



**WINDSOR-ESSEX CATHOLIC
DISTRICT SCHOOL BOARD**

"Learning together in faith and service"

1325 California Avenue
Windsor, ON N9B 3Y6

CHAIRPERSON: Barbara Holland

DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING
Tuesday, January 31, 2017 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Board Room**

MINUTES

PRESENT

Trustees:

F. Alexander	B. Mastromattei
F. Costante	L. Soulliere
M. DiMenna, <i>Vice-Chair</i>	S. Tope
F. DiTomasso	F. Valentinis
B. Holland, <i>Chair</i>	
S. Binjamin, Student Trustee	
L. Zovko, Student Trustee	
Rev. L. Brunet, Board Chaplain	

Regrets:

Administration:	P. Picard (Resource)	S. Fields	C. Norris
	T. Lyons	J. Ibrahim	M. Seguin
	E. Byrne	G. McKenzie	J. Ulicny
	D. Fister		
	P. King		

Recorder: B. Marshall

1. Call To Order - Chair Holland called the meeting to order at 7:01 p.m.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance – All Trustees present.
4. Approval of Agenda – The revised agenda and the handout reports for agenda items 9b(vii) 2015-16 Year-End Budget Variance Report and 12b) 2015-16 Fiscal Year-End Financial Statements is at Trustee places and was previously provided to Trustees electronically.

Moved by Trustee DiMenna and seconded by Trustee Valentinis that the Revised January 31, 2017 Regular Board meeting agenda be approved as distributed. Carried

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.: None

6. Award Presentations:

Brian Marenchin from the board's sports council and Principal at Holy Name Catholic Elementary School assisted in presenting the Donny Allen and Fr. Armstrong Awards.

a. Donny Allen Award presented to Cathy Nelson and Carol Montello

The Donny Allen Award is presented annually to an outstanding elementary teacher and coach in the Windsor-Essex Catholic District School Board. As a former physical education consultant, Donny Allen believed that every child chosen to be a member of a school team should have an opportunity to play and instituted a participation rule for all elementary sports.

This year there are two co-recipients of the Donny Allen Award.

The first recipient, Mrs. Cathy Nelson is a recently retired principal whose leadership and coaching abilities are built on respect, integrity, fellowship, compassion, and patience. She is humble in her demeanor, and is known to be open to communication and discussion with staff and team players. Mrs. Nelson always instilled in her staff, her students and her teams, a desire to contribute their talents towards achieving their personal goals as well as achieving their school and team goals. One of her colleagues and a nominator said "I truly believe that God doesn't give you the leaders or coaches you want in your life, He gives you the leaders and coaches you need; She has not only been a wonderful leader, coach and mentor but has been a blessing to so many students and staff and especially to me."

The second co-recipient, Mrs. Carol Montello has continuously demonstrated the importance of nurturing the mind, heart, body and soul of both the students and adults within our educational community. Mrs. Montello coached volleyball, cross country, track, soccer, and junior basketball. Her personal passions are baseball, roller skating, downhill and cross country skiing, bowling, cycling, horseback riding and short distance runs. She also started Trekkers, a walking program at lunch where students received certificates and stickers for each month they trekked. Coincidentally, Donny Allen actually taught Carol phys ed for a short time when she attended Christ the King Elementary School, and she remembers how he always had a smile, was prepared for their classes, and empowered his students to create and practice without criticism.

b. Fr. Armstrong Award presented to Peter Cusumano

The Fr Armstrong Award is named after Father Charles Armstrong Award and is awarded annually in recognition of an outstanding secondary teacher/coach in the Windsor-Essex Catholic District School Board.

Father Armstrong's name became synonymous with Assumption College Catholic High School. He was first a student, then a teacher at Assumption for 50 years between 1935 and 1985. He was the school's first athletic director and coached basketball and football winning many city, district and Ontario championships. Throughout his long and fruitful

career, Fr. ‘Armie’ always showed keen interest and enthusiasm in all aspects of school life and inspired many young ‘Sparkies’ to become the best they could be.

This year’s recipient, Mr. Peter Cusumano, or fondly known as Coach Cus, was a teacher, coach, mentor and part time father to countless students at Catholic Central High School. Mr. Cusumano spent untold thousands of hours coaching multiple sports, and is the only Windsor coach to win three OFSAA gold medals in boys AAA basketball. As a community advocate, Mr. Cusumano started and ran Core City Hoops, an organization that provides inner city students an opportunity to play basketball. Hundreds of students have played basketball because Mr. Cusumano gave of his time unselfishly. He was just as passionate about his students’ success in the classroom. He mentored many students, and created a drive within them to be successful long after they graduated.

