



**WINDSOR-ESSEX CATHOLIC
DISTRICT SCHOOL BOARD**

"Learning together in faith and service"

1325 California Avenue
Windsor, ON N9B 3Y6

CHAIRPERSON: Barbara Holland

DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING
Tuesday, June 13, 2017 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Board Room**

MINUTES

PRESENT

Trustees:

F. Alexander	B. Mastromattei
F. Costante	L. Soulliere
M. DiMenna, <i>Vice-Chair</i>	S. Tope
F. DiTomasso	F. Valentinis
B. Holland, <i>Chair</i>	
L. Zovko, Student Trustee	
Rev. L. Brunet, Board Chaplain	

Regrets:

Student Trustee Benjamin

Administration:

P. Picard (Resource)	S. Fields	M. Seguin
T. Lyons	G. McKenzie	J. Ulicny
E. Byrne	J. Ibrahim	
D. Fister	R. Lo Faso	
P. King		

Recorder:

B. Marshall

1. Call To Order – Chair Holland called the meeting to order at 7:10 pm.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance – All Trustees present. Student Trustee Benjamin sends her regrets to due school commitments.
4. Approval of Agenda – No amendments this evening.

Moved by Trustee DiMenna and seconded by Trustee Valentinis that the June 13, 2017 Regular Board meeting agenda be approved as distributed. *Carried*

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.: *None*

6. Presentations: *None*

7. Delegations: *None*

8. Action Items:

a. Previous Meeting Minutes

i) Minutes of the Committee of the Whole Board In-Camera Meeting of May 9, 2017

Moved by Trustee Mastromattei and seconded by Trustee Costante that the Minutes of the Committee of the Whole Board In-Camera meeting of May 9, 2017 be adopted as amended. Carried

ii) Minutes of the Regular Board Meeting of May 23, 2017

Moved by Trustee Tope and seconded by Trustee Costante that the Minutes of the Regular Board meeting of May 23, 2017 be adopted as distributed. Carried

b. Items from the Committee of the Whole Board In-Camera meeting of June 13, 2017.

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board in-camera meeting on June 13, 2017 pursuant to the Education Act - Section 207, to consider specific personnel, labour relations matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Moved by Trustee DiMenna and seconded by Trustee Tope that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of June 13, 2017 be approved. Carried

Vice Chair DiMenna made the following announcements:

From the June 13, 2017 Committee of the Whole Board in-camera meeting:

- Re-appointment of Randy Laforest and the appointment of Vanessa DaDalt as external members of the Audit Committee for the term ending June 30, 2020;
- Approval granted to extend the term of the current agreement with BDO Canada LLP;
- Received the Director's Performance Appraisal for the year of 2016; and
- Received notification of the Director of Education's intent to retire in the fall of 2017.

9. Communications:

a. External (Associations, OCSTA, Ministry): *None*

b. Internal (Reports from Administration): *None*

10. Committee Reports:

- a. Report: Special Education Advisory Committee (SEAC) Minutes of April 20, 2017

Moved by Trustee DiMenna and seconded by Trustee DiTomasso that the Board receive the Minutes of the Thursday, April 20, 2017 Special Education Advisory Committee meeting as information. Carried

- b. Report: Special Education Plan Amendments 2017

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board approve the amendments to the Special Education Plan 2017; and

That the amendments be submitted to the Ministry of Education. Carried

- c. Report: French Immersion Advisory Committee (FIAC) Minutes of April 12, 2017

Moved by Trustee Valentinis and seconded by Trustee Costante that the Board receive the Minutes of the April 12, 2017 French Immersion Advisory Committee meeting as information. Carried

11. Unfinished Business: *None*

12. New Business:

- a. Report: Proposed Boundary Adjustment for Cardinal Carter and St. Thomas of Villanova Catholic Secondary Schools

Moved by Trustee DiTomasso and seconded by Trustee DiMenna that the Board approve the establishment of a Boundary Review Committee pursuant to the Board Policy A:22, School Boundary, in order to study the proposed recommendations of Senior Administration and consult with the affected stakeholders; and

That subject to public consultation, the Board approve in principle the proposed boundary adjustment options for future students in the current Cardinal Carter and St. Thomas of Villanova Catholic Secondary School boundaries. Carried

- b. Report: Proposed Boundary Adjustment for Cardinal Carter and St. Anne Catholic Secondary Schools (Gracey Side Road)

Trustee Soulliere suggested administration review the boundaries further east of Gracey Side Road and Policy A:22 School Boundary be reviewed in the next policy cycle.

Moved by Trustee DiMenna and seconded by Trustee Tope that the Board approve the establishment of a Boundary Review Committee pursuant to the Board's School Boundary Policy and Procedures (A:22), in order to study the proposed recommendations of Senior Administration and to hear from the affected stakeholders; and

That subject to public consultation, the Board approve in principle the proposed boundary adjustment for St. Anne and Cardinal Carter Catholic Secondary Schools (Gracey Side Road). Carried

c. Report: 2017-2018 Final Draft Budget

Superintendent of Business Penny King and Manager of Accounting Susan Swiatoschik presented highlights of the 2017-2018 Final Draft Budget.

