



**WINDSOR-ESSEX CATHOLIC  
DISTRICT SCHOOL BOARD**

*"Learning together in faith and service"*

1325 California Avenue  
Windsor, ON N9B 3Y6

CHAIRPERSON: Barbara Holland

DIRECTOR OF EDUCATION: Paul A. Picard

**PUPIL ACCOMMODATION REVIEW STUDY  
SPECIAL REGULAR BOARD MEETING**

**Tuesday, April 5, 2016 at 7:00 p.m.**

**Windsor-Essex Catholic Education Centre**

**John Paul II Board Room**

**MINUTES**

**PRESENT**

**Trustees:**

F. Alexander ( <i>participated electronically</i> )	B. Mastromattei
F. Costante	L. Soulliere
M. DiMenna, <i>Vice-Chair</i>	S. Tope
F. DiTomasso	F. Valentinis
B. Holland, <i>Chair</i>	

J. Bowers, Student Trustee  
M. Diab, Student Trustee  
Rev. L. Brunet, Board Chaplain

**Regrets:**

<b>Administration:</b>	P. Picard (Resource)	J. Bumbacco	C. Norris
	C. Geml	E. Byrne	M. Seguin
	M. Iatonna	S. Fields	J. Shea
	T. Lyons	P. King	J. Ulicny
		R. Lo Faso	

**Recorder:** B. Marshall

1. Call To Order – Chair Holland called the meeting to order at 7:07 p.m.

Chair Holland welcomed and thanked Catholic School Advisory Council Chairs and Co-Chairs, Principals and Vice Principals, Sr. Connie Harrington and Constables Derus and Piasentin.

Chair Holland thanked administration for their efforts during the accommodation review study process.

2. Opening Prayer – Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance – All present. Trustee Alexander participated electronically.

4. Approval of Agenda – No amendments this evening.

**Moved by Trustee DiMenna and seconded by Trustee Valentinis that the April 5, 2016 Special Regular Board meeting agenda be approved as distributed. Carried**

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act: None

6. Delegations:

- a. Gabriella Quenneville and Kyla Anscombe, Students of St. Louis Catholic Elementary School to speak to St. Louis and the ARC from a students' perspective.

Gabriella and Kyla provided comments on what it means to them to be a Crusader and prior to presenting a video of the St. Louis prayer, let parents, trustees and administration know whatever decision is made, the students from both schools will be fine.

- b. Diane Wigle, Parent and Catholic School Advisory Council (CSAC) member of St. Louis School to speak to the Middle School in Leamington and the support for this model from the parents of St. Louis School.

Ms. Wigle expressed, on behalf of both school communities, support for the middle school concept and is embracing the new programming.

- c. Marianne Baeini, St. Louis CSAC Co-Chair to speak on behalf of the St. Louis School community in the continued support of the Board's Final Recommendation to have St. Louis as the K-6 site.

Ms. Baeini provided background information and commented on Community Hub, Student Well-being, Catholic School Advisory Councils and Parent Involvement, Community Parish, Academic Achievement, Enrolment and the Board's Financial Viability and Sustainability. Ms. Baeini encouraged the communities to move forward and thanked St. Louis families for their support and commitment.

- d. Audrey Fittler, Owner of Audrey's Clubhouse and Daycare located at St. Louis School to speak to the value of maintaining childcare and latchkey services at the selected school in Leamington with the same level of quality, without interruption of services.

Ms. Fittler provided background information and urged the Board to consider maintaining Audrey's Clubhouse Latchkey and Early Learning Centre at St. Louis.

- e. Vanessa Stephenson, Student at St. John Catholic Elementary School to speak to the West Windsor ARC, the desire to remain a complete family and to present a video demonstrating this.

Vanessa introduced a video that was developed by St. John students encouraging the Board not to split the St. John families.

- f. Kerri Stephenson and Amanda Tighe, CSAC members of St. John and St. James to speak to the relocation of St. John School to Assumption High School creating a K-12 school.

Ms. Stephenson and Ms. Tighe encouraged the Board to consolidate the St. John school to Assumption College as a K to 8 school citing the following: Maintain two feeder schools to Assumption; Students are able to walk to school; Section of city will be abandoned; Student Impact; Student Opportunities; and Student Social Justice.

- g. Emerson Valley, Parent of St. John to speak to observations of the decision process, financial impact and closing remarks with respect to the West Windsor ARC.

Mr. Valley presented the financials aspects of the St. John and St. James community plan providing figures for a possible loss of 50 and 75 students. Mr. Valley also discussed the possibility of the Catholic Education Centre to be relocated in order for the entire St. John school community to relocate to Assumption College as a K to 12 school.

- h. Francine Mastronardi, CSAC Chair of Queen of Peace Catholic Elementary School to speak to the benefits of elevating Leamington area Catholic schools to a Catholic Education Centre of Excellence.

Ms. Mastronardi emphasized the importance of creating community hubs as supported by the province. Ms. Mastronardi supports the original recommendation to create a campus model at the Queen of Peace site.

- i. Cole Cacciavillani, Leamington Community Member to speak to the intricate role of finances in making long term community decisions.