- c. Recipient of the University of Chicago’s Outstanding Educator Award, Adam Mills, Assumption International Baccalaureate Teacher

The final award is not one presented from within our own system, but one administration believed was worthy of recognition.

Every year the University of Chicago presents its Outstanding Educator Award to a high school teacher based on the nomination of one of the university’s first-year students. The award honours teachers who have had a significant influence in the development of students entering the University of Chicago, which is annually rated one of the finest schools in the United States.

This year’s recipient, Mr. Adam Mills, was nominated by Adrian DiMeo, a former Assumption International Baccalaureate student who now studies math and economics at the University of Chicago.

In a recent Windsor Star article about our recipient, Adrian spoke about both Mr. Mills accessibility and his passion. “When he teaches, there’s just a sparkle in his eyes,” he said. “You can tell he loves what he’s doing.”

By tying lessons into real-world experiences, he said, this exemplary teacher encourages his students to challenge what they know and have observed about the natural world — that answers without understanding represent incomplete knowledge.

Presentation:

- d. Supervised Alternative Learning (SAL) Overview

Executive Superintendent Fister, Attendance Counsellor Maria DeRubeis and Secondary Consultant Felice Gualdieri provided an overview of the SAL program. SAL is intended to re-engage young people 14-17 years old of compulsory school age with serious attendance issues. Students in SAL are excused from compulsory attendance by the board SAL Committee and participate in one or more approved activities such as credit or non-credit courses, training, employment, volunteering, and counselling. Students follow a learning plan (SALP), are regularly monitored and ideally, eventually return to school.

7. Delegations:
- a. Mr. Derek Thachuk, Co-Chair of Cardinal Carter High School Catholic School Advisory Council to speak to New Draft Policy A:34 Flag Protocol

Mr. Thachuk recommended A:34 Administrative Procedure, Section 1.7 *Request for special purpose flags*, be deleted and only the National, Provincial, Municipal and Papal flags be flown at schools and Board facilities.

Mr. Thachuk also recommended to add March 25th The International Day of the Unborn Child to the Administrative Procedure A:34, Section 1.8, *Flags shall be flown at half-mast*.

- b. Mrs. Louise Thachuk, Co-Chair of Holy Name Elementary School Catholic School Advisory Council to speak to New Draft Policy A:34 Flag Protocol

Mrs. Thachuk also suggested Section 1.7 of A:34 Administrative Procedure be deleted and add March 25th The International Day of the Unborn Child to Section 1.8 of the procedure.

8. Action Items:

- a. Previous Meeting Minutes
 - i) Minutes of the Special Committee of the Whole Board In-Camera Meeting of December 13, 2016

Moved by Trustee Tope and seconded by Trustee Soulliere that the Special Minutes of the Committee of the Whole Board In-Camera meeting of December 13, 2016 be adopted as distributed. Carried

- ii) Minutes of the Regular Board Meeting of December 13, 2016

Moved by Trustee Tope and seconded by Trustee Mastromattei that the Minutes of the Regular Board meeting of December 13, 2016 be adopted as distributed. Carried

- b. Items from the re-convened Special Committee of the Whole Board In-camera meeting of December 13, 2016, Committee of the Whole Board In-Camera meeting of January 17, 2017 and Special Committee of the Whole Board In-Camera meeting of January 31, 2017.

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board re-convened a Special Committee of the Whole Board in-camera meeting on December 13, 2016, a Committee of the Whole Board in-camera meeting on January 17, 2017 and a Special Committee of the Whole Board in-camera meeting on January 31, 2017 pursuant to the Education Act - Section 207, to consider real property matters, labour relations matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

As a matter of record, Trustee DiTomasso declared a conflict of interest during the In-Camera Session of the December 13, 2016 meeting and excused himself from the relevant discussion item.

Moved by Trustee DiMenna and seconded by Trustee Costante that the recommendations and directions of the re-convened Special Committee of the Whole Board meeting of December 13, 2016 and Committee of the Whole Board meeting of January 17, 2017 and Special Committee of the Whole Board meeting of January 31, 2017 be approved. Carried

Vice Chair DiMenna made the following announcements:

There are no items to report from the re-convened in-camera meeting of December 13, 2016.

Items from the January 17, 2017 Committee of the Whole Board in-camera meeting:

- That the Greater Essex County District School Board be advised the Board has no interest in acquiring the available portion of surplus properties at:
 - 1556 Wyandotte Street West, Windsor;
 - 45 Wellington Street, Essex; and
 - 1646 Alexis Road, Windsor.
- Approved the Essex Civic Centre 2017 Building Operating Fund Budget.

