form and purpose for writing;

Language

- *Overall Expectations:*

LAV.02 · use listening techniques and oral communication skills to participate in classroom discussions and more formal activities, with a focus on using business and technical language appropriately in oral reports and other presentations;

ENG 3E

Literature Studies and Reading

- *Overall Expectations:*

LSV.01 · read and demonstrate an understanding of a variety of informational and literary texts from Canada and other countries, with an emphasis on identifying and explaining information, ideas, and issues;

LSV.02 · demonstrate an understanding of the elements of a variety of forms of fiction, non-fiction, drama, poetry, and informational material;

- *Specific Expectations:*

Understanding the Elements of Style

LS3.04 – explain how authors and editors use design elements to organize content and communicate ideas (e.g., explain the function of columns, boxes, and diagrams in newspapers and magazines; assess the usefulness of visual elements such as borders, shading, italics, bullets, and numbered lists in reports; assess the readability and attractiveness of brochures from various sources);

Writing

- *Overall Expectations:*

WRV.01 · use a variety of print and electronic sources to gather information and develop ideas for personal, school-related, and workplace-related writing;

Language

- *Overall Expectations:*

LAV.02 · use listening techniques and oral communication skills to participate in classroom discussions and more formal activities, with a focus on using specialized language appropriately in oral reports, role-playing, and other presentations;

- *Specific Expectations:*

Developing Listening and Speaking Skills

LA2.01 – communicate orally in large and small groups for a variety of purposes, with a focus on following specific instructions; listening for main ideas and supporting details; clarifying and extending the ideas of others; and using specialized language appropriately;

ENG 4U

Literature Studies and Reading

- *Overall Expectations:*

LSV.01 · read and demonstrate an understanding of complex texts from various time periods, countries, and cultures, with an emphasis on analysing and assessing ideas, themes, concepts, and arguments;

- *Specific Expectations:*

Understanding the Meaning of Texts

LS1.04 – compare values, perspectives, and world views in texts (e.g., compare the moral and spiritual values of an evolving character at different stages in a literary work);

LS1.05 – analyse the influence of social, cultural, and economic values and perspectives on the themes and interpretations of texts;

Writing

- *Specific Expectations:*

Generating Ideas and Gathering Information

WR1.04 – evaluate information and ideas to determine whether they are sufficient, authoritative, significant, and suitable to the form and the purpose for writing;

ENG 4C

Literature Studies and Reading

- *Specific Expectations:*

Understanding the Meaning of Texts

LI1.05 – analyse the influence of social, cultural, and economic factors on the themes and interpretations of texts;

ENG 4E

Literature Studies and Reading

- *Specific Expectations:*

Understanding the Meaning of Texts

LS1.02 – use knowledge of the elements of fiction, non-fiction, drama, and poetry to understand universal themes and global issues in literary texts;

Detailed Itinerary

Day 1 > May 14 > Overnight flight to Glasgow, Scotland

Students and teachers will attend school during the day and depart for the airport in late afternoon. Students will be bussed to the Detroit airport where they will board an overnight flight to Glasgow, Scotland.

Day 2 > May 15 > Hello Highlands

Travel to the Highlands via Loch Lomond

Head for the hills (well, the Highlands, actually). On the way, you'll pass the largest expanse of fresh water in United Kingdom. Loch Lomond is five miles wide at its broadest point and has more than 30 islands in the middle of it, three of which are inhabited. It's a favourite recreational spot for the Scots and is full of native wildlife.

Day 3 > May 16 > Glencoe and Loch Ness

Glencoe and Loch Ness Excursion

The idea that Loch Ness is inhabited by some sort of mysterious aquatic beast has been around for more than 1,500 years. If the monster does exist, the misty Loch, which is 24 miles long and as deep as 700 feet, would be the perfect place for Nessie to hide.

Visit Loch Ness Monster Exhibition

Culloden Moor

Day 4 > May 17 > Highlands--Edinburgh

Travel to Edinburgh via the Trossachs

Dramatic peaks. Small lochs. Peaceful glens. Sheep. Pass through the heart of the Scottish countryside. Renowned for its natural beauty, the area was a favourite spot of poet William Wordsworth. Stirling Castle. The site of the battles in Braveheart, this huge, gray stone castle towers over the countryside from its position up high on a cliff, enabling its inhabitants to survey the main north-south and east-west routes across Scotland. The castle has been strategically important to Scotland for centuries, and has passed back and forth between Scottish and English control innumerable times. Mary, Queen of Scots was crowned in the castle, but is not among the many ghosts said to make their homes here. The castle is architecturally and artistically beautiful, with Renaissance and medieval elements and breathtaking views.

Visit Stirling Castle

Day 5 > May 18 > Edinburgh Landmarks

Guided sightseeing tour

Royal Mile

Old Town

Sir Walter Scott Monument

Visit Edinburgh Castle

Edinburgh Castle, the historical and emotional heart of the city, is just one of the many sites you will see on this tour, led by a licensed, professional guide. Make your way along the Royal Mile, the main thoroughfare of the 16th and 17th centuries. (It's actually one mile and 107 yards long--from Edinburgh Castle to the Palace of Holyrood House). As you make your

way along cobbled streets, you will see a handful of the several thousand buildings that are officially protected in Edinburgh because of their architectural or historic importance. The 200-foot spire of the Sir Walter Scott monument soars above the East Princes Street Gardens. Grand figures from Scottish history adorn its heights. But look down. The figure below the marble statue is Scott's favourite dog, Maida.

City Walk

Charlotte Square

Alexander Graham Bell's home

Robert Louis Stevenson's home

Robert Burns monument

The capital of Scotland, Edinburgh has steep streets and stone buildings zigzagging up hills and down into small valleys-the brooding Edinburgh Castle looming over the whole city. Follow Your Tour Director through New Town's Charlotte Square, with its elegant Georgian townhouses. See where inventor Alexander Graham Bell was born in 1847, pass Robert Louis Stevenson's birthplace near the Royal Botanic Garden, and stroll by the monument commemorating Scottish poet Robert Burns. Hear the castle's ramparts echo with gunfire at 1 p.m. Gaze out at the steep slopes and craggy cliffs of the northwest Highlands, visible from Edinburgh's highest points. Peer down into the blue sea stretching out beyond the city.

Scottish folklore show

If you think fairies are cute little twinkly things, think again. Take in the Scottish folklore show and learn about the kelpies, banshees, and selkies that inhabit this harsh land.

Day 6 > May 19 > Edinburgh--London

Fly to London

City Walk

Thames River

Trafalgar Square

Piccadilly Circus

Covent Garden

Leicester Square

Soho

Step outside your hotel, for a stroll through the streets of the heart of the English-speaking world. In this city of nearly seven million, you'll see everything from 12th-century fortifications to modern skyscrapers, formal parks to punk rockers. Your Tour Director will lead you to some of the most famous sites. Walk along the Thames River. Cross Trafalgar Square. See bustling Piccadilly Circus. Pass trendy shops and cafés in Bohemian Soho on your way to Covent Garden, a 13th-century fruit and vegetable garden transformed into a maze of narrow streets and pedestrian walkways burgeoning with street performers, open-air markets and boutiques.

Fish and Chips dinner

Nothing's more British than fish and chips-there are eight fish and chips shops ("chippies") for every McDonald's in the county. Head to an authentic pub with your Tour Director for a taste of this national food, generally served with malt vinegar.

Day 7 > May 20 > London Landmarks

Guided sightseeing tour

Buckingham Palace

Big Ben

Houses of Parliament

Westminster Abbey

Pont de la Tour

Hyde Park

Visit St. Paul's Cathedral

Join a licensed local guide for an in-depth look at London, from the royal haunt of Buckingham Palace (the official London residence of Queen Elizabeth II) to the slightly more democratic Speaker's Corner of Hyde Park, where anyone can pull up a soapbox and orate to his heart's content. You'll see the changing of the guard (season permitting), the clock tower of Big Ben with its 14-ton bell, and Westminster Abbey, where almost every English king and queen since William the Conqueror has been crowned. After a stop at the Houses of Parliament, continue on to the magnificent St. Paul's Cathedral, the masterpiece of London architect Christopher Wren.

