



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6

Telephone (519) 253-2481
Michael B. Moher, Director of Education

Fax: (519) 253-0620
John Macri, Board Chairperson

REGULAR BOARD MEETING Tuesday, November 23, 2004 Windsor Essex Catholic Education Centre 1325 California Avenue, Windsor

AGENDA

I In-Camera Meeting – 6:00 p.m.

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II Regular Meeting of the Board- 7:00 p.m.

1. Call To Order
2. Opening Prayer
3. Recording of Attendance
4. Approval of Agenda
5. Questions Pertaining to Agenda
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.
7. Presentations
 - a. St. John the Baptist Catholic Elementary School – Child Nourishment Program
 - b. Catholicity Practices in the Board (J. Ouellette/B. Elliott/M. Palmer-McCann)
 - c. Student Senate Faith Development Day (J. Byrne/N. Deschamps/E. Limarzi)
8. Delegations
 - a. Delegation Regarding Items Not on the Agenda
3:11.1 Any person(s) wishing to make a formal presentation to the Board shall make their intent known, in writing, to the Secretary at least one week prior to the regular meeting. They shall briefly explain in their petition the nature of their business. Discussion shall be limited to the petition and shall be not longer than ten (10) minutes. The time limit can be waived by the consent of the majority of the Board.
 - b. Delegations Regarding Items On the Agenda
3:11.2 Any person(s) wishing to appear before the Board and speak on an item appearing on the agenda of the Board Meeting has until NOON of the day of the Board meeting to make a request to the Secretary. They shall explain briefly the nature of their business. The discussion shall be limited to the item on the agenda and shall be no longer than ten (10) minutes.

- 9. Action Items
 - a. Approval of Minutes
 - i) Minutes of the In-Camera Meeting, November 10, 2004
 - ii) Minutes of the Regular Meeting, November 10, 2004 1 - 6
 - b. Items From In-Camera Meeting of November 23, 2004
- 10. Communications
 - a. External (Associations, OCSTA, Ministry)
 - i) Letter from the Ontario Catholic Schools Trustees' Association to the Minister of Education re: Student Transportation Funding 7 - 9
 - b. Internal (Reports from Administration)
 - i) Report: Administrative Staff Report (J. Berthiaume) 10 - 11
 - ii) Report: Student Senate Report - Minutes of September 30, October 13 and November 3, 2004 (J. Byrne/N. Deschamps/E. Limarzi) 12 - 20
- 11. Unfinished Business
- 12. New Business
 - a. Report: OSBIE Insurance Premium 2005 (P. Marchini/K. Gignac) 21
- 13. Committee Reports
- 14. Notice of Motion
- 15. Remarks and Announcements
 - a. Chairperson
 - b. Director of Education
 - c. Board Chaplain
- 16. Remarks/Questions by Trustees
- 17. Pending Items
 - a. Notice of Motion (deferred from September 28, 2004)
 Trustee Courtney: "At the next regular scheduled meeting of the Board, I shall move or cause to be moved that the board approve the immediate appointment of a campus minister at St. Michael's Alternate High School and its satellite campuses; in keeping with past and current practice of employing Campus Ministers in all our secondary schools."

18. Continuation of In-Camera, if required
19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)
 - Tuesday, December 7 – 7:30 p.m. (Organizational Meeting – **NOTE: DATE/TIME**)
 - Tuesday, December 14 – 7:00 p.m.
 - Tuesday, January 11, 2005 - 7:00 p.m.
 - Tuesday, January 25, 2005 - 7:00 p.m.
 - Tuesday, February 8, 2005 - 7:00 p.m.
20. Closing Prayer
21. Adjournment

John Macri
Board Chairperson

Michael Moher
Director of Education & Secretary



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
Telephone (519) 253-2481 Fax: (519) 253-0620
Michael B. Moher, Director of Education John Macri, Board Chairperson

REGULAR BOARD MEETING Wednesday, November 10, 2004 Windsor Essex Catholic Education Centre 1325 California Avenue, Windsor

MINUTES

PRESENT:

Trustees:

F. Alexander	P. Keane
J. Courtney, Vice-Chair	J. Macri, Chair
M. DiMenna	S. Porcellini
B. Holland	L. Soulliere
C. Janisse	
Natalie Deschamps, Student Trustee	
Emily Limarzi, Student Trustee (Alternate)	

Regrets: Rev. L. Brunet, Board Chaplain

Administration:	M. Moher (Resource)	T. Halford
	J. Berthiaume	P. Littlejohns
	J. Ouellette	T. Robins

Recorder: D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:45 p.m.
2. Opening Prayer – Chair Macri led opened the meeting with a prayer.
3. Recording of Attendance – All trustees present. Father Brunet sent his regrets.
4. Approval of Agenda - Chair Macri noted the report for agenda item 12(a) *Report: School Vending Machines* is at Trustee places.

