



**WINDSOR-ESSEX CATHOLIC
DISTRICT SCHOOL BOARD**

"Learning together in faith and service"

1325 California Avenue
Windsor, ON N9B 3Y6

CHAIRPERSON: Barbara Holland

DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING
Tuesday, December 16, 2014 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Board Room**

MINUTES

PRESENT

Trustees:

F. Alexander	B. Mastromattei
F. Costante	L. Soulliere
M. DiMenna, Vice-Chair	S. Tope
F. DiTomasso	F. Valentinis
B. Holland, Chair	
K. Dumlao, Student Trustee	
V. Gaspard, Student Trustee	
Rev. L. Brunet, Board Chaplain	

Regrets:

Administration:

P. Picard (Resource)	E. Byrne
C. Geml	S. Fields
J. Bumbacco	R. Lo Faso
M. Iatonna	M. Seguin
	S. O'Hagan-Wong
	J. Ulicny

Recorder:

B. Marshall

1. Call To Order – Chair Holland called the meeting to order at 7:05 pm.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance – All present
4. Approval of Agenda

Moved by Trustee DiMenna and seconded by Trustee Tope that the December 16, 2014 Regular Board meeting agenda be approved as distributed. *Carried*

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.: *None*

6. Presentations: *None*

7. Delegations:

- a. Parent, Mike Rohrer to speak in support of the Director's recommendation to expand French Immersion at the former St. Gregory Catholic Elementary school site.

Mr. Rohrer expressed his gratitude to the Director for examining the possibility of French Immersion in the Lakeshore area and recommending the former St. Gregory Catholic Elementary school site.

- b. Town of Tecumseh Mayor Gary McNamara and Chief Administrative Officer Tony Haddad to speak in support of the Director's recommendation for the former St. Gregory Catholic Elementary School site as a Phased-In single track French Immersion school beginning September 2015.

Mayor McNamara applauds the Director's recommendation and looks forward to working in collaboration with the Board and the Town of Tecumseh. On behalf of town council and all the residents of Tecumseh, Mayor McNamara thanked administration.

8. Action Items:

- a. Previous Meeting Minutes

- i) Minutes of the Committee of the Whole Board In-Camera Meeting of October 14, 2014

Moved by Trustee Mastromattei and seconded by Trustee DiMenna that the Minutes of the Committee of the Whole Board In-Camera meeting of October 14, 2014 be adopted as distributed. *Carried*

- ii) Minutes of the Emergency Committee of the Whole Board In-Camera Meeting of October 28, 2014

Moved by Trustee DiMenna and seconded by Trustee Mastromattei that the Minutes of the Emergency Committee of the Whole Board In-Camera meeting of October 28, 2014 be adopted as distributed. *Carried*

- iii) Minutes of the Regular Board Meeting of November 25, 2014

Moved by Trustee Valentinis and seconded by Trustee DiMenna that the Minutes of the Regular Board meeting of November 25, 2014 be adopted as distributed. *Carried*

- iv) Minutes of the Inaugural Meeting of December 2, 2014

Moved by Trustee Tope and seconded by Trustee Alexander that the Minutes of the Inaugural Meeting of December 2, 2014 be adopted as distributed. *Carried*

- b. Items from the Committee of the Whole Board In-Camera meeting of December 11, 2014

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened closed Committee of the Whole Board meetings on December 11, 2014 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, labour relations matters, potential litigation matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. At the December 11, 2014 meeting Trustee DiTomasso declared a conflict of interest during the In-Camera Session and excused himself from the relevant discussion item.

Moved by Trustee DiMenna and seconded by Trustee Mastromattei that the recommendations and directions of the Committee of the Whole Board in-camera meetings of December 11, 2014 be approved. *Carried*

9. Communications:

a. External (Associations, OCSTA, Ministry):

- i) Ontario Catholic School Trustees' Association (OCSTA) Memorandum dated October 28, 2014: 2015 AGM and Conference Resolutions

AMENDED MOTION: Moved by Trustee DiMenna and seconded by Trustee Tope that the Board receive the Ontario Catholic School Trustees' Association (OCSTA) Memorandum dated October 28, 2014: 2015 AGM and Conference Resolutions as information; and

That the Board develop an Ad Hoc Resolution Committee consisting of three trustees to develop resolutions and to review the OCSTA resolution package prior to the April 2015 Annual General Meeting. *Carried*

ORIGINAL MOTION: Moved by Trustee Tope and seconded by Trustee Soulliere that the Board receive the Ontario Catholic School Trustees' Association (OCSTA) Memorandum dated October 28, 2014: 2015 AGM and Conference Resolutions as information.