Attending Mass at St. James' Roman Catholic Church

Day 8 > May 21 > Stonehenge & Bath

Optional full-day excursion to prehistoric Stonehenge and Bath \$115

Visit prehistoric Stonehenge, built in 3,000 B.C. The mysterious monument of four concentric rings of hefty stones is believed to have been a sacred place of worship or some type of calendar. Then head to Bath, England's most fashionable spa town in the 18th century. Everyone who was anyone headed to this town on the River Avon to "take the waters" and attend the theatres. Today you'll visit Roman baths, sweeping Georgian-style terraces and buildings made from the local honey-hued stone, and a town centre filled with art galleries, shops, and restaurants

Dinner at Hard Rock Café

Day 9 > May 22 > End Tour

Morning flight from London, England to Detroit.



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
Telephone (519) 253-2481 Fax: (519) 253-0620

Joseph Berthiaume, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
October 10, 2006

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
Michael Seguin, Superintendent of Education

SUBJECT: **CARDINAL CARTER CATHOLIC SECONDARY SCHOOL**
- EUROPE – FRANCE, ITALY, MONACO
- March 7 to 18, 2007

RECOMMENDATION:

**That the Board approve the Cardinal Carter Catholic Secondary School
– Europe field trip for March 7 to 18, 2007.**

BACKGROUND:

This trip is in relation to the students' program/courses.

FINANCIAL: None.

COMMENTS:

This field trip request is in compliance with the Field Trip Policy (SC:04). All procedures with regard to the policy have been followed.

TIMELINES:

APPENDICES:

- Request for Approval of Field Trip – SC:04 Form A
- Itinerary
- Destination Learning Enrichment Activity



Request for Approval of Field Trip

School	Cardinal Carter Secondary School		Date of Trip	03/07/2007	
Destination	Europe - France, Monaco and Italy		Mode of Transportation	Bus, Plane	
School Departure Time	1:00	School Arrival Time	4:00	Name of Carrier	Stevenson, Air France
# of Male Students	4	Grade of Students	10-12	Number of Supervisors	Female 1 Male 1
# of Female Students	15	Personal Cost Per Student	\$2700.00	Travel Company Involved	Ship's Travel
Total Cost Per Student	\$2700.00				

EDUCATIONAL RATIONALE

Name of Teacher Michael Jraiche, Joanne Bateman

Purpose of Trip to enrich study of the art, culture and history of Europe

Relationship to Students' Program/Course to coincide with study of history and the French language

Pre-Trip Preparation(s) by Students to study art and history of France and Italy

Follow-Up Activities Planned discussion, report

If Activity is Occuring over a Weekend Indicate Plans for Students to Attend a Eucharistic Celebration Notre Dame - Saturday, March 10 (6 p.m. service)

Date Submitted	06/02/2006	Name of Teacher	Michael Jraiche, Joanne Bateman
Approval Date		Name of Principal	Leo Clark
Approval Date		Name of Superintendent	Michael Seguin
Approval Date		Board of Trustees Approval (per Superintendent)	

For Same Day Local/Regional Trip, submit request to Principal 2 weeks prior to trip.
For Multiple Days Local/Regional Trips, submit request to Superintendent 4 weeks prior to trips.
For Special Trips, submit request to Superintendent for Board approval 8 weeks prior to trip.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip.

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 1980.

Ship's School Educational Tours Ltd.
95 Dalhousie St., Brantford, Ontario, N3T 2J1
TEL: (519) 753 2695, FAX: (519) 753 6376
email: bookings@shipsschool.com

FRANCE & ITALY

March 7 - 18, 2007

CARDINAL CARTER EUROPE TRIP

Proposed Itinerary

Wednesday, March 7:

Evening departure from Detroit Airport to Paris, France on Air France or similar. Full service including dinner, breakfast, and movie provided.

Thursday, March 8:

Morning arrival in Paris where you are met by private coach and taken on an orientation tour of the city before arriving at the hotel. Highlights include a visit to Montmartre and Sacre Coeur. **Settle in before going to dinner. Overnight.**

Friday, March 9:

Additional sightseeing of the French capital including a tour of the Latin Quarter, Notre Dame, the Opera House, and the Louvre museum, famous for works such as the Mona Lisa and Venus DeMilo. Tonight following dinner will be an opportunity to see Paris by night aboard the Bateaux Mouches.

Saturday, March 10:

This morning's tour takes you a short distance outside Paris to Versailles. While here you will visit the famous palace built by the "Sun King", Louis XIV and the place where the French revolutionaries came for Louis XVI and Marie Antoinette. In the afternoon return to Paris for lunch followed by a visit to the Eiffel Tower and a stroll along the Camps Elysees. Students will attend 6pm mass at Notre Dame Cathedral then off to dinner and overnight

Sunday, March 11:

Early morning departure from Paris as you make your way south to Beaune, capital of the Burgundy wine region. While here, there will be time for lunch before continuing to Chateaufort-du-Pape. We will stop to take some scenic photos before continuing to Avignon. Dinner followed by an orientation tour of the centre. Overnight.

Monday, March 12:

Following breakfast you are taken for a short drive to the Pont Du Gard. Time for a visit before continuing to the Mediterranean coast line. Following your visit you continue to Nice, unofficial capital of the French Riviera. Check into the hotel, which is close to the Old Town and the beach. Balance of the afternoon to acquaint yourselves with your surroundings. Dinner and overnight.

Tuesday, March 13:

Today's journey takes you along the Mediterranean coastline. Your first stop will be in Eze to visit a local perfumery. Following the visit you continue to the Principality of Monaco. Time to walk around and explore "the rock" where you will find the Royal Palace and Cathedral before making your way back to Nice. Dinner and overnight.

Wednesday, March 14:

Morning departure from Nice. Today you cross the border into Italy as you make your way to Pisa. Time to see the famous leaning tower before continuing to Florence. Dinner and overnight.

Thursday, March 15:

Sightseeing tour of Florence. Highlights include the Baptistery, Giotto's Bell Tower, and the Ponte Vecchio. In the early afternoon, you visit the Academia Museum, home to the "David". Any time remaining will be spent enjoying the atmosphere of the St. Lorenzo Market. Dinner and overnight.

Friday, March 16:

Morning departure from Florence as you make your way to Rome. Upon arriving in the Eternal City, you are joined by a local guide for an afternoon tour including; the Colosseum, the Forum, the Victor Emmanuelle building and several other well-known landmarks such as the Trevi Fountain and Spanish Steps. Tonight's dinner will be in a local Pizzeria.

Saturday, March 17:

Early morning transfer to Vatican City for a tour of St. Peter's Basilica and the Vatican Museum including the Sistine chapel. Following the tour, you return to the hotel and enjoy some time for last minute souvenir shopping and packing before going to dinner in a nearby restaurant. Overnight.

Sunday, March 18:

Following an early breakfast, the bus will transfer you to the airport where you will return to Detroit on Air France or similar.

WELCOME HOME !!!!!

Approximate Tour Cost: \$2550.00 Per Person sharing triple or quad accommodation

Twin Supplement: \$250.00

Single Supplement: \$ 450.00

Price Includes:

- * Return airfare from Toronto on Air France or similar
- * 10 nights accommodation based on 3 or 4 persons in a room
- * Deluxe motorcoach through the tour
- * Daily breakfast and dinner
- * Sightseeing as per the itinerary
- * All taxes and tips
- * Admissions to:
 1. The Louvre
 2. The Eiffel Tower
 3. Versailles
 4. The Academia Museum
 5. Santa Croce
 6. The Vatican Museum
 7. The Colosseum
- * Guided city tours of Paris, Florence and Rome
- * Cruise on the Batcaux Mouches.

Not Included:

- * Transfers to Detroit airport
- * Lunches
- * Beverages with meals
- * Airport taxes approximately \$100.00
- * Optional – All-inclusive Insurance Package: approximately \$175
- Non-medical Insurance Package: approximately \$105

Destinations Learning Enrichment Activity

European Cultural, Historical and Artistic Experience – 2007 – Italy and France

Cardinal Carter Catholic Secondary School

Destination Program provides students with opportunities for

- Academic Enrichment
- Program Enhancement
- Travel
- Long Range Academic Planning

An Independent Study Unit is tied to a language and/or history course

A specific travel destination is linked to academic courses and curriculum expectations.

