



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Barbara Holland
DIRECTOR OF EDUCATION: Paul A. Picard

REGULAR BOARD MEETING
Tuesday, February 28, 2012 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

MINUTES

PRESENT

Trustees:

F. Alexander	J. Macri
J. Courtney	B. Mastromattei
M. DiMenna, Vice-Chair	J. McMahan
F. Favot (<i>participated electronically</i>)	L. Soulliere
B. Holland, Chair	
J. Najem, Student Trustee	
N. Tavares, Student Trustee	
Rev. L. Brunet, Board Chaplain	

Regrets:

Administration:

P. Picard (Resource)	P. Murray
J. Bumbacco	S. O'Hagan-Wong
C. Geml	J. Shea
M. Iatonna	M. Seguin
A. Maghnieh	J. Ulicny
E. Byrne	

Recorder: B. Marshall

1. Call To Order - Chair Holland called the meeting to order at 7:11 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - All trustees present. Trustee Favot participated electronically.
4. Approval of Agenda
Amendments:
 - Item 10b(vi) Absenteeism Report, Supply Teacher Expenses Graph (page 36); the Hamilton-Wentworth Catholic enrolment number should read 29,963 and the source documents have been referenced. Revised copies have been distributed.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the February 28, 2012 Regular Board meeting agenda be approved as amended. *Carried*

5. Questions Pertaining to Agenda: *None*
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.: *None*