- ii) Ontario Catholic School Trustees' Association (OCSTA) Memorandum dated November 10, 2014: Changes in Selection Process for Regional Directors

Moved by Trustee DiMenna and seconded by Trustee Costante that the Board of Trustees agree that the process for the election of Ontario Catholic School Trustees' Association (OCSTA) Regional Directors remain status quo: conduct elections as per past practice with a call for nominations by the Association and elections by ballot held, if required, at the Annual General Meeting. *Carried*

- b. Internal (Reports from Administration)
 - i) Verbal Report: Facility Partnerships Annual Public Announcement

The Ministry of Education released Memorandum 2010: B1 Encouraging Facility Partnerships on February 11, 2010, along with the Ministry of Education's Facility Partnerships Guideline, and in accordance with Board Policy B: 08 Facility Partnerships, information is being provided verbally at this regular Board meeting to advise interested community partners regarding available spaces and/or potential co-build projects.

The information being conveyed at this meeting is that the Board currently does not have surplus space which has been specifically declared for facility partnerships. However, the Board is willing to explore potential facility partnerships with any interested parties.

Any potential community partner wishing to discuss future partnership opportunities with the Board can contact the Facilities Services Department.

- 10. Committee Reports:
 - a. Report: Appointment of Joanne Zeiter, Representative, Easter Seals Ontario to the Special Education Advisory Committee (SEAC)

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board approve the appointment of Joanne Zeiter, representative, Easter Seals Ontario to the Special Education Advisory Committee (SEAC) for the four-year term, December 1, 2014 to November 30, 2018. Carried

- b. Report: 2014-2018 Appointments to Special Education Advisory Committee

Moved by Trustee Soulliere and seconded by Trustee Tope that the Board approve the 2014-2018 appointments to Special Education Advisory Committee. Carried

- 11. Unfinished Business: *None*

- 12. New Business:

- a. Report: Proposed Boundary Adjustments for Christ the King Catholic Elementary School

Moved by Trustee Costante and seconded by Trustee DiMenna that the Board approve the establishment of a Boundary Review Committee pursuant to the Board's School Boundary Policy and Procedures (A:22), in order to study the proposed recommendations of Senior Administration and to hear from the affected stakeholders; and

That subject to public consultation, the Board approve in principle the proposed boundary adjustment options for future English students in the current Christ the King Catholic Elementary school boundary. Carried

b. Report: Expansion of Elementary French Immersion Program

Associate Director Geml and Superintendent Byrne provided trustees with background information and results from the French Immersion Survey. A more comprehensive report including the financial impact will be presented at the January meeting.

Moved by Trustee Mastromattei and seconded by Trustee Costante that approval in principle be given to the designation of the former St. Gregory Catholic Elementary School site as a Phased-in single track French Immersion school beginning September 2015; and

That approval in principle be given to the establishment of a dual track English and French Immersion program at St. Joseph Catholic Elementary School beginning September 2015; and

That Administration be directed to provide a comprehensive implementation plan for both programs, including financial considerations to the Board at its meeting scheduled for January 27, 2015, prior to final Board approval to proceed. *Carried*

c. Report: 2015 Temporary Borrowing Resolution – Annual Expenditures

Moved by Trustee Alexander and seconded by Trustee DiMenna that the Board approve the 2015 Temporary Borrowing Resolution – Annual Expenditures (deemed to be read three times) authorizing the Board to borrow up to \$42,162,000 to meet, until current revenues are collected, the current expenditures of the Board for 2015. *Carried*

**WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD
2015 TEMPORARY BORROWING RESOLUTION – ANNUAL EXPENDITURES**

RESOLUTION duly passed by the Windsor-Essex Catholic District School Board at the meeting duly called on the 16th day of December 2014.

ON MOTION it was resolved as follows:

WHEREAS the Windsor-Essex Catholic District School Board (the “Board”) considers it necessary to borrow the amount of up to \$42,162,000 to meet, until current revenues are collected, the current and capital expenditures of the Board for 2015.

AND WHEREAS the total amount borrowed pursuant to this Resolution together with the total of any similar borrowing is not to exceed the uncollected balance of estimated revenues of the Board.