Student preparation

- students and parents will meet with teacher advisors in order to prepare for the trip -- planning, educating, clarifying information
- students will be given a packet of information related to the activities and attractions planned for the trip in order to better enable them to understand what they are seeing and doing while touring Italy and France

History Expectations and their connection to the Destinations Activity

By the end of this course, students will:

Change and Continuity

- assess the influence of individuals and groups who have helped shape Western attitudes to change
- assess the variety, intensity, and breadth of change that has taken place from the sixteenth century to the present
 - o *students will tour a number of major European cities where significant historical changes have taken place that have helped to shape Western attitudes i.e., Paris – French Revolution, Florence – The Enlightenment, Rome – The Vatican*

Citizenship and Heritage

- describe the main tenets of key modern beliefs and philosophies and explain how they have shaped Western thought
- describe key developments in a variety of modes of artistic expression in the West and the rest of the world since the sixteenth century (e.g., classical, baroque, romantic, and modern art, traditional and modern architectural styles)
 - o *students will tour cities that have been the source of some key modern beliefs and philosophies i.e., Paris, Florence, Rome*
 - o *students will tour a number of art galleries and museums that display a variety of modes of artistic expression i.e., the Louvre, the Academia, the Vatican museum*

Methods of Historical Inquiry and Communication

- select and use a wide variety of relevant primary and secondary sources (e.g., written, visual, oral, physical) that represent a diverse range of perspectives
 - o *students will be exposed to many primary and secondary historical sources as they tour France and Italy – i.e., museums, art galleries, cathedrals*

Language Expectations and their connection to the Destinations Activity

By the end of this course, students will

Oral Communication

- demonstrate an understanding of a variety of oral messages, communicated in various situations and for a variety of purposes
- respond in a variety of ways to a wide range of media works
- use appropriate language conventions during oral communication
- express and justify ideas and opinions in self-directed conversations and discussion on a variety of issues
 - o *students will have numerous opportunities to use their oral communication skills in both French and Italian - i.e., ordering in restaurants, asking directions, purchasing items, touring museums and art galleries*

Reading

- read and demonstrate an understanding of a range of literary information and texts
 - o *students will have numerous opportunities to use their French and Italian reading skills - i.e., menus, airports, signs, museums and art galleries*

Ontario Catholic School Graduate Expectations and their connection to the Destination Activity

The Graduate is expected to be:

A Discerning Believer Formed in the Catholic Faith Community who

- participate in the sacramental life of the church and demonstrate an understanding of the centrality of the Eucharist to our Catholic story
- respects the faith traditions, world religions and the life-journeys of all people of good will
 - o *students will attend Eucharistic celebrations at Notre Dame*
 - o *students will have opportunities to be exposed to various faith traditions and world religions as they tour cities and museums*

A Responsible Citizen who

- respects and affirms the diversity and interdependence of the world's people and cultures
- respects and understand the history, cultural heritage and pluralism of today's contemporary society
 - o *students will be able to learn to respect and understand the diversity, history, cultural heritage and interdependence of some of the world's people and cultures by visiting their cities and towns in Italy and France*



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6

Telephone (519) 253-2481 Fax: (519) 253-0620

Joseph Berthiaume, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
October 10, 2006

Public **In-Camera**
PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
Michael Seguin, Superintendent of Education

SUBJECT: **FIELD TRIP – HOLY NAMES CATHOLIC HIGH SCHOOL**
- New York City, April 23 – 27, 2007

RECOMMENDATION:

That the Board approve the field trip for Holy Names Catholic High School to New York City, from April 23 to 27, 2007.

BACKGROUND:

This trip is in relation to the senior students' English curriculum.

FINANCIAL: None.

COMMENTS:

This field trip request is in compliance with the Field Trip Policy (SC:04). All procedures with regard to the policy have been followed.

TIMELINES:

APPENDICES:

- SC:04 Form A - Request for Approval of Field Trip
- Rationale for Trip
- Detailed Itinerary



Request for Approval of Field Trip

School	Holy Names High School		Date of Trip	Ex. mm/dd/yyyy 04/23/07	
Destination	New York City		Mode of Transportation	Coach	
School Departure Time	6 am	School Arrival Time	8 pm	Name of Carrier	Laidlaw
# of Male Students	25	Grade of Students	11-12	Number of Supervisors	Female 3 Male 2
# of Female Students	25	Personal Cost Per Student	\$853.00	Travel Company Involved	Great Adventure Tours
Total Cost Per Student	\$853.00				

EDUCATIONAL RATIONALE

Name of Teacher Daniella Czudner, Mary Jo Grado, Sean Radigan

Purpose of Trip to bring literature/drama to life through a Broadway play and visit to Central Park

Relationship to Students' Program/Course supplements several areas of senior English and Drama curriculum

Pre-Trip Preparation(s) by Students read Catcher in the Rye, study perspective, elements of drama

Follow-Up Activities Planned write a critique/review of the play, photo essay

If Activity is Occuring over a Weekend Indicate Plans for Students to Attend a Eucharistic Celebration n/a

Date Submitted	09/12/2006	Name of Teacher	Daniella Czudner, Mary Jo Grado
Approval Date		Name of Principal	Jim Minello
Approval Date		Name of Superintendent	Michael Seguin
Approval Date		Board of Trustees Approval (per Superintendent)	

For Same Day Local/Regional Trip, submit request to Principal 2 weeks prior to trip.
For Multiple Days Local/Regional Trips, submit request to Superintendent 4 weeks prior to trips.
For Special Trips, submit request to Superintendent for Board approval 8 weeks prior to trip.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip.

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 1980.

Rationale for NYC Field Trip

Grade 11 University Preparation

Media Studies – p.21

“analyze the relationship between media works and their audiences”
(target audiences chosen by advertising campaigns. Identify demographic profile of the target audience for *Wicked*.)

Language – p. 19

“communicate orally in large and small groups for a variety of purposes, using appropriate academic and theoretical language.”
(FOLLOW UP DISCUSSION RE: PERSPECTIVE)

Literature Studies & Reading – p. 14

“compare their own ideas, values, and perspectives with those expressed or implied in a text (eg. Analyze the thinking and response of a fictional character in a crisis and compare them with their own probable reaction; debate two different interpretations of a literary work using specific references to the text to support their arguments.)” To be done at the site of Holden Caulfield’s epiphany in *The Catcher in the Rye*.

Understanding Elements of Style – p.15

“analyze how language and syntax are used in texts to create a voice appropriate to the purpose and audience.”

Grade 12 University Preparation

Literature Studies and Reading

2.1 “analyze and assess how key elements of challenging plays and essays reinforce the works themes and ideas.”

1.1 “analyze and assess ideas, themes, concepts and arguments in print and electronic texts (eg. Assess how the use of multiple perspectives in a novel contributes to its theme...)”

3.1 “analyze how language and syntax are used in texts to create particular effects (eg. Analyze how language is used to create pathos in a play...)”

Language

2.1 “Communicate orally in large and small groups for a variety of purposes, with a focus on challenging and extending the ideas of others; using academic and theoretical concepts and language; and discussing the coherence, relevance, strengths and weaknesses of ideas and arguments.”

2.2 “ Communicate orally in group discussions applying such skills as the following:

leading and contributing to productive discussion...
generating ideas, contributing information
connecting ideas and arguments to other knowledge; making inferences...”

Media

1.2“explain how representation, form, style, and technique in media works convey messages with social, ideological, and political implications.”

1.3“explain the relationship between media works and their audiences.”

Cost

The organizers plan to hold several fundraising events during 2nd semester in order to offset the cost.



