



**WINDSOR-ESSEX CATHOLIC
DISTRICT SCHOOL BOARD**

"Learning together in faith and service"

1325 California Avenue
Windsor, ON N9B 3Y6

CHAIRPERSON: Barbara Holland

DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING
Tuesday, October 28, 2014 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Board Room**

MINUTES

PRESENT

Trustees:

| | |
|------------------------|-----------------|
| F. Alexander | J. Macri |
| M. DiMenna, Vice-Chair | B. Mastromattei |
| F. Favot | J. McMahon |
| B. Holland, Chair | |

K. Dumlao, Student Trustee
V. Gaspard, Student Trustee
Rev. L. Brunet, Board Chaplain

Regrets:

Trustees Soulliere and Courtney

Administration:

| | | |
|----------------------|------------|-----------------|
| P. Picard (Resource) | E. Byrne | C. Norris |
| C. Geml | S. Fields | S. O'Hagan-Wong |
| J. Bumbacco | P. King | M. Seguin |
| M. Iatonna | R. Lo Faso | J. Ulicny |
| | P. Murray | |

Recorder:

B. Marshall

1. Call To Order – Chair Holland called the meeting to order at 7:01 pm.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance – Trustee Courtney sent her regrets due to illness. Trustee Soulliere sent regrets due to a prior commitment.
4. Approval of Agenda - Chair Holland noted that the handout for agenda item 12d) Tender Approval – Snow Removal is at trustee places and was previously provided to trustees electronically.

**Moved by Trustee McMahon and seconded by Trustee Mastromattei that the
October 28, 2014 Regular Board meeting agenda be approved as distributed. *Carried***

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. *None*
6. Presentations: *None*
7. Delegations: *None*
8. Action Items:
 - a. Previous Meeting Minutes
 - i) Minutes of the Committee of the Whole Board In-Camera Meeting of September 9, 2014

Moved by Trustee Mastromattei and seconded by Trustee Favot that the Minutes of the Committee of the Whole Board In-Camera meeting of September 9, 2014 be adopted as distributed. *Carried*

- ii) Minutes of the Regular Board Meeting of September 23, 2014

Moved by Trustee DiMenna and seconded by Trustee Macri that the Minutes of the Regular Board meeting of September 23, 2014 be adopted as distributed. *Carried*

- b. Items from the Committee of the Whole Board In-Camera meeting of October 14, 2014

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on October 14, 2014 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, potential litigation matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Moved by Trustee DiMenna and seconded by Trustee Macri that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of October 14, 2014 be approved. *Carried*

Vice Chair DiMenna made the following announcements:

From the October 14, 2014 Committee of the Whole Board in-camera meeting:

- Lease Extension – Catholic Central Annex - 321 Tecumseh Road East.

9. Communications:
 - a. External (Associations, OCSTA, Ministry):
 - i) Ontario Catholic School Trustees' Association (OCSTA) Memorandum dated October 14, 2014: OCSTA Trustee Award of Merit

Moved by Trustee DiMenna and seconded by Trustee Favot that the Ontario Catholic School Trustees' Association (OCSTA) Memorandum dated October 14, 2014 – Trustee Award of Merit be received as information. *Carried*

- b. Internal (Reports from Administration)
- i) Report: Enrolment/Staffing School Organization Information for Elementary and Secondary Schools, September 2014

Executive Superintendent Bumbacco presented highlights of the Enrolment/Staffing School Organization Information for Elementary and Secondary Schools for September 2014.

Addressing Trustees' inquiries, Superintendents Murray and Ulciny explained Specialty Teachers, grade 12 projections, non-Catholic admissions and Educational Assistant assignments per school.

Moved by Trustee Macri and seconded by Trustee DiMenna that the Board receive the report *Enrolment/Staffing School Organization Information of our Elementary/Secondary Schools – September 2014* as information. Carried

- ii) Report: 2014 Summer Programs – Focus on Youth and Summer School

Moved by Trustee Macri and seconded by Trustee DiMenna that the Board receive the *Summer Programs: Focus on Youth and Summer School* report as information. Carried

- iii) Report: 2013-14 Real Property Disposition and Acquisition Summary

Moved by Trustee Macri and seconded by Trustee Alexander that the Board receive the *2013–14 Property Disposition and Acquisition Summary* as information. Carried

- iv) Report: Grade 9 Assessment of Mathematics and the Ontario Secondary School Literacy Test (OSSLT)

Moved by Trustee Macri and seconded by Trustee Mastromattei that the Board receive the *2013-2014 Grade 9 Assessment of Mathematics and the Ontario Secondary School Literacy Test (OSSLT)* report as information. Carried

10. Committee Reports:

- a. Report: Special Education Advisory Committee Minutes from the September 18, 2014 meeting

Moved by Trustee DiMenna and seconded by Trustee McMahon that the Board receive the *Minutes of the Thursday May 22, 2014 Special Education Advisory Committee meeting* as information. Carried

- b. Report: French Immersion Advisory Committee Minutes from the May 15, 2014 meeting

