



**WINDSOR-ESSEX CATHOLIC
DISTRICT SCHOOL BOARD**

"Learning together in faith and service"

1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Barbara Holland
DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING
Monday May 26, 2014 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom**

MINUTES

PRESENT

Trustees:

F. Alexander	J. Macri
J. Courtney	B. Mastromattei
M. DiMenna, Vice-Chair	J. McMahon
F. Favot	L. Soulliere
B. Holland, Chair	
M. Ellepola, Student Trustee	
F. Dellosa Student Trustee	
Rev. L. Brunet, Board Chaplain	

Regrets:

Administration:

P. Picard (Resource)	E. Byrne
J. Bumbacco	P. Murray
C. Geml	M. Seguin
M. Iatonna	J. Ulicny

Recorder:

B. Marshall

1. Call To Order – Chair Holland called the meeting to order at 7:02 pm.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance – All present.
4. Approval of Agenda

AMENDMENTS:

DELETION:

- Item 9b(i) Catholic Education Week - Province Wide Mass held May 7, 2014 (will be presented at the June 23 Regular Board Meeting)

ADDITION:

- Item 9b(iii) CODE Summer Learning Project (C. Geml)

Moved by Trustee Macri and seconded by Trustee Soulliere that the May 26, 2014 Regular Board meeting agenda be approved as amended. Carried

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act: *None*
6. Presentations: *None*
7. Delegations: *None*
8. Action Items:
 - a. Approval of Minutes
 - i) Minutes of the Committee of the Whole Board In-Camera Meeting of April 8, 2014

Moved by Trustee DiMenna and seconded by Trustee Courtney that the Minutes of the Committee of the Whole Board In-Camera meeting of April 8, 2014 be adopted as amended. Carried

- ii) Minutes of the Special Committee of the Whole Board In-Camera Meeting of April 22, 2014

Moved by Trustee Mastromattei and seconded by Trustee Soulliere that the Minutes of the Special Committee of the Whole Board In-Camera of April 22, 2014 be adopted as distributed. Carried

- iii) Minutes of the Regular Board Meeting of April 22, 2014

Moved by Trustee DiMenna and seconded by Trustee McMahon that the Minutes of the Regular Board meeting of April 22, 2014 be adopted as distributed. Carried

- iv) Minutes of the Special Regular Board Meeting of May 7, 2014

Moved by Trustee McMahon and seconded by Trustee DiMenna that the Minutes of the Special Regular Board meeting of May 7, 2014 be adopted as distributed. Carried

- b. Items from the Special Committee of the Whole Board In-Camera Board Meeting of April 22, 2014 and the Committee of the Whole Board In-Camera Meeting of May 13, 2014

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Special Committee of the Whole Board meeting on April 22, 2014 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

As a matter of record, Trustee Courtney disclosed interest in an item discussed at the April 22, 2014 Special In-Camera session and was not in attendance during the discussion.

In addition, the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on May 13, 2014 pursuant to the Education Act - Section 207, to consider personnel, real property matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Moved by Trustee DiMenna and seconded by Trustee Mastromattei that the recommendations and directions of the Special Committee of the Whole Board in-camera meeting on April 22, 2014 and the Committee of the Whole Board in-camera meeting on May 13, 2014 be approved. Carried

Vice Chair DiMenna made the following announcements:

From the April 22, 2014 Special Committee of the Whole Board in-camera meeting:

- Approval granted to enter into a lease agreement with Central Park Athletics for the accommodation of the F. J. Brennan Catholic Secondary School Hockey Academy; and
- Approval granted to accept an amended disposition of property offer.

From the May 13, 2014 Committee of the Whole Board in-camera meeting:

- Accepted the agreement between the Windsor-Essex Catholic District School Board and Maryvale Adolescent and Family Services;
- Approval granted to extend the existing contract with Mercer (Canada) Limited for a one (1) year period from June 1, 2014 to May 31, 2015; and
- In accordance with Ontario Regulation 361/10 – Audit Committees, approval granted for the re-appointment of Lisa Di Maio and the appointment of Randy Laforest as external members of the Audit Committee for the term ending June 30, 2017.

