



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Barbara Holland
DIRECTOR OF EDUCATION: Paul A. Picard

REGULAR BOARD MEETING
Tuesday, April 24, 2012 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

MINUTES

PRESENT

Trustees:

F. Alexander	J. Macri
M. DiMenna, Vice-Chair	B. Mastromattei
F. Favot	J. McMahan
B. Holland, Chair	L. Soulliere
J. Najem, Student Trustee	
Rev. L. Brunet, Board Chaplain	

Regrets: Trustee Courtney and Student Trustee Tavares

Administration:

P. Picard (Resource)	E. Byrne
J. Bumbacco	P. King
C. Geml	P. Murray
M. Iatonna	C. Norris
P. Littlejohns	S. O'Hagan-Wong
A. Maghnieh	

Recorder: B. Marshall

1. Call To Order - Chair Holland called the meeting to order at 7:16 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - Trustee Courtney sent regrets due to illness. Student Trustee Tavares sent his regrets due to a prior commitment.
4. Approval of Agenda:
AMENDMENTS:
 - Item 12a) School Boards' Co-operative Inc. (SBCI) Employee Absence Support Proposal and Presentation was discussed prior to 10) Communications.

Moved by Trustee McMahan and seconded by Trustee Mastromattei that the April 24, 2012 Regular Board meeting agenda be approved as amended. Carried

5. Questions Pertaining to Agenda: *None*
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.

Trustee Macri disclosed interest in relation to agenda item 10b(iv) Accommodation Review Committee Reports to the Director of Education, Fontainebleau, Amherstburg, and Lakeshore due to his sons' employment and did not participate in the discussion or vote on any question raised on that item.

7. Presentations:
 - a. Healthy Living Pledge Initiative "In Sport WE Are One" (International Children's Games, City of Windsor)

Vincent Georgie from the University of Windsor Odette School of Business and Nora Romero from the City of Windsor presented the Healthy Living Pledge Initiative "In Sport WE Are One". The objective of the health initiative is to create healthier schools, enhance student achievement, and provide ways for every child to engage in healthy living activities. The project thus far has included representatives of the four local school Boards and MBA students from the University of Windsor.

8. Delegations: *None*
 - a. Delegation Regarding Items Not on the Agenda
 - b. Delegations Regarding Items On the Agenda

9. Action Items:
 - a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, April 10, 2012

Moved by Trustee Macri and seconded by Trustee Mastromattei that the minutes of the Committee of the Whole Board In-Camera meeting of April 10, 2012 be adopted as distributed. Carried

- ii) Minutes of Regular Board Meeting, April 10, 2012

Moved by Trustee DiMenna and seconded by Trustee Macri that the minutes of the Regular Board meeting of April 10, 2012 be adopted as distributed. Carried

- b. Items from the re-convened in-camera meeting of April 10, 2012 and convened in-camera meeting of April 24, 2012

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board re-convened a closed Committee of the Whole Board meeting on April 10, 2012 pursuant to the Education Act - Section 207, to consider labour relations matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

In addition, the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on April 24, 2012 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, and other matters permitted or required to be

kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the re-convened Committee of the Whole Board in-camera meeting held on April 10, 2012 and the convened Committee of the Whole Board in-camera meeting held on April 24, 2012 be approved. Carried

Vice Chair DiMenna made the following announcements:

From the April 10, 2012 Committee of the Whole Board in-camera meeting

- received reports on pending arbitration summaries pertaining to employee bargaining units.

From the April 24, 2012 meeting:

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated April 24, 2012;
- received the following Administrative Placements effective September 1, 2012:
 - **Kevin Bellaire**, Principal at St. Angela School to Senior Manager of Student Services;
 - **Brendan Roberts**, Vice Principal at St. Joseph's Secondary School to Principal, at Holy Cross Elementary School;
 - **Anna Mancini**, Vice Principal at Queen of Peace to Principal at Immaculate Conception School;
 - **Jeff Fairlie**, Vice Principal at Christ the King School to Principal at St. Angela School;
 - **Rosa Cipparrone**, Teacher at L.A.Desmarais School to Vice Principal at Christ the King School;
 - **Marta Marazita**, Teacher at the Catholic Education Centre/Board Strategy to Vice Principal at Holy Cross School;
 - **John Riberdy**, Teacher at St. Christopher to Vice Principal at Our Lady of Perpetual Help School;
 - **John Mazlounian**, Teacher at St. Alexander to Vice Principal at St. John de Brebeuf School ;
 - **Kelly Power**, Curriculum Consultant at the Catholic Education Centre to Vice Principal at St. Peter School.

