



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Barbara Holland
DIRECTOR OF EDUCATION: Paul A. Picard

REGULAR BOARD MEETING
Tuesday, May 22, 2012 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

MINUTES

PRESENT

Trustees:

F. Alexander	J. Macri
J. Courtney	B. Mastromattei
M. DiMenna, Vice-Chair	J. McMahon
F. Favot	L. Soulliere
B. Holland, Chair	
J. Najem, Student Trustee	
N. Tavares, Student Trustee	

Regrets: Rev. L. Brunet, Board Chaplain

Administration:

P. Picard (Resource)	E. Byrne
J. Bumbacco	P. Murray
C. Geml	C. Norris
M. Iatonna	J. Shea
P. Littlejohns	M. Seguin
	J. Ulicny

Recorder: B. Marshall

1. Call To Order - Chair Holland called the meeting to order at 7:17 p.m.
2. Opening Prayer – Trustee McMahon opened the meeting with a prayer.
3. Recording of Attendance - All trustees present. Rev. Brunet sent his regrets due to a prior commitment.
4. Approval of Agenda

Moved by Trustee DiMenna and seconded by Trustee Macri that the May 22, 2012 Regular Board meeting agenda be approved as distributed. *Carried*

5. Questions Pertaining to Agenda: *None*

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.:

As a matter of record, Trustee Courtney disclosed interest for the May 15, 2012 Special Regular Board Meeting agenda item 6a) Receive Input on the Director of Education's Report on the Accommodation Review Study for the Fontainebleau Area, including St. Alexander and W.J. Langlois Catholic Elementary Schools and for the May 17, 2012 Special Regular Board Meeting May 17, 2012 agenda item 6a) Receive Input on Director's Report: Accommodation Review Study for the Lakeshore Area, including Our Lady of Annunciation and St. John the Evangelist Catholic Elementary Schools due to work commitments and further indicated she was not present at either meetings.

As a matter of record, Trustee Macri disclosed interest for the May 14, 2012 Special Regular Board Meeting agenda item 6a) Receive Input on the Director of Education's Report on the Accommodation Review Study for the Amherstburg Area, including St. Bernard, St. Theresa, and Stella Maris Catholic Elementary Schools; and the May 15, 2012 Special Regular Board Meeting agenda item 6a) Receive Input on the Director of Education's Report on the Accommodation Review Study for the Fontainebleau Area, including St. Alexander and W.J. Langlois Catholic Elementary Schools; and the May 17, 2012 Special Regular Board Meeting agenda item 6a) Receive Input on Director's Report: Accommodation Review Study for the Lakeshore Area, including Our Lady of Annunciation and St. John the Evangelist Catholic Elementary Schools as he was unavailable and further indicated he was not present at the meetings.

7. Presentations:

a. Assumption College Catholic High School International Baccalaureate Programme

Principal Joseph Ibrahim and Vice Principal and IB Co-ordinator Genevieve Cano presented the International Baccalaureate Program (IB Program) offered at Assumption College Catholic High School citing background information on the program from inception to current practices. Students Norman Nehmetallah and Kaitlyn Meloche enlightened trustees with highlights of an IB student's experiences.

8. Delegations: *None*

- a. Delegation Regarding Items Not on the Agenda
- b. Delegations Regarding Items On the Agenda

9. Action Items:

- a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, May 8, 2012

Moved by Trustee Macri and seconded by Trustee Soulliere that the minutes of the Committee of the Whole Board In-Camera meeting of May 8, 2012 be adopted as distributed. Carried

- ii) Minutes of Regular Board Meeting, May 8, 2012

Moved by Trustee DiMenna and seconded by Trustee Courtney that the minutes of the Regular Board meeting of May 8, 2012 be adopted as distributed. Carried

iii) Minutes of the Special Regular Board Meeting, May 14, 2012

Chair Holland indicated at each special board meeting, delegations provided materials which are attached to the minutes and posted on the board's website.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the minutes of the Special Regular Board meeting of May 14, 2012 be adopted as distributed.

