



**WINDSOR-ESSEX CATHOLIC  
DISTRICT SCHOOL BOARD**

*"Learning together in faith and service"*

1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: Barbara Holland  
DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING  
Tuesday, March 25, 2014 at 7:00 p.m.  
Windsor Essex Catholic Education Centre  
John Paul II Boardroom**

**MINUTES**

**PRESENT**

**Trustees:**

F. Alexander	J. Macri
J. Courtney	B. Mastromattei
M. DiMenna, Vice-Chair	L. Soulliere
F. Favot	
B. Holland, Chair	
F. Dellosa Student Trustee	
Rev. L. Brunet, Board Chaplain	

**Regrets:**

Trustee McMahon, Student Trustee Ellepola

**Administration:**

P. Picard (Resource)	E. Byrne	S. O'Hagan-Wong
C. Geml	P. King	M. Seguin
J. Bumbacco	P. Murray	J. Shea
M. Iatonna	C. Norris	J. Ulicny

**Recorder:**

B. Marshall

1. Call To Order – Chair Holland called the meeting to order at 7:02 pm.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance – Trustee McMahon sent his regrets due to his vacation. Student Trustee Ellepola due to previous commitment.
4. Approval of Agenda  
Amendments:

**ADDITIONS:**

Item 7a) Delegation: Kelly Vandenberghe, parent at St.Jules Catholic Elementary School to speak on agenda item 12c) Deferral of the Closure of St. Bernard (Windsor) and the Closure Our Lady of Lourdes Catholic Elementary Schools.

**CORRECTIONS:**

Item 12a) Regular Board Meetings for the Months of July/August 2014 and for the 2014-2015 School Year: Page 91 removed the last sentence beginning with "In March 2015".

Item 12c) Correct wording of the Subject: Deferral of the Closure of St. Bernard (Windsor) and the Closure of Our Lady of Lourdes Catholic Elementary Schools

**Moved by Trustee Mastromattei and seconded by Trustee Favot that the March 25, 2014 Regular Board meeting agenda be approved as amended. Carried**

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.: *None*
6. Presentations: *None*
7. Delegations:
  - a. Kelly Vandenberghe, parent of St. Jules Catholic Elementary School to speak on agenda item 12c) Deferral of the Closure of St. Bernard (Windsor) and the Closure Our Lady of Lourdes Catholic Elementary Schools.

Ms. Vandenberghe request the Board arrange a meeting with the St. Jules, St. Bernard and Our Lady of Lourdes Catholic Elementary school communities.

8. Action Items:
  - a. Approval of Minutes
    - i) Minutes of the Committee of the Whole Board In-Camera Meeting of February 11, 2014

**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Minutes of the Committee of the Whole Board In-Camera meeting of February 11, 2014 be adopted as distributed. Carried**

- ii) Minutes of the Special Committee of the Whole Board In-Camera Meeting of February 25, 2014

**Moved by Trustee Favot and seconded by Trustee Macri that the Minutes of the Special Committee of the Whole Board In-Camera meeting of February 25, 2014 be adopted as distributed. Carried**

- iii) Minutes of the Regular Board Meeting of February 25, 2014

**Moved by Trustee Alexander and seconded by Trustee Favot that the Minutes of the Regular Board meeting of February 25, 2014 be adopted as distributed. Carried**

- b. Items from the convened In-Camera Board Meeting of March 18, 2014

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on March 18, 2014 pursuant to the Education Act - Section 207, to consider specific personnel, pupil, real property

matters, labour relations matters, potential litigation matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

**Moved by Trustee DiMenna and seconded by Trustee Mastromattei that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of March 18, 2014 be approved. Carried**

Vice Chair DiMenna made the following announcements:

From the March 18, 2014 Committee of the Whole Board in-camera meeting

- Approved the Parking Lease Agreement for Christ the King Catholic Elementary School – 1201 Grand Marais Road West, Windsor.
- Approval granted for administration to provide written confirmation to the Greater Essex County District School Board indicating that the Board has no interest in acquiring one of its surplus properties; and
- Approval to support a property disposition.

9. Communications:

- a. External (Associations, OCSTA, Ministry): *None*
- b. Internal (Reports from Administration):
  - i) Verbal Report: Faith Formation and Learning within the Board

Director Picard provided updates on the following Board Faith Formation and Learning categories, committees and events:

Faith Development Review Committee; Friends For Life; Social Justice Forum – Grade 8/Secondary at the University of Windsor in February; When Faith Meets Pedagogy; Essex/Windsor Deaneries; Eucharistic Celebrations/Prayer Services/Liturgical Music; Catholic Education Centre – Employees; Ontario Catholic Elementary Curriculum Policy Document in Religious Education – Grades 1-8; Diocese of London Religion Consultants; Retreats; Faith Formation Folders (BBS); Text Books; Catholic Curriculum Corporation; Compassionate Care; Catholic Education Week; Holy Family Retreat House; Forty Days For Life; All Day Confessions; Secondary Professional Development Day; and Daily Mailings.