Moved by Trustee McMahon and seconded by Trustee Favot that the Board receive the Minutes of the May 15, 2014 French Immersion Advisory Committee meeting as information. *Carried*

- c. Report: Parent Involvement Committee – Proposed Budget and Strategic Initiatives 2014-2015

Moved by Trustee Macri and seconded by Trustee DiMenna that the Board receive the 2014-2015 proposed budget and strategic initiatives of the Parent Involvement Committee. *Carried*

- 11. Unfinished Business: *None*

- 12. New Business:

- a. Report: Amended Policy T:01 Student Trustee (*final approval*)

Moved by Trustee McMahon and seconded by Trustee DiMenna that the Board provide final approval of Draft Amended Board Policy T: 01 Student Trustees, as approved in principle on September 23, 2014. *Carried*

- b. Deferred Report: Amended Policy: T:06 Trustee Honoraria (*final approval*)

Moved by Trustee DiMenna and seconded by Trustee Alexander that the Board provide final approval of Amended Policy T: 06 Honoraria for Trustees, as approved in principle on June 23, 2014, and as amended for compliance with recent revisions to Ontario Regulation 357/06 Honoraria for Board Members. *Carried*

- c. Report: Annual Honoraria Review

Moved by Trustee Macri and seconded by Trustee DiMenna that approval be given to establish honoraria for Board Members for the period from December 1, 2014 to November 30, 2015 in the amounts of \$9,919.48 for Trustees, \$12,936.27 for Vice-Chair and \$15,953.06 for Chair; AND

That the Board approve maintaining the annual honorarium for the Board Chaplain at the current level of \$3,500. *Carried*

- d. Handout Report: Tender Approval – Snow Removal

Moved by Trustee DiMenna and seconded by Trustee Macri that approval be given to the award of tender and the issuance of three purchase order contracts for Snow Removal Services to Landscape Effects Group, Quality Turf, and Creative Homescapes for a two year term beginning with the 2014-15 snow season through the 2015-16 snow season, with an option for a third, fourth, fifth and sixth year upon Board approval as a charge to Snow Removal account 000-40-430032-6-000. *Carried*

13. Notice of Motion: *None*

14. Remarks and Announcements:

a. Chairperson of the Board made the following announcements:

- Parent Involvement Committee meeting tomorrow night at the Catholic Education Centre
- We celebrate our faith as one Catholic family at the Bishop's Dinner this Thursday, October 30, 2014 to support St. Peter's Seminary
- Bringing greetings on behalf of the Board to our Support Staff Leadership Program on November 3rd
- Paying respects to 65 employees who will be honoured for 25 years of long service. The mass and dinner will be followed by presentations of the J. F. Johnston Award, the Fr. Charles Armstrong Award and the Donny Allen Award
- The Audit Committee will meet November 12th
- School Council Commissioning Ceremony will be held November 19th
- The last meeting of this Board is Tuesday November 25th

Chair Holland referred to the previous evening's municipal election by congratulating everyone for the decisions made regarding the next four years such as those who decided to step away from the board table to pursue other options and those who announced their desire to serve and support in the capacity of Trustee. Chair Holland commented on the passion to serve our children, our families, our parishes and our community, continues to be strong in the Windsor Essex Region. Congratulations to all. Chair Holland acknowledged, welcomed and congratulated those who will join us in December:

- Frank DiTomasso – LaSalle and Amherstburg
- Susan Tope – Town of Tecumseh
- Fabio Costante - Wards 2 and 9
- Fulvio Valentinas – Wards 1 and 10

b. Director of Education Picard provided comments on recent activities supporting the Board's strategic priorities namely;

Catholic Faith Formation: When Faith Meets Pedagogy Conference was held last week and several teachers attended. The choir and orchestra for the mass and liturgies this year was made up of musicians from all around the province and our very own Gabe Gagnon, Joyce Gagnon and David Collins were invited to be a part of this first time initiative. Several staff also presented workshops at the conference; and This year's Remembrance Day is especially significant.

Director Picard recited a quote from Heather Robertson's book, *The Art of Canada at War*:

"We must remember. If we do not, the sacrifice of Canadian lives will be meaningless. They died for us, for their homes and families and friends, for a collection of traditions they cherished and a future they believed in; they died for Canada. The meaning of their sacrifice rests with our collective national consciousness; our future is their monument."

We continue to pray for the two soldiers who gave their lives this past week.

Employee Development and Student Achievement Initiatives: Families of Schools meetings with Principals are being held at present; Today our Literacy Support Teachers at all 8 secondary sites analyzed the results of this year's Grade 9 Practice

Literacy Test. This data will assist Literacy Support Teachers working with classroom teachers to develop strategies to assist students with possible gaps in the areas of reading, writing and critical thinking across subject disciplines, prior to next year's Ontario Secondary School Literacy Test; Two of our Secondary sites, St. Thomas of Villanova and St. Joseph's Catholic Secondary schools are participating in a Grade 9 Applied Math Strategy in conjunction with the Ministry of Education and OAME (Ontario Association for Mathematics Education) throughout the 2014-15 school year. They are two of ten selected from across the province to participate in this worthwhile project; and Professional Development session for Principals and Vice-Principals will be held on November 5th to provide materials, professional learning and facilitation tips to support the professional learning for the November 21st P.D. day. The focus for the P.D. Day is Numeracy with a specific focus on going deeper with our understanding of Proportional Reasoning across the five math strands.

Community Engagement and Partnerships: On October 27th, twelve of our schools participated in a presentation by "Ontario EcoSchools." Each school had a team of three volunteer teacher representatives attend to learn more about "Eco-friendly" school communities. Members of the community, Enwin and Essex Powerlines were also in attendance. Julie DiDomenico from Facilities Services and Consultant Mike St. Pierre coordinated the event; Planning for Success - Family Information Night is being held at the Catholic Education Centre on November 26th from 6:00 to 8:00 pm; and A Night of Inspiration: For Families Navigating High School is on November 19th at the Ciociaro Club from 5:30 to 8:30 pm.

Celebrating Achievements: The Annual Employee Long Service Banquet is scheduled for Friday, November 7th at the Ciociaro Club.

Miscellaneous: Congratulations to returning and newly elected trustees on their success to serve as Catholic School Board Trustees. Warmly welcome trustee-elect Fabio Costante who is among us this evening.

c. Board Chaplain no comments this evening.

15. Remarks/Questions by Trustees

Trustee McMahan thanked and congratulated newly and returning trustees elected to the board and commented on the extremely successful Muskoka retreat where 1000 grade 8 students and grade 12 leadership students and their teachers gained a positive experience. To celebrate 20 years of the Muskoka Experience, Trustee McMahan thanked Communications Coordinator Stephen Fields for inviting *Windsor Star* fitness reporter Kelly Steele and photographer Dan Janisse to "experience" and report on Muskoka.

Trustee Macri congratulated newly elected and returning Trustees.

Trustee Favot congratulated Trustees elected and acclaimed and acknowledged Trustee-elect Fabio Costante who was present this evening.

Trustee DiMenna congratulated re-elected and newly elected Trustees and recognizes working together collaboratively the Board can only move forward.

Student Trustee Dumlao mentioned the following events at our secondary schools:

- *St. Joseph's* – "SAC"tivities include Pumpkin Painting Contest, Bobbing for apples,

Pumpkin Pie Eating contest and Costume Contest; Boo-grams; Life Skills dance October 30th and Halloween Dance October 31st; Crepe Day with French Programs; To support Students Helping Students a Lazy Monday Day; and Planning for the Christmas season such as volunteering at the Downtown Mission.

- *Holy Names* – Pep Rally on October 3rd to recognize teams and clubs; October 10th a \$2 dress down day, all proceeds to ALS community; Halloween based Movie Marathon on October 17th; School Council Retreat October 24th at Guestwood; Selling boo-grams which will be given on Halloween; and Costume dress/fashion show on Halloween during lunch.
- *F.J. Brennan* – Pink Dress Down day in support of Breast Cancer Awareness; Pumpkin Carving and Costume Contest on Halloween; Friday, October 31st is Uniform Day for Football; “Moe”vember Contest during the month of November; and Plans for Random Acts of Kindness Day.

Student Trustee Gaspard mentioned the following events at our secondary schools:

- *Cardinal Carter* – Grade 9 festivities; Football team fundraiser, Breast Cancer Awareness bracelets; semi-formal preparations for a Masquerade Ball theme; and a Halloween Pep Rally which teachers will dance behind students to Thriller video.
- *Catholic Central* – Leadership class bracelet fundraiser; Student Advisory Council (SAC) shirts created; Can Drive next month; Movie Night viewing *The Night Before Christmas* October 30th; and a bake sale on Halloween day to dress up.
- *St. Anne* – Halloween week consisting of Pumpkin Carving Contest, Boo-grams, cafeteria games and a photo booth held on Friday, October 31st; and Spirit Week includes Moustache Monday, Twin Tuesday, Jersey Wednesday and Pep Rally Friday.
- *St. Thomas of Villanova* – Celebrated a successful grade 9 day; Spirit Week which involves a Pep Rally, PJ Day, Crazy Hair Day, Nerd Day, Twin Day, All Pink Day and a Homecoming Dance; Held a Singing in the Cafeteria where hot chocolate was sold; Pep Rally prior to the Football game; Teacher Pie Eating Contest; and Spirit Boys Performance.

16. Pending Items: *None*

17. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*

- Tuesday, November 25, 2014
- Tuesday, December 2, 2014 – *Organizational Meeting at 7:30 pm*
- Tuesday, December 16, 2014 (Third Tuesday of the month due to Christmas holiday)

Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).

18. Adjourn to In-Camera meeting, if required: *The Board will convene to In-Camera Committee of the Whole meeting following adjournment.*

19. Closing Prayer – Fr. Brunet commented on the 100th Anniversary of World War I and prayed for the victims of that war and the wars of today.

20. Adjournment - There being no further business, the Regular Board meeting of October 28, 2014 adjourned at 7:56 p.m.

Original signed by B. Holland and P. Picard

Barbara Holland
Chairperson of the Board

Paul A. Picard
Director of Education & Secretary of the Board