THEREFORE, BE IT RESOLVED THAT:

1. The Chairperson, Vice-Chairperson, Secretary or Treasurer of the Board are hereby authorized on behalf of the Board to borrow from time-to-time by way of Promissory Note a sum or sums not exceeding the aggregate \$42,162,000 to meet the current and capital expenditures of the Board until the current revenues have been received and to give on behalf of the Board a Promissory note or notes under the corporate seal of the Board signed by the Chairperson or Vice-Chairperson of the Board and the Secretary or Treasurer of the Board for the monies

borrowed hereunder;

Provided, however, that the interest and any other charges connected therewith do not exceed the interest that would be payable at the prime lending rate on the date of borrowing of banks listed in Schedule 1 to the Bank Act minus 0.25% per annum.

2. The Treasurer of the Board is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all monies compromising the current revenues of the Board hereafter received.
3. The Treasurer of the Board is hereby authorized and directed to deliver to the bank from time-to-time upon request a statement showing the total amount of unpaid previous borrowings of the Board for current and capital expenditures together with debt charges, if any, and also the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenues already collected.

WE HEREBY CERTIFY that the foregoing is a true and complete copy of a Resolution passed at a meeting of the Board duly called and held as aforesaid, which resolution remains in full force and effect unamended on the date hereof.

AS WITNESS, the Corporate Seal of this Board this 16th day of December 2014.

- d. Report: 2015 Temporary Borrowing Resolution – Permanent Improvements

Moved by Trustee Soulliere and seconded by Trustee Tope that the Board approve the 2015 Temporary Borrowing Resolution – Permanent Improvements (deemed to be read three times) authorizing the Board to borrow \$13,912,000 to bridge finance the permanent improvements as detailed of the Board for 2015. Carried

**WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD
2015 TEMPORARY BORROWING RESOLUTION – PERMANENT IMPROVEMENTS**

RESOLUTION duly passed by the Windsor-Essex Catholic District School Board at the meeting duly called on the 16th day of December 2014.

ON MOTION it was resolved as follows:

WHEREAS the Windsor-Essex Catholic District School Board (the “Board”) is permitted to borrow money pursuant to the provisions of Section 247 of the Education Act (the “Act”) for the raising of funds to finance certain permanent improvements as more particularly described in this Resolution.

AND WHEREAS:

- A. The Board has authorized the permanent improvements in the amount of \$13,912,000;
- B. The Board wishes to apply to the Canadian Imperial Bank of Commerce (“CIBC”) for a capital loan for the purpose of financing the permanent improvements;

- C. The total cost of the permanent improvements is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training.

THEREFORE, BE IT RESOLVED THAT:

1. The Chairperson, Vice-Chairperson, Secretary or Treasurer of the Board are hereby authorized on behalf of the Board to borrow \$13,912,000 for permanent improvements in accordance with the Act, plus interest at a rate to be agreed upon from time to time with CIBC.
2. The Chairperson, Vice-Chairperson, Secretary or Treasurer of the Board are hereby authorized for and on behalf of the Board to execute and deliver all such other documents and to do such other acts and things as may be necessary to give full effect to the Resolution.

WE HEREBY CERTIFY that the foregoing is a true and complete copy of a Resolution passed at a meeting of the Board duly called and held as aforesaid, which Resolution remain in full force and effect unamended on the date hereof.

AS WITNESS, the Corporate Seal of this Board this 16th day of December 2014.

- e. Report: New Draft Policy ST:26 Concussions, *approval in principle*

Moved by Trustee Alexander and seconded by Trustee Costante that the Board approve, in principle, Draft Board Policy T: 26 Concussions. Carried

13. Notice of Motion: *None*

14. Remarks and Announcements:

- a. Chairperson of the Board commented on the direction of tonight's meeting and the Board's surplus. Chair Holland wished everyone a Merry Christmas and Happy New Year.
- b. Director of Education Picard provided comments on recent activities supporting the Board's strategic priorities namely;
Catholic Faith Formation: Advent Masses are occurring at schools across the system; This past Friday, custodians, educational assistants, early childhood educators, elementary and secondary teachers, for a total of 30 employees gathered together for an Advent Retreat held at Oxley. This year's theme was *...and Mary pondered all these things in her heart...* Thank you to the Faith Formation team for offering these faith filled system retreats.
Employee Development and Student Achievement Initiatives: In January the following workshops will occur: System Implementation and Monitoring Numeracy session and Support Staff Leadership, Principal Mentoring and Teacher Leadership continue.
Miscellaneous: Wish everyone a Holy and happy Christmas and all the best in the New Year.
- c. Board Chaplain commented on the Bishop's retreat, an annual invitation for trustees.

