



**WINDSOR-ESSEX CATHOLIC
DISTRICT SCHOOL BOARD**

"Learning together in faith and service"

1325 California Avenue
Windsor, ON N9B 3Y6

CHAIRPERSON: Barbara Holland

DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING
Tuesday, March 29, 2016 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Board Room**

MINUTES

PRESENT

Trustees:

F. Alexander	B. Mastromattei
F. Costante	L. Soulliere
M. DiMenna, <i>Vice-Chair</i>	S. Tope
F. DiTomasso	F. Valentinis
B. Holland, <i>Chair</i>	
J. Bowers, Student Trustee	
M. Diab, Student Trustee	
Rev. L. Brunet, Board Chaplain	

Regrets:

Administration:	P. Picard (Resource)	J. Bumbacco	R. Lo Faso
	C. Geml	E. Byrne	M. Seguin
	M. Iatonna	P. King	J. Shea
	T. Lyons		J. Ulicny

Recorder: B. Marshall

1. Call To Order – Chair Holland called the meeting to order at 7:15 pm.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance – All present. Trustee DiMenna participated electronically.
4. Approval of Agenda – No amendments this evening.

Moved by Trustee Mastromattei and seconded by Trustee Valentinis that the March 29, 2016 Regular Board meeting agenda be approved as distributed. *Carried*

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act: None

6. Presentations:

- a. Principal of the Year for the Western Region of the Catholic Principals' Council of Ontario (CPCO) Award – Elise Daragon

On behalf of the Board of Trustees, Chair Holland congratulated Principal Elise Daragon for receiving the Catholic Principals' Council of Ontario award for Principal of the Year for the western region. Trustee Alexander thanked Mrs. Daragon for her enthusiasm, along with the genuine concern and compassion shown to students on a daily basis, which speaks to the positive impact, not just on the children entrusted to her care, but on the professionals she works with day in and day out.

- b. Annual Emergency Response Procedures for Board Meetings

Superintendent Rosemary Lo Faso and Principal of Safe Schools Joe Ibrahim instructed the Board on response procedures if an emergency should occur during a board meeting.

7. Delegations: *None*

8. Action Items:

- a. Previous Meeting Minutes
i) Minutes of the Committee of the Whole Board meeting of February 16, 2016

Moved by Trustee Costante and seconded by Trustee Soullire that the Minutes of the Committee of the Whole Board In-Camera meeting of February 16, 2016 be adopted as distributed. Carried

- ii) Minutes of the Regular Board Meeting of February 23, 2016

Moved by Trustee Alexander and seconded by Trustee Tope that the Minutes of the Regular Board meeting of February 23, 2016 be adopted as distributed. Carried

- b. Committee of the Whole Board In-Camera meeting of March 29, 2016

Trustee Soulliere reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board in-camera meeting on March 29, 2016 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, labour relations matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Moved by Trustee Soulliere and seconded by Trustee Costante that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of March 29, 2016 be approved. Carried

Trustee Soulliere made the following announcements:

From the March 29, 2016 Committee of the Whole Board in-camera meeting:

- Received Disposition of Surplus Real Property

9. Communications:

a. External (Associations, OCSTA, Ministry):

- i) Ontario Catholic School Trustees' Association (OCSTA) – Nomination for OCSTA President for the period of April 2016 to April 2018.

Moved by Trustee Mastromattei and seconded by Trustee Soulliere that the Board endorse Chair Barbara Holland to be nominated for the position of OCSTA President for the period of April 2016 to the conclusion of the 2018 AGM & Conference. Carried

b. Internal (Reports from Administration):

- i) Report: Appointment of Student Trustees for the 2016-2017 School Year

Moved by Trustee DiTomasso and seconded by Trustee Mastromattei that the Board receive as information the appointment of Sabrina Binjamin from F. J. Brennan Catholic High School and Lola Zovko from St. Joseph's Catholic High School as Student Trustees for the 2016-2017 school year. Carried

- ii) Report: 2014-2015 Community Use of Schools Annual Report

As requested, a list of non-profit organizations will be provided to Trustees.

Moved by Trustee Soulliere and seconded by Trustee Valentinis that the 2014-15 Community Use of Schools Annual Report be received as information. Carried

- iii) Verbal Report: Child Care Retrofit Capital Program Status Report

After the completion of the accommodation review studies, a comprehensive board report will be brought forward.

- iv) Report: 2016-2017 Budget Consultation Survey Results

Through consultations with school communities and students, Trustees provided administration with suggestions for next year's budget consultation survey.

Moved by Trustee Costante and seconded by Trustee Tope that the report on the 2016-17 Budget Consultation Survey be received as information. Carried

- v) Report: 2016-2017 Budget Pressures and Challenges

Administration outlined the anticipated pressures and challenges for the 2016-2017 Budget. Current estimation for the 2016-2017 year is a \$8M deficit.