The copy of the updates will be provided to trustees.

Chair Holland thanked the Director for the report and indicated the Board does not receiving funding to support Faith based initiatives.

- ii) Report: Appointment of Student Trustees for the 2014-15 School Year

**Moved by Trustee Soulliere and seconded by Trustee DiMenna that the appointment of Kyla Dumlao of St. Joseph’s Catholic Secondary School and Valere Gaspard from Cardinal Carter Catholic Secondary School as Student Trustees for the 2014 - 2015 school year be received as information. Carried**

iii) Report: 2014-15 Budget Pressures and Challenges

**Moved by Trustee Soulliere and seconded by Trustee Favot that the Board receive the report on 2014-15 Budget Challenges and Pressures as information. Carried**

iv) Report: Accommodation Review Committee Reports to the Director of Education: Central Windsor, Riverside and Tecumseh Areas

**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive as information the Final Accommodation Review Committees' (ARCs') Reports, submitted to the Director of Education, for the accommodation review studies of the Central Windsor, Riverside and Tecumseh Areas. Carried**

10. Committee Reports: *None*

11. Unfinished Business: *(Includes Deferred and Tabled Reports): None*

12. New Business:

a. Report: Regular Board Meetings for the Months of July/August 2014 and for the 2014-2015 School Year

**Moved by Trustee Favot and seconded by Trustee Macri that any additional meetings of the Board of Trustees for the months of July and August 2014 be held at the call of the Chair; and**

**That the Board adopt the attached schedule of Regular Board meetings for the 2014-2015 School Year as presented. Carried**

b. Report: Trustee Determination for the 2014 Municipal Election

Trustee Soulliere questioned the possibility of combined municipalities and if so, the length of time to initiate and implement. Executive Superintendent Iatonna will investigate and report back to Trustee Soulliere.

**Moved by Trustee Macri and seconded by Trustee DiMenna that, for the purposes of the 2014 Election, the Windsor-Essex Catholic District School Board not designate any municipality within the Board's area of jurisdiction as a low population municipality.**

**That, for the purposes of the 2014 Election, the determination and distribution of members elected to the Board remain as follows:**

*City of Windsor: Wards 1 & 10 .....1 Trustee*  
*City of Windsor: Wards 2 & 9 .....1 Trustee*  
*City of Windsor: Wards 3 & 4 .....1 Trustee*  
*City of Windsor: Wards 5 & 8 ..... 1 Trustee*  
*City of Windsor: Wards 6 & 7 .....1 Trustee*  
*County of Essex Area 1: Amherstburg, LaSalle (Lead Municipality). .1 Trustee*

*County of Essex Area 2: Leamington (Lead Municipality), Essex,.. ...1 Trustee  
Kingsville, and Pelee Township  
County of Essex Area 3: Lakeshore .....1 Trustee  
County of Essex Area 4: Tecumseh ..... 1 Trustee*

**That the completed Determination and Distribution Report be submitted to the Minister of Education, the school board election clerk in all municipalities within the Board's jurisdiction, and the secretary of all other school boards in the Board's jurisdiction prior to April 3, 2014, in accordance with O. Reg. 412/00 Elections to and Representation on District School Boards made under the Education Act. Carried**

- c. Report: Deferral of the Closure of St. Bernard (Windsor) and the Closure of Our Lady of Lourdes Catholic Elementary Schools

**Moved by Trustee Alexander and seconded by Trustee DiMenna that the Board approve the following:**

- **The deferral of the closure of St. Bernard (Windsor) Catholic Elementary School from June 30, 2014 to June 30, 2015;**
- **The integration of all of Our Lady of Lourdes Catholic Elementary School students into the existing St. Bernard (Windsor) Catholic Elementary School effective upon the previously approved closure of Our Lady of Lourdes on June 30, 2014;**
- **The immediate establishment of a Joint Integration Committee to facilitate the transition of the students into one consolidated school community for the start of the new school year in September 2014. Carried.**

13. Notice of Motion: *None*

14. Remarks and Announcements:

a. Chairperson provided the following comments:

- Parent Involvement Committee (PIC) meeting is scheduled for March 26<sup>th</sup> at 6:30 pm;
- A call for nominations for the following awards:
  - J. F. Johnston Award;
  - Lucien (Kit) Lacasse;
  - Council for Exceptional Children Annual Sprint Banquet; and
  - The Community Living Windsor Bea DeBernardi Award for Inclusive Education;
- The Board is seeking input on its 2014-15 Budget Development Process. School community stakeholders, the Special Education Advisory Committee, the Parent Involvement Committee, School Councils, Principals and Vice Principals and Catholic School Supporters are encouraged to provide comments on the Budget priorities using the survey provided on the Board's website. The survey responses received by April 4<sup>th</sup> will be summarized and presented to the Board at its meeting of April 22. Surveys received subsequent to April 4 will be considered in the final draft Budget which is

expected to be tabled with the Board of Trustees at its meeting of May 27 with final approval on June 23.

