



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Barbara Holland
DIRECTOR OF EDUCATION: Paul A. Picard

REGULAR BOARD MEETING
Monday, June 25, 2012 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

MINUTES

PRESENT

Trustees:

F. Alexander	J. Macri
J. Courtney	B. Mastromattei
M. DiMenna, Vice-Chair	J. McMahan
F. Favot	L. Soulliere
B. Holland, Chair	
J. Najem, Student Trustee	
N. Tavares, Student Trustee	
Rev. L. Brunet, Board Chaplain	

Regrets:

Administration:

P. Picard (Resource)	P. King
J. Bumbacco	P. Murray
C. Geml	S. O'Hagan-Wong
M. Iatonna	J. Shea
P. Littlejohns	M. Seguin
E. Byrne	S. Swiatoschik
G. Flood	J. Ulicny

Recorder: B. Marshall

1. Call To Order - Chair Holland called the meeting to order at 7:18 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - All trustees present.
4. Approval of Agenda

Moved by Trustee DiMenna and seconded by Trustee Macri that the June 25, 2012 Regular Board meeting agenda be approved as distributed. Carried

5. Questions Pertaining to Agenda: *None*
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.

Trustee Courtney disclosed interest in relation to agenda item 12f) 2012-13 Budget Final Approval due to her daughter's employment and did not participate in the discussion or vote on any question raised on that item.

Trustee Macri disclosed interest in relation to agenda item 12f) 2012-13 Budget Final Approval due to his sons' employment and did not participate in the discussion or vote on any question raised on that item.

Trustee Mastromattei disclosed interest in relation to agenda item 12f) 2012-13 Budget Final Approval due to his daughter and daughter-in-law's employment and did not participate in the discussion or vote on any question raised on that item.

Trustee McMahon disclosed interest in relation to agenda item 12f) 2012-13 Budget Final Approval due to his daughter, son and daughter-in-law's employment and did not participate in the discussion or vote on any question raised on that item.

7. Presentations: *None*
8. Delegations:
 - a. Delegation Regarding Items Not on the Agenda
 - i) Marc Williams, parent from St. Alexander school spoke about the importance of a backup plan and commented on student enrolment and accommodations at W.J. Langlois, St. Alexander, and St. Jules Catholic elementary schools.
 - ii) Jerri Morris, parent from St. Alexander school spoke about the possibility of current Catholic taxpayers switching to the Public Board.
 - iii) Elaine Boucas, parent from St. Alexander school discussed class sizes, compared W.J. Langlois and St. Alexander buildings, student achievement, and capacity.
 - b. Delegations Regarding Items On the Agenda: *None*

9. Action Items:
 - a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, June 12, 2012

Moved by Trustee DiMenna and seconded by Trustee Macri that the minutes of the Committee of the Whole Board In-Camera meeting of June 12, 2012 be adopted as distributed. *Carried*

- ii) Minutes of Regular Board Meeting, June 12, 2012

Moved by Trustee Macri and seconded by Trustee Courtney that the minutes of the Regular Board meeting of June 12, 2012 be adopted as distributed. *Carried*

b. Items from the convened in-camera meeting of June 25, 2012

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on June 25, 2012 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustee McMahon declared a conflict of interest during the In-Camera Session and excused himself from the relevant discussion item.

Moved by Trustee DiMenna and seconded by Trustee Mastromattei that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of June 25, 2012 be approved. Carried

Vice Chair DiMenna made the following announcements:

from the June 25, 2012 Committee of the Whole Board in-camera meeting

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated June 25, 2012;
- receipt of Administrative Roster, Elementary and Secondary panels effective September 2012;
- receipt of Employee Benefits Committee In-Camera Report – Confidential Note to File from the Meeting of May 31, 2012.