Carried

iv) Minutes of the Special Regular Board Meeting, May 15, 2012

Moved by Trustee McMahan and seconded by Trustee Alexander that the minutes of the Special Regular Board meeting of May 15, 2012 be adopted as distributed.

Carried

v) Minutes of the Special Regular Board Meeting, May 17, 2012

Moved by Trustee DiMenna and seconded by Trustee Mastromattei that the minutes of the Special Regular Board meeting of May 17, 2012 be adopted as distributed. *Carried*

b. Items from the re-convened in-camera meeting of May 8, 2012 and the convened in-camera meeting of May 22, 2012

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board re-convened a closed Committee of the Whole Board meeting on May 8, 2012 pursuant to the Education Act - Section 207, to consider other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

In addition, the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on May 22, 2012 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Courtney, Macri, Mastromattei and McMahan declared a conflict of interest during the In-Camera Session and excused themselves from the relevant discussion items.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the re-convened Committee of the Whole Board meeting on May 8, 2012 and the convened Committee of the Whole Board meeting on May 22, 2012 be approved.

Vice Chair DiMenna made the following announcements:

From the May 22, 2012 meeting:

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated May 22, 2012;
- received the following Centrally Employed Teacher appointments:
 - The extension of **Elisa Houston's** appointment as ESL/English/Modern Languages Consultant for one (1) additional year, effective September 1, 2012

- to June 30, 2013;
- The extension of **Shelly Donnelly**'s appointment as Special Education Coordinator for three (3) additional years, effective September 1, 2012 to June 30, 2015;
- The extension of **Joe Sisco**'s appointment as E-Learning Contact for one (1) additional year, effective September 1, 2012 to June 30, 2013;
- The extension of **Mona Taouil**'s appointment as the Student Work Study Teacher for one (1) additional year, effective September 1, 2012 to June 30, 2013;
- The extension of **Julie Poisson** and **Laura Galipeau Mills**' appointment as French as a Second Language Itinerant Teachers for one (1) additional year, effective September 1, 2012 to June 30, 2013;
- received the following Principal and Vice Principal placements:
 - **Sue Easby** Principal at St. Louis School will transfer to H. J. Lassaline instead of St. Rose School as approved at the April 24th, 2012 Board meeting;
 - **Tony Gebrail** Vice Principal at St. Gregory School to Principal at St. Rose Elementary School;
 - **John Fisher**, Teacher at Our Lady of Mount School to Vice Principal at St. Gregory School;
- approved the Disposition of Surplus Property in accordance with Section 194(3)(a) of the Education Act, the property located at 735 Tuscarora Street, Windsor;
- approved the extension of the existing contract with Coca Cola Bottling Company for a further 1 year period from September 1, 2012 to August 31, 2013.

10. Communications:

- a. External (Associations, OCSTA, Ministry): *None*
- b. Internal (Reports from Administration)
 - i) Report: Administrative Staff Report

Moved by Trustee Favot and seconded by Trustee DiMenna that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated May 22, 2012. Carried

11. Unfinished Business: *None*

12. New Business:

- a. Report: 2012 Capital Plan

Trustee Mastromattei commended administration on the selection of a new Catholic Central High School as a Board priority. He mentioned the school structure and need for new facilities such as parking and sports fields should compliment the multicultural student body and school spirit.

Trustee Favot agreed with Trustee Mastromattei regarding Catholic Central and administration on the capital plan's second priority to relocate St. John Elementary school to the Catholic Education Centre.

Executive Superintendent Iatonna reassured Trustee Soulliere the Accommodation

Review Committee (ARC) projects are currently funded through school renewal although any substantial improvements may require further review and possibly included in capital funding.