15. Remarks/Questions by Trustees

Trustee Alexander inquired on the Ministry's review of the Accommodation Review process. Director Picard believes the final recommendations are expected to be received in the new year. Trustee Alexander supports the expansion of French Immersion and wished everyone a Merry Christmas and Happy New Year.

Trustee Tope thanked her family of schools for the warm welcome, supports the expansion of French Immersion and wished everyone a Merry Christmas.

Trustee Mastromattei reflected on the past four year accomplishments and wished everyone a Merry Christmas.

Trustee Costante commented on the French Immersion gap in the west side of Windsor, looks forward to working with the Board and wished everyone a Merry Christmas.

Trustee Valentinis thanked administration for the warm welcome and suggested a strategic planning session to develop priorities, framework and vision for the next four years. Chair Holland mentioned the Board met four years ago to develop a strategic plan and implemented the framework to achieve the results of today. Director Picard suggested a planning session be scheduled after the State of the Board's address in January. Trustee Valentinis wished everyone a Merry Christmas and Happy New Year.

Trustee Soulliere commented on St. William Catholic elementary school's success in the Ontario Catholic School Trustees' Association short video contest. Trustee Soulliere also wished everyone a Merry Christmas and Happy New Year.

Trustee DiTomasso thanked administration for the warm welcome and Merry Christmas to all.

Trustee DiMenna praised Cardinal Carter's Danceology performance in which Trustee Soulliere's daughter participated, thanked Chair Holland for taking the time to attend the Dancelogy and thanked the staff, students and parents for their commitment. Trustee DiMenna also wished everyone a Merry Christmas and Happy New Year.

Students Trustee Dumlao and Gaspard commented on the following:

- *Ministry of Student Advisory Council* grant opportunity.
- *St. Joseph's* – Students Helping Students fundraiser; Ugly Christmas sweater and pictures with Santa; Catholic Zakoor Cup against Brennan; Last day of school, singing 12 days of Christmas; and currently planning for a Fashion show.
- *Holy Names* – Dress Down Day with proceeds to a local school; Hats and gloves collection; Sold Candy Grams; Grade 8 Night; Spirit Week; and Christmas Prep Rally.
- *F.J. Brennan* – Candy Grams for Students Helping Students; Zakoor Cup Prep Rally; Muskoka Dance; SAC Video; and Ugly Christmas sweater contest.
- *Cardinal Carter* – Students Helping Students Dress Down fundraiser; Mass, lunch and Hockey game; Ugly Christmas sweater day; Cake auction; Door decorating; and Dancelogy.
- *Catholic Central* – Students Helping Students socks and mittens drive; Candy Grams;

Ugly Christmas sweater and music chairs; Christmas movie night; Lunch and Teacher Dodgeball game; Talent Show; and Prom theme – Fire and Ice.

- *St. Anne* – Door Decorating contest; Jingle Bell Run; Gingerbread Decorating; Ugly Christmas Sweater Day; Christmas Hat Day; Candy Cane Grams; Breakfast, mass, pictures with Santa; and Christmas Prep Rally.
- *St. Thomas of Villanova* – Wildcat Lottery; Student/Teacher basketball game; Christmas pajamas; Gingerbread making contest; Live Music; Green and Red day; North Pole theme day; Ugly Christmas sweater; pancakes and pictures with Santa; Candy Grams; and Christmas Ornament sales.
- *Assumption* – Raised over 32,000 canned goods; Dress Down day; Christmas Grams; Decorating Christmas tree; and Christmas Assembly.

16. Pending Items: *None*

17. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*

- Tuesday, January 27, 2015
- Tuesday, February 24, 2015
- Tuesday, March 24, 2014
- Tuesday, April 28, 2015
- Tuesday, May 26, 2015
- **MONDAY**, June 22, 2015

Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).

18. Adjourn to In-Camera meeting, if required: *Not Required*

19. Closing Prayer – Fr. Brunet closed the meeting with a prayer.

20. Adjournment - There being no further business, the Regular Board meeting of December 16, 2014 adjourned at 8:49 p.m.

Original signed by B. Holland and P. Picard

Barbara Holland
Chairperson of the Board

Paul A. Picard
Director of Education & Secretary of the Board