Moved by Trustee Keane and seconded by Trustee DiMenna that the November 10, 2004 Regular Board meeting agenda be approved as distributed. Carried.

5. Questions Pertaining to Agenda – None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. – None.
7. Presentations – None.

8. Delegations

- a. Delegation Regarding Items Not on the Agenda – None.
- b. Delegations Regarding Items On the Agenda – None.

9. Action Items

a. Approval of Minutes

- i) Minutes of the Special In-Camera Meeting, October 19, 2004
Moved by Trustee Holland and seconded by Trustee DiMenna that the minutes of the Special In-Camera meeting of October 19, 2004 be adopted as corrected. Carried.
- ii) Minutes of the In-Camera Meeting, October 26, 2004
Moved by Trustee Keane and seconded by Trustee Courtney that the minutes of the In-Camera meeting of October 26, 2004 be adopted as distributed. Carried.
- iii) Minutes of the Regular Meeting, October 26, 2004
Moved by Trustee Soulliere and seconded by Trustee Holland that the minutes of the regular meeting of October 26, 2004 be adopted as distributed. Carried.

b. Items From In-Camera Meeting of November 10, 2004

Trustee Courtney reported the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole meeting on November 10, 2004, pursuant to the Education Act - Section 207, to consider specific personnel and real property issues and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Moved by Trustee Courtney and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its meeting of November 10, 2004 be approved. Carried.

Trustee Courtney made the following announcements in relation to the Elementary Principal and Vice-Principal Roster:

- The following individuals have been added to the 2004 – 2009 Elementary Principal Roster: Lisa Boudreau, Melissa Farrand, Joe Iacono and Zina Vivier
- The following individuals have been added to the 2004 – 2009 Elementary Vice-Principal Roster: Betty Brush, Cathy Nelson and Bill Vaillancourt

10. Communications

a. External (Associations, OCSTA, Ministry)

- i) Memorandum from the Ministry of Education
Received October 21, 2004 re: School Vending Machines
Moved by Trustee Alexander and seconded by Trustee Keane that the correspondence from the Ministry of Education regarding School Vending Machines be received as information. Carried.

- ii) Memorandum from Ontario Catholic Schools Trustees' Association dated October 21, 2004 re: 2005 AGM/Conference Resolution Process
Moved by Trustee Alexander and seconded by Trustee Keane that the correspondence from the Ontario Catholic Schools Trustees' Association regarding the 2005 AGM/Conference Resolution Process be received as information. Carried.
- iii) Letter from Dwight Duncan, M.P.P. re: Special Education Funding
Moved by Trustee Alexander and seconded by Trustee Keane the correspondence from Dwight Duncan, M.P.P., regarding Special Education Funding be received as information. Carried.

b. Internal (Reports from Administration)

- i) Report: Administrative Staff Report
Moved by Trustee Alexander and seconded by Trustee DiMenna that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated November 10, 2004 for information. Carried.

- ii) Report: Campus Ministry Services – St. Michael's High School

Superintendent Ouellette briefly summarized the administrative report *Campus Ministry Services - St. Michael's High School*. Principal Ron Donaldson and Vice-Principal Sherrilynn Colley Vegh were present to explain the current practice for the provision of faith-based services at the three sites of St. Michael's High School and describe the proposed plan for the provision of Campus Ministry services to the staff and adult students attending the St. Clair College program. Questions were raised by Trustees regarding the proposed service model. Administration will review the proposal and bring a follow-up report to the Board.

Moved by Trustee Holland and seconded by Trustee Alexander to defer the report: Campus Ministry Services – St. Michael's High School to allow further consideration for the provision of faith-based consultation for both staff and adult students attending the St. Clair College site. Carried.