As a long standing member on the Leamington Memorial Hospital Board, Mr. Cacciavillani suggested the Trustees apply the Hospital's long term vision to Catholic education in the Leamington area specifically a campus model at Queen of Peace.

7. Action Items: *None*

- a. Previous Meeting Minutes

- i) Minutes of the Trustee Delegation Meeting – Leamington Area February 25, 2016

**Moved by Trustee DiMenna and seconded by Trustee Costante that the Minutes of the Trustee Delegation Meeting – Leamington Area on February 25, 2016 be adopted as distributed. Carried**

- ii) Minutes of the Trustee Delegation Meeting – Amherstburg Area February 29, 2016

**Moved by Trustee Mastromattei and seconded by Trustee Soulliere that the Minutes of the Trustee Delegation Meeting – Amherstburg Area on February 29, 2016 be adopted as distributed. Carried**

- iii) Minutes of the Trustee Delegation Meeting – West Windsor Area March 1, 2016

**Moved by Trustee DiMenna and seconded by Trustee Costante that the**

**Minutes of the Trustee Delegation Meeting – West Windsor Area on March 1, 2016 be adopted as distributed. Carried**

8. Communications:
  - a. External (Associations, OCSTA, Ministry): *None*
  - b. Internal (Reports from Administration): *None*
9. Committee Reports: *None*
10. Unfinished Business: *None*
11. New Business:
  - a. Report: Final Staff Report on the Accommodation Review Study for the West Windsor Area, including Assumption College Catholic High School and St. James and St. John Catholic Elementary Schools

Director Picard outlined the three fundamentals associated with the three accommodation review studies.

1. Catholic presence in all school communities.
2. Maintain all secondary schools within the Board.
3. Prudent allocation of resources.

Administration addressed the following questions and concerns from Trustees:

- Status of relocation of Catholic Education Centre
- Transportation for St. John students to St. James
- Retention
- Funding provided for after school activities and transportation
- Full board commitment of financial assistance
- Bell times and length of bus ride
- Boundary adjustments
- Implementation and timelines of Transition Committee

Trustee Costante requested administration, through the Transition Committee, to discuss the possibility of constructing a theatre at Assumption College to support the enhanced Arts program.

Administration will bring forward a report to address the middle school off-site gym classes until the construction of a second gymnasium at Assumption is completed.

After Trustees moved in favour of the amended motion, Trustee Costante thanked, congratulated and praised the West Windsor community for their commitment to Catholic education and encouraged the communities to move forward and embrace the new possibilities and initiatives offered.

**Moved by Trustee Mastromattei and seconded by Trustee Tope that the Board receive as information the Final Staff Report on the accommodation review study for the West Windsor area, including Assumption College Catholic Secondary School and St. James and St. John Catholic Elementary Schools; and**

**That the Board receive public input concerning the Final Staff Report and approve the final recommendation presented by Board Administration as follows:**

**That effective September 2016, St. James Catholic Elementary School shall become a JK to 6 school with consolidation of the JK to 6 student population within the current St. James and St. John Catholic Elementary School boundaries being accommodated at the St. James site, with students to be accommodated in the short term through the use of portables, as may be required; and**

**That the Board apply to the Ministry of Education through the School Consolidation Capital (SCC) Program for funding for the construction of an addition and renovations, as may be required, to support the consolidation at the St. James site or, if failing to obtain SCC funding, a further report be submitted to the Board regarding alternatives; and**

**ORIGINAL MOTION:** That effective September 2016, a middle school be established to accommodate the grades 7 and 8 student population within the current St. James and St. John boundaries, said middle school to be initially located in the short term at the St. John site and, ultimately relocated to the Assumption College Catholic Secondary School/Catholic Education Centre (CEC) site upon completion of an addition and renovations, as may be required, at Assumption/CEC; and

**AMENDMENT MOTION: Moved by Trustee Costante and seconded by Trustee Mastromattei that effective September 2016, a middle school be established to accommodate the grades 7 and 8 student population within the current St. James and St. John boundaries at the Assumption College Catholic Secondary School site; and**

**That the Board apply to the Ministry of Education through the School Consolidation Capital (SCC) Program for funding to undertake the construction of an addition and renovations, as may be required, at Assumption and/or the Catholic Education Centre to accommodate a middle school, or if failing to obtain SCC funding, a further report be submitted to the Board regarding alternatives; and**

**ORIGINAL MOTION:** That effective upon the relocation of the middle school from the St. John site, St. John Catholic Elementary School be closed and deemed surplus to the Board's future needs, pursuant to Section 194 (3) (a) of the Education Act.

**AMENDED MOTION:** Moved by Trustee Costante and Trustee Mastromattei that effective June 2016, St. John Catholic Elementary School be closed and deemed surplus to the Board's future needs, pursuant to Section 194 (3) (a) of the Education Act. *Carried*

- b. Report: Final Staff Report on the Accommodation Review Study for the Amherstburg Area, including St. Bernard and Stella Maris Catholic Elementary Schools

Administration addressed the following questions and concerns from Trustees:

- Funding provided for after school activities and transportation
- Develop a Board financial assistance policy
- Transitioning for students with special needs
- Implementation and timelines of Transition Committees
- Ontario Early Learning Years moving to Stella Maris.

