



**WINDSOR-ESSEX CATHOLIC
DISTRICT SCHOOL BOARD**

"Learning together in faith and service"

1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Barbara Holland
DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING
Tuesday, April 25, 2017 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Board Room**

MINUTES

PRESENT

Trustees:

F. Alexander	B. Mastromattei
F. Costante	L. Soulliere
M. DiMenna, <i>Vice-Chair</i>	S. Tope
F. DiTomasso	F. Valentinis
B. Holland, <i>Chair</i>	
S. Binjamin, Student Trustee	
L. Zovko, Student Trustee	
Rev. L. Brunet, Board Chaplain	

Regrets:

Administration:	P. Picard (Resource)	S. Fields	M. Seguin
	T. Lyons	J. Ibrahim	J. Ulicny
	E. Byrne	R. Lo Faso	
	D. Fister	G. McKenzie	
	P. King		

Recorder: B. Marshall

1. Call To Order – Chair Holland called the meeting to order at 7:00 pm.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance – All Trustees present.
4. Approval of Agenda – No amendments to the agenda.

Moved by Trustee Soulliere and seconded by Trustee Valentinis that the April 25, 2017 Regular Board meeting agenda be approved as distributed. *Carried*

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.: None

6. Presentations:

a. The Arts – Assumption Music Program (E. Byrne)

The Assumption College Catholic High School Music program is under the direction of Mr. Brian Zanier, a teacher and professional musician who is also a graduate of our Catholic School system. The Assumption music program includes the junior band, senior band, jazz band and choir. They are comprised of students from grades 9 through 12 and come from a variety of academic streams; open, applied, academic and International Baccalaureate. Through their involvement in music, these students continually learn many lifelong skills such as dedication, commitment, perseverance, team work, and the pursuit of excellence. These skills will undoubtedly serve them well in their various career paths and future endeavours.

b. International Education

The International Education program has been a priority for WECDSB for more than five years. As Nadia Desjardins, the Board's International Education Coordinator stated, one-third of all Public school boards across Canada are actively pursuing International Education. In June 2015, the Ministry of Education put forth an International Education Strategy and identified International Education as a priority, to assist boards with declining enrolment. The Ministry recognized the benefits of this strategy extend beyond the classroom and into our communities, building social, cultural, and economic opportunities.

The Board's decision to target Asia was strategic. In September 2016, the Board had 128 International students, 78 who came from the 4 countries members of administration recently visited. For the past two years, the Board has been actively building relationships with this market.

In order to further strengthen the Board's relationships with our Asian Partners, a face-to-face meeting was essential to reinforce the Board's commitment to the International Education Strategy put forth by the Ministry of Education.

Agents from China, Mr. Paul Hoe and Ms. Zoe Wang assisted Ms. Desjardins during the presentation and to answer Trustee questions.

7. Delegations: None

8. Action Items:

a. Previous Meeting Minutes

i) Minutes of the Special Committee of the Whole Board In-Camera Meeting of March 28, 2017

Moved by Trustee Mastromattei and seconded by Trustee DiMenna that the Minutes of the Special Committee of the Whole Board In-Camera meeting of March 28, 2017 be adopted as distributed. Carried

ii) Minutes of the Regular Board Meeting of March 28, 2017

Moved by Trustee Valentinis and seconded by Trustee Tope that the Minutes of the Regular Board meeting of March 28, 2017 be adopted as distributed. Carried

b. Items from the Committee of the Whole Board In-Camera meeting of April 11, 2017.

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board in-camera meeting on April 11, 2017 pursuant to the Education Act - Section 207, to consider specific Security of the Property of the Board matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Moved by Trustee DiMenna and seconded by Trustee Tope that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of April 11, 2017 be approved. Carried

Vice Chair DiMenna made the following announcements:

From the April 11, 2017 Committee of the Whole Board in-camera meeting:

- Received a verbal report on the Audit Committee Meeting of March 30, 2017 both public and in-camera items.

