



**WINDSOR-ESSEX CATHOLIC
DISTRICT SCHOOL BOARD**

"Learning together in faith and service"

1325 California Avenue
Windsor, ON N9B 3Y6

CHAIRPERSON: Barbara Holland

DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING
Tuesday, September 23, 2014 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Board Room**

MINUTES

At 7:00 pm:

A mass will be held to celebrate the beginning of a new school year.

The Board meeting will follow (approximately 7:45 pm).

PRESENT

Trustees:

F. Alexander	J. Macri
M. DiMenna, Vice-Chair	B. Mastromattei
F. Favot	J. McMahan
B. Holland, Chair	L. Soulliere
K. Dumlao, Student Trustee	
V. Gaspard, Student Trustee	
Rev. L. Brunet, Board Chaplain	

Regrets:

Trustee Courtney

Administration:

P. Picard (Resource)	E. Byrne
J. Bumbacco	P. King
C. Geml	R. Lo Faso
M. Iatonna	P. Murray
S. Fields	C. Norris
	S. O'Hagan-Wong
	M. Seguin
	J. Ulicny

Recorder:

B. Marshall

1. Call To Order - Chair Holland called the meeting to order at 7:58 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - Trustee Courtney sent regrets due to illness.

4. Approval of Agenda:

Amendments:

ADDITION:

- Item 12d) WALK-ON Report: Expansion of French Immersion – Feasibility Study is at trustee places and was previously provided to trustees electronically.

DELETION:

- Item 12a) Amended Policy T:06 Trustee Honoraria due to receiving a Ministry of Education Memorandum dated September 23, 2014 regarding amendments to Ontario Regulation 357/06 *Honoraria for Board Members*. This item will be deferred to the next meeting.

Moved by Trustee Mastromattei and seconded by Trustee DiMenna that the September 23, 2014 Regular Board meeting agenda be approved as amended. Carried

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act: *None*

6. Presentations:

a. Summary of Summer Learning Program

Assessment and Evaluation K-12 Consultant Heather Best and Vice Principal Maggie Dorion presented a summary of the Summer Learning Program 2014, Literacy, Technology and Recreation Summer Fun Camp. The camp was designed to provide students with engaging literacy based learning experiences in the areas of reading and writing, while embedding technology. Students participated in a recreational component through the Yellow School Bus Camp.

Thank you to teachers Kim Capaldi-Field, Cailin Bosnyak, Aimee Bellefleur, and Rosina Northcott.

7. Delegations: *None*

8. Action Items:

a. Previous Meeting Minutes

- i) Minutes of the Committee of the Whole Board In-Camera Meeting of June 10, 2014

Moved by Trustee Macri and seconded by Trustee McMahon that the Minutes of the Committee of the Whole Board In-Camera meeting of June 10, 2014 be adopted as distributed. Carried

- ii) Minutes of the Regular Board Meeting of June 23, 2014

Moved by Trustee Macri and seconded by Trustee Favot that the Minutes of the Regular Board meeting of June 23, 2014 be adopted as distributed. Carried

- b. Items from the Committee of the Whole Board In-Camera meeting of September 9, 2014

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on September 9, 2014 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, labour relations matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Moved by Trustee DiMenna and seconded by Trustee Favot that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of September 9, 2014 be approved. Carried

Vice Chair DiMenna made the following announcements:

From the September 9, 2014 Committee of the Whole Board in-camera meeting;

- The Board directed administration to offer the surplus property and building located at 1982 Norman Road, Windsor, Ontario, for sale or lease in accordance with Ontario Regulation 444/98 *Disposition of Surplus Real Property*;
- The Board directed administration to offer the surplus property and building located at 1166 Eastlawn Boulevard, Windsor, Ontario, for sale or lease in accordance with Ontario Regulation 444/98 *Disposition of Surplus Real Property*; and
- The Board approved the 2014-15 Internal Audit Plan as recommended by the Audit Committee.

