



**WINDSOR-ESSEX CATHOLIC
DISTRICT SCHOOL BOARD**

"Learning together in faith and service"

1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Barbara Holland
DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING
Tuesday, December 17, 2013 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom**

MINUTES

PRESENT

Trustees:

F. Alexander	J. Macri
M. DiMenna, Vice-Chair	B. Mastromattei
F. Favot	J. McMahan
B. Holland, Chair	L. Soulliere
M. Ellepola, Student Trustee	
F. Dellosa Student Trustee	

Regrets:

Trustee Courtney, Rev. L. Brunet, Board Chaplain

Administration:

P. Picard (Resource)	E. Byrne
J. Bumbacco	P. King
C. Geml	P. Murray
M. Iatonna	C. Norris
	S. O'Hagan-Wong
	J. Shea
	J. Ulicny

Recorder:

B. Marshall

1. Call To Order – Chair Holland called the meeting to order at 7:06 pm.
2. Opening Prayer – Student Trustee Dellosa opened the meeting with a prayer.
3. Recording of Attendance - Trustee Courtney sent regrets due to a family emergency. Rev. L. Brunet sent his regrets due to illness.
4. Approval of Agenda

Moved by Trustee Soulliere and seconded by Trustee Mastromattei that the December 17, 2013 Regular Board meeting agenda be approved as distributed. Carried

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act - None

6. Presentations:
- a. St. Anne Catholic High School Performing their “Let Your Light Shine” Poem

Poetry in Motion: an extra-curricular activity combining English and Drama to make poetry “cool”.

Commonly known as a slam poem, Grade 12 students from St. Anne Catholic High School performed a piece of original spoken word. Mixing singing, movement and of course speaking, this talented group provided the Board with a real insight into the role of Faith in their lives.

This slam poem has been entered in the Canadian Catholic Schools Trustees’ Association video contest “What does Catholic Education Mean To You”. The Board wishes them well.

The students’ performance may be viewed at the following link:
<http://www.youtube.com/watch?v=ItsGX2ApcwU&feature=youtu.be>

- b. Facility Partnerships Annual Public Announcement

In compliance with *Ministry Memorandum 2010: B1 Encouraging Facility Partnerships*, dated February 11, 2010 and the *Ministry of Education’s Facility Partnerships Guideline*, and in accordance with Board Policy B: 08 Facility Partnerships, the Board held its annual public meeting in order to exchange information with interested community partners regarding available spaces and/or potential co-build projects and community needs. Presently there is no available space in any of our schools for the purposes identified in the policy. If this changes in the future, appropriate notification will be provided.

7. Delegations: *None*

8. Action Items:

- a. Approval of Minutes
 - i) Minutes of Co-Management In-Camera Meeting, November 25, 2013

Moved by Trustee DiMenna and seconded by Trustee McMahan that the Minutes of the Co-Management In-Camera meeting of November 25, 2013 be adopted as distributed. Carried

- ii) Minutes of Co-Management Board Meeting, November 25, 2013

Moved by Trustee Macri and seconded by Trustee DiMenna that the Minutes of the Co-Management Board meeting of November 25, 2013 be adopted as distributed. Carried

- iii) Minutes of Organizational Meeting of December 2, 2013

Moved by Trustee Soulliere and seconded by Trustee Macri that the Minutes of the Trustee Organizational meeting of December 2, 2013 be adopted as distributed. Carried

- b. Items from the convened In-Camera Board Meeting of December 17, 2013

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board in-camera meeting on December 17, 2013 pursuant to the Education Act - Section 207, to consider other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Moved by Trustee DiMenna and seconded by Trustee Mastromattei that the recommendations and directions of the Committee of the Whole Board in-camera meeting of December 17, 2013 be approved. Carried

9. Communications:

- a. External (Associations, OCSTA, Ministry):

- i) Parent Involvement Committee (PIC) Letter to *The Windsor Star* dated November 28, 2013

Chair Holland thanked the Parent Involvement Committee for their letter to *The Windsor Star* recognizing positive student achievement results.