10. Communications:

- a. External (Associations, OCSTA, Ministry): *None*
- b. Internal (Reports from Administration)
 - i) Report: Administrative Staff Report

Moved by Trustee Macri and seconded by Trustee McMahon that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated June 25, 2012. Carried

- ii) Report: Joint Health and Safety Committee (JHSC) 2012 Annual Report

Moved by Trustee McMahon and seconded by Trustee Alexander that the Board receive the Joint Health and Safety Committee (JHSC) 2012 Annual Report as information. Carried

- iii) Report: Summer Jobs and Focus on Youth Program 2012

Moved by Trustee Soulliere and seconded by Trustee Macri that the Board receive as information, the listing of Summer Jobs and Focus on Youth Program for students, 2012. Carried

11. Unfinished Business: *None*

12. New Business:

- a. Report: Special Education Plan Amendments 2012

Moved by Trustee Macri and seconded by Trustee Soulliere that the Board approve the amendments to the Special Education Plan 2012; and, that the amendments be submitted to the Ministry of Education. Carried

- b. Report: Tender Approval – Roofing Replacements – Notre Dame, Stella Maris, St. Louis, and St. Pius X Catholic Elementary Schools

Moved by Trustee DiMenna and seconded by Trustee Favot that the Board approve the award of tender and the issuance of multiple purchase order contracts for Roofing Replacements at Notre Dame Catholic Elementary School, Stella Maris Catholic Elementary School, St. Louis Catholic Elementary School and St. Pius X Catholic Elementary School to Horizon Roofing Ltd., Rauth Roofing Limited and Kingsville Roofing at the submitted bid amount of \$651,362.00 plus applicable taxes to be funded from the 2011-12 School Condition Improvement accounts 115-71-580825-6-000, 114-71-580865-6-000, 139-71-580853-6-000 and 142-71-580859-6-000. Carried

- c. Report: Tender Approval – St. James Catholic Elementary School, Pavement – Bus Bay Area; St. Joseph Catholic Elementary School, Parking Lot Repavement

AMENDED MOTION: Moved by Trustee DiMenna and seconded by Trustee Macri that the Board approve the award of tender and the issuance of a purchase order contract for the Bus Bay Area Pavement at St. James Catholic Elementary School and Parking Lot Repavement at St. Joseph Catholic Elementary School to Dalla Bona Construction Inc., conditional upon the Board first receiving unit prices for any extra work, at the submitted bid amount of \$244,700.00 plus applicable taxes to be funded from the 2011-12 School Renewal Program account 146-72-586845-6-000 and from the 2011-12 School Condition Improvement Program account 107-71-586851-6-000-0; and

That the Board approve the second revised 2011-12 School Renewal Budget; and

That the Board approve the revised 2011-12 School Condition Improvement Budget. Carried

ORIGIONAL MOTION: Moved by Trustee DiMenna and seconded by Trustee Macri that the Board approve the award of tender and the issuance of a purchase order contract for the Bus Bay Area Pavement at St. James Catholic Elementary School and Parking Lot Repavement at St. Joseph Catholic Elementary School to Dalla Bona Construction Inc. at the submitted bid amount of \$244,700.00 plus applicable taxes to be funded from the 2011-12 School Renewal Program account 146-72-586845-6-000 and from the 2011-12 School Condition Improvement Program account 107-71-586851-6-000-0; and

**That the Board approve the second revised 2011-12 School Renewal Budget; and
That the Board approve the revised 2011-12 School Condition Improvement Budget.**

- d. Report: Request for Quotation (RFQ) – Janitorial Supplies 2012-13

Moved by Trustee DiMenna and seconded by Trustee McMahon that the Board approve the issuance of purchase order contracts for Janitorial Supplies to International Supply Systems Inc., Champion Products and Holland Cleaning Solutions Ltd. as a charge to Plant Operation Supplies accounts 000-40-340000-1-000, 000-40-340000-4-000 and 000-44-340000-6-000. Carried

- e. Report: Proposed Request for Proposal Process for External Audit Services

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board approve proceeding with a request for proposal process for external audit services. Carried

- f. Report: 2012-13 Budget Final Approval

Trustees thanked administration for the preparation and submission of the 2012-13 Budget and requested administration to report, in the future, costs savings resulting from Accommodation Review Committee school closures.

Moved by Trustee Soulliere and seconded by Trustee Favot that the Board approve the 2012-13 Budget Estimates and that administration be directed to submit the Budget Estimates to the Ministry of Education by the June 29, 2012 due date as required. Carried

13. Committee Reports:

- a. Report: Employee Benefits Consultant Committee – Notes from the Meeting of May 31, 2012

Moved by Trustee DiMenna and seconded by Trustee Alexander that the Board receive the Notes from the Employee Benefits Consultant Committee meeting of May 31, 2012 as information. Carried

14. Notice of Motion: *None*

15. Remarks and Announcements:

- a. Chairperson Holland reminded trustees tomorrow night's meeting will be held at Holy Names High School and a possible meeting for Tuesday, July 24, 2012.