- iii) Report: High School Council Meeting Minutes

Trustee Soulliere suggested that the Student Trustee policy be reviewed prior to the selection of next year's representatives as it pertains to the status of the alternate Student Trustee. Student Trustee Deschamps indicated that the Ontario Student Trustees' Association has been working with the Minister of Education to bring consistency to board policies related to Student Trustee representatives across the province.

Moved by Trustee DiMenna and seconded by Trustee Janisse that the Board receive the minutes of the High School Council dated June 3, 2004, as information. Carried.

11. Unfinished Business – None.

12. New Business

a. Report: School Vending Machines

Director Moher reported that the Ministry of Education's Provincial Policy Memorandum 135 *Healthy Foods and Beverages in Elementary School Vending Machines* sets out clear recommended standards for school boards regarding the sale of foods and beverages through vending machines in elementary schools. Currently all secondary schools and twenty-nine elementary schools operate with beverage vending machines through a variety of verbal or written agreements. Director Moher reported that less than two years ago the Board looked reviewed the issue of cafeteria services and contracts and he recommends the same course of action the Board took with cafeteria services.

Moved by Trustee DiMenna and seconded by Trustee Janisse that a Request for Quote on vending machines be issued the week of November 15, 2004. Carried.

13. Committee Reports

a. Special Education Advisory Committee Minutes: August 26, 2004 and September 23, 2004

Trustee Soulliere presented the Special Education Advisory Committee Minutes of August 26, 2004 and September 23, 2004 and highlighted a motion pertaining to correspondence sent to the Minister of Education regarding the establishment of a process to access the Effectiveness and Equity Fund. Trustee Soulliere will provide all trustees with copies of the SEAC Circular September 2004 (*The Importance of Special Education Advisory Committees to Boards of Education*) and an accompanying discussion brief prepared by a member of the Board's SEAC. Trustees were invited to share their feedback on the documents with Trustee Soulliere or Trustee DiMenna prior to the next SEAC meeting.

Moved by Trustee Soulliere and seconded by Trustee Holland that the Special Education Advisory Committee minutes of August 26, 2004 and September 23, 2004 be received as information. Carried.

14. Notice of Motion – None.

15. Remarks and Announcements

a. Chairperson – Chair Macri commented on the Bishop's Dinner held last week.

b. Director of Education - Director Moher commented on the following:

- School community celebrations: Opening Ceremony in Kingsville, Blessing and Rededication of Assumption College, Dedication of the Windsor Essex Catholic Education Centre on November 17.

- Information Technology staff are facilitating a video conference in the Boardroom with the grade six students of St. Pius X Catholic Elementary School students and the Canadian Space Agency on November 16 and 17 to study the “Anatomy of Robots.”
- Progression of the Pedestrian Overpass on Huron Church Road.
- Grades 3 and 6 EQAO Scores – Director Moher indicated that all scores are at or above the provincial average. He commended the students and staff for the improvements in this area indicating that it is living proof staff development makes a difference.

c. Board Chaplain – Father Brunet sent his regrets this evening.

16. Remarks/Questions by Trustees

Trustee Porcellini wished Catholic Central’s basketball team luck, thanked staff and students of St. John de Brebeuf Catholic Elementary School for the invitation to their Blessing and Rededication Ceremony, and requested a copy of the 15-year Accommodation Plan.

Trustee Keane complimented trustees for their community participation including attendance at the Bishop’s Dinner, the Blessing of St. John de Brebeuf Catholic Elementary School, and the Ordination of Auxiliary Bishop Daniels.

Trustee DiMenna thanked parents and staff at St. John de Brebeuf Catholic Elementary School for their work and participation at the Blessing and Rededication Ceremony and thanked Dennis Kosokowsky for the donation of the handcrafted wooded cross hanging in the foyer. Trustee DiMenna commended Kevin Hamlin, Cardinal Carter Catholic High School on the success of the recent Dangers of the Internet in-service.

Trustee Courtney commented on Auxiliary Bishop Daniels’ Ordination and commended Principal Picard and the staff of Holy Cross Catholic Elementary School for their fortitude following the recent break-in at the school.

Trustee Alexander commented on the Ordination Ceremony for Auxiliary Bishop Daniels and noted that the Auxiliary Bishop is a product of our school system having attended F. J. Brennan Catholic High School. Trustee Alexander also brought tribute the Director of Education for his leadership and guidance to the Board which is evidenced by the marked improvements in student success.