GREAT ADVENTURE TOURS

PH: 519-727-3661 or 800-638-3945

FX: 519-727-6988

Linda@greatadventuretours.com

October 03, 2006- Revised
Holy Names High School
Via Email-

Attn: Ms Czudner

Tour: U7015 New York City April 23-27, 2007

Monday April 23, 2007

Group is met at school by **deluxe motorcoach** and depart for New York City
Stop enroute as needed

Arrive in New York City and check into **Super 8 Time Square Hotel**

Dinner- at a Time Square area restaurant

Empire State Building (by night) - *New York's famous Empire State Building, a New York City Landmark and a National Historic Landmark, soars more than a quarter of a mile into the atmosphere above the heart of Manhattan.*

Return to Hotel

Security 11pm – 7am

Tuesday April 24, 2007

Breakfast at the hotel

Statue of Liberty & Ellis Island – - *Located on 12-acre Liberty Island in New York Harbor, the Statue of Liberty was a gift of international friendship from the people of France to the people of the United States and is one of the most universal symbols of political freedom and democracy*

South Street Seaport- (lunch is at your own expense) *a thriving community complete with world-class maritime museum, breathtaking views and more than 100 shops , cafes and restaurants. This renovated American Landmark is right on Lower Manhattan's historic waterfront*

United Nations Tour - *The United Nations is the site of some of the most significant events in recent history, from the adoption of the Universal Declaration of Human Rights in 1948 to the unprecedented Millennium Summit in September 2000 that brought together about 150 heads of State and Government.*

Dinner

Security 11pm – 7am

Wednesday April 25, 2007

Breakfast at hotel

CBS Early Show - *Guest of the Early Show will appear on the PLAZA on 59th & 5th Avenue with anchor Ira Joe Fisher and following the show will have a studio tour*
Meet local guide for **Central Park Movie Walking Tour**- *Visit The Boathouse Cafe used in When Harry Met Sally * Go on location to the Bandshell from Breakfast at Tiffany's and Kramer vs. Kramer * Take photos at Tavern on the Green, used in Ghostbusters * Feed pigeons where Macaulay Culkin fed them in Home Alone II * Take a water break at Bethesda Fountain, used in Ransom and One Fine Day * Stop at Wollman Rink, used in movies like Love Story and Serendipity 2 hour walking tour*

Top of the Rock- *It's an experience in history and scenery that culminates with the best views of New York City from the newly renovated 70-story summit of 30 Rockefeller Plaza*

Lunch is at your own expense

Additional time to enjoy Time Square area and freshen up for dinner and evening Theatre

Dinner

Broadway Show – *Wedding Singer or Producers*

Security 11pm – 7am

Thursday April 26, 2007

Breakfast at hotel

"Broadway Classroom"- *Enhance your Broadway experience with a private workshop in creativity, team building, or history with Broadway professionals. Let us know what type of Broadway classroom experience you would like and we will arrange everything for you. Your group will receive the professional attention they deserve and will be amazed at the knowledge they receive from the classroom experience.*

Choose from one of these programs

- **Broadway 101:** *This is the perfect introduction to Broadway and basic theatre and creativity skills. Explore the importance of Broadway theatre and the training of a Broadway actor. Students start with physical and vocal warm-ups, followed by interactive focus/listening exercises and a story-telling exercise.*
- **Theatre In Context:** *Explore the history and literature that are related to the show you're seeing. Learn the historical and thematic context for your show and its literary source material. After physical and vocal warm-ups, students engage in scene-writing and improvisational exercises designed to illustrate the impact of place and time in theatre.*
- **Stage Combat:** *Trained professionals take your students behind the scenes to discover how fights and combat are choreographed on stage. Not only one of our most thrilling workshops, Stage Combat also teaches collaboration and safety above all.*
- **Theatre Sports:** *This team-oriented round of non-stop theatre games is perfect for short attention spans! After physical and vocal warm-ups, students stay active through team-building, focus and improvisational games designed to heighten focus, creativity and sensitivity to others.*

Lunch is at your own expense

New York City Tour – SoHo/ Greenwich Village/ Little Italy, Ground Zero & Freedom Towers- *Stroll the quaint side streets of Greenwich Village, explore the many art galleries and high fashion boutiques of SOHO, enjoy the authentic cuisine and bustling activity in Chinatown, browse the discount shops of Canal Street or visit nearby Little Italy to sample New York's best Italian food*

Dinner

Yankees game

Security 11pm – 7am

Friday April 27, 2007

Breakfast at hotel

Hotel Check out

Board Coach and depart for home

Price per person based on occupancy level, minimum 49 paid people: CANADIAN FUNDS

Single: \$1688.00

Double: \$1126.00

Triple: \$962.00

Quad: \$880.00

Price includes:

- Roundtrip deluxe 56 passenger motorcoach transportation from Windsor to New York City
- Use of motorcoach where needed in New York City
- 4 nights hotel accommodations at the Super 8 Time Square
- Security guard nightly (11pm-7am)
- 4 breakfasts
- 4 dinners
- Ticket to one Broadway show (Wedding Singer or Producers- based on availability)
- 1 Broadway Classroom program
- 1 ticket to a New York Yankee baseball game (subject to schedule availability)
- Attraction admissions as outlined on itinerary (Ellis Island, Statue of Liberty, Empire State Building, United Nations Tour, Top of The Rock, CBS Early Show)
- Service of a local tour guide (as outlined on itinerary)
- Driver Room
- All meal gratuities
- All taxes
- 1 "create a video" trip souvenir for each participant
-

***** Price includes 6 complimentary packages (based on 1 double & 1 quad room) for 49 paying passengers ******

All prices are subject to availability until receipt of signed contract



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
Telephone (519) 253-2481 Fax: (519) 253-0620

Joseph Berthiaume, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
October 10, 2006

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
Linda Staudt, Superintendent of Education

SUBJECT: **MUSKOKA WOODS SECONDARY LEADERSHIP EXPERIENCE**
October 30 – November 3, 2006

RECOMMENDATION:

That the Board approve the Muskoka Woods Secondary Leadership Experience field trip of October 30 – November 3, 2006 for the following secondary schools: Assumption College School, F.J. Brennan Catholic High School, Cardinal Carter Catholic High School, Catholic Central High School, Holy Names Catholic High School, St. Anne Catholic High School, St. Joseph's Catholic High School, St. Michael's Alternative High School and St. Thomas of Villanova Catholic High School

BACKGROUND:

This trip is in relation to the students' program/courses

FINANCIAL: None

COMMENTS:

This field trip request is in compliance with the Field Trip Policy (SC:04). All procedures with regard to the policy have been followed.

TIMELINES:

APPENDICES:

- Letter to Joseph Berthiaume dated October 2, 2006
- Requests for Approval of Field Trip – SC:04 Form A
- Muskoka Woods Secondary Leadership Itinerary



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6

Tel: (519) 253-2481

Fax: (519) 253-4819 (Director's Office)

Fax: (519) 253-8397 (Administration)

Fax: (519) 253-0620 (Superintendent's Office)

Fax: (519) 253-3198 (Human Resources)

Joseph Berthiaume, Director of Education

John Macri, Chairperson

October 2, 2006

Dear Mr. Berthiaume:

We are writing on behalf of our secondary schools for permission to attend the Muskoka Woods Sports Resort. The experience is planned to run from October 30 to November 3, 2006.

This experience will provide students in grade 9 an opportunity to develop their leadership skills through physical challenges and recreation. The focus of the experience will be on the development of life skills such as leadership, communication, environmental and self-awareness, cooperation, self-confidence, self-esteem and effective decision-making.

This leadership experience is one way in which our Board is addressing the 4th Pillar of the Student Success Initiative: *Community, Culture and Caring*. In addition, it is part of the board's defined plan to support students in making an effective transition from Grade 8 to 9. University of Windsor Faculty of Human Kinetics and Faculty of Education students and professors have partnered with our Board to assist in program delivery and subsequent research to track the impact of such an experience.

Attached please find our proposed itinerary and field trip request forms as per Board policy.

Thank you for your time and consideration!

Sincerely,

Linda Staudt, Superintendent of Education

Kathy Furlong, Vice-Principal, Catholic Central High School

Kevin Roberts, Amy Facchineri, Rick Gori, Stephanie Houlahan, Kim Gilbert, Barb Carlton, Bernard Howes, Virginia Macera, Jolayne Baldwin and Cynthia Facchinato
Student Success Teachers



Request for Approval of Field Trip

School	Assumption		Date of Trip	10/30/2006-11/01/2006	
Destination	Muskoka Woods Sports Resort		Mode of Transportation	Highway Coach	
School Departure Time	6:00 am	School Arrival Time	4:00 pm	Name of Carrier	Erie
# of Male Students	17	Grade of Students	9-12	Number of Supervisors	Female 2 Male 2
# of Female Students	17	Personal Cost Per Student	\$50.00	Travel Company Involved	
Total Cost Per Student	\$78.93				

EDUCATIONAL RATIONALE

Name of Teacher Kevin Roberts

Purpose of Trip Leadership Training/Recreation/Personal Growth

Relationship to Students' Program/Course Cross Curricular - Health & Physical Education/Language/Arts/Religion

Pre-Trip Preparation(s) by Students Leadership Lesson/Itinerary Organization

Follow-Up Activities Planned School leadership initiatives.

If Activity is Occuring over a Weekend Indicate Plans for Students to Attend a Eucharistic Celebration Father Jim Roche will celebrate the Eucharist .

