



1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: Barbara Holland  
DIRECTOR OF EDUCATION: Paul A. Picard

**CO-MANAGEMENT  
BOARD MEETING  
Monday, August 26, 2013 at 7:00 p.m.  
Windsor Essex Catholic Education Centre  
John Paul II Board Room**

**MINUTES**

**Present:**

**Co-Managers:** Supervisor: J. Griffore  
Chairperson: B. Holland  
Vice Chair: M. DiMenna

**Administration:** P. Picard (Resource) E. Byrne  
C. Geml P. Murray  
M. Iatonna S. O'Hagan-Wong  
M. Seguin  
J. Shea  
J. Ulicny

**Other:** Rev. L. Brunet, Board Chaplain

**Recorder:** B. Marshall

1. Call to Order – Supervisor Griffore called the meeting to order at 7:02 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance: All present  
Present at the Meeting: Trustees Alexander, Courtney, Favot, Macri, Mastromattei, McMahon and Soulliere and Student Trustees Ellepola and Dellosa.
4. Approval of Agenda

**That the August 26, 2013 Co-Management Board meeting agenda be approved as distributed.**

*Approved by Supervisor Griffore*

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act: None
6. Presentations: *None*

7. Delegations: *None*

8. Action Items:

a. Previous Meeting Minutes

i) Minutes of Supervised In-Camera Meeting of July 17, 2013

**That the minutes of the Supervised In-Camera meeting of July 17, 2013 be adopted as distributed.**

*Approved by Supervisor Griffore*

ii) Minutes of Supervised Delegation Meeting of July 17, 2013

**That the minutes of the Supervised Delegation meeting of July 17, 2013 be adopted as distributed.**

*Approved by Supervisor Griffore*

b. Items from the Co-Management In-Camera meeting of August 26, 2013

Supervisor Griffore reported that the Windsor-Essex Catholic District School Board convened a closed Co-Management In-Camera meeting on August 26, 2013 pursuant to the Education Act - Section 207, to consider specific pupil, real property, labour relations and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Supervisor Griffore indicated that the following items were approved at the in-camera session:

- received and approved the 2013 Real Property Report;
- approved the Transportation Separate Legal Entity; and
- approved a Labour Relations matter regarding the attestation to append the Memorandum of Understanding (MoU).

9. Communications:

a. External (Associations, OCSTA, Ministry): *None*

b. Internal (Reports from Administration)

i) Report: Phase Two – Working Towards a Co-Management Model

Issue:

To provide an overview of the next phase of Supervision of the Board.

Decision:

**That the current report be submitted for information purposes as we move towards a new co-management model within the context of the Supervision of the Windsor-Essex Catholic District School Board.**

Rationale:

Due to the number of achievements under the supervision of Mr. Norbert Hartmann, the Board will transition to the second phase of supervision, a Co-Management Model. The newly appointed Supervisor, Janine Griffore, will work collaboratively with Trustees, administration and the community, to restore public confidence; one of

the key priorities of the next phase. The Chair and Vice Chair will provide input to the recommendations presented which will begin the process of restoring decision making authority to the Board.

Chair Holland welcomed and thanked Supervisor Griffore for recognizing the achievements of the Board during Mr. Hartmann's tenure and looks forward to working with Supervisor Griffore in the process of restoring authority to the Board.

10. Unfinished Business: *None*

11. New Business:

a. Report: 2013 Capital Plan

In response to Trustee Holland's question, Executive Superintendent Iatonna will modify the 2013 Capital Plan presented to include Our Lady of Annunciation Elementary school as per the June 26, 2013 Board recommendation.

Issue:

The Ministry of Education has requested that all school boards update their capital plans and submit their capital priorities to the Ministry.

Decision:

ORIGINAL RECOMMENDATION: That the Board approve the 2013 Capital Plan and that the identified capital priorities and business cases be submitted to the Ministry of Education by October 31, 2013;

**AMENDED RECOMMENDATION:**

**That the Board approve the modified 2013 Capital Plan and that the identified capital priorities and business cases be submitted to the Ministry of Education by October 31, 2013; and**

**That the actions prescribed in the Plan proceed immediately as follows:**

**Catholic Central Secondary School**

- **Secure funding from the Ministry of Education for the construction of a new school building opening in 2016-17 to replace the existing aging building, which is prohibitive to repair and which no longer provides an appropriate learning environment for students.**

**St. John Catholic Elementary School**

- **Secure funding from the Ministry of Education to retrofit the Catholic Education Centre to facilitate the relocation of the entire student population to that site for the 2014-15 school year.**

Rationale:

Based on the parameters outlined in the board report, the modified 2013 Capital Plan recommendation to submit the Plan that identifies capital priorities, accompanied by the required business cases, to the Ministry of Education by October 31, 2013 has been approved.

12. Committee Reports: *None*
13. Remarks and Announcements:  
Director of Education Picard provided comment on recent activities supporting the Board's strategic priorities namely;  
***Catholic Faith Formation:*** Together in Faith Day – a system-wide faith celebration involving all staff will be held on September 20<sup>th</sup> at the Windsor Family Credit Union Centre. Trustees are encouraged to attend.  
***Employee Development And Student Achievement Initiatives:*** Emergency Response Training for Administrators occurred in August; The Principal Mentoring program resumes in September; and a Deaf and Hard of Hearing Workshop is scheduled for September 24<sup>th</sup>.  
***Community Engagement and Partnerships:*** Many students and staff participated as athletes and volunteers at the International Children's Games. Your dedication contributed to making the Games a success.  
***Celebrating Achievements:*** Congratulations to Student Trustee Madeline Ellepola who will be representing the Board as the President of the Catholic Board Council of the Ontario Student Trustee Association.  
***Miscellaneous:*** Director Picard welcomed staff and students back to a new school year.

Chair Holland spoke of former trustee Edward Fortune and former Ontario Catholic School Trustee Association (OCSTA) Deputy Executive Director Earle McCabe, both recently passed away, and their contribution and commitment to Catholic education. Chair Holland requested the Board officially congratulate Michael Pautler, the newly appointed Executive Director of the Ontario Institute for Catholic Education (ICE).

14. Pending Items: *None*
15. Continuation of In-Camera, if required: *Not Required*
16. Future Delegation Meetings: **While under Ministry Supervision – Co-Management Model, the Board meetings will be held on the fourth MONDAY of the month.**  
*Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the Public Session beginning at 7:00 p.m.*
- Monday, September 23, 2013
  - Monday, October 28, 2013
  - Monday, November 25, 2013
  - Monday, December 2, 2013 – *Organizational Meeting at 7:30 pm*
  - Monday, December 16, 2013 (Third Monday of the month due to Christmas holiday)
17. Closing Prayer – Fr. Brunet closed the meeting with a prayer.

18. Adjournment - There being no further business, the Co-Management Board meeting of August 26, 2013 adjourned at 7:22 p.m.

*Original signed by J. Griffore, B. Holland, M. DiMenna and P. Picard*

***Janine Griffore***  
*Supervisor of the Board*

***Paul A. Picard***  
*Director of Education & Secretary of the Board*

***Barbara Holland***  
*Chairperson of the Board*

***Mary DiMenna***  
*Vice Chair of the Board*