9. Communications:

a. External (Associations, OCSTA, Ministry): *None*

b. Internal (Reports from Administration)

- i) Report: Ministry of Education Transportation Effectiveness and Efficiency Review – Update

Executive Superintendent Iatonna reported the transportation consortium considered all of the original recommendations from the first Ministry report and took significant steps to implement recommendations resulting in an overall rating of high with no penalties.

Trustees inquired on the length of bus rides, courtesy rides, consistent riders and release of grade one students without a parent/guardian present. In the near future, an annual report will be presented addressing the above concerns.

Moved by Trustee Soulliere and seconded by Trustee Macri that the Board receive the follow-up report, dated April 2014, from the Ministry of Education on the Effectiveness and Efficiency Review of the Windsor-Essex Student Transportation Services (WESTS) and its member Boards, as information. Carried

- ii) Report: Trustee Attendance – January to July 2014

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive the report *Trustee Attendance – January to July 2014* as information. Carried

- iii) Report: 2013-2014 EQAO Assessments of Reading, Writing and Mathematics, Primary Division (Grades 1-3) and Junior Division (Grades 4-6)

Assessment and Evaluation K-12 Consultant Heather Best introduced St. John Vianney elementary school teachers Michael Charlton, Maryann Langlois, Stefani LeClair, Jody Barron and St. Pius X elementary school teachers Nicole Bardwell and Michelle Poisson to assist in presenting the Primary Junior 2013-14 EQAO results. Ann Kameka was part of the St. Pius X team, however was not able to attend the board meeting.

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the 2013-2014 EQAO Assessments of Reading, Writing and Mathematics: Primary Division (Grades 1-3) and Junior Division (Grades 4-6) report as information. Carried

- iv) Verbal Report: Enrolment/Staffing School Organization Information for Elementary and Secondary Schools September 2014

Executive Superintendent Bumbacco presented the elementary and secondary schools' enrolment and staffing as of September 3, 2014. Elementary enrolment is currently at 13,043; secondary 7,110.

Trustee Macri requested a report on international recruitment and enrolment.

- v) Report: 2013-2014 Third Interim Financial Report

Moved by Trustee Soulliere and seconded by Trustee Mastromattei that the Board receive the 2013-14 Third Interim Financial Variance Report as information. Carried

- vi) Report: 2014-2015 Strategic Directions and System Priorities for the Director of Education and Senior Administration

Moved by Trustee McMahon and seconded by Trustee Alexander that the Board receive the 2014-2015 Strategic Directions and System Priorities for the Director of Education and Senior Administration as information and that it be used in the evaluation of the Director of Education's performance management process as outlined in Board Policy H: 20 Performance Management – Director of Education. Carried

10. Committee Reports: *None*

11. Unfinished Business: *None*
12. New Business:
 - a. **DELETED FROM THE AGENDA:** Report: Amended Policy T:06 Trustee Honoraria
 - b. Report: Amended Policy T:01 Student Trustee (*approval in principle*)

Moved by Trustee Soulliere and seconded by Trustee Macri that the Board approve, in principle, Draft Amended Board Policy T: 01 Student Trustees.
Carried

- c. Report: 2014 Municipal Election – Appointments to Compliance Audit Committee

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board approve the appointment of Amy Pereira, Vanessa DaDalt and Ferruccio Da Sacco to the Compliance Audit Committee, and that all powers and functions of the Board under the *Municipal Elections Act, 1996* in respect of compliance audit applications be delegated to the committee, for a four year term effective December 1, 2014 to November 30, 2018. *Carried*

- d. WALK-ON Report: Expansion of French Immersion – Feasibility Study

AMENDED MOTION : Moved by Trustee Alexander and seconded by Trustee Soulliere that the Board direct administration to move forward in initiating a system wide feasibility study to determine if there is interest in expanding the elementary French Immersion program. A formal report will be provided to the Board of Trustees at the December 16, 2014 public meeting for further discussion.