Trustee Holland inquired into the Ontario Association of Parents in Catholic Education membership of which every school council is required to have an OAPCE member. She further asked that a letter be sent to the OAPCE president requesting an outline of services they plan on providing to their membership. Trustee Holland commented on the sense of community and fellowship at the recent Bishop’s Dinner and Ordination of Auxiliary Bishop Daniels.

Trustee Soulliere commented on the success of the Dangers of the Internet In-service coordinated by Kevin Hamlin. Trustee Soulliere suggested the Board strike an Ad Hoc Committee to review local issues and to develop resolutions for the Ontario Catholic Schools Trustees’ Association Annual General Meeting. Trustees interested in sitting on the Ad Hoc Committee are to let Chair Macri know as soon as possible.

Student Trustees Deschamps and Limarzi commented on the recent Ontario Student Trustees' Association (OSTA) Fall General Meeting held on November 5 – 6. Within OSTA there are four board councils, including an English Catholic Board Council (ECDB). At the ECDB meeting, discussions occurred around issues such as bringing faith alive in our schools, day-to-day faith activities, making our schools more visibly Catholic and how to enhance school liturgies. In addition, on November 7, the English Catholic Board Council (ECBC) held a Faith Formation Day which focused on building a Catholic learning community in our schools. Student Trustee Deschamps indicated that she has been elected Chair of the Fair Labour Union Committee which was created by the ECBC. The Committee will look at recommending a province-wide standard uniform provider policy, based on conditions in which the items are made. Student Trustee Deschamps will provide Trustee Holland names of the OSTA Executive in response to her concern of representation for Catholicity perspectives within the Association.

17. Pending Items

a. Notice of Motion (deferred from September 28, 2004)

Trustee Courtney: "At the next regular scheduled meeting of the Board, I shall move or cause to be moved that the board approve the immediate appointment of a campus minister at for St. Michael's Alternate High School and its satellite campuses; in keeping with past and current practice of employing Campus Ministers in all our secondary schools."

18. Continuation of In-Camera – Not required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

- Tuesday, November 23 – 7:00 p.m.
- Tuesday, December 7 – 7:30 p.m. (Organizational Meeting – **NOTE: DATE/TIME**)
- Tuesday, December 14 – 7:00 p.m.
- Tuesday, January 11, 2005 - 7:00 p.m.
- Tuesday, January 25, 2005 - 7:00 p.m.
- Tuesday, February 8, 2005 - 7:00 p.m.

20. Closing Prayer – Chair Macri closed the meeting with a prayer.

21. Adjournment - There being no further business, the Regular Meeting of the Board of November 10, 2004 adjourned at 9:00 p.m. at the call of the Chair.

John Macri
Board Chairperson

Michael Moher
Director of Education & Secretary



Ontario Catholic School
Trustees' Association

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President: Paul C. Whitehead

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Executive Director: John Stunt

November 11, 2004

The Honourable Gerard Kennedy
Minister of Education
900 Bay Street, 22nd Floor
Mowat Block, Queen's Park
Toronto, ON M7A 1L2

Dear Minister Kennedy:

Since the release of the student transportation discussion paper almost six months ago, OCSTA, with the assistance of senior business and transportation officials from both English Catholic and French Catholic school boards have conducted an extensive analysis of the proposed funding formula. We did so in an effort to understand the cause of its negative impact on many school boards and to be able to suggest improvements. OCSTA appreciates the cooperation and assistance that we have received from Ministry staff in our work.

Because of the extreme complexity of the proposed formula and the labour-intensive nature of the required analysis, our work remained incomplete when it was overtaken by the release of the Ministry's new discussion document, *Student Transportation Funding: Refinements to the Proposed Model*, November 2004.

OCSTA is pleased to see that the refinements now under discussion take into consideration some of the concerns expressed to Ministry officials by our Association and our member Catholic school boards over the past several months. Notwithstanding these changes, some critical concerns remain with the fundamental structure of the model and its impact on allocations to school boards. Despite proposed refinements, the formula continues to allocate financial resources disproportionately, for reasons that neither our experts nor Ministry officials are yet able to fully understand or satisfactorily explain.

