



**WINDSOR-ESSEX CATHOLIC
DISTRICT SCHOOL BOARD**

"Learning together in faith and service"

1325 California Avenue
Windsor, ON N9B 3Y6

CHAIRPERSON: Barbara Holland

DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING
Tuesday, November 25, 2014 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Board Room**

MINUTES

PRESENT

Trustees:

F. Alexander	J. Macri
J. Courtney	B. Mastromattei
M. DiMenna, Vice-Chair	J. McMahon
F. Favot	L. Soulliere
B. Holland, Chair	
K. Dumlao, Student Trustee	
V. Gaspard, Student Trustee	
Rev. L. Brunet, Board Chaplain	

Regrets:

Administration:

P. Picard (Resource)	E. Byrne	P. Murray
C. Geml	S. Fields	S. O'Hagan-Wong
J. Bumbacco	P. King	M. Seguin
M. Iatonna	R. Lo Faso	J. Ulicny
	G. Flood	S. Swiatoschik

Recorder:

B. Marshall

1. Call To Order – Chair Holland called the meeting to order at 7:00 pm.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance – All present.
4. Approval of Agenda

**Moved by Trustee Courtney and seconded by Trustee McMahon that the
November 25, 2014 Regular Board meeting agenda be approved as distributed.**

Carried

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.: *None*

6. Presentations:

To celebrate the end of the 2010-2014 Trustees' term, Chair Holland reflected on the past four years and presented gifts to outgoing trustees Frank Favot, Jim McMahon, Joan Courtney and John Macri.

7. Delegations: *None*

8. Action Items:

a. Previous Meeting Minutes

- i) Minutes of the Regular Board Meeting of October 28, 2014

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Minutes of the Regular Board meeting of October 28, 2014 be adopted as distributed. *Carried*

- b. Items from the Emergency Committee of the Whole Board In-Camera meeting of October 28, 2014

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Emergency Committee of the Whole Board in-camera meeting on October 28, 2014 pursuant to the Education Act - Section 207, to consider specific labour matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Macri and McMahon declared a conflict of interest during the In-Camera Session and excused themselves from the relevant discussion item.

As a matter of record, Trustee Courtney disclosed interest and further indicated she was not present at the meeting.

Moved by Trustee DiMenna and seconded by Trustee Mastromattei that the recommendations and directions of the Emergency Committee of the Whole Board at its in-camera meeting of October 28, 2014 be approved. *Carried*

Vice Chair DiMenna made the following announcements:

From the October 28, 2014 Emergency Committee of the Whole Board in-camera meeting:

- The Board supported administration's decision to change Penny King's title from Acting Superintendent of Business to Superintendent of Business; and
- Provided requested input to Ontario Catholic School Trustees' Association with respect to provincial collective bargaining.

9. Communications:

- a. External (Associations, OCSTA, Ministry): *None*

- b. Internal (Reports from Administration)
 - i) Report: Audit Committee Annual Report to the Board of Trustees for the Year Ended August 31, 2014

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the 2013-14 Annual Report from the Audit Committee be received and submitted to the Ministry of Education as required by Ontario Regulation 361/10 - Audit Committees. Carried

- ii) Report: 2013-2014 Year-End Budget Variance Report

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the 2013-14 Year-end Budget Variance Report be received as information. Carried

- 10. Committee Reports:
 - a. Report: Special Education Advisory Committee Minutes from the September 18, 2014 meeting

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive the Minutes of the Thursday September 18, 2014 Special Education Advisory Committee meeting as information. Carried

- 11. Unfinished Business: *None*

- 12. New Business:

- a. Report: 2013-2014 Fiscal Year-End Financial Statements

Moved by Trustee Macri and seconded by Trustee Courtney that the Board approve the audited 2013-14 Fiscal Year-End Financial Statements. Carried

- 13. Notice of Motion: *None*

- 14. Remarks and Announcements:

- a. Chairperson Holland thanked the Board of Trustees and senior administration for the exceptional work over the past four years and welcomed the incoming trustees for the 2014-2018 term. Chair Holland also mentioned the Inaugural Meeting for the 2014-2018 Board of Trustees is on December 2, 2014. Celebration of the Eucharist at 6:45 pm followed by the meeting at 7:30 pm. At this meeting trustees will declare themselves as elected members as well as the election of Chair and Vice Chair.
 - b. Director of Education Picard acknowledged outgoing Trustees and mentioned it was an honour to work with the current Board of Trustees. Director Picard also congratulated the Board on their willingness to support administration with difficult decisions.
 - c. Board Chaplain Fr. Brunet congratulated and thanked outgoing trustees and complimented the Board for their collaboration with with each other and with senior administration.