ORIGINAL MOTION: Moved by Trustee Favot and seconded by Trustee Macri that the Board direct administration to move forward in initiating a feasibility study to determine if there is interest in expanding the elementary French Immersion program. A formal report will be provided to the Board of Trustees at the December 16, 2014 public meeting for further discussion.

13. Notice of Motion: *None*

14. Remarks and Announcements:

- a. Board Chairperson Barbara Holland provided the following comments:
 - Participated, along with Trustee Favot in the grand opening of our new hockey program at the Central Park Athletics and on behalf of the board thanked our community partners, James and Leigh Ann King for the exceptional collaboration that led to this outstanding program for our F.J. Brennan Centre of Excellence students and the young people attending Corpus Christi. This initiative was extraordinary in that it allows our students to pursue their passion without sacrificing any emphasis on academic achievement, and as a board that prides itself on academic success and hold the goal of being top of the province, this is an amazing component.
 - There is much excitement about Corpus Christi coming not from the school, but

from members of the catholic community who are working closely with the Principal and students in the area of faith formation.

- Tomorrow, attending Catholic Central High School to celebrate the announcement of our secondary EQAO scores and to congratulate the students and staff for their hard work.
- Invited to celebrate mass with the Teacher Leadership Program and to bring greetings from the Board.
- Board Audit committee begins its work with their first meeting tomorrow evening with the Regional Co-ordinator.
- On Saturday, attending with Communications Coordinator Stephen Fields, the grand opening of the St. Vincent de Paul's "Society Shoppe" at the former Blessed Sacrament parish. It will be an honour to wish these fine members well in this new endeavour on behalf of the Board.
- Attending with the Director and Trustee Favot, the Parent Involvement Committee's first meeting of the year on Monday, September 29th. There is much excitement amongst the members regarding plans for parent engagement this year.
- Reminder to Trustees that there will not be an Ontario Catholic School Trustees' Association (OCSTA) Fall meeting this year, it will be rolled into the January seminar.
- Bishop's Dinner will be held on October 30th, if any trustees would like to attend, contact the Director's office.
- Lastly, we will not meet again until after Thanksgiving and so in the spirit of gratitude for the collegial atmosphere in which we work, I wish all of you a blessed, Happy Thanksgiving.

- b. Director of Education Picard provided comments on recent activities supporting the Board's strategic priorities namely;

Catholic Faith Formation: Together in Faith Day is this Friday, September 26th. This year's theme is "Abide in My Love." Bishop Fabbro will be celebrating with us.

Employee Development and Student Achievement Initiatives: Teacher and Support Staff Leadership as well as Principal Mentoring programs begin this month; This past Saturday, September 20th, several Full Day Kindergarten Teams from the board, attended a Conference entitled - "Creating a World of Inquiry" at St. Clair College. Inquiry projects from three of our school communities were featured. Our school board was involved in the organization and implementation of this particular conference in alignment with our Early Years Leadership strategy; On September 29th and 30th, our principals, both elementary and secondary will be in-serviced on the EQAO Reporting Tool. This tool will assist in the work required to analyze their schools' data to support their 2014-15 School Improvement Plan; and Numerous programs/seminars were scheduled this past month and into October to begin the school year.

Community Engagement and Partnerships: The Senior Administration team participated in the Ministry of Education Regional meetings on September 11th and 12th and the Director attended the Council of Ontario Directors of Education meetings September 18th and 19th; Raise a Reader Campaign begins this Wednesday, September 24th; and the Windsor Essex Catholic District School Board will be participating in the third annual "Calling All Two and Three Year Olds" Developmental Health and Wellness Fair in Windsor and Leamington in the month of October. A fair will be hosted at HJ Lassaline Catholic Elementary school on Thursday, October 23, 2014

from 3:00pm - 6:30pm. We would encourage families of two and three year olds to bring their little ones to this event where they can access nutrition, behaviour, speech, hearing and developmental assessments. This event is free of charge; and in October, senior administration will be hosting a group of 18 principals, or Directors as they are referred to in their school jurisdiction, from the Netherlands. The group will meet to discuss initiatives and best practices in student support services, special education and information technology. The Directors will also visit our elementary and secondary schools.

c. Board Chaplain Brunet did not have a comment this evening.