- As the next meeting will be held after Easter, Chair Holland made the following comment: Celebrate this Easter with your heart filled with peace, joy and cheer! Happy Easter.

- b. Director of Education Picard provided comments on recent activities supporting the Board's strategic priorities namely;

**Catholic Faith Formation:** The employee Lenten Retreat, *Living Every Day with Passion and Purpose* is being held April 5th.

**Employee Development and Student Achievement Initiatives:** The following workshops are scheduled during the month of March: Attendance Management Training; System Implementation and Monitoring; Primary and Junior sessions; EQAO sessions for teachers and principals; and a principal mentoring session with lawyer Eric Rohrer.

**Community Engagement and Partnerships:** The Accommodation Review Committee public meetings, where the public are welcome to provide input are scheduled for:

➤ Central Windsor: Monday, April 14 at 6:00 pm at Catholic Central High School

➤ Riverside area: Tuesday, April 15 at 6:00 pm at F.J.Brennan Catholic High School

➤ Tecumseh area: Wednesday, April 16 at 6:00 pm at St. Anne Catholic High School.

The 53<sup>rd</sup> Canada-Wide Science Fair is being held from May 10 to the 17<sup>th</sup>.

Approximately 500 of Canada's top young scientist from grades 7 to 12 will have the honour of representing their regional science fair. Canada-wide Science Fair constitutes the national championship round, where finalists from Regional Science Fairs across the country meet and compete.

Windsor-Essex County Children and Youth Planning Committee extends an invitation to 2 and 3 year olds and their parents to answer questions on child development, find out about services and connect with service providers. The Saturday March 29<sup>th</sup> session will be held at H.J. Lassaline Catholic Elementary School from 9:00 am to 1:00 pm.

**Miscellaneous:** Director Picard wished students, staff and their families a holy and blessed Easter.

- a. Board Chaplain Brunet expressed his delight when speaking to students at the high schools and commented and encouraged everyone, in preparation for Easter, to consider participating in the April 9th All Day Confessions held a many parishes.

15. Remarks/Questions by Trustees

Trustee Alexander suggested that delegations should identify whether they are speaking as an individual, group of individuals or on behalf of the community.

Trustee Mastromattei reminded trustees of last year's Community Living's Bea DeBernardi award winner was F.J. Brennan Catholic High School.

Trustee DiMenna, on behalf of a school council, questioned the responsibility of the upkeep of school playground equipment. Executive Superintendent Iatonna will forward the Play Structures and Surfaces Board Report and approved Minutes.

Trustee Favot wished everyone a Happy Easter.

Student Trustee Dellosa commented on the Ontario Student Trustees' Association (OSTA-

AECO) pamphlet distributed to trustees. Inserted in the pamphlet is an article from Student Trustee Madeline Ellepola providing information on the Catholic Board Council and the province-wide mass on May 7, 2014 supported by Student Senate. Student Trustee Dellosa also report Student Senate initiatives for the month of April; April 2 Autism Awareness Day; and April 9 Pink Day for anti-bullying.

16. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor-Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 pm.*
- Monday, April 14, 2014 - Special Board Meeting for Public Input – Central Windsor Accommodation Review at Catholic Central HS (**6:00 pm**)
  - Tuesday, April 15, 2014 - Special Board Meeting for Public Input – Riverside Accommodation Review at F.J. Brennan HS (**6:00 pm**)
  - Wednesday, April 16, 2014- Special Board Meeting for Public Input – Tecumseh Accommodation Review at St. Anne High School (**6:00 pm**)
  - Tuesday, April 22, 2014
  - Tuesday, May 27, 2014
  - **MONDAY**, June 23, 2014

*Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).*

17. Closing Prayer – Fr. Larry closed the meeting with a prayer.
18. Adjourn to Committee of the Whole Board In-Camera meeting, if required: - *Not required.*
19. Adjournment - There being no further business, the Regular Board meeting of March 25, 2014 adjourned at 8:22 p.m.

***Approved***

***Barbara Holland***  
*Chairperson of the Board*

***Paul A. Picard***  
*Director of Education and Secretary of the Board*