Date Submitted	09/07/2006	Name of Teacher	Kevin Roberts
Approval Date	09/08/2006	Name of Principal	Mary Margaret Parent
Approval Date	09/08/2006	Name of Superintendent	Linda Staudt
Approval Date		Board of Trustees Approval (per Superintendent)	

For Same Day Local/Regional Trip, submit request to Principal 2 weeks prior to trip.
For Multiple Days Local/Regional Trips, submit request to Superintendent 4 weeks prior to trips.
For Special Trips, submit request to Superintendent for Board approval 8 weeks prior to trip.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip.

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 1980.



Request for Approval of Field Trip

School	F.J. Brennan		Date of Trip	Ex. mm/dd/yyyy 11/01/2006-11/03/2006	
Destination	Muskoka Woods Sports Resort		Mode of Transportation	Highway Coach	
School Departure Time	6:00 am	School Arrival Time	4:00 pm	Name of Carrier	Erie
# of Male Students	8	Grade of Students	9	Number of Supervisors	Female 1 Male 1
# of Female Students	8	Personal Cost Per Student	\$50.00	Travel Company Involved	
Total Cost Per Student	\$78.93				

EDUCATIONAL RATIONALE

Name of Teacher _____

Purpose of Trip Leadership Training/Recreation/Personal Growth

Relationship to Students' Program/Course Cross Curricular - Health & Physical Education/Language/Arts/Religion

Pre-Trip Preparation(s) by Students Leadership Lesson/Itinerary Organization

Follow-Up Activities Planned School leadership initiatives.

If Activity is Occuring over a Weekend Indicate Plans for Students to Attend a Eucharistic Celebration Father Jim Roche will celebrate the Eucharist .

Date Submitted	09/13/2006	Name of Teacher	A. Facchineri
Approval Date	09/14/2006	Name of Principal	D. Deziel
Approval Date	09/14/2006	Name of Superintendent	Janet Ouellette
Approval Date		Board of Trustees Approval (per Superintendent)	

For Same Day Local/Regional Trip, submit request to Principal 2 weeks prior to trip.
For Multiple Days Local/Regional Trips, submit request to Superintendent 4 weeks prior to trips.
For Special Trips, submit request to Superintendent for Board approval 8 weeks prior to trip.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip.

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Request for Approval of Field Trip

School	Cardinal Carter Catholic Secondary School		Date of Trip	Ex. mm/dd/yyyy 11/01/2006-11/03/2006	
Destination	Muskoka Woods Sports Resort		Mode of Transportation	Highway Coach	
School Departure Time	6:00 am	School Arrival Time	4:00 pm	Name of Carrier	Erie
# of Male Students	10	Grade of Students	9	Number of Supervisors	Female <input type="text" value="1"/> Male <input type="text" value="1"/>
# of Female Students	6	Personal Cost Per Student	\$50.00	Travel Company Involved	
Total Cost Per Student	\$78.93				

EDUCATIONAL RATIONALE

Name of Teacher Rick Gori

Purpose of Trip Leadership Training/Recreation/Personal Growth

Relationship to Students' Program/Course Cross Curricular - Health & Physical Education/Language/Arts/Religion

Pre-Trip Preparation(s) by Students Leadership Lesson/Itinerary Organization

Follow-Up Activities Planned School leadership initiatives.

If Activity is Occuring over a Weekend Indicate Plans for Students to Attend a Eucharistic Celebration Father Jim Roche will celebrate the Eucharist .

Date Submitted	09/08/2006	Name of Teacher	Rick Gori
Approval Date	09/08/2006	Name of Principal	Leo Clark
Approval Date	09/08/2006	Name of Superintendent	Michael Seguin
Approval Date		Board of Trustees Approval (per Superintendent)	

For Same Day Local/Regional Trip, submit request to Principal 2 weeks prior to trip.
For Multiple Days Local/Regional Trips, submit request to Superintendent 4 weeks prior to trips.
For Special Trips, submit request to Superintendent for Board approval 8 weeks prior to trip.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip.

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Request for Approval of Field Trip

School	Catholic Central		Date of Trip	Ex. mm/dd/yyyy 10/30/2006-11/01/2006	
Destination	Muskoka Woods Sports Resort		Mode of Transportation	Highway Coach	
School Departure Time	6:00 am	School Arrival Time	4:00 pm	Name of Carrier	Erie
# of Male Students	17	Grade of Students	9-12	Number of Supervisors	Female 2 Male 2
# of Female Students	17	Personal Cost Per Student	\$50.00	Travel Company Involved	
Total Cost Per Student	\$78.93				

EDUCATIONAL RATIONALE

Name of Teacher Kathy Furlong

Purpose of Trip Leadership Training/Recreation/Personal Growth

Relationship to Students' Program/Course Cross Curricular - Health & Physical Education/Language/Arts/Religion

Pre-Trip Preparation(s) by Students Leadership Lesson/Itinerary Organization

Follow-Up Activities Planned School leadership initiatives.

If Activity is Occuring over a Weekend Indicate Plans for Students to Attend a Eucharistic Celebration Father Jim Roche will celebrate the Eucharist .

Date Submitted	09/07/2006	Name of Teacher	Kathy Furlong
Approval Date	09/07/2006	Name of Principal	Darlene Kennedy
Approval Date	09/07/2006	Name of Superintendent	Linda Staudt
Approval Date		Board of Trustees Approval (per Superintendent)	

For Same Day Local/Regional Trip, submit request to Principal 2 weeks prior to trip.
For Multiple Days Local/Regional Trips, submit request to Superintendent 4 weeks prior to trips.
For Special Trips, submit request to Superintendent for Board approval 8 weeks prior to trip.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip.

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Request for Approval of Field Trip

School	Holy Names High School		Date of Trip	Ex. mm/dd/yyyy 11/01/2006-11/03/2006	
Destination	Muskoka Woods Sports Resort		Mode of Transportation	Highway Coach	
School Departure Time	6:00 am	School Arrival Time	4:00 pm	Name of Carrier	Erie
# of Male Students	8	Grade of Students	9	Number of Supervisors	Female 1 Male 1
# of Female Students	8	Personal Cost Per Student	\$50.00	Travel Company Involved	N/A
Total Cost Per Student	\$78.93				

EDUCATIONAL RATIONALE

Name of Teacher Kim Gilbert

Purpose of Trip Leadership Training/Recreation/Personal Growth

Relationship to Students' Program/Course Cross Curricular - Health & Physical Education/Language/Arts/Religion

Pre-Trip Preparation(s) by Students Leadership Lesson/Itinerary Organization

Follow-Up Activities Planned School leadership initiatives.

If Activity is Occuring over a Weekend Indicate Plans for Students to Attend a Eucharistic Celebration Father Jim Roche will celebrate the Eucharist .

Date Submitted	09/08/2006	Name of Teacher	Ms. Kim Gilbert
Approval Date	09/08/2006	Name of Principal	Mr. Jim Minello
Approval Date	09/08/2006	Name of Superintendent	Michael Seguin
Approval Date		Board of Trustees Approval (per Superintendent)	

For Same Day Local/Regional Trip, submit request to Principal 2 weeks prior to trip.
For Multiple Days Local/Regional Trips, submit request to Superintendent 4 weeks prior to trips.
For Special Trips, submit request to Superintendent for Board approval 8 weeks prior to trip.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip.

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Request for Approval of Field Trip

School	St. Anne High School		Date of Trip	Ex. mm/dd/yyyy 11/01/2006-11/03/2006	
Destination	Muskoka Woods Sports Resort		Mode of Transportation	Highway Coach	
School Departure Time	6:00 am	School Arrival Time	4:00 pm	Name of Carrier	Erie
# of Male Students	8	Grade of Students	9	Number of Supervisors	Female 1 Male 1
# of Female Students	8	Personal Cost Per Student	\$0.00	Travel Company Involved	
Total Cost Per Student	\$245.00				

EDUCATIONAL RATIONALE

Name of Teacher Barbara Carlton

Purpose of Trip Leadership Training/Recreation/Personal Growth

Relationship to Students' Program/Course Cross Curricular - Health & Physical Education/Language/Arts/Religion

Pre-Trip Preparation(s) by Students Leadership Lesson/Itinerary Organization

Follow-Up Activities Planned School leadership initiatives.

If Activity is Occuring over a Weekend Indicate Plans for Students to Attend a Eucharistic Celebration Father Jim Roche will celebrate the Eucharist .