**Moved by Trustee Soulliere and seconded by Trustee Tope that the Board receive as information the Final Staff Report on the accommodation review study for the Amherstburg area, including St. Bernard and Stella Maris Catholic Elementary Schools; and**

**That the Board receive public input concerning the Final Staff Report and approve the final recommendation presented by Board Administration as follows:**

**That effective September 2016, the St. Bernard Catholic Elementary School Community be consolidated with the Stella Maris Catholic School Community at the Stella Maris site, with students to be accommodated in the short term through the use of portables, as may be required; and**

**That the Board apply to the Ministry of Education through the School Consolidation Capital (SCC) Program for funding for the construction of an addition and renovations, as may be required, to support the consolidation at Stella Maris or, if failing to obtain SCC funding, a further report be submitted to the Board regarding alternatives; and**

**That effective June 2016, St. Bernard Catholic Elementary School be closed and deemed surplus to the Board's future needs, pursuant to Section 194 (3) (a) of the Education Act. *Carried***

In Favour: Trustees Alexander, Costante, DiMenna, Mastromattei, Soulliere, Tope and Valentinis

Opposed: Trustee DiTomasso

- c. Report: Final Staff Report on the Accommodation Review Study for the Leamington Area, including Cardinal Carter Catholic High School and St. Louis and Queen of Peace Catholic Elementary Schools

Administration addressed the following questions and concerns from Trustees:

- Dual track French Immersion and French Immersion at the middle school
- International Baccalaureate Program at the middle school for September 2016
- Upgrade parking lot at St. Louis to accommodate bussing
- Audrey's Latchkey and Daycare Service and ACCESS
- Modified Accommodation Review process
- Implementation and timelines of Transition Committees

Trustee DiMenna urged Trustees to delay selling the Queen of Peace site until potential growth is assessed.

Trustee DiMenna thanked and congratulated the school communities for their commitment to Catholic education and encouraged the communities to move forward for the betterment of the Leamington area.

**Moved by Trustee Costante and seconded by Trustee Tope that the Board receive as information the Final Staff Report on the accommodation review study for the Leamington area, including Cardinal Carter Catholic Secondary School and Queen of Peace and St. Louis Catholic Elementary Schools; and**

**That the Board receive public input concerning the Final Staff Report and approve the final recommendation presented by Board administration as follows:**

**That effective September 2016, St. Louis Catholic Elementary School shall become a JK to 6 school, continuing to offer dual track French Immersion, with consolidation of the JK to 6 student population within the current Queen of Peace and St. Louis Catholic Elementary School boundaries being accommodated at the St. Louis site, with students to be accommodated in the short term through the use of portables, as may be required; and**

**That the Board apply to the Ministry of Education through the School Consolidation Capital (SCC) Program for funding for the construction of an addition and renovations, as may be required, to support the consolidation at the St. Louis site or, if failing to obtain SCC funding, a further report be submitted to the Board regarding alternatives; and**

**That effective September 2016, a middle school be established to accommodate the grades 7 and 8 student population within the current Queen of Peace and St. Louis boundaries, said middle school to be initially located in the short term at the Queen of Peace site and ultimately relocated to the Cardinal Carter Catholic Secondary School site, upon completion of an addition and renovations, as may be required, at Cardinal Carter; and**

**That the Board apply to the Ministry of Education through the School Consolidation Capital (SCC) Program for funding for the construction of an addition and renovations, as may be required, to accommodate a middle school; or if failing to obtain funding, a further report be submitted to the Board regarding alternatives; and**

**That effective upon the relocation of the middle school from the Queen of Peace site, Queen of Peace Catholic Elementary School be closed and deemed surplus to the Board's future needs, pursuant to Section 194 (3) (a) of the Education Act. *Carried***

12. Notice of Motion:  
Trustee DiMenna: *“At the next regular scheduled meeting of the Board, I will move or cause to be moved, that effective September 2016, students from Holy Name, St. John de Brebeuf and Our Lady of the Annunciation Catholic Elementary Schools may elect to attend the new middle school at Cardinal Carter and that the Board will provide transportation for those students; and Administration prepare a financial impact report on this matter, which would also contain information that would gauge the level of interest for attendance at the middle school among those families, for discussion at our next meeting.”*
13. Pending Items: *None*
14. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*
- Tuesday, April 26, 2016
  - Tuesday, May 24, 2016
  - Tuesday, June 14, 2016 (*Additional*)
  - **MONDAY**, June 27, 2016
- Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).*
15. Adjourn to In-Camera meeting, if required: *Not required*
16. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
17. Adjournment – There being no further business, the Special Regular Board meeting of April 5, 2016 adjourned at 9:48 p.m.

*Original signed by B. Holland and P. Picard*

**Barbara Holland**  
*Chairperson of the Board*

**Paul A. Picard**  
*Director of Education & Secretary of the Board*