Moved by Trustee Tope and seconded by Trustee Mastromattei that the report on 2016-17 Budget Pressures and Challenges be received as

information. Carried

10. Committee Reports:

- a. Report: Parent Involvement Committee (PIC) Minutes of February 8, 2016

Moved by Trustee Costante and seconded by Trustee Tope that the Board receive the Minutes of the Parent Involvement Committee (PIC) Meeting held on February 8, 2016 as information. Carried

- b. Report: Special Education Advisory Committee (SEAC) Minutes of February 18, 2016

Moved by Trustee Valentinis and seconded by Trustee DiTomaso that the Board receive the Minutes of the Thursday February 18, 2016 Special Education Advisory Committee meeting as information. Carried

- c. Report: City and School Boards Liaison Committee Meeting – March 20, 2014

Moved by Trustee Tope and seconded by Trustee Costante that the Board receive the Minutes of the March 20, 2014 City and School Boards Liaison Committee Meeting as information. Carried

11. Unfinished Business: *None*

12. New Business:

- a. Report: Appointment of Tim Dufour, Representative, Windsor-Essex Down Syndrome Association to the Special Education Advisory Committee (SEAC)

Moved by Trustee Soulliere and seconded by Trustee Valentinis that the Board approve the appointment of Tim Dufour, representative, Windsor-Essex Down Syndrome Association to the Special Education Advisory Committee (SEAC) for the remainder of the four-year term, ending November 30, 2018. Carried

- b. Report: Tender Approval - Grass Cutting and Trimming

Moved by Trustee Tope and seconded by Trustee Valentinis that the Board approve the award of tender and the issuance of three purchase order contracts for Grass Cutting and Trimming to Coast to Coast Property Maintenance, Garlatti Landscaping Inc., and Quality Turf for a three year term beginning with the 2016 season through 2018 season, with an option for a fourth, fifth and sixth year upon Board approval as a charge to Groundskeeping accounts 000-40-430031-1/4-000 and 000-44-430031-6-000. Carried

- c. Report: Regular Board Meetings for 2016-2017 School Year and for the Months of July/August 2016

Moved by Trustee Alexander and seconded by Trustee Valentinis that the Board adopt the attached schedule of Regular Board meetings for the 2016-2017 School

Year as presented; and

That any additional meetings of the Board of Trustees for the months of July and August 2016 be held at the call of the Chair and Vice Chair. Carried

13. Notice of Motion: *None*
14. Remarks and Announcements:
 - a. Chairperson Holland thanked Trustees for their endorsement of President of Ontario Catholic Schools Trustees' Association (OCSTA).
 - b. Director of Education Director of Education Picard provided comments on recent activities supporting the Board's strategic priorities namely;
Catholic Faith Formation: Two schools in Amherstburg (Stella Maris and St. Bernard) are working with their parish social justice team (St. John the Baptist Church) to help support newcomers entering the Windsor-Essex County area. They are working in cooperation with the London Diocese at the request of Bishop Fabbro. To earn money for this cause, students must complete an act of charity at home or in their neighbourhood. When they present the earned money, they will share with the class as to what they did. The two students from each school who attended the Social Justice forum at the University of Windsor in February are taking the lead in this endeavour.
Employee Development and Student Achievement Initiatives: The following workshops are scheduled during the month of April: English as a Second PD session; Ontario Youth Apprenticeship Dual Credit Information Session; Emergency Response Training; and Aboriginal Cultural Competency Training.
Community Engagement and Partnerships: Congratulations to St Gabriel Guardians for being the Runner-Up in Community Living Ontario's video contest "Together We're Better"! In celebration of National Inclusive Education Month in Ontario, Community Living Ontario invited elementary school aged children (ages 4-14) from across Ontario to participate in a contest that promotes and raises awareness about inclusive education. The intent was to have students and classrooms to begin thinking about inclusion and start a conversation about how a diverse class offers better educational experience for all students.
 - c. Board Chaplain Brunet commented on Bishop Fabbro's assisted death initiative. A letter from the Bishop is expected to be placed in church bulletins this weekend and encouraged all to respond to the Bishop. Fr. Brunet also commented on the Windsor Star article, Best Buddies Chapter in the board's high schools.
15. Remarks/Questions by Trustees
Trustee Tope acknowledged St. Anne Catholic High School Best Buddies Chapter, which is one of the top 20 programs in the nation.

Trustee Mastromattei mentioned that each year the Community Living of Windsor, of which he is a member, provides a \$1000 award to schools and recently St. Anne was a recipient of that award.

Student Trustee Bowers commented on events occurring at the high schools, specifically, Easter activities, WE Day and United Way innovations.

Student Trustee Diab provided Trustees with Student Senate events and commented on the voting of the 2016-2017 Student Trustees.

16. Pending Items:

- a. Deferred Report: New Policy T:07 Trustee Code of Conduct - *final approval (deferred from January 26, 2016)*

17. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*

- Tuesday, April 5, 2016 – *ARC Final Decision at Catholic Education Centre*
- Tuesday, April 26, 2016
- Tuesday, May 24, 2016
- Tuesday, June 14, 2016 (*Additional*)
- **MONDAY**, June 27, 2016

Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).

18. Adjourn to In-Camera meeting, if required: *Not required*

19. Closing Prayer – Fr. Brunet closed the meeting with a prayer.

20. Adjournment – There being no further business, the Regular Board meeting of March 29, 2016 adjourned at 8:48 p.m.

Original signed by B. Holland and P. Picard

Barbara Holland
Chairperson of the Board

Paul A. Picard
Director of Education & Secretary of the Board