Date Submitted	09/08/2006	Name of Teacher	Barbara Carlton
Approval Date	09/11/2006	Name of Principal	John Byrne
Approval Date	09/11/2006	Name of Superintendent	Janet Ouellette
Approval Date		Board of Trustees Approval (per Superintendent)	

For Same Day Local/Regional Trip, submit request to Principal 2 weeks prior to trip.
For Multiple Days Local/Regional Trips, submit request to Superintendent 4 weeks prior to trips.
For Special Trips, submit request to Superintendent for Board approval 8 weeks prior to trip.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip.

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Request for Approval of Field Trip

School	St. Joseph's High School		Date of Trip	Ex. mm/dd/yyyy 11/01/2006-11/03/2006	
Destination	Muskoka Woods Sports Resort		Mode of Transportation	Highway Coach	
School Departure Time	6:00 am	School Arrival Time	4:00 pm	Name of Carrier	Erie
# of Male Students	9	Grade of Students	09	Number of Supervisors	Female 1 Male 1
# of Female Students	7	Personal Cost Per Student	\$50.00	Travel Company Involved	
Total Cost Per Student	\$78.93				

EDUCATIONAL RATIONALE

Name of Teacher Bernard Howes

Purpose of Trip Leadership Training/Recreation/Personal Growth

Relationship to Students' Program/Course Cross Curricular - Health & Physical Education/Language/Arts/Religion

Pre-Trip Preparation(s) by Students Leadership Lesson/Itinerary Organization

Follow-Up Activities Planned School leadership initiatives.

If Activity is Occuring over a Weekend Indicate Plans for Students to Attend a Eucharistic Celebration Father Jim Roche will celebrate the Eucharist .

Date Submitted	09/08/2006	Name of Teacher	Bernard Howes
Approval Date	09/08/2006	Name of Principal	Kevin Mulvey
Approval Date	09/08/2006	Name of Superintendent	Michael Seguin
Approval Date		Board of Trustees Approval (per Superintendent)	

For Same Day Local/Regional Trip, submit request to Principal 2 weeks prior to trip.
For Multiple Days Local/Regional Trips, submit request to Superintendent 4 weeks prior to trips.
For Special Trips, submit request to Superintendent for Board approval 8 weeks prior to trip.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip.

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 1980.



Request for Approval of Field Trip

School	St. Michael's -Essex Campus		Date of Trip	Ex. mm/dd/yyyy 10/30/2006-11/01/2006	
Destination	Muskoka Woods Sports Resort		Mode of Transportation	Highway Coach	
School Departure Time	6:00 am	School Arrival Time	4:00 pm		
# of Male Students	2	Grade of Students			
# of Female Students	3	Personal Cost Per Student			
Total Cost Per Student	\$78.93	Name of Carrier	Erie		
		Number of Supervisors	Female	1	Male
		Travel Company Involved			

EDUCATIONAL RATIONALE

Name of Teacher Jolayne Baldwin

Purpose of Trip Leadership Training/Recreation/Personal Growth

Relationship to Students' Program/Course Cross Curricular - Health & Physical Education/Language/Arts/Religion

Pre-Trip Preparation(s) by Students Leadership Lesson/Itinerary Organization

Follow-Up Activities Planned School leadership initiatives.

If Activity is Occuring over a Weekend Indicate Plans for Students to Attend a Eucharistic Celebration Father Jim Roche will celebrate the Eucharist .

Date Submitted	09/08/2006	Name of Teacher	Jolayne Baldwin
Approval Date	09/08/2006	Name of Principal	Ron Donaldson
Approval Date	09/08/2006	Name of Superintendent	Janet Ouellette
Approval Date		Board of Trustees Approval (per Superintendent)	

For Same Day Local/Regional Trip, submit request to Principal 2 weeks prior to trip.
For Multiple Days Local/Regional Trips, submit request to Superintendent 4 weeks prior to trips.
For Special Trips, submit request to Superintendent for Board approval 8 weeks prior to trip.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip.

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, 1989, information in forms and documents pertaining to a student registered/enrolled within the Windsor-Essex Catholic District School Board is collected under the legal authority of the Education Act and its Regulations and the Ontario Student Record Guideline, 1980.



Request for Approval of Field Trip

School	St. Michael's - Victoria Campus		Date of Trip	Ex. mm/dd/yyyy 10/30/2006-11/01/2006	
Destination	Muskoka Woods Sports Resort		Mode of Transportation	Highway Coach	
School Departure Time	6:00 am	School Arrival Time	4:00 pm	Name of Carrier	Erie
# of Male Students	2	Grade of Students		Number of Supervisors	Female <input type="checkbox"/> Male <input checked="" type="checkbox"/>
# of Female Students	3	Personal Cost Per Student		Travel Company Involved	
Total Cost Per Student	\$78.93				

EDUCATIONAL RATIONALE

Name of Teacher Edwin Carpio

Purpose of Trip Leadership Training/Recreation/Personal Growth

Relationship to Students' Program/Course Cross Curricular - Health & Physical Education/Language/Arts/Religion

Pre-Trip Preparation(s) by Students Leadership Lesson/Itinerary Organization

Follow-Up Activities Planned School leadership initiatives.

If Activity is Occuring over a Weekend Indicate Plans for Students to Attend a Eucharistic Celebration Father Jim Roche will celebrate the Eucharist .

Date Submitted	09/08/2006	Name of Teacher	Edwin Carpio
Approval Date	09/08/2006	Name of Principal	Ron Donaldson
Approval Date	09/08/2006	Name of Superintendent	Janet Ouellette
Approval Date		Board of Trustees Approval (per Superintendent)	

For Same Day Local/Regional Trip, submit request to Principal 2 weeks prior to trip.
For Multiple Days Local/Regional Trips, submit request to Superintendent 4 weeks prior to trips.
For Special Trips, submit request to Superintendent for Board approval 8 weeks prior to trip.

Send signed form to School Superintendent, school should retain a copy, Superintendent will return copy upon approval of trip.

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Request for Approval of Field Trip

School	St. Thomas of Villanova		Date of Trip	Ex. mm/dd/yyyy 11/01/2006-11/03/2006	
Destination	Muskoka Woods Sports Resort		Mode of Transportation	Highway Coach	
School Departure Time	6:00 am	School Arrival Time	4:00 pm	Name of Carrier	Erie
# of Male Students	10	Grade of Students	9	Number of Supervisors	Female <input type="text" value="1"/> Male <input type="text" value="1"/>
# of Female Students	6	Personal Cost Per Student	\$50.00	Travel Company Involved	
Total Cost Per Student	\$78.93				

EDUCATIONAL RATIONALE

Name of Teacher Cynthia Facchinato

Purpose of Trip Leadership Training/Recreation/Personal Growth

Relationship to Students' Program/Course Cross Curricular - Health & Physical Education/Language/Arts/Religion

Pre-Trip Preparation(s) by Students Leadership Lesson/Itinerary Organization

Follow-Up Activities Planned School leadership initiatives.

If Activity is Occuring over a Weekend Indicate Plans for Students to Attend a Eucharistic Celebration Father Jim Roche will celebrate the Eucharist .

Date Submitted	09/08/2006	Name of Teacher	Cynthia Facchinato
Approval Date	09/12/2006	Name of Principal	JoAnne Shea
Approval Date	09/21/2006	Name of Superintendent	Linda Staudt
Approval Date		Board of Trustees Approval (per Superintendent)	

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**Muskoka Woods -
Leadership Itinerary
Group One**

Date: October 30 - November 1

Day One:

11:30 Arrive at Muskoka and
unpack

12:15 Lunch!

12:45 Tribe (Orientation) Activity

3:00 Scavenger Hunt
Create a Shelter
(Team Building Activities)

6:00 Supper

7:00 Night Hike and Prayer
Service

8:00 Snack

9:00 Guest Speaker-John
McCauley

10:00 Guided Meditation

10:30 Cabin Activity

11:00 Lights Out!

**Muskoka Woods -
Leadership Itinerary
Group Two**

Date: November 1 - November 3

Day One:

11:30 Arrive at Muskoka and
unpack

12:15 Lunch!

12:45 Tribe (Orientation) Activity

3:00 Scavenger Hunt
Create a Shelter
(Team Building Activities)

5:00 Sunset Mass

6:00 Supper

7:00 Night Hike and Prayer
Service

8:00 Snack

9:00 Guest Speaker-John
McCauley

10:00 Guided Meditation

10:30 Cabin Activity

11:00 Lights Out!