Transportation services are essential in order for Catholic students and families to have access to Catholic education, as is their constitutional right. If implemented in its present form, the proposed formula would lead to significantly reduced transportation service levels for large numbers of Catholic students across the province. This is a matter of considerable concern.

Funding reductions cannot be justified in the absence of standardized benchmarks against which levels of service can be measured. OCSTA strongly recommends that the Ministry of Education develop a **needs based** funding formula that includes clear benchmarks. Much effort was devoted previously to this type of exercise. The stumbling point came when the previous government was reluctant to include benchmarks for such things as walking distances. Scenario G, now being explored, uses walking distances. This suggests that a needs based model can now be an option for further consultation.

OCSTA continues to have concerns regarding the formula's ability to allocate resources in a fair and non-discriminatory manner. An equitable formula treats school boards and students in similar circumstances in a similar manner. It would be expected, for example, that coterminous boards with similar policies and practices, perhaps operating within the same consortium to be funded similarly. There are many cases under the proposed model where this is not the case. The formula continues to allocate a substantial amount of funding for students who do not require transportation. Within a fixed total allocation, this substantially reduces the funding available to serve students with real transportation needs – an inequitable result.

OCSTA views the operation of the funding model through the prism of s.234(1) of the *Education Act*, which requires that it “operate in a fair and non-discriminatory manner.” We have been working with the proposed transportation funding models for some time. Although the rules are framed in a neutral manner, they do not appear to operate in that way. The results appear to us to be particularly unfair for a disproportionate number of Catholic boards.

Recommendations

OCSTA recommends a moratorium on decreases in transportation funding for individual boards for at least another year in order for further analysis to take place. Specifically we recommend the following:

1. That a needs based model be developed.
2. That the model include a definition of what is funded.
3. That the Ministry of Education provide a simulation of the impact of measuring home to school distances to the nearest school.
4. That the transportation funding model for special education students be coherent with Ministry of education policy for integration of special education students.
5. That the Ministry of Education provide an empirical basis for determining the relative importance of the weighting factors contained in the transportation funding model.
6. That the Ministry of Education provide an analysis to identify the interactive and cumulative effects of all factors, and the impact on fixed costs that the weighting factors should have.

7. That the Ministry of Education demonstrate the correlation between revenues generated for short and long runs and the costs of those runs.

Catholic school boards very much appreciated the difficulty involved in moving to a new transportation model. After much waiting and expectation for a new model we believe it is worth the extra time required to ensure that we do it right.

OCSTA is committed to working co-operatively with you and your Ministry officials to achieve a fair and equitable model, based on sound principles that will endure over time.

Sincerely,

A handwritten signature in cursive script that reads "Paul C. Whitehead".

Paul C. Whitehead
President



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
Telephone (519) 253-2481 Fax: (519) 253-0620

Michael B. Moher, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
Nov. 23, 2004

PRESENTED FOR: Public In-Camera
Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: Michael B. Moher, Director of Education
J. Berthiaume, Superintendent of Education
P. Littlejohns, Manager of Human Resources
J. Byrne, Supervisor of Human Resources, Academic

SUBJECT: ADMINISTRATIVE STAFF REPORT

RECOMMENDATION:

That the Board receive the *Administrative Staff Report* on hiring, and retirement of staff dated November 23, 2004 for information.

BACKGROUND:

FINANCIAL:

COMMENTS:

TIMELINES:

APPENDICES:

- Administrative Staff Report dated November 23, 2004

November 23, 2004

**Windsor-Essex Catholic District School Board
Administrative Staff Report**

HIRING:	Employee Name	Position	Location	Date	Reason
	Magdalena Jamka-Galea	Occasional Teacher	Supply	November 4, 2004	
	David Kostanjevec	Occasional Teacher	Supply	November 4, 2004	
RETIREMENT:	Fran Burza	Elementary Principal	Our Lady of Perp. Help	December 31, 2004	
	Michael Sikora	Secondary Teacher	F. J. Brennan	January 31, 2005	



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Michael B. Moher, Director of Education

John Macri, Board Chairperson

Meeting Date:
Nov. 23, 2004

BOARD REPORT

Public **In-Camera**

PRESENTED FOR: Information Approval

PRESENTED BY: Senior Administration

SUBMITTED BY: J. Berthiaume, Superintendent of Education
J. Byrne, Supervisor of Human Resources
Natalie Deschamps, Student Trustee
Emily Limarzi, Student Trustee (Alternate)

SUBJECT: **STUDENT SENATE REPORT**

RECOMMENDATION:

That the Minutes of the Student Senate meeting held on September 30, October 13 and November 3, 2004 be received as information.