- b. Director of Education Picard provided comment on recent activities supporting the Board's strategic priorities namely;
Catholic Faith Formation: End of the year masses continuing throughout our schools.
Community Engagement and Partnerships: Focus on Youth Orientation this week. Focus on Youth Grant we will be providing summer employment to students enrolled in our Catholic Secondary Schools.
Celebrating Achievements: Congratulations to the Kit Lacasse Award Recipients of 2012, Alex Dionne, Josie Donato, Andrew Banar and Brandon Ochendusko. Awarded annually to exemplary graduating students with special needs, who have demonstrated strength to

overcome their challenges and have been an inspiration to others; Congratulations to Steve Chevalier, the J. F. Johnson Outstanding Educator Award Recipient for 2012; Congratulations to both elementary and secondary school graduates.

Miscellaneous: The Board's Employee Assistance Program once again will be hosting this year's summer year break at Colasanti's on Tuesday, July 10th. All our welcome to attend; and wished everyone a safe and restful summer break.

- c. Board Chaplain Brunet mentioned he will be celebrating the Eucharist Wednesday, June 27th with staff from the Catholic Education Centre and on Friday with staff from Assumption High School.

16. Remarks/Questions by Trustees

Trustee Macri wished trustees and staff a great summer.

Trustee Favot attended the Town of Tecumseh and Canada Post commemorative stamp celebration of the Shawnee leader, Tecumseh. Students from St. Pius X Catholic Elementary school were also in attendance.

Trustee Courtney thanked the Board's outstanding teachers and administrators who educate our students and commented on tomorrow's Accommodation Review Committee Special Board meeting. She also thanked and congratulated Student Trustee Nilo Tavares.

Trustee DiMenna congratulated Queen of Peace Catholic Elementary school on the Clean Water Campaign, reaching their two year goal of \$5000. Canadian singer, Nellie Furtado and the school won the Big Dreamers Award which contributed another \$5000, totally \$15,000 towards an all-girls, secondary school in the Maasai region of Kenya to be put towards their clean water system. She also attended two elementary school graduations and commented on the mass celebration as the main focus.

Trustee Alexander wished everyone safe and restful summer.

Trustee McMahon congratulated St. Gregory students and staff for achieving the Eco-School Designation - Gold Standard, the first in school within the Board to receive such a distinction.

Trustee Mastromattei thanked those individuals who have served the Board for a number of years and wished them only the best.

Student Trustee Najem mentioned last day of exams tomorrow; congratulated graduates; and Assumption College student/teacher YouTube video. Congratulated and thanked Student Trustee Nilo Tavares, could not have had a better partner.

Student Trustee Tavares thanked everyone for a great experience as Student Trustee. Also thanked Student Trustee Joseph Najem, mentioning could not ask for a better partner. Thanked Mrs. Marshall and Mr. Seguin for their assistance throughout the year. Chair Holland congratulated Nilo, mentioning he has been elected Prime Minister of F.J. Brennan Catholic High School for the 2012-13 school year.

17. Pending Items: *None*

18. Continuation of In-Camera, if required. Not required.
19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*
- Tuesday, June 26, 2012 - Board Meeting for Final Decision on Accommodation Review Recommendations (**7:00 pm**) at **Holy Names High School, 1400 Northwood St., Windsor**
 - Tuesday, July 24, 2012 (**Tentative**)
 - Tuesday, August 28, 2012
 - Tuesday, September 11, 2012
 - Tuesday, September 25, 2012
 - Tuesday, October 9, 2012
 - Tuesday, October 23, 2012
 - Tuesday, November 13, 2012
 - Tuesday, November 27, 2012
 - Tuesday, December 4, 2012
 - Tuesday, December 11, 2012
20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of June 25, 2012 adjourned at 8:17 p.m.

Approved

Barbara Holland
Board Chairperson

Paul A. Picard
Director of Education & Secretary of the Board