DAY 2 - Group One

7:00 Wake Up and Breakfast

9:00 Morning Rotation of Activities
(Decision Making, Risk Taking, Self-Confidence, Team Building, Problem Solving Activities)

12:30 Lunch!

1:30 Afternoon Rotation of Activities
(Decision Making, Risk Taking, Self-Confidence, Team Building, Problem Solving Activities)

6:30 Supper

7:30 Evening Entertainment and Celebration Evening

10:00 Snack

10:15 Cabin Activity

11:00 Lights Out

DAY 2 - Group Two

7:00 Wake Up and Breakfast

9:00 Morning Rotation of Activities
(Decision Making, Risk Taking, Self-Confidence, Team Building, Problem Solving Activities)

12:30 Lunch!

1:30 Afternoon Rotation of Activities
(Decision Making, Risk Taking, Self-Confidence, Team Building, Problem Solving Activities)

6:30 Supper

7:30 Evening Entertainment and Celebration Evening

10:00 Snack

10:15 Cabin Activity

11:00 Lights Out

Day 3: Group One

7:30 Wake Up!
Clean up!
Pack Up!

9:00 Breakfast!

10:15 Mass

11:00 Affirmation Web Activity

11:30 Depart

Day 3: Group 2

7:00 Wake Up!
Clean Up!
Pack Up!

8:30 Breakfast

9:15 Affirmation Web Activity

9:30 Depart



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
Telephone (519) 253-2481 Fax: (519) 253-0620

Joseph Berthiaume, Interim Director of Education

John Macri, Board Chairperson

WALK-ON BOARD REPORT

Meeting Date:
October 10, 2006

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Joseph Berthiaume, Director of Education
Michael Seguin, Superintendent of Education
SUBJECT: **CARDINAL CARTER SECONDARY SCHOOL**
- Kincardine, Ontario - October 12 & 13, 2006

RECOMMENDATION:

That the Board approve Cardinal Carter Secondary School - Kincardine field trip for October 12 & 13, 2006.

BACKGROUND:

This trip is in relation to the students' program/courses.

FINANCIAL: None.

COMMENTS:

This field trip request is in compliance with the Field Trip Policy (SC:04). All procedures with regard to the policy have been followed.

TIMELINES:

APPENDICES:

- Request for Approval of Field Trip – SC:04 Form A
- Itinerary
- Curriculum impact



Windsor-Essex Catholic District School Board
1325 California Avenue
Windsor, Ontario, N9B 3Y6
(519)253-2481

SC:04 Form A

Request for Approval of Field Trip

School	Cardinal Carter / St. Anne		Date of Trip	Ex. mm/dd/yyyy Sept. 28 or Oct. 5 or 12	
Destination	Owen Sound / Port Elgin / Kincardine, Ontario		Mode of Transportation	Van	
School Departure Time	08:00	School Arrival Time	20:00	Name of Carrier	
# of Male Students	20	Grade of Students	9 - 12	Number of Supervisors	Female 1 Male 4
# of Female Students	20	Personal Cost Per Student	\$70.00	Travel Company Involved	
Total Cost Per Student	\$70.00				

EDUCATIONAL RATIONALE

Name of Teacher: P. Georges / C. LaRocque

Purpose of Trip: Harvest Salmon Eggs, Hatchery work, Tour hatcheries

Relationship to Students' Program/Course: Curriculum related, run our hatchery

Pre-Trip Preparation(s) by Students: Discussions, lecture material, video footage

Follow-Up Activities Planned: Discussions, Hatching our eggs and raising them

If Activity is Occuring over a Weekend Indicate Plans for Students to Attend a Eucharistic Celebration

Date Submitted	09/06/2006	Name of Teacher	P. Georges / C. LaRocque
Approval Date	09/08/2006	Name of Principal	L. Clark / J. Byrne
Approval Date	09/11/2006	Name of Superintendent	Janet Ouellette
Approval Date	09/27/2006	Board of Trustees Approval (per Superintendent)	Janet Ouellette

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REVISION OF TRANSPORTATION FOR ST. ANNE'S AQUACULTURE-GREAT
LAKES FIELD TRIP

To: Mr. John Byrne
From: Mr. Chris La Rocque
Subject: Change of transportation for fieldtrip

Hello John: As per our conversation on Tuesday, October 3, 2006 I looked into the cost of taking a rental van instead of a bus. I got a call Sunday evening from my contact up north telling me they had to move our dates from Oct 5-6 to Oct 12-13, 2006. I have made all the appropriate changes with our trip.

The Stevenson Bus Co. would cost us approx \$2600.00 to rent, so we would have to fill the bus with 40 students to make it affordable. In the past, we have had to struggle getting the extra students to afford the trip. We opened this opportunity up over the last few years to Cardinal Carter (Paul George) and Brennan (Dave Taylor) with their classes.

I got a quote from Enterprise rental of \$461.70 that is based on 900 km's for each van (not including gas). This obviously is a much cheaper way to go and makes it affordable to take just our class.

I will still be going with Paul George and his students from Cardinal Carter. There will be a total of 16 students and 2 teachers going (times 2 vans). I will have 1 female chaperon that will accompany us also. I tentatively booked 2 vans for St. Anne's and Cardinal Carter. I will finalize this transportation change once we get approval from the board for both schools to go ahead with the change. I have also included some of the social science expectations in an attachment to support what these kids are to get from the trip.

The itinerary given in the regular package was for both St. Anne's and Cardinal Carter. Nothing will be changed and we will follow it accordingly.

Thanks in advance for your consideration in this matter, Chris La Rocque.

***St. Anne's High School Fish Harvest Fieldtrip
2004- 2005
CGR-4M1
Aquaculture-Great Lakes Studies
Itinerary for Fieldtrip***

Day 1:

- Bus Arrives at St. Anne's High School at 7:30 am.
- We pack and leave at about 8:00 am
- Visit and tour the Kincardine Trout Hatchery at about 12:00 noon
- Depart for Owen Sound, Harrison Park Campground at about 1:00-1:30 pm
- Along the way, stop for lunch (Port Elgin McDonald's)
- Arrive at Harrison Park Campgrounds at about 4:00 pm
- Unpack and set up camp
- Go into Owen Sound for Dinner at about 7:00 pm
- Arrive back at campground for rest of evening about 10:00 pm

Day 2:

- Bus picks us up at 6:30 am to pack bus and break up camp
- Go for a coffee and donut on the way to the Mill Dam Owen Sound
- Arrive about 7:30 at the falls to harvest Salmon and perform work
- Leave for Port Elgin Salmon Hatchery to conduct work at about 12:00 noon. If we have time, we will stop for lunch at this time.
- Arrive at Port Elgin about 1:30 pm to perform work
- Leave for St. Anne's at about 4:00 pm
- Stop for dinner at MacDonald's in Goderich about 6.00 pm
- Arrive at parking lot at St. Anne's about 9:00 pm

Note:

Parents: This outline is an estimate of time and we could be earlier or later based on what happens over the course of the trip. Your children can call from school when we arrive home to get a ride if earlier or later. It would be a great idea if they have a cell phone to bring it with them to call home before we arrive home to give you the best updated time of arrival when to be picked up in the parking lot.

Thanks for your support!

Mr. LaRocque
Aquaculture- Great Lakes Teacher

***St. Anne's High School Fish Harvest Fieldtrip
2005- 2006
CGR-4M1
Aquaculture-Great Lakes Studies***

Dear Parents:

We are again preparing for the upcoming opening of the aquaculture center here at St. Anne's High School. We will be on stand by for the trip until we get word as to the dates from the fishery officials in Port Elgin, Ontario. As of now, we usually leave at the end of September, or the beginning of October. The trip will be for two days and one night camping at Harrison Park Campground in Owen Sound, Ontario. A fieldtrip form will be sent home with your son/daughter to be filled out in advance. I will be preparing an itinerary to be sent home in the near future which will fully outline the events of the trip and an estimate of the cost for the students.

Thanks in advance, for your support in this matter.

***Mr. LaRocque
Aquaculture- Great Lakes Teacher***

OWEN SOUND FIELD TRIP

The field trip to Owen Sound and the two hatcheries (Kindardine and Port Elgin) addresses the following overall and specific Grade 9 Geography and social science expectations.