9. Communications:

a. External (Associations, OCSTA, Ministry): None

b. Internal (Reports from Administration):

i) Report: Community Hubs Capital Funding – Minor Retrofits and Accessibility

Trustees inquired on the funding allocation.

Moved by Trustee Soulliere and seconded by Trustee Costante that the Board receive the Community Hubs Capital Funding: Minor Retrofits and Accessibility report as information. Carried

ii) Report: 2016-2017 Second Interim Financial Variance Report

Moved by Trustee Alexander and seconded by Trustee Mastromattei that the 2016-17 Second Interim Financial Variance Report be received as information. Carried

iii) Report: 2017-2018 Budget Development and Budget Outlook Update

Moved by Trustee DiMenna and seconded by Trustee Tope that the Board receive the report on 2017-18 Budget Development and Budget Outlook Update as information. Carried

iv) Verbal Report: Holy Names High School Renovations Update

Senior Manager of Facilities Services McKenzie provided an update on the Holy Names Catholic High School sports field and STEM Academy renovations.

v) Report: Fourth Annual State of the Board Report to the Windsor-Essex Catholic Community

The State of the Board report is a comprehensive look at the highlights of the last year, as well as the Board's priorities and challenges for the coming year.

Director Picard's State of the Board address can be accessed on the Board's web site.

Moved by Trustee Alexander and seconded by Trustee Soulliere that the Board of Trustees receive the Fourth Annual State of the Board Report to the Windsor Essex Catholic Community as information. Carried

vi) Report: Strategic Directions and System Priorities for 2017 for the Director of Education and Senior Administration

Moved by Trustee DiMenna and seconded by Trustee Tope that the Board receive the Strategic Directions and System Priorities for 2017 for the Director of Education and Senior Administration as information and that it be used in the evaluation of the Director of Education's performance management process as outlined in Board Policy H: 20 Performance Management – Director of Education. Carried

10. Committee Reports: *None*

11. Unfinished Business: *None*

12. New Business:

- a. Report: Request For Proposal Approval – Building Automation System – St. Thomas of Villanova Catholic Secondary School and St. Pius X Catholic Elementary School

Moved by Trustee Mastromattei and seconded by Trustee DiMenna that the actions of administration be confirmed in the acceptance of the proposal and the issuance of purchase order contract for a Building Automation System at St. Thomas of Villanova Catholic Secondary School in the amount of \$334,881 plus HST and at St. Pius X Catholic Elementary School in the amount of \$119,827 plus

HST to Johnson Controls to be funded from the approved 2016-17 School Condition Improvement Budget. *Carried*

- b. Report: Regular Board Meetings for 2017-2018 School Year and for the Months of July/August 2017

Moved by Trustee Soulliere and seconded by Trustee Costante that the Board adopt the attached schedule of Regular Board meetings for the 2017-2018 School Year as presented; and

That any additional meetings of the Board of Trustees for the months of July and August 2017 be held at the call of the Chair and Vice Chair. *Carried*

- c. Report: 2017-2018 School Year Calendar

Moved by Trustee Tope and seconded by Trustee DiTomasso That the Board approve the Regular School Year Calendar – 2017 - 2018 for the Windsor-Essex Catholic District School Board. *Carried*

13. Notice of Motion: None

14. Remarks and Announcements:

- a. Chairperson of the Board comments:

- On behalf of Trustees, Chair Holland congratulated Trustee Fulvio Valentinis for receiving the Canadian Italian Business and Professional Association Award of Excellence for his Community Service.
- Attending the Ontario Catholic School Trustees' Association Annual General Meeting and Conference in Toronto. This year's theme is Our Voice, Our Message, Our Future. The AGM provides an opportunity for Trustees to meet and discuss provincial issues and to vote on resolutions received by OCSTA members.
- During the week of April 30th to May 5th, Ontario Catholic schools will celebrate the significant contribution that Catholic Education has made to the community, the province and to Canada. Our Catholic Graduate Expectations challenge students to articulate in society those fundamental values that underpin Catholic education. The theme for this year's Catholic Education Week is: ***Walking Forward Together***. There are five sub-themes, one for each day:
 - Walking Forward Together with God;
 - Walking Forward Together with Our Families;
 - Walking Forward Together with Others;
 - Walking Forward Together with Creation; and
 - Walking Forward Together in Hope.