Trustee Costante requested administration to review school fundraising inequities and if possible address.

Moved by Trustee DiMenna and seconded by Trustee Valentinis that the 2017-18 Draft Budget Estimates be received and that the documents be tabled for a 2 week period to permit further stakeholder and community input, with the final budget, as may be amended, to be brought forward for approval by the Board at its meeting scheduled for June 26, 2017. Carried

13. Notice of Motion: *None*

14. Remarks and Announcements:

a. Chairperson Holland provided the comments on Director Picard's retirement:
Tonight, the Board of Trustees received Director Picard's retirement letter. Although the Board will roll out the selection process for a new Director in the days to come, tonight we would like to celebrate a job well done. Director Picard has used his considerable leadership skills, his financial acumen and his passion for innovative, outstanding Catholic education to make gains in every area of the Board's operation. Our students have benefitted greatly and this Board is in a very strong position moving forward because of his collaborative efforts with the Board. Special time will be set aside in the days ahead to honour Director Picard's achievements but tonight I invite everyone to reach out and share their congratulations with our Director. Thank you Paul.

b. Director of Education Picard provided comments on recent activities supporting the Board's strategic priorities namely;
Catholic Faith Formation: Sixteen (16) teachers registered for the Religion Part One AQ course. The first class was held today and continues through the month of July.
Celebrating Achievements: Congratulations to the coaches, volunteers and students who participated in this year's Divisional Track and Field meets and a special thank you to retirees who continue to return and give time to enhance this experience for students; On behalf of the Board of Trustees and Senior Administration, I would like to thank Maggie Ducharme, Special Education Department Head at Villanova Secondary School and Marianne Dipasquale, Special Education Department Head at St. Anne Catholic Secondary School and their respective teams, the staff and student volunteers at Villanova and St. Anne, and their coordinators Lorne Rocheleau and Angela Staley Klassens, for once again planning and hosting outstanding Elementary and Secondary Day of Champions; and Congratulations to the Kit Lacasse Award

recipients, Olivia Chippet from St. John the Evangelist, Dawad Abo-Lhee from St. Angela; Noah Gascon from St. Pius and Matthew Howie from St. Anne Secondary. **Miscellaneous:** Trustees are welcome to join the Catholic Education staff for our end of the year mass on June 22nd at 11:00 am.

Director Picard thanked Trustees, members of his current administration and retirees Cathy Geml and Mario Iatonna who attended this evening's meeting.

- c. Board Chaplain Brunet attended the Puck for Bucks fundraiser. Proceeds to assist students in financial need. He thanked Principal Kevin Hamlin and Custodian Joe Plante for their efforts.

15. Remarks/Questions by Trustees

Trustee Alexander congratulated Director Picard and wished him well on his retirement.

Trustee Tope attended the secondary Day of Champions and thanked teachers, administrators and students for this wonderful day. Trustee Tope wished Director Picard a long, happy and healthy retirement.

Trustee Mastromattei congratulated two secondary school athletes on winning gold at OFSSSA.

Trustee Costante congratulated Director Picard on his retirement.

Trustee Valentinis congratulated and thanked Director Picard on his leadership and commitment to the Board. Also, commented on June graduations for all grades.

Trustee Soulliere congratulated and thanked Director Picard.

Trustee DiTomasso congratulated Director Picard.

Trustee DiMenna congratulated Director Picard and thanked him for all he has done for this Board.

Student Trustee Zovko mentioned the monthly senate meeting will be held at the board office this Thursday. All incoming and outgoing senate members will be in attendance. Senate is also planning a volunteer mission at a local nursing home, as well as the Downtown Mission for the end of this month.

As the year comes to a close, Sabrina and I are both reflecting on the wonderful opportunities we experienced on behalf of the Trustees and administration, and we would like to thank you all sincerely for your guidance and support.

Student Trustee Zovko congratulated Director Picard.

16. Pending Items: *None*

- 17. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*

- **Monday**, June 26, 2017
- Tuesday, September 26, 2017
- Tuesday, October 24, 2017
- Tuesday, November 28, 2017
- Tuesday, December 5, 2017 – (Trustee Organizational Meeting 7:45 pm start)
- Tuesday, December 12, 2017
- Tuesday, January 30, 2018
- Tuesday, February 27, 2018
- Tuesday, March 27, 2018
- Tuesday, April 24, 2017
- Tuesday, May 22, 2018
- Tuesday, June 12, 2018
- **Monday**, June 25, 2018

Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).

18. Adjourn to In-Camera meeting, if required: *Not Required*
19. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
20. Adjournment – There being no further business, the Regular Board meeting of June 13, 2017 adjourned at 8:28 p.m.

Original signed by B. Holland and P. Picard

Barbara Holland
Chairperson of the Board

Paul A. Picard
Director of Education/Secretary of the Board