15. Remarks/Questions by Trustees

Trustee McMahon wished all members of the newly elected Board the best and thanked current Board members.

Trustee Soulliere thanked the outgoing Trustees for the incredible strength of character and contribution over the past four years. Trustee Soulliere personally thanked Trustee Courtney for her guidance over the past years.

Trustee Mastromattei wished the outgoing trustees a fond farewell and mentioned it was a distinct pleasure to work with members of the Board.

Trustee Macri mentioned it was a privilege and honour to work with the staff members and administration over the past 32 years.

Trustee Favot commented that student achievement was always in the forefront during difficult decisions and congratulated trustees and administration for the accomplishments during the past four years.

Trustee Courtney personally thanked Chair Holland and Vice Chair DiMenna for their guidance and knowledge; thanked the Executive Assistant Beth Marshall; and Director Picard for his vision and accomplishments.

Trustee DiMenna thanked members of the Board for the past four years and congratulated the outgoing trustees.

Student Trustees Dumlao thanked the outgoing trustees for their contribution to the student population and made the following comments:

- *Assumption*: Semi-formal with a masquerade theme; 60th annual can drive; and Grade 8 Night December 1st.
- *Holy Names*: Dress down day; Semi-formal with stereotypical Canada theme; Chess tournament second week of December; and Christmas spirit week is scheduled the second week of December.
- *F.J. Brennan*: Haunted House for Halloween; Semi-formal with a purple and silver theme; Candy grams for Students Helping Students; Pink day for anti-bullying; Guys and Girls Talk (Nicole and John Clark speak on self-esteem); Ugly Sweater day in December; Movember contest; and Zakoor Hockey Cup Pep Rally.
- *St. Joseph's*: Random Acts of Kindness Day included compliments on all students' lockers, hugs and candy in the morning and walk-by compliments; November Pep Rally; Anti-bullying week wore purple ribbons; First Winter Ball; Lazy Monday for Students Helping Student; Reindeer grams; December lunch time activities; Bake Sale for SAC; and Zakoor Hockey Cup rallies.

Student Trustee Gaspard thanked outgoing trustees for the past four years and leaving an impact on the schools and school board. He also made the following comments:

- *St. Anne*: Spirit Week the beginning of the month of December; Pep Rally and WECSA games; Mustache stickers for the Windsor Cancer Foundation; and Semi-formal December 5th.

- *Cardinal Carter:* Semi-formal with a masquerade theme; preparing for a Cake Auction; Dress Down Days for students who sold Lottery tickets; and preparing for Student Helping Student fundraiser.
- *Catholic Centra:* November 19th Dress Up day; Homeroom games; Dodge ball Tournament (teachers versus students); and a Talent Show.
- *St. Thomas of Villanova:* Halloween Boo Grams; Costume Contest; Blindfolded pumpkin pie eating contest; Movember activities; Semi-formal with candyland theme; Student/Teacher Basketball game; numerous Anti-bullying activities; Random Acts of Kindness activities with feeder school students; in December Christmas Spirit Week; and Adopt a family.

16. Pending Items: *None*

17. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*

- Tuesday, December 2, 2014 – *Inaugural/Organizational Meeting at 7:30 pm*
- Tuesday, December 16, 2014 (Third Tuesday of the month due to Christmas holiday)
- Tuesday, January 27, 2015
- Tuesday, February 24, 2015
- Tuesday, March 24, 2015
- Tuesday, April 28, 2015
- Tuesday, May 26, 2015
- **MONDAY**, June 22, 2015

Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).

18. Adjourn to In-Camera meeting, if required: Not required

19. Closing Prayer –Fr. Brunet closed the meeting with a prayer.

20. Adjournment – There being no further business, the Regular Board meeting of November 25, 2014 adjourned at 8:22 p.m.

Original signed by B. Holland and P. Picard

Barbara Holland
Chairperson of the Board

Paul A. Picard
Director of Education & Secretary of the Board