Items from the January 31, 2017 Special in-camera meeting:

- The Windsor-Essex Catholic District School Board ratified a two year Extension Agreement with CUPE including central and local terms as follows:
 - That the local terms of the 2014-2017 collective agreement in effect between Windsor-Essex Catholic District School Board and CUPE Locals 1358.1 and 1358.2 remain status quo for the period September 1, 2017 to August 31, 2019; and
 - The Board received the central collective agreement terms as outlined and contained in the Extension Agreement and Appendices, dated December 20, 2016, made between the Council of Trustees' Association and the Canadian Union of Public Employees and Agreed to by the Crown.

9. Communications:

- a. External (Associations, OCSTA, Ministry): *None*
- b. Internal (Reports from Administration):
 - i) Report: 2015-16 Annual Report on Trustee Expenses

Moved by Trustee Soulliere and seconded by Trustee DiTomasso that the Board receive the 2015-16 Annual Report on Trustee Expenses as information.

Carried

- ii) Report: Employee Purchasing Card Use 2015-16

Trustee Costante suggested future reports include a detailed list of employee purchases.

Moved by Trustee DiMenna and seconded by Trustee DiTomasso that the Board receive the Employee Purchasing Card Use 2015-16 report as information. Carried

iii) Report: Trustees Attendance September to December 2016

Moved by Trustee DiMenna and seconded by Trustee Mastromattei that the Board receive the report Trustee Attendance – September to December 2016 as information. Carried

iv) Report: 2017-2018 Budget Schedule

Moved by Trustee Tope and seconded by Trustee DiMenna that the 2017-2018 Budget Schedule be received as information. Carried

v) Report: Child Care Capital Funding Submission

Moved by Trustee Costante and seconded by Trustee Tope that the Board receive as information potential Windsor-Essex Catholic District School Board elementary school sites for new child care programming for the 2018-2019 school year. Carried

vi) Verbal Report: Community Planning and Partnership Annual Announcement

The Ministry of Education released Memorandum 2015: B9 Community Planning Partnerships Guideline on March 26, 2015. The main purpose of the memorandum and guideline is to encourage boards to work with community partners in order to share facilities to the benefit of the boards, students and the community and to optimize the use of public assets owned by school boards.

The information being conveyed today is that the Board currently does not have surplus space which has been specifically declared for facility partnerships. However, the Board is willing to explore potential facility partnerships with any interested parties.

In accordance with Board Policy B: 08 Community Planning and Partnerships, an information letter will be sent out to all applicable levels of municipal government, applicable District Social Services Administration Boards, applicable Public Health Boards, Local Health Integration Networks and Children's Mental Health Centres explaining the Policy and inviting an exchange of planning data for informational purposes.

Any potential community partner wishing to discuss future partnership opportunities with the Board can contact the Board's Facilities Services Department.

vii) Handout Report: 2015-16 Year-End Budget Variance Report

Moved by Trustee Alexander and seconded by Trustee Valentinis that the 2015-16 Year End Budget Variance Report be received as information. Carried

10. Committee Reports:

a. Report: French Immersion Advisory Committee (FIAC) Minutes of May 19, 2016

Moved by Trustee Mastromattei and seconded by Trustee Costante that the Board receive the Minutes of the May 19, 2016 French Immersion Advisory Committee meeting as information. Carried

b. Report: Special Education Advisory Committee (SEAC) Minutes of October 20, 2016

Moved by Trustee DiMenna and seconded by Trustee DiTomasso that the Board receive the Minutes of the Thursday, October 20, 2016 Special Education Advisory Committee meeting as information. Carried

c. Report: Appointment of Lucie Lombardo, Alternate Representative, Learning Disabilities Association of Windsor-Essex County to the Special Education Advisory Committee (SEAC)

Moved by Trustee Soulliere and seconded by Trustee Tope that the Board approve the appointment of Lucie Lombardo, alternate representative, Learning Disabilities Association of Windsor-Essex County (Idawe) to the Special Education Advisory Committee (SEAC) for the remainder of the four-year term, ending November 30, 2018. Carried

11. Unfinished Business: *None*

12. New Business:

a. Report: New Policy: A:34 Flag Protocol, *final approval*

Moved by Trustee Alexander and seconded by Trustee Costante that the Board provide final approval of Draft Board Policy A: 34 Flag Protocol; and