BACKGROUND:

In accordance with the establishment of the Student Senate in June 2003, reports of the meetings are to be submitted through the Student Trustee on a regular basis.

FINANCIAL:

Not applicable.

COMMENTS:

TIMELINES:

APPENDICES:

- Student Senate Minutes of September 30, October 13 and November 3, 2004



**Windsor-Essex Catholic District School Board
Student Senate**

MINUTES

Thursday, September 30, 2004

Windsor Essex Catholic Education Center



Meeting was called to order by the Chair, Natalie Deschamps, at 2:20 pm.

1. Prayer – led by Sarah Favot.

2. Approval of Agenda - The Chair made a motion to approve the agenda.

Approved by Emily Limarzi

Seconded by Melissa Mejali

3. Recording of Attendance

Natalie Deschamps- Holy Names High School Prime Minister

Emily Limarzi- Assumption College School Co-Prime Minister

Kyle Aziz- Cardinal Carter Alternate

Cody Long- FJ Brennan Deputy Prime Minister

Sarah Favot - Assumption College School Co-Prime Minister

Melissa Mejalli- Catholic Central High School Prime Minister

Eleonora Samara- Catholic Central High School Deputy Prime Minister

Mr. Byrne- Advisor

4. Remarks from the Chair.

Natalie spoke about the goals that she wants to establish for the year, with a big focus being the Faith Development Day.

5. Election of a Secretary

Nominations for a secretary: Sarah Favot was nominated by Melissa.

Nomination was accepted. No other nominations were made. Voted and carried.

6. Development Day

- Natalie outlined the day: Tuesday, December 7, 2004
- Morning: Liturgy with Fr. Brunet
- Speaker Neil McCarthy: Archdiocese of Catholic Youth – will speak about youth and our faith

- Lunch
- Afternoon: Key Note Speaker: Stu Sanders
- Breakout Sessions several times throughout day
- Location: Natalie will be meeting with Fogolar to discuss the venue and meal plans.
- Breakout Sessions- Run by Student Senate: will outline issues we face in our schools and suggest solutions. The feedback from these sessions could be presented to the Board.
- Natalie suggested that we go back to our councils and discuss topics and bring ideas back to the next meeting.

7. Issues

- Natalie read an article from a student-run conference held within the Toronto Catholic District School Board that discussed issues that were a concern for students.
- Cody Long brought up problems that students have been having with the uniform policy at Brennan. For example, neck ties and chains that hang from the belt are not allowed.
- Melissa added that students from Catholic Central have had problems with collars of the dress shirt being turned upwards and the fact that sandals must be worn with socks.
- Mr. Byrne informed the group that each school has a uniform committee that consists of parents, teachers, administrators and students so concerns at each school should be brought to that committee.
- The levels of school spirit were discussed from each school present. Ways to improve school spirit were discussed such as guest speakers, lunchtime activities, pep rallies, spirit awards for most-spirited students, dances, and events such as a Battle of the Bands.

8. Cafeteria Services

We all received packages that outlined Aramark's initiatives for the Eat Smart Program. A concern among students has been that students do not have access to food made in the Hospitality classes. It has been observed in schools that many students are going out for lunch and not using the cafeteria services. Natalie suggested that the Student Senate have a meeting with an Aramark representative to discuss concerns that students have. Each Prime Minister is to come to the next meeting with a list of concerns from their schools about the cafeteria services. (i.e. prices, selection, healthier choices)

9. Charity Work

- Natalie brought the idea forward that each of our high schools participate in an act of community service as an entire group. Emily suggested that every school could participate in the Rose City Clean-up Day. A day dedicated to community service across our board could be established.
- Mr. Byrne suggested that each school make a report of all of the individual events of community service that each school participates in throughout the year and compile it into a report to give the board.

10. Roundtable Discussion

Dress Down Days were discussed and the ways that each school conducts them. Ideas were shared. Popular ideas included awarding a dress down day at the end of each month for students who have not been late to class. Also, many schools award dress down days as an incentive for charitable activity.