- ii) Ontario Catholic School Trustees' Association (OCSTA) School Board Efficiencies and Modernization – A Submission to the Minister of Education, November 2013

Moved by Trustee Macri and seconded by Trustee Soulliere that the Ontario Catholic School Trustees' Association (OCSTA) School Board Efficiencies and Modernization – A Submission to the Minister of Education, November 2013 received as information. Carried

- b. Internal (Reports from Administration): *None*

10. Committee Reports:

- a. Report: Parent Involvement Committee (PIC) – Amendments to Terms of Reference

Moved by Trustee Macri and seconded by Trustee Favot that the Board approve the amended Terms of Reference for the Windsor-Essex Catholic District School Board Parent Involvement Committee. Carried

11. Unfinished Business: (*Includes Deferred and Tabled Reports*):

- a. Deferred Report: Enrolment Projections and Demographic Trends Report (*deferred October 28, 2013*)

Moved by Trustee Alexander and seconded by Trustee Soulliere that the Enrolment Projections and Demographics Trends Report prepared by Watson & Associates Economists Ltd. be received for information. Carried

12. New Business:
- a. Report: Amended Policy A:04 Expenses Reimbursements for Employees/Consultants/Contractors (*approval in principle*)

Moved by Trustee Macri and seconded by Trustee DiMenna that Draft Amended Policy A: 04 Expense Reimbursement for Employees/Consultants/Contractors be approved in principle. Carried

- b. Report: 2014 Temporary Borrowing Resolution – Annual Expenditures

Moved by Trustee Macri and seconded by Trustee McMahon that the Board approve the 2014 Temporary Borrowing Resolution (deemed to be read three times) authorizing the Board to borrow up to \$49,530,000 to meet, until current revenues are collected, the current expenditures of the Board for 2014. Carried

**WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD
2014 TEMPORARY BORROWING RESOLUTION – ANNUAL EXPENDITURES**

RESOLUTION duly passed by the Windsor-Essex Catholic District School Board at the meeting duly called on the 17th day of December 2013.

ON MOTION it was resolved as follows:

WHEREAS the Windsor-Essex Catholic District School Board (the “Board”) considers it necessary to borrow the amount of up to \$49,530,000 to meet, until current revenues are collected, the current expenditures of the Board for 2014.

AND WHEREAS the total amount borrowed pursuant to this Resolution together with the total of any similar borrowing is not to exceed the uncollected balance of estimated revenues of the Board.

THEREFORE, BE IT RESOLVED THAT:

1. The Chairperson, Vice-Chairperson, Secretary or Treasurer of the Board are hereby authorized on behalf of the Board to borrow from time-to-time by way of Promissory Note a sum or sums not exceeding the aggregate \$49,530,000 to meet the current expenditures of the Board until the current revenues have been received and to give on behalf of the Board a Promissory note or notes under the corporate seal of the Board signed by the Chairperson or Vice-Chairperson of the Board and the Secretary or Treasurer of the Board for the monies borrowed hereunder;

Provided, however, that the interest and any other charges connected therewith do not exceed the interest that would be payable at the prime lending rate on the date of borrowing of banks listed in Schedule 1 to the Bank Act minus 0.25% per annum.

2. The Treasurer of the Board is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all monies compromising the current revenues of the Board hereafter received.
3. The Treasurer of the Board is hereby authorized and directed to deliver to the bank from time-to-time upon request a statement showing the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and also the uncollected

balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenues already collected.

WE HEREBY CERTIFY that the foregoing is a true and complete copy of a Resolution passed at a meeting of the Board duly called and held as aforesaid, which resolution remains in full force and effect unamended on the date hereof.

AS WITNESS, the Corporate Seal of this Board this 17th day of December 2013.

c. Report: 2014 Temporary Borrowing Resolution – Permanent Improvements

Moved by Trustee Soulliere and seconded by Trustee Macri that the Board approve the 2014 Temporary Borrowing Resolution – Permanent Improvements (deemed to be read three times) authorizing the Board to borrow \$21,280,000 to bridge finance the permanent improvements as detailed of the Board for 2014. Carried

**WINDSOR-ESSEX CATHOLIC DISTRICT SCHOOL BOARD
2014 TEMPORARY BORROWING RESOLUTION – PERMANENT IMPROVEMENTS**

RESOLUTION duly passed by the Windsor-Essex Catholic District School Board at the meeting duly called on the 17th day of December 2013.

ON MOTION it was resolved as follows:

WHEREAS the Windsor-Essex Catholic District School Board (the “Board”) is permitted to borrow money pursuant to the provisions of Section 247 of the Education Act (the “Act”) for the raising of funds to finance certain permanent improvements as more particularly described in this Resolution.

AND WHEREAS:

- A. The Board has authorized the permanent improvements in the amount of \$21,280,000;
- B. The Board wishes to apply to the Canadian Imperial Bank of Commerce (“CIBC”) for a capital loan for the purpose of financing the permanent improvements;
- C. The total cost of the permanent improvements is within the Board’s Debt and Financial Obligation Limit as established by the Ministry of Education and Training.

THEREFORE, BE IT RESOLVED THAT:

1. The Chairperson, Vice-Chairperson, Secretary or Treasurer of the Board are hereby authorized on behalf of the Board to borrow \$21,280,000 for permanent improvements in accordance with the Act, plus interest at a rate to be agreed upon from time to time with CIBC.
2. The Chairperson, Vice-Chairperson, Secretary or Treasurer of the Board are hereby authorized for and on behalf of the Board to execute and deliver all such

other documents and to do such other acts and things as may be necessary to give full effect to the Resolution.

WE HEREBY CERTIFY that the foregoing is a true and complete copy of a Resolution passed at a meeting of the Board duly called and held as aforesaid, which Resolution remain in full force and effect unamended on the date hereof.

AS WITNESS, the Corporate Seal of this Board this 17th day of December 2013.

13. Notice of Motion: *None*

14. Remarks and Announcements:

a. Chairperson Holland mentioned the trustee committees is currently being reviewed and compared with other regional boards and is expected to be received at the January meeting. Chair Holland asked that we keep Fr. Brunet in our prayers as he recovers from surgery.

b. Director of Education Picard welcomed back trustees and provided comments on recent activities supporting the Board's strategic priorities namely;

Catholic Faith Formation: Advent Masses are occurring at schools across the system along with many acts of charity.

Employee Development and Student Achievement Initiatives: Schools in the Middle Primary and Junior workshops scheduled for the first week of January and Behaviour Management System training January 17.

Community Engagement and Partnerships: An extensive and comprehensive report will be forthcoming in January outlining the successes and challenges of the Board.

Miscellaneous: Director Picard wished everyone a holy, happy Christmas and good health and happiness in the new year.

c. Board Chaplain was absent.

15. Remarks/Questions by Trustees

Trustee Alexander inquired on the status of the new St. Bernard school. Due to the recent announcement by the City of Windsor Mayor to construct a fire hall on the same piece of land as the new school, the land transaction has been delayed. Executive Superintendent Iatonna is scheduled to meet with City personnel in the new year to finalize the details. Trustee Alexander wished administration and staff a Merry Christmas and happy New Year.

Trustee McMahan mentioned the last year and a half has not been easy and commended all staff, students and parents for their efforts. He sent his wishes for a Merry Christmas.

Trustee Soulliere wished everyone a Merry Christmas and all the best in the New Year.

Trustee Mastromattei also wished everyone a Merry Christmas and mentioned how proud he is to be associated with Catholic education.

Trustee DiMenna reported the kindness and generosity of the St. Louis Catholic Elementary school students and staff who donated \$5,500 to a student who is ill within the community and does not attend St. Louis; St. John de Brebeuf published their first

newspaper; Cardinal Carter Danceology performance was, once again, well done; thanked administration for their efforts working with the Ministry; and wished everyone a Merry Christmas and happy New Year.

Trustee Favot commented on the board's financial stability and thanked all parents who participated in the process. In Italian, Trustee Favot wished everyone a Merry Christmas and happy New Year.

Trustee Macri wished all a Merry Christmas.

Student Trustee Dellosa reported high school student councils have been organizing various events to give back to the community and mentioned Assumption College Catholic school collected 30,000 cans.

Student Trustee Ellepola mentioned F.J. Brennan and St. Joseph's Catholic High Schools competed with each other in a toiletry fundraiser. Toiletries collected were donated to the Women's shelter.

16. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor-Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 pm.*

- Tuesday, January 28, 2014
- Tuesday, February 25, 2014
- Tuesday, March 25, 2014
- Tuesday, April 22, 2014
- Tuesday, May 27, 2014
- **MONDAY**, June 23, 2014

Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).

17. Closing Prayer – Student Trustee Ellepola closed the meeting with a prayer.
18. Adjourn to Committee of the Whole Board In-Camera meeting, if required: *Not Required*
19. Adjournment - There being no further business, the Regular Board meeting of December 17, 2013 adjourned at 8:14 p.m.

Original signed by B. Holland and P. Picard

Barbara Holland
Chairperson of the Board

Paul A. Picard
Director of Education and Secretary of the Board