In addition, the Elementary and Secondary Principal and Vice Principals transfers were also received.

10. Communications:

- a. External (Associations, OCSTA, Ministry): *None*
- b. Internal (Reports from Administration)
 - i) Report: Administrative Staff Report

Moved by Trustee DiMenna and seconded by Trustee McMahon that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated April 24, 2012. Carried

ii) Report: 2011-12 – Second Interim Financial Report

Executive Superintendent Iatonna presented the second interim financial report that covers the six month period from September 1, 2011 to February 29, 2012. The report includes comparatives for the same time period in the 2010-11 fiscal year. Executive Superintendent Iatonna cautioned trustees that the actual budget variance may vary significantly from the projected amount identified in the report due to impacts from multiple factors.

Trustees commented on the various areas identified as forecast pressures. Executive Superintendent Iatonna assured trustees that measures are in place to address the areas of concern.

Moved by Trustee Macri and seconded by Trustee Favot that the Board receive the 2011-12 Second Interim Financial Report as information. Carried

iii) Report: 2011-12 School Budget Status Report

Executive Superintendent Iatonna reported school budgets have decreased by eleven percent (11%) and congratulated schools who have met the need to reduce their budgets.

Moved by Trustee DiMenna and seconded by Trustee Favot that the Board receive the 2011-12 School Budget Status Report as information. Carried

iv) Report: Accommodation Review Committee Reports to the Director of Education, Fontainebleau, Amherstburg, and Lakeshore Areas.

Chair Holland thanked the Manager of Human Resources and Policy Development Colleen Norris, the Superintendents and the Executive Assistant involved in the Accommodation Review Committees (ARC) for their time and commitment. She also mentioned trustees will receive a complete ARC package prior to the Special Board meetings scheduled for May 14, May 15 and May 17.

Moved by Trustee Soulliere and seconded by Trustee Alexander that the Board receive as information the Final Accommodation Review Committees' (ARCs) Reports, submitted to the Director of Education, for the accommodation review studies of the Fontainebleau, Amherstburg and Lakeshore areas. Carried

11. Unfinished Business: *None*

12. New Business:

- a. Report: School Boards' Co-operative Inc. (SBCI) Employee Absence Support Proposal and Presentation (*This item was presented prior to item 10 Communications*)

School Boards' Co-operative Inc. representative Lynn Porplycia introduced and explained the Attendance Support Program, its evolution and the next steps for the Board.

Upon completion of the needs assessment, trustees requested administration to bring forward a follow up report prior to implementation.

Moved by Trustee Soulliere and seconded by Trustee Macri that the Board receive the information presented by SBCI (School Board's Co-operative Inc.) and approve entering into an agreement with this organization to conduct a needs assessment in regard to employee absence support. Carried

- b. Report: Community Consultation Regarding the Relocation of St. John Catholic Elementary School (Windsor)

Due to declining enrolment, increased employee absences, relocations, and budget pressures, administration request approval for a community consultation to relocate St. John Catholic Elementary school to the Catholic Education Centre. Executive Superintendent Iatonna indicated the relocation will only occur if secured Ministry capital funding is received.

Prior to the release of the report, Trustee Favot, board administrators and the principal met with the St. John's Catholic School Advisory Council. Following the meeting, an advanced notice was sent to the school community. An open forum meeting is scheduled for Thursday, May 3, 2012.

Moved by Trustee Macri and seconded by Trustee DiMenna that the Board approve the establishment of a Community Consultative Committee to consider the relocation of St. John Catholic Elementary School to the Catholic Education Centre site for the 2013-2014 School Year. Carried

13. Committee Reports: *None*

14. Notice of Motion: *None*

15. Remarks and Announcements:

- a. Chairperson Holland attended, along with chairpersons from our coterminous boards, the International Children's Games announcement on Friday, April 20.