The themes are aimed at helping staff and students to reflect more fully on what *Walking Forward Together* asks of them.

- b. Director of Education provided comments on recent activities supporting the Board's strategic priorities namely;

Catholic Faith Formation: As Chair Holland mentioned, next week is Catholic Education Week. This week is marked by special activities at all grade levels, in all our

schools, including prayer celebrations and many activities.

Employee Development and Student Achievement Initiatives: A number of seminars or workshops are scheduled for the month of May: Wonder League Robotics training; First Nations, Metis, Inuit Studies Professional Development; Bob Uppgren and Equity Project for At Risk Students. The deadline for the Board's summer school programs is Friday, June 2nd.

Community Engagement and Partnerships: Citizenship Ceremony held at Catholic Central on May 3rd. Director will be in attendance.

Celebrating Achievements: The Council for Exceptional Children Windsor-Essex Annual Spring Banquet is scheduled for May 11th. This year's student award winners: Branden Lafleur from Holy Names High School; Jason Moore from St. Anne High School; Amy Parmanand from St. Joseph's; and Zachary Wellings from Catholic Central. The recipients of the Educator award are: Peg Dormer from Holy Names High School; Sheila Krug from Catholic Central; Mike Plante from F.J. Brennan; and Chantelle Sholdice from St. Anne High School.

The Phil Gignac Music Competition is this Friday, April 28th and the All Star Band Night will be held on May 17th.

The Elementary Day of Champions on May 16th at Villanova and the Secondary Day of Champions on June 5th at St. Anne High School.

Many of our grade 8 students will be experiencing Muskoka Woods next week.

Nominations for the J. F. Johnston Outstanding Educator Award and the Lucien (Kit) Lacasse Award are being accepted until April 28th.

Applications for the Director's Award – Our Journey to Holiness for both Elementary and Secondary students are now being accepted until May 5th. Please refer to the staff room folder for more information.

Director Picard acknowledged the Principals and Vice Principals in attendance and publicly thanked all Principals and Vice Principals for their dedication to Catholic education.

- c. Board Chaplain Brunet mentioned the Ontario Bishops are in Rome this week to meet the Holy Father, Pope Francis to discuss challenges Canadian Bishop's are faced with.

15. Remarks/Questions by Trustees

Trustee Valentinis commented on a company's slogan "... our strength is our people" and how that slogan relates to our Administrators, Principals, Vice Principals, Teachers, and staff. Trustee Valentinis congratulated and thanked all staff for their continued service to Catholic education.

Trustee DiTomasso congratulated St. Thomas of Villanova Catholic Secondary School on their Robotics award.

Vice Chair DiMenna congratulated Cardinal Carter Catholic Secondary School for their EQAO recognition for improved math scores; Cardinal Carter Catholic Middle School colour run was a success for the school and community; and invited Trustees to attend Cardinal Carter's musical presentation *Foot Loose* in May.

Student Trustee Benjamin mentioned Hotel Dieu Grace Hospital representatives met with student senate to discuss youth health care specifically transitioning from hospital to real life setting.

Student Trustee Zovko commented on Awareness Month, Best Buddy programs and student senate Zinc Saves Lives initiative.

16. Pending Items: *None*
17. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*

- Tuesday, May 23, 2017
- Tuesday, June 13, 2017
- **Monday**, June 26, 2017

Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).

18. Adjourn to In-Camera meeting, if required: *Not Required*
19. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
20. Adjournment – There being no further business, the Regular Board meeting of April 25, 2017 adjourned at 9:11 p.m.

Original signed by B. Holland and P. Picard

Barbara Holland
Chairperson of the Board

P. Picard
Director of Education/Secretary of the Board