That the Board receive as information Administrative Procedure PR A: 34 Flag Protocol. Carried

b. Handout Report: 2015-16 Fiscal Year-End Financial Statements

Moved by Trustee Tope and seconded by Trustee Soulliere that the Board approve the audited 2015-16 Fiscal Year-End Financial Statements. Carried

13. Notice of Motion: *None*

14. Remarks and Announcements:

- a. Chairperson of the Board
 - Attended City and School Board Liaison Committee this month. The Board will be hosting the next City and School Board Liaison Committee meeting to discuss and bring forward the Committee's Terms of Reference.
 - Catholic School Council Commissioning Ceremony is scheduled for February 2nd. Guest speaker Vicar General Fr. Dwayne Adam will speak to our School Council Chairs about the future of the Diocese of London and family of churches as well as the importance of parish, school and family.
 - Trustees will be attending a Bishop's Retreat February 3rd and 4th at the Holy Family Retreat in Oxley.
 - Chair Holland wished everyone a restful Family Day on February 20th.

- b. Director of Education Picard provided comments on recent activities supporting the Board's strategic priorities namely;

Catholic Faith Formation: Prayers for high school students who are in process of completing their exams. Due to the weather, today's exams at our county high schools and Assumption were postponed until tomorrow. Semester two begins Thursday, February 2nd.

Employee Development and Student Achievement Initiatives: The following seminars or workshops are scheduled during the month of February: International Orientation Day; Young Workers Awareness Program Training for Holy Names and St. Joseph's High School students; Numerous Renewed Math Strategy sessions; Harmony Movement Workshops; Principal Mentoring; BMS Training for LSSTs and EAs; and Ontario Youth Apprenticeship Program (OYAP) Training – Working at Heights.

Community Engagement and Partnerships: Council for Exceptional Children is hosting an after school workshop February 8th at the Caboto Club.

Miscellaneous: Cardinal Carter Middle School is hosting an Open House February 13th, 6:30 to 8:00 pm at Cardinal Carter High School. Parents and students will learn about the new Dance, Agri-business and Sports academies as well as the candidacy IB middle years program. JK/SK Registration Dates: February 21st to March 1st, Open Houses at all of the board's elementary schools on February 22nd from 5:00 pm to 7:00 pm. Please refer to our web site for more information.

Director Picard again congratulated tonight's award winners.

- c. Board Chaplain Brunet attended a service at Hotel Dieu Grace site to express support and prayers to the local Muslim community after the slaying of six people at a Quebec City mosque. Approximately 100 staff members joined Fr. Brunet, Imam Mohamed Mahmoud Al-Gammali and Rabi Sholom Galperin.

15. Remarks/Questions by Trustees

Trustee Costante congratulated Principal Bridget Russo on her retirement and thanked her for her dedication to the west end students.

Trustee Soulliere recently attended a St. William Elementary school Catholic School Advisory Committee (CSAC) meeting where students from the younger grades presented their knowledge in coding and the grades 7 and 8 students displayed projects designed with a 3D printer. Trustee Soulliere thanked Principal Carl Bull and the CSAC for funding these initiatives.

Student Trustee Binjamin mentioned she and Student Trustee Zovko attended the Ontario Catholic School Trustees' Association (OCSTA) conference in Mississauga and are thankful for the opportunity to communicate and network with other student trustees as they look forward to attending the Ontario Student Trustees' Association conference in Ottawa. Also, Student Senate Faith Day details have been finalized. The activities scheduled will engage students to discuss meaningful topics concerning our communities and how students can put ideas into action.

Student Trustee Zovko mentioned Student Senate discussed a board wide initiative to collect AA batteries that will be recycled to extract zinc to help children in Kenya with zinc deficiency health concerns. Also, Student Senate proposed to synchronize WE to ME activities in secondary schools to demonstrate unity across our board as this year's theme "Walking Forward Together", help decrease spiritual poverty globally and locally.

16. Pending Items: *None*

17. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*

- Tuesday, February 28, 2017
- Tuesday, March 28, 2017
- Tuesday, April 25, 2017
- Tuesday, May 23, 2017
- Tuesday, June 13, 2017
- **Monday**, June 26, 2017

Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).

18. Adjourn to In-Camera meeting, if required: *Not Required*

19. Closing Prayer – Fr. Brunet closed the meeting with a prayer.

20. Adjournment – There being no further business, the Regular Board meeting of January 31, 2017 adjourned at 9:02 p.m.

Original signed by B. Holland and P. Picard

Barbara Holland
Chairperson of the Board

Paul A. Picard
Director of Education & Secretary of the Board