Geographic Foundations: Space and Systems (Strand)

- *describe issues that affect natural and human systems in Canada (Overall Expectation)*
- *describe selected characteristics of natural systems (e.g. climate, landforms, natural vegetation) (Specific Expectation)*
- *describe how natural and human systems interact within selected Canadian ecozones (Specific Expectation)*
- *evaluate how well Canadian natural systems are protected (e.g. by means of conservation areas, provincial parks, national parks, World Heritage Sites) (Specific Expectation)*

Human-Environment Interactions (Strand)

- *access the impact of human systems and/or resource extraction on the natural environment (Overall Expectation)*
- *describe the ways in which renewable, non-renewable, and flow resources are used in Canada (Overall Expectation)*
- *describe the role key stakeholders (e.g. governments, non-governmental organizations [NGOs], the private sector, cultural and community groups, individuals) in protecting the environment (e.g. through emissions testing, air-quality regulations, environmental assessments, water quality testing) (Specific Expectation)*
- *describe the techniques used in various forms of resource extraction (e.g. strip and shaft mining, clear-cutting and selective cutting, intensive and extensive agriculture, inshore/offshore fishing and aquaculture) (Specific Expectation)*
- *describe the views of key stakeholders on local environmental issue (e.g. urban sprawl, highway expansion, waste management, resource extraction, recreational development, changing land use, residential infilling) (Specific Expectation)*

Understanding and Managing Change

- *explain the relationship between sustainability, stewardship, and an "ecological footprint" (Overall Expectation)*
- *explain the relationship between stewardship, sustainability, and change in Canada's consumption of energy (e.g. use of conventional versus alternative sources) and other resource-use practices (e.g. "consume and discard" versus "reduce, reuse, recycle") (Specific Expectation)*
- *assess Canada's environmental stewardship and sustainability based on the average Canadian's "ecological footprint" (Specific Expectation)*

Methods of Geographic Inquiry and Communication (Strand)

- *use the methods and tools of geographic inquiry to locate, gather, evaluate, and organize information about Canada's natural and human systems (Overall Expectation)*
- *gather geographic information from primary sources (e.g. field research, surveys, interviews) and secondary sources (e.g. reference books, mainstream and alternative media, CD-ROMs, the Internet) to research a geographic issue (Specific Expectation)*
- *identify some job, career, or volunteer opportunities requiring geographic knowledge and skills (Specific Expectation)*



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Joseph Berthiaume, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
October 10, 2006

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Joseph Berthiaume, Director of Education
Janet Ouellette, Superintendent of Education

SUBJECT: **SPECIAL EDUCATION ADVISORY COMMITTEE MEETING
- APRIL 20, 2006**

RECOMMENDATION:

That the Board receive the Minutes of the April 20, 2006 Special Education Advisory Committee meeting as information.

BACKGROUND:

All minutes of the Special Education Advisory Committee (SEAC) are to be received by the Board.

FINANCIAL:

n/a

COMMENTS:

n/a

TIMELINES:

Meeting date: April 20, 2006

APPENDICES:

- Minutes of the April 20, 2006 Special Education Advisory Committee (SEAC) meeting

/psh/M05/09 29/2006



Windsor-Essex Catholic District School Board

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SPECIAL EDUCATION ADVISORY COMMITTEE MEETING

Thursday, April 20, 2006 – 7:00 P.M.

Windsor Essex Catholic Education Centre

1325 California Avenue, Windsor

MINUTES

Present:	Lisa Soulliere	Trustee Member (Chair)
	Jennifer Jaco-McKay	Association for Bright Children (Vice-Chair)
	Mary DiMenna	Trustee member
	David Beresford	Community Living (alternate)
	Bev Clarke	Learning Disabilities Association
	Rita Raniwsky	Principals' Association
	Janet Ouellette	Superintendent of Education
	Cathy Geml	Supervisor of Special Education

1. Call to order - L. Soulliere, Chair
2. Opening Prayer - SEAC prayer together
3. Welcome/Introductions – Betty Jean Bumbacco
4. Recording of Attendance
Regrets: M. Friesen, P. Murphy
5. Approval of Agenda
Addition: Letter to Ministry concerning Net New Needs funding, under Report from Chair.

Motion by M. DiMenna and J. Jaco-McKay that the Agenda be approved as amended. Carried.

6. Agenda Questions from Observers - none
7. Disclosure of Pecuniary Interest - none
8. Approval of Minutes – March 23, 2006
One correction - Bev Clarke was present at the meeting.

Motion by D. Beresford and J. Jaco-McKay that the Minutes of the March 23, 2006 meeting be approved as amended. Carried.

9. Business Arising

- Review and approval of behaviour interventions for gifted

Follow-up discussion on the document presented at the March 23rd meeting took place. Only a portion of it will be included in the "Behavioural Interventions for Students with Special Needs" booklet. It was noted that the classroom teacher initiates the contacts with several other resource personnel when there is a problem that he/she cannot solve. A recommendation was made that SEAC members work with support staff to develop descriptions of specific exceptionalities and methods of dealing with them, for the Special Education Plan. J. Jaco-McKay recommended the book, "Teaching Gifted Kids in the Regular Classroom" as a resource for developing strategies, and distributed copies of an information document titled Six Different Types of Giftedness. She will review the discussed document along with the Behaviour Interventions booklet, and will provide input to C. Geml and the Coordinator, John Kern. The information will be reviewed again at the May 18th SEAC meeting.

10. Information Items

- Day of Champions - Cardinal Carter
- Board Report: Implementation of Learning Support Team Model

J. Ouellette introduced the document and used a PowerPoint presentation to outline the model that has been developed. The Learning Support Services Teachers (LSSTs) will now be in classrooms, with some withdrawal still taking place where more effective. Some classroom teachers who are qualified may do their own French Second Language classes. This plan will increase the number of adults per child and provide more differentiated instruction. Some larger schools will have 6 to 9 LSSTs. There were no questions concerning the above information items.

Motion by J. Jaco-McKay and B. Clarke that the information items be accepted as presented. Carried.

11. Report from Chair

A letter to the Education Finance Branch (attached) regarding Net New Needs funding was presented for review and approval.

Motion by J. Jaco-McKay and M. DiMenna that the letter presented to SEAC concerning Net New Needs funding be forwarded to the Education Finance Branch of the Ministry of Education. Carried.

B. Clarke abstained.

L. Soulliere attended a presentation on funding in London, but no details were given. The presenter indicated that when grants are announced within the next few weeks there will be specific information concerning Special Education.

12. Report from Trustees

M. DiMenna reported that the February 9th Minutes were received as information at the April 11th Board meeting. The question of psychological services staff will come back to the Board soon.

13. Report from Superintendent/Supervisor

- Special Education Plan:

Back on Track Program (revised)

C. Geml explained the changes to the document. There is ongoing discussion on plans to expand the Back on Track program. The model was reviewed with the Principals of the three schools involved, and they are very pleased with the outcomes. The other itinerant Behaviour Specialists are assigned on need and to help schools develop a plan, but a consistent approach is required to maintain the plan.

Motion by J. Jaco-McKay and D. Beresford that the Back on Track Program revision be included with the Plan Amendments. Carried.

Referral Process for Psychological Services (revised)

Discussion was held on the process, noting that step one involves the classroom teacher, and step two involves the school-based team. A child can be referred at any time in the process with a maximum timeline of two years.

Motion by M. DiMenna and B. Clarke that the revised Referral Process for Psychological Services document be included with the Plan Amendments, with the addition of the implementation date. Carried.

J. Ouellette indicated that this process has been in place since January 2006 with two staff, plus the recent addition of two people on contract to do additional testing. Pending budget deliberations, administration hopes to hire one additional permanent staff member.

- CUPE Local 1358 collective agreement

A brief description of the changes to the recently negotiated contract was given. As the Supervisor participated in the lengthy negotiation process, she now has an in-depth knowledge of the CUPE contracts, which will be beneficial for future labour/management meetings and negotiations.

14. New Business - None

15. Association Reports
J. Jaco-McKay Distributed a flyer on the Association for Bright Children Annual Conference on May 5th and 6th at Humber College. She also noted that the local group is investigating the possibility of using video presentations.
16. Closing Prayer - Our Father
17. Adjournment
At the call of the Chair, the meeting adjourned at 9:10 p.m.

**NEXT MEETING
CATHOLIC EDUCATION CENTRE**

**THURSDAY, MAY 18, 2006
7:00 P.M.**

Patricia Hickmott
Recording Secretary

/psh/M06seac/2006 05 03
E&OE