11. Next Meeting

Wednesday, October 13, 2004 5:30 pm: location to be determined.

Mr. Byrne suggested getting in touch with the schools that aren't present: Villanova, St. Anne, and St. Joseph's.

12. Adjournment

Meeting adjourned at 4:00pm.



**Windsor-Essex Catholic District School Board
Student Senate**

MINUTES

**Wednesday, October 13, 2004
Applebee's at Windsor Crossing**



Meeting was called to order by the Chair, Natalie Deschamps.

1. Prayer was led by Natalie Deschamps.

2. Approval of Agenda

Approved by Emily Limarzi

Seconded by Melissa Mejali

3. Recording of Attendance

Natalie Deschamps- Holy Names High School

Emily Limarzi- Assumption College School

Adam Edwards- Cardinal Carter

Sarah Favot - Assumption College School

Melissa Mejalli- Catholic Central High School

Elenora Samara – Catholic Central High School

Andrea Sandre- St. Joseph's High School

Mr. Byrne- Advisor

4. Faith Development Day

Natalie outlined the day: Tuesday, December 7, 2004

Morning: Liturgy with Fr. Brunet

Speaker: Neil McCarthy - Office of Catholic Youth, Archdiocese of Toronto

Will speak about faith and how it relates to us as youth leaders

Lunch: provided by Fogolar

Afternoon: Stu Saunders – keynote speaker

Motivational 'impact' topic will be related to student leadership

Breakout Sessions: lead by Senate members (topics to be chosen)

Dignitaries will be invited because we feel their presence will be beneficial (Eddie Francis, Dwight Duncan are alumni of Catholic high schools and had experience as student leaders)

Meal: provided by the Fogolar, Buffet Style, \$8.50/ plate

- Mr. Byrne suggested looking into the possibility of having a Food Services class serve the meal or serve refreshments in the morning

Breakout Sessions- We discussed topics for our breakout sessions, then sessions were assigned to people at the meeting. Those who were not present at the meeting will be asked to choose their topic.

Adam – “School Spirit”

Andrea- “Bullying in Schools”

Melissa- “Vandalism in Schools and the Community”

Emily- “Volunteerism”

Sarah- “Faith Development”

Everyone will research their topics and brainstorm ideas for their group discussion. Everyone will also need to have an icebreaker for their group. We also will be discussing a theme at the next meeting so everyone is asked to brainstorm ideas for a theme of our day.

Next, we assigned jobs in preparation for the day:

Mass- Catholic Central (Melissa)

- will co-operate with Father Brunet to assign readings, write intentions, ensure all supplies are available, arrange a choir (suggested: Life Teen Worship and St. Joseph’s Praise Band)

Invitations - to be handled by Emily Limarzi - we will invite:

- Campus Ministers
- Principals, Vice-Principals
- Trustees
- Superintendents
- Mr. Moher
- Bishop Daniels
- City Councilors

Evaluation Forms, Folders – Natalie

- Will create form to gather suggestions for future events
- Will see Mr. Halford to inquire about WECDSB folders

Donations - will be handled by Brennan members

- We will ask donations of pens, paper, etc from United Way, University of Windsor, St. Clair College

Promotions - Cardinal Carter will ask a student who has a Co-Op placement at the NEW WI

- Would like to produce a short video recap of the day

5. Field Trip Policy

Student Drivers- we feel that the field trip parent consent form is not specific enough when it deals with the portion about Private Vehicles.

- Emily talked about the policy of Student Athlete Drivers at the University of Windsor: cars have to be inspected and a valid license

and insurance form must be available, student drivers are not encouraged.

- We all agreed that the school administration should be aware of the student drivers who transport students to extra-curricular events.
- Student Senate would like to make our suggestions to the Policy Review Committee; therefore, we will all further research this topic within our schools and we will be prepared to e-mail our findings to Natalie.

6. Faith and Service Presentation

Natalie asks that each school make a list of all charitable activities that take place within our school in order to make a presentation to the Board.

7. Cafeteria Services

This topic was deferred to the next meeting in order to have more representation from all schools in the interest of a good discussion.

8. Roundtable Discussion

- Uniforms were discussed. Policies are felt to be fair.
- Dances- supervision was discussed as well as the procedure for approval of dances.
- Elections for Student Council- each school discussed their procedure for Student Council elections, as well as the structure of each individual council i.e. Executive Members and Grade Level Reps.
- Each school is asked to bring their Student Council Constitution to the next meeting.

