



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Barbara Holland
DIRECTOR OF EDUCATION: Paul A. Picard

REGULAR BOARD MEETING
Tuesday, March 27, 2012 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

MINUTES

PRESENT

Trustees:	J. Courtney (<i>participated electronically</i>)	J. Macri
	M. DiMenna, Vice-Chair	B. Mastromattei
	F. Favot	J. McMahon
	B. Holland, Chair	L. Soulliere
	J. Najem, Student Trustee	
	N. Tavares, Student Trustee	
Regrets:	Trustee Alexander and Rev. Brunet	
Administration:	P. Picard (Resource)	E. Byrne
	J. Bumbacco	P. King
	C. Geml	P. Murray
	M. Iatonna	C. Norris
	P. Littlejohns	S. O'Hagan-Wong
	A. Maghnieh	M. Seguin
		J. Ulicny
Recorder:	B. Marshall	

1. Call To Order - Chair Holland called the meeting to order at 7:09 p.m. and welcomed members of the audience.
2. Opening Prayer – Trustee McMahon opened the meeting with a prayer.
3. Recording of Attendance - Trustee Courtney participated electronically. Trustee Alexander and Fr. Brunet sent regrets due to their vacation.
4. Approval of Agenda - Chair Holland noted that the handouts for agenda items 12d) Tender Approval – Full Day Kindergarten Phase 3 Construction (Project A, B, D) and 12e) Tender Approval – Full Day Kindergarten Phase 3 Construction (Project C) is at trustee places and was previously provided to trustees electronically. Item 12f) French Immersion correction, #3 last sentence omit the word provided.

Moved by Trustee Soulliere and seconded by Trustee Mastromattei that the March 27, 2012 Regular Board meeting agenda be approved as distributed. Carried

5. Questions Pertaining to Agenda: *None*

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act:

Trustee Holland disclosed interest in relation to agenda items 12d) Tender Approval – Full Day Kindergarten Phase 3 Construction (Project A, B, D) and 12e) Tender Approval – Full Day Kindergarten Phase 3 Construction (Project C) due to contractor is client and did not participate in the discussion or vote on any question raised on that item.

7. Presentations: *None*

8. Delegations:

a. Delegation Regarding Items Not on the Agenda

i) Paul Mullins, representing the St. John the Evangelist community spoke about the expansion of Holy Name Catholic Elementary school, a Joint use agreement for St. John the Evangelist with the Town of Lakeshore, and potential boundary adjustments.

Mr. Mullins requested the agenda item 12d) Tender Approval – Full Day Kindergarten Phase 3 Construction (Project A, B, D) to be discussed first in order to accommodate audience members.

Chair Holland reviewed the Accommodation Review Committee process and indicated a Lakeshore public meeting is scheduled for Thursday, March 29th at which time the committee will be presenting the Accommodation Review Committee final recommendations.

b. Delegations Regarding Items On the Agenda: *None*

9. Action Items:

a. Approval of Minutes

i) Minutes of In-Camera Meeting, February 28, 2012

Moved by Trustee DiMenna and seconded by Trustee Macri that the minutes of the Committee of the Whole Board In-Camera meeting of February 28, 2012 be adopted as distributed. Carried

ii) Minutes of Emergency In-Camera Meeting, March 20, 2012

Moved by Trustee DiMenna and seconded by Trustee Macri that the minutes of the Emergency Committee of the Whole Board In-Camera meeting of March 20, 2012 be adopted as distributed. Carried

iii) Minutes of Regular Board Meeting, February 28, 2012

Moved by Trustee Soulliere and seconded by Trustee Macri that the minutes of the Regular Board meeting of February 28, 2012 be adopted as distributed. Carried

- b. Items from the convened Emergency in-camera meeting of March 20, 2012 and the convened in-camera meeting of March 27, 2012