Moved by Trustee DiMenna and seconded by Trustee Macri that the Board approve the 2012 Capital Plan and that the identified capital priorities and business cases be submitted to the Ministry of Education by May 31, 2012; and

That the actions prescribed in the Plan proceed immediately as follows:

Catholic Central Secondary School

- **Secure funding from the Ministry of Education for the construction of a new school building opening in 2015-16 to replace the existing aging building, which is prohibitive to repair and which no longer provides an appropriate learning environment for students.**

St. John Catholic Elementary School

- **Secure funding from the Ministry of Education to retrofit the Catholic Education Centre to facilitate the relocation of the entire student population to that site for the 2013-14 school year.**

- b. Report: Policy Development and Review: Draft Policy H:03 Hiring and Promotion

Moved by Trustee Alexander and seconded by Trustee McMahon that the Board approve, in principle, Draft Policy H: 03 Hiring and Promotion. *Carried*

13. Committee Reports: *None*

14. Notice of Motion: *None*

15. Remarks and Announcements:

- a. Chairperson Holland thanked parents, pastors, students, administration and trustees, including student trustees for their participation in the Special Board Meetings scheduled last week to receive public input regarding the Director's Accommodation Review Committees' recommendations.

- b. Director of Education Picard provided comment on recent activities supporting the Board's strategic priorities namely;

Catholic Faith Formation: Congratulations to the recent Part III Religion Course graduates. Quoting Religion Consultant Betty Brush, "They were the most wonderful faith-filled group of teachers I have ever worked with".

Employee Development And Student Achievement Initiatives: Elementary Day of Champions will be held Tuesday, May 29th at St. Thomas of Villanova High School, the Secondary Day of Champions on Thursday, June 7th at Cardinal Carter High School. These events promote a sense of community among students, staff members, and volunteers from our Life Skills programs; Food and Beverage Training for teachers May 28th; A number of staff are receiving their Health and Safety training this month; and Academic and Support Staff Leadership course continues.

Celebrating Achievements: Catholic Central and Brennan's Jazz Band Ensembles performed at the MusicFest Canada Nationals in Ottawa. Both bands were awarded a Silver rating. Congratulations to the students and teachers on receiving this prestigious distinction; Congratulations to students and staff who participated in the All Star Bands; and the Retirement Banquet will be held June 15 at the Ciociaro Club.

c. Board Chaplain was absent.

16. Remarks/Questions by Trustees

Trustee DiMenna attended Queen of Peace and St. Louis Elementary schools' drama performances and complimented the students and staff on their dedication and commitment. She also thanked the technical staff at Cardinal Carter Secondary school for providing and encouraging elementary schools to experience their auditorium.

Trustee Soulliere thanked and commended Chair Holland on her chairing abilities at the recent Special Board meetings. She also mentioned attending the All Star Band performances at St. Joseph's Catholic High School.

Trustee Mastromattei also compliment Chair Holland for her professional yet compassionate chairing abilities during the Special Board meetings.

Student Trustee Najem thanked trustees for allowing him to experience the Special Board meetings and mentioned secondary student elections, St. Anne High School multicultural day, attended a Student Senate meeting at St. Thomas of Villanova High School and will be attending the Ontario Student Trustees' Association (OSTA) Annual General Meeting in Toronto this week.

Student Trustee Tavares also thanked trustees for the experience during the Special Board meetings and mentioned the OSTA conference, Windsor Essex County Secondary School Athletics (WECSSA) track and field competitions, school council elections, leadership classes attending the annual Heart and Stroke fundraiser, and congratulated Catholic Central and F.J. Brennan high school students on their National MusicFest silver rating.

17. Pending Items: *None*

18. Continuation of In-Camera, if required. - *The Board reconvened to In-Camera Committee of the Whole meeting following adjournment.*

19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*

- Tuesday, June 12, 2012
- **MONDAY**, June 25, 2012
- Tuesday, June 26, 2012 - Board Meeting for Final Decision on Accommodation Review Recommendations (**7:00 pm**)

20. Closing Prayer – Trustee McMahon closed the meeting with a prayer.

21. Adjournment - There being no further business, the Regular Board meeting of May 22, 2012 adjourned at 8:08 p.m.

Approved

Barbara Holland
Board Chairperson

Paul A. Picard
Director of Education & Secretary of the Board