9. Next Meeting

Wednesday, November 3, 2004 at Catholic Central High School at 5:00 pm.

10. Closing Remarks

No remarks were made.

11. Adjournment

Meeting was adjourned at 8:00 pm.



**Windsor-Essex Catholic District School Board
Student Senate**

MINUTES

**Wednesday, November 3, 2004
Catholic Central High School**



Meeting was called to order by the Chair, Natalie Deschamps, at 5:10 pm.

- 1) Prayer** was said collectively.
- 2) Agenda** was approved by Melissa Mejalli, seconded by Shastina Barlow.
- 3) Attendance** was taken: Sarah Favot and Andrea Sandre sent their regrets due to previous commitments.
- 4) Development Day:**
 - Natalie spoke about the finances, and she will act as the treasurer. The cost was decided at \$5/student to be paid by the student. Principals will be asked to contribute \$10 per student attending. The Board has allocated funding for the remainder of our costs.
 - Student Senate will be making a presentation to the board on Nov. 23rd 2004, of our projected budget, the purpose of Development Day, and the agenda.
 - Mr. Byrne has contacted Principals.
 - Emily will be sending out invitations to Board Administration, Trustees, Principals, Vice Principals, and Campus Ministers.
 - Melissa is in charge of the mass, and is working closely with Fr. Brunet and Mrs. Verardi, the Catholic Central Campus Minister.
 - Emily, Katie, and Shastina are looking for donations to give in exit packages
 - Break out topics were reviewed
 - Adolphe and Adam will be the masters of ceremonies for the day – will need to write a script. Keynote speakers will provide introductions for us.
 - Adam is taking care of decorations
 - Adam will also be in charge of media publications (video).
- 5) Food Services:**
 - Natalie found that the Eat Smart program is working well in her school, and hopes that other schools will share the same opinion
 - Katie suggested doing a survey to see if all the students in our board feel the same of the healthy food available in our cafeterias

- Interest was expressed in investigating options for snack vending machines that are more nutritious

6) Student Driving

- Natalie asked to gather feedback from our individual school on how our students feel about student driving
 - Will be discussed at our next meeting.

7) Blessing and Dedication

- The Catholic Education Centre is holding the blessing and dedication on Wednesday, November 17th Student Senate is being asked to act as tour guides.
 - All of Student Senate will be in attendance at this point in time.

8) Communication with the GECDSB.

- Natalie and Emily have spoken with Brittanie Wall and Miron Vranjes (GECDSB Student Trustees) on activities we could hold as a joined group.
 - Activities to help the community, fundraising for different organizations, etc.
 - Will plan a joint Student Senate meeting to discuss these ideas.

9) Next Meeting

- November 17th, 2004 - Assumption High School - Following the blessing of the Catholic Education Centre (approx. 7:00)



Windsor-Essex Catholic District School Board

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Michael B. Moher, Director of Education

John Macri, Board Chairperson

BOARD REPORT

Meeting Date:
November 23, 2004

Public **In-Camera**
PRESENTED FOR: Information Approval
PRESENTED BY: Senior Administration
SUBMITTED BY: Michael B. Moher, Director of Education
Peter Marchini, Superintendent of Business
Ken Gignac, Controller of Finance
SUBJECT: **OSBIE INSURANCE PREMIUM – YEAR 2005**
RECOMMENDATION:

That the Board approve payment for the Ontario School Board's Insurance Exchange Insurance Premium for the year 2005.

BACKGROUND:

The Insurance Policy with the Ontario School Board's Insurance Exchange is due for renewal on January 1, 2005.

FINANCIAL:

The premium for 2005 is \$358,772 as compared to \$351,391 for the calendar year 2004 representing an increase of 2.1%. The breakdown of the premium by type of coverage is as follows:

	<u>2005</u>	<u>2004</u>
Boiler & Machinery	\$6,670	\$7,985
Crime	\$13,604	\$9,799
Fleet & Auto	\$24,764	\$20,511
Liability	\$232,833	\$222,297
Property	<u>\$80,901</u>	<u>\$90,799</u>
	\$358,772	\$351,391

COMMENTS:

TIMELINES:

APPENDICES: n/a