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened an Emergency closed Committee of the Whole Board meeting on March 20, 2012 pursuant to the Education Act - Section 207, to consider specific labour relations and potential litigation matters and convened a closed Committee of the Whole Board meeting on March 27, 2012 pursuant to the Education Act - Section 207, to consider specific personnel, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Moved by Trustee DiMenna and seconded by Trustee McMahon that the recommendations and directions of the convened Emergency Committee of the Whole Board at its in-camera meeting of March 20, 2012 and convened Committee of the Whole Board in-camera meeting of March 27, 2012 be approved. Carried

Vice Chair DiMenna made the following announcements:

from the March 20, 2012 Emergency Committee of the Whole Board in-camera meeting

- Trustees received information regarding budget challenges and pressures potentially impacting collective agreements.

from the March 27, 2012 Committee of the Whole Board in-camera meeting

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated March 27, 2012;
- approved the 2012-13 Transportation Services contract;
- approved the Parking Lease Agreement at 1201 Grand Marais Road West, Windsor.

As requested by Delegation Mullins approved by the board Chair, items 12d and 12e were discussed prior to Communications, Unfinished Business and the remaining New Business items.

10. Communications:

a. External (Associations, OCSTA, Ministry):

- i) Memorandum from the Ontario Catholic Schools Trustees' Association (OCSTA) re Resolutions to be Considered at the 2012 Annual General Meeting, dated March 7, 2012

Moved by Trustee McMahon and seconded by Trustee Macri that the Board approve the Ontario Catholic School Trustees' Association 2012 Annual General Meeting and Conference Resolutions as received under separate cover. Carried

b. Internal (Reports from Administration)

- i) Report: Administrative Staff Report

Moved by Trustee Soulliere and seconded by Trustee Mastromattei that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated March 27, 2012. Carried

ii) Report: 2012-13 Budget Pressures and Challenges

As part of the budget process, Executive Superintendent Iatonna presented the 2012-13 Budget pressures and challenges addressing the preliminary enrolment forecasts, capital deficit, facilities, special education, Full Day Kindergarten, faith formation, school budgets and other expenses.

Trustees discussed the deficit, student grant calculations, and commented on the tables and charts provided.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive the report on 2012-13 Budget Challenges and Pressures as information. Carried

11. Unfinished Business: *None*

12. New Business:

- a. Report: Regular Board Meetings for the Months of July/August 2012 and for the 2012-2013 School Year

Moved by Trustee Macri and seconded by Trustee McMahon that any additional meetings of the Board of Trustees for the months of July and August be held at the call of the Chair;

and, that the Board adopt the attached schedule of Regular Board meetings for the 2012 – 2013 School Year as presented. Carried

- b. Report: Relocation of Immaculate Conception Catholic Elementary School

Director Picard and Trustee Mastromattei commended committee members and the Immaculate Conception school community for working together to come to amicable agreement.

Moved by Trustee Mastromattei and seconded by Trustee DiMenna that the Board approve, in principle, the relocation of Immaculate Conception Catholic Elementary School to the present St. Michael's Alternate Catholic High School – Victoria Campus Site. Carried

- c. Report: Capital Priorities Update: St. Bernard (Windsor) Catholic Elementary School

Moved by Trustee Macri and seconded by Trustee Soulliere that, in accordance with the Ministry of Education's funding approval, the Board close St. Bernard (Windsor) Catholic Elementary School effective June 30, 2013. Carried

This item was discussed prior to Action items as requested by Delegation Mullins and approved by the board Chair.

- d. Report: Tender Approval – Full Day Kindergarten Phase 3 Construction (Project A, B, D)

Executive Superintendent Iatonna reviewed the Tender report and indicated administration received correspondence from one of the contractors prior to the board meeting.

In light of Mr. Mullins presentation, Trustee Mastromattei moved to amend the motion to exclude, from the tender, Holy Name Catholic Elementary school until after the Lakeshore Accommodation Review Committee decision.