- b. Director of Education Picard provided comment on recent activities supporting the Board's strategic priorities namely;

Catholic Faith Formation: Catholic Education Week is scheduled from May 6-11. This year's theme is "Walking in the Light of Christ". Throughout Catholic Education Week, we ask that you to reflect on the significance of Catholic Education and we invite all community members, especially our parents, to participate in the celebrations and activities at our schools.

Employee Development And Student Achievement Initiatives: French as a Second Language in-service for secondary teachers was held today; Grade 9 Applied Math and Science Workshops continue; and Health and Safety Certificate Training for Elementary Vice Principals and members of the Health and Safety committee.

Celebrating Achievements: Congratulations to the secondary students who competed at the 2012 Ontario Technological Skills Qualifying Competition in London. Five of our students placed in the top 2 and will move on to the provincial competitions in Waterloo, April 30 to May 2;

Nominations for the J. F. Johnston Outstanding Educator Award and the Lucien (Kit) Lacasse Award are being accepted until May 17th; and Applications for the Director's Award – Our Journey to Holiness for both Elementary and Secondary students are now being accepted until May 11th. Please refer to the staff room folder for more information.

Miscellaneous: Director's recommendations for the Amherstburg, Fontainebleau and Lakeshore Accommodation Reviews will be posted on the board's website on Monday, April 30th. Special meetings of the board are scheduled for May 14, 15 and 17. Please refer to the board's website for further details.

- c. Board Chaplain Brunet mentioned expect to receive this weekend an announcement of clergy changes in the Windsor-Essex area.

16. Remarks/Questions by Trustees

Trustee DiMenna mentioned Queen of Peace Catholic Elementary school will be celebrating their 50th Anniversary May 4th and both Queen of Peace and St. Louis Catholic Elementary schools will once again be using Cardinal Carter Catholic Secondary school's auditorium for a play and talent show.

Trustee Soulliere mentioned this past weekend she attended the Teachers Have Heart gala and thanked those teachers who volunteer and support this event to benefit Autism Services and the Jumpstart Nutrition program.

Trustee Mastromattei informed trustees due to the relocation of Immaculate Conception Catholic Elementary school, a reunion is planned for May 11, 2012 and was grateful and thanked those who contributed to replace funds stolen from Immaculate Conception school due to a break-in.

Student Trustee Najem mentioned Cardinal Carter Catholic Secondary school's green team held a competition during Earth Week collecting five thousand (5000) batteries; St. Anne Secondary school held a cake auction; St. Joseph's Secondary had a tree planting service for a student; Holy Names Secondary school held a fashion show for charity; and schools are preparing for Proms. He also mentioned attending our coterminous board's student senate gala and thanked student trustees for the invitation. He also commented on the United Way volunteer event.

17. Pending Items: *None*

18. Continuation of In-Camera, if required. - *The Board re-convened to In-Camera Committee of the Whole meeting following adjournment.*

19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*

- Tuesday, May 8, 2012
- Monday, May 14, 2012 - Special Board Meeting for Public Input - Amherstburg Accommodation Review at St. Thomas of Villanova HS (6:30 pm)
- Tuesday, May 15, 2012 - Special Board Meeting for Public Input – Fontainebleau Accommodation Review at St. Joseph High School (6:30 pm)

- Thursday, May 17, 2012- Special Board Meeting for Public Input – Lakeshore Accommodation Review at St. Anne High School (**6:30 pm**)
- Tuesday, May 22, 2012
- Tuesday, June 12, 2012
- **MONDAY**, June 25, 2012
- Tuesday, June 26, 2012 - Board Meeting for Final Decision on Accommodation Review Recommendations (**7:00 pm**)

20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.

21. Adjournment - There being no further business, the Regular Board meeting of April 24, 2012 adjourned at 8:43 p.m.

Approved

Barbara Holland
Board Chairperson

Paul A. Picard
Director of Education & Secretary of the Board