9. Communications:

- a. External (Associations, OCSTA, Ministry): *None*
- b. Internal (Reports from Administration):
 - i) ~~DELETED~~: Verbal Report: Catholic Education Week - Province Wide Mass held May 7, 2014
 - ii) Verbal Report: “We Need to Talk” Series (*reference material enclosed*)

Associate Director Geml commented on the reasons, process and future plans for the “We Need to Talk” series.

Trustee Courtney questioned staff and student cell phone usage during school hours. Associate Director Geml indicated a Personal Electronic Devices Procedure is currently in its initial stages of development. Student Trustee Dellosa suggested a student representative be included in the development of the procedure.

- iii) Verbal Report: CODE Summer Learning Project (C. Geml) (*Addition*)

Through financial assistance from the Council of Directors' of Education (CODE), a new project has been implemented "Yellow School Bus Literacy, Technology and Recreation Summer Fun Camp." This full day program invites students currently in grade 2 and 3 to participate in daily reading and writing activities; investigate topics of interest using technology; and recreational games and local field trips.

10. Committee Reports: *None*
11. Unfinished Business: (*Includes Deferred and Tabled Reports*): *None*
12. New Business:
 - a. Report: 2014 Municipal Election – Establishment of Compliance Audit Committee

Moved by Trustee Soulliere and seconded by Trustee Alexander that the Board approve the establishment of a Compliance Audit Committee in accordance with the provisions of the Municipal Elections Act, 1996, as amended, to be composed of three members;

That the attached Terms of Reference for the 2014 Municipal Election Compliance Audit Committee be approved; and,

That administration be directed to solicit applicants for membership on the committee, and to return to the Board, prior to October 1, 2014, with a recommendation on the membership of the Compliance Audit Committee for the term December 1, 2014 to November 30, 2018. *Carried*

- b. Report: Canada Day Designation 2014

Moved by Trustee DiMenna and seconded by Trustee McMahon that the Board approve the designation of June 30, 2014 as Canada Day. *Carried*

13. Notice of Motion: *None*
 14. Remarks and Announcements:
 - a. Chairperson Holland commented on the following items.
 - A special regular board meeting has been approved for Tuesday, June 10, 2014 at the Catholic Education Centre with a start time of 8:00 pm.
 - The Council for Exceptional Children Annual Spring Banquet was held May 15th. Congratulations to the extraordinary students who have risen above and beyond their challenges:
 - Jordyn Bruner from St. Thomas of Villanova Catholic High School;
 - James Dinh from Catholic Central Catholic High School;
 - William McLean from St. Anne Catholic High School; and
 - Karleigh Rock – Holy Names Catholic High School.
- As well as staff who bring meaning to serving students with Special Needs in Windsor and Essex County:
- Mike Costello from Assumption College Catholic High School;
 - Dawn Elliott from St. Anne Catholic High School;