A lengthy discussion ensued to determine whether in fact Holy Name Elementary school should be included in the Lakeshore Accommodation Review process, the necessity to provide a Full Day Kindergarten addition to the school when it had been suggested two classrooms are closed, and the correspondence received from the contract.

After the discussion, Trustee Mastromattei, supported by Trustee Favot withdrew the amended motion.

Due to the nature of the discussion, the board resumed in-camera (Trustee Conference Room) pursuant to the Education Act - Section 207, to discuss potential litigation matters.

The Committee of the Whole Board resumed In-Camera at 7:53 p.m. with Trustee DiMenna assuming the Chair and Trustees Favot, Macri, Mastromattei, McMahan and Soulliere present. The Committee of the Whole resolved into the Regular Meeting of the Board at 8:01 pm.

Trustee Soulliere inquired whether Holy Name Catholic Elementary school can accommodate Full Day Kindergarten. Executive Superintendent Iatonna assured trustees without the Ministry approved addition of two classrooms, the school could not accommodate Full Day Kindergarten.

AMENDED MOTION: Moved by trustee Mastromattei and seconded by Trustee Favot to remove Holy Name Catholic Elementary school from the Tender process until the Lakeshore Accommodation Review Committee recommendations are reviewed.

WITHDRAWN AMENDED MOTION: Moved by trustee Mastromattei and seconded by Trustee Favot to remove Holy Name Catholic Elementary school from the Tender process until the Accommodation Review Committee recommendations are reviewed.

Moved by Trustee McMahan and seconded by Trustee Favot that the Board approve the award of tender and the issuance of a purchase order contract for the Full Day Kindergarten Phase 3 Construction (Project A, B, D) at Holy Name, St. John de Brebeuf, Our Lady of Mount Carmel, St. Christopher and Sacred Heart Catholic Elementary Schools to Oscar Construction Company at the submitted bid amount of \$3,282,752.00 plus \$343,966.00 in separate price amounts numbers 1 through 5 and 7, for an overall total amount of \$3,626,718.00 plus applicable taxes to be charged to account numbers 000-74-580820-6-298, 000-74-580849-6-298, 000-74-580828-6-298, 000-74-850840-6-298 and 000-74-580832-6-298. Carried

This item was discussed prior to Action items as requested by Delegation Mullins and approved by the board Chair.

- e. Report: Tender Approval – Full Day Kindergarten Phase 3 Construction (Project C)

Moved by Trustee Soulliere and seconded by Trustee McMahon that the Board approve the award of tender and the issuance of a purchase order contract for the Full Day Kindergarten Phase 3 Construction (Project C) at St. Rose and St. Peter Catholic Elementary Schools to Bear Construction & Engineering Inc. at the submitted bid amount of \$895,102.48 plus applicable taxes to be charged to Tangible Capital Asset (TCA) accounts 000-74-580860-6-298 and 000-74-580858-6-298. Carried

This item was discussed after 12c) Capital Priorities Update: St. Bernard (Windsor) Catholic Elementary School.

- f. Report: French Immersion Program Adjustment at Queen of Peace Catholic Elementary School

Director Picard commended the committee members and the Leamington area community for working together to come to amicable agreement.

Trustee Macri questioned the financial implications of \$250,000. Executive Superintendent Iatonna indicated the needs of Queen of Peace and St. Louis Catholic Elementary schools will be considered during ongoing school renewal budgets.

Trustee DiMenna questioned the lack of potential enrolment numbers in the report. Superintendent Ulicny mentioned a report from parent surveys indicated Junior Kindergarten would receive nineteen (19) registrations, Senior Kindergarten nineteen (19) and Grade 1 ten (10) but anticipates a higher growth due to confirmation of the program.

Trustee McMahon also thanked committee members and Trustee Soulliere commented on the wonderful opportunity for students in the Leamington area.

Moved by Trustee McMahon and seconded by Trustee DiMenna that the Board approve Queen of Peace Catholic Elementary School be designated a Phased-In French Immersion school beginning in September 2012 and adopt the additional implementation recommendations outlined in this report. Carried

13. Committee Reports: *None*

14. Notice of Motion: *None*

15. Remarks and Announcements:

- a. Chairperson Holland commented on the privilege and honour to be invited to a retreat hosted by Bishop Fabbro and other trustees and directors within Southwestern Ontario. She also thanked Bishop Fabbro for his support of trustees and support of Catholic education.
- b. Director of Education Picard provided comment on recent activities supporting the Board's strategic priorities namely;

Catholic Faith Formation: As one of the most important liturgical seasons of the Catholic church, students and staff continue to prepare for joyous occasion of Easter Sunday. He also mentioned attending a retreat with Bishop Fabbro this past weekend.

Employee Development And Student Achievement Initiatives: The Social Justice/Equity Training with vice principals, campus ministers and other staff members was held today and the Grade 9 Applied Math Workshops continue.

Celebrating Achievements: Congratulated Andrew Banar, a Cardinal Carter student. Andrew designed T-shirts to raise money to help children's advocacy groups and hospital programs in the City of Windsor. For his efforts, Andrew was nominated and selected as a Canadian Down Syndrome Day Hero as acknowledged on March 21, World Down Syndrome Day.

Miscellaneous: As the next board meeting will be held after Easter, Director Picard took the opportunity, on behalf of Administration, to wish trustees, staff, students, and their families a blessed and holy Easter.

Director Picard reminded trustees a copy of the Ontario Catholic School Trustees' Association executive summary of the Provincial Budget is at their places.

c. Board Chaplain was absent.

16. Remarks/Questions by Trustees

Trustee Macri wished staff a Happy Easter.

Trustee Favot wished everyone a Happy Easter.

Trustee Courtney wished everyone happy and blessed Easter.

Trustee DiMenna wished everyone a Happy Easter.

Trustee McMahon also wished everyone a Happy Easter.

Trustee Soulliere attended a presentation entitled Social Networking Safety at St. John the Baptist Catholic Elementary school last night and commended presenter Paul Davis, principal Joe Iacono and school council for arranging such an informative evening.

Trustee Mastromattei wished everyone a Happy Easter.

Student Trustee Najem thanked audience members in attendance at tonight's meeting. He also mentioned the following events that have occurred at our High Schools: Catholic Central raised \$500 for Students Helping Students; Assumption held a life skills party; Holy Names held a Ping-Pong tournament during lunch and a dance on February 5th; Brennan held a school dance and a hat fundraiser for Schools Helping Schools; and Andy Thibodeau appeared at Cardinal Carter last Friday. He also wished everyone a happy and holy Easter.

Student Trustee Tavares commented on the student trustee elections yesterday and congratulated Student Trustee Joseph Najem who will be returning for another year as a student trustee and also congratulated newly elected student trustee Madeline Ellepola from Brennan. He mentioned the Student Senate was held last night with six schools attending; High Schools are preparing for Prom fundraisers and Brennan boy's hockey team won a silver medal at OFSSA. He also wished everyone a Happy Easter.

17. Pending Items
 - a. Deferred Report: Play Surface Material Standard – Rubber (*deferred from April 28, 2009*)
18. Continuation of In-Camera, if required. - *The Board reconvened to In-Camera Committee of the Whole meeting following adjournment.*
19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*
 - Tuesday, April 10, 2012
 - Tuesday, April 24, 2012
 - Tuesday, May 8, 2012
 - Tuesday, May 22, 2012
 - Tuesday, June 12, 2012
 - **MONDAY**, June 25, 2012
20. Closing Prayer – Trustee McMahon closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of March 27, 2012 adjourned at 8:47p.m.

Approved

Barbara Holland
Board Chairperson

Paul A. Picard
Director of Education & Secretary of the Board