15. Remarks/Questions by Trustees

Trustee Alexander mentioned, considering this evening is the last board meeting prior to the Municipal Election, he wished those campaigning, those moving on and those retiring all the best.

Trustee Soulliere commented on St. William Catholic Elementary school's new JK/SK classroom as a bright learning space. Trustee Soulliere thanked teachers and staff for their commitment to the completion of classrooms prior to the first day of school.

Trustee Macri commented on the successes presented this evening.

Trustee Favot mentioned he has been a volunteer with St. Vincent de Paul for over 12 years and how reaching out to those in need is very gratifying. Trustee Favot commented on the FJ Brennan Hockey Academy's success.

Trustee DiMenna mentioned the front of St. Louis and Queen of Peace Catholic Elementary schools have recently been landscaped by staff, students and the community and requested schools receive acknowledgement of their efforts.

Student Trustees Dumlao and Student Trustee Gaspard mentioned the following:

- *St. Anne's Catholic Secondary School* – School Council orientation session; During Grade 9 week many activities, a guest speaker, pep rally and dance was held; and preparing for the Terry Fox run.
- *St. Thomas of Villanova Catholic Secondary School* – Grade 9 orientation the week before school; To assist grade 9 student and parents, student council wore their council shirts to identify themselves; and Grade 9 day is scheduled for the end of September.
- *Catholic Central Secondary School* – Grade 9 orientation was held the week before school; and Grade 9 week was September 15th-19th and activities such as musical chairs, donut eating contest and rookie rumble were planned to engage the grade 9 students.
- *Holy Names Catholic Secondary School* – Grade 9 orientation/ice breakers; Grade 9 day was September 12th; \$2 Dress down day to assist with expenses incurred from Grade 9 day; and Grade 9 elections week of September 22nd to 26th.
- *Assumption College Catholic Secondary School* – During spirit week celebrated: homeroom door decorating contest; students accented their uniforms on Texas Tuesday; Guess the Baby game; Purple/white/frosh activities; and a glow stick

dance.

- *Cardinal Carter Catholic Secondary School* – Grade 9 orientation; Grade 9 day and elections on September 25th.
- *St. Joseph’s Catholic Secondary School* – Grade 9 orientation organized by Student Advisory Council (SAC); Grade 9 day lead by the leadership class and SAC; Grade 9 elections this week; preparing for their first blood drive, Laser Lottery and Terry Fox walk.
- *F.J. Brennan Catholic Secondary School* – Grade 9 day involving games and activities; As per Brennan tradition, at the homecoming pep rally Grade 9 students were assigned their bleachers; announced Grade 9 representatives; and held a glow stick dance.
- School Senate was held September 17th. Cas McGeown invited students to participate in the “Let’s Talk” TV show.

16. Pending Items: *None*

17. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*

- Tuesday, October 28, 2014
- Tuesday, November 25, 2014
- Tuesday, December 2, 2014 – *Organizational Meeting at 7:30 pm*
- Tuesday, December 16, 2014 (Third Tuesday of the month due to Christmas holiday)

Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).

18. Adjourn to In-Camera meeting, if required.: *Not Required*

19. Closing Prayer – Fr. Brunet closed the meeting with a prayer.

20. Adjournment - There being no further business, the Regular Board meeting of September 23, 2014 adjourned at 9:55 p.m.

Original signed by B. Holland and P. Picard

Barbara Holland
Chairperson of the Board

Paul A. Picard
Director of Education & Secretary of the Board