- Monique LeClaire from Christ the King Catholic Elementary school; and
 - Jacqueline May and Brenda Nantais from St. Anne Catholic High School.
 - Congratulations to Nicholas Tobin, Assumption student who will be attending West Point this September.
- b. Director of Education Picard provided comments on recent activities supporting the Board's strategic priorities namely;
- Catholic Faith Formation:** Essex and Windsor Deanery meetings will be held during the month of June and Directors of Education, within the London Diocese, will be meeting with Bishop Fabbro June 11th for an end of the school year meeting.
- Employee Development and Student Achievement Initiatives:** The following workshops are scheduled during the month of June: Leading Student Achievement for grades 7, 8 and 9 Math and 21st Century professional development.
- On May 9, the WECDSB Leading Student Achievement (LSA) project was presented at the provincial LSA symposium. This project has been in operation since 2011 and includes four families of schools with the Cardinal Carter family being involved since its inception. Cardinal Carter, St. Louis and St. John de Brebeuf principals and Gr. 7, Gr. 8, Gr. 9 teachers of numeracy along with Math Program Leads, David Petro, and Gisele Jobin provided the overview of the project. Our focus is on the development of Gr. 7-9 assessments through co-planning and moderated marking and the introduction of new mathematical engagement practices. The results have shown that our students are challenged, teacher practice has been refined and principal instructional leadership has been enhanced. We are currently working in 11 schools and data analysis is an embedded operation not only quantitative but also qualitative.
- This initiative is funded through MISA Local Capacity Building funding and with the submission of the final report, MISA has requested an operational article featuring WECDSB's use of data in the LSA project. Subsequent to the presentation, Superintendents Shea and Byrne have been invited to write an article for CPCO in the Winter Issue of Principal Connections. Other school boards have contacted them for discussion on modelling our approach.
- On May 6, Superintendents Shea and Byrne were invited to participate in a focus group discussion (four school boards) with the Ministry on WECDSB's work in the 2012-13 Students as Researchers project which featured 7 of our 8 secondary schools conducting surveys, analyzing results and presenting findings on student voice areas of focus. Three of our student group projects were acknowledged by the Students as Researchers Ministry as significant research endeavors from the student voice.
- Community Engagement and Partnerships:** By invitation only, Laurie Clement, a teacher at St. Rose elementary school and Carly Jacobs, one of Ms. Clements grade 8 students were invited to attend the 2014 Orion K-12 Event. This event is designed to discuss game-changing tools, techniques and strategies on how the new wave of education technology can be used to deliver results for students and educators. You may recall at the February 25 Board meeting, Ms. Clement and her students demonstrated their Chromebook skills to trustees; and attended with Associate Director Geml and Executive Superintendent Bumbacco the F.J. Brennan 60th anniversary celebrations this past weekend.
- Celebrating Achievements:** Elementary Day of Champions will be held May 15th at St. Thomas of Villanova High School; the Secondary Day of Champions is June 6th at Cardinal Carter High School. These events promote a sense of community among students, staff members, and volunteers from our Life Skills programs; Congratulations to students and staff who participated in the All Star Bands; and the Retirement Banquet will be held

June 13th at the Ciociaro Club. Director Picard commented on the St. Anne High School prom and the inclusion of eight special needs students in attendance.

- c. Board Chaplain Brunet sent greetings on behalf of former Director of Education Michael Moher and Carol, his wife.

15. Remarks/Questions by Trustees

Trustee Alexander requested administration to include a student representative during the developing stages of the Personal Electronic Devices procedure. He also attended F.J. Brennan's 60th anniversary and commented on the decorated classrooms.

Trustee McMahan commented that the Board's inclusion model also is mirrored at the Muskoka Woods experience. He mentioned over 1000 high school and elementary students attended Muskoka this year. Trustee McMahan thanked the teachers and Muskoka partners, Freeds Clothing Store and Badder Bus Lines for their support.

Trustee Mastromattei mentioned historically Community Living Windsor recognizes one school from each school board an inclusionary school. This year, two schools from our Board were selected. Trustee Mastromattei would like to publically recognize and congratulate administration and staff for a fine job.

Trustee DiMenna mentioned a school in her area attended Muskoka Woods for the first time and received positive feedback from their experience.

Trustee Courtney would like to thank administration for the Employee Assistance Program update.

Trustee Favot commented on the importance of parents to get involved in their child's education and cited as an example, Nicholas Tobin, who was recently was accepted to West Point, whose mother is actively involved in Parent Council.

16. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor-Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 pm.*

- Tuesday, May 27, 2014 – **at Holy Names High School, 7:00 pm**
- Tuesday, June 10, 2014 – Special Regular Board meeting at CEC, **8:00 pm**
- **MONDAY**, June 23, 2014

Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).

17. Closing Prayer – Fr. Brunet closed the meeting with a prayer.

18. Adjourn to Committee of the Whole Board In-Camera meeting, if required: *Not required*

19. Adjournment - There being no further business, the Regular Board meeting of May 26, 2014 adjourned at 7:47 p.m.

Approved

Barbara Holland
Chairperson of the Board

Paul A. Picard
Director of Education and Secretary of the Board