



1325 California Avenue  
Windsor, ON N9B 3Y6  
Chairperson: Barbara Holland  
DIRECTOR OF EDUCATION: Paul A. Picard

**ORGANIZATIONAL MEETING**  
**Tuesday, December 20, 2012 at 11:00 a.m.**  
**Windsor Essex Catholic Education Centre**  
**1325 California Avenue, Windsor**

**MINUTES**

**PRESENT**

**Trustees:** J. Courtney (*participated electronically*) J. Macri (*participated electronically*)  
M. DiMenna (*participated electronically*) B. Mastromattei  
F. Favot  
B. Holland

**Regrets:** Trustees Alexander, McMahon and Soulliere

**Administration:** P. Picard P. Littlejohns  
C. Geml  
M. Iatonna

**Recorder:** B. Marshall

1. Call To Order/Welcome - In accordance with Section Two of the Board By-laws, Paul Picard, Director of Education called the meeting to order at 11:00 a.m. and presided over the meeting until the election of the Chair.
2. Opening Prayer/Re-Commissioning – Associate Director Geml opened the meeting with a prayer and led a re-commissioning prayer reaffirming trustees’ commitment to the provision of Catholic education.
3. Recording of Attendance - Trustees Courtney, DiMenna, and Macri participated electronically. Trustees Alexander and McMahon were absent due to a prior commitment. Trustee Soulliere was absent due to illness.
4. Election of Chair

The Director of Education asked trustees to approve the appointment of two scrutineers.

**Moved by Trustee DiMenna and seconded by Trustee Courtney that the Board approve the appointment of Senior Manager of Facilities and Support Services Littlejohns and Executive Superintendent Iatonna as scrutineers. Carried**

As Presiding Officer, Director Picard invited trustees who wished to serve as Chair to stand and declare their candidacy. The following trustees declared their candidacy:

- Trustee Holland

After three requests by Director Picard inviting those who wished to stand to do so, there were no further declarations and the Director called that nominations be closed.

**Moved by Trustee Mastromattei and seconded by Trustee DiMenna that nominations for the position of Chair be closed. Carried**

Trustee Holland was acclaimed to the position of Chairperson.

At this point, Trustee Holland assumed the Chair and proceeded with election of the Vice-Chair.

#### 5. Election of Vice-Chair

Chair Holland thanked trustees for their confidence.

Chair Holland invited trustees who wished to serve as Vice-Chair to stand and declare their candidacy. The following trustees rose and declared their candidacy:

- Trustee DiMenna

After three requests by the Chair inviting those who wished to stand to do so there were no further declarations and the Chair called that the nominations be closed.

**Moved by Trustee Favot and seconded by Trustee Mastromattei that nominations for the position of Vice-Chair be closed. Carried**

Trustee DiMenna was acclaimed to the position of Vice-Chair.

Vice Chair DiMenna thanked trustees for their confidence especially during supervision.

#### 6. Chairperson's Address –

Chair Holland addressed the Board mentioning it is an honour and privilege to serve the Catholic community. She congratulated the Board for its prior decisions even though realizing consequences may occur and working in collaboration with the supervisor, priests, and community is proud of the direction the Board has taken. She acknowledged the Board's end of the year surplus and looks forward to the next meeting in January.

#### 7. Establishment of Committees – Chair Holland advised trustees that they will receive a list of committees in the new year to review. The appointments to committees will be confirmed at a future Delegation Meeting.

#### 8. Next Delegation Meeting: Tuesday, January 29, 2013.

#### 9. Closing Prayer – Associate Director Geml closed the meeting with a prayer.

10. Adjournment – There being no further business, the Organizational Meeting of December 20, 2012 adjourned at 11:10 a.m. at the call of the Chair.

*Approved*

***Barbara Holland***  
*Board Chairperson*

***Paul A. Picard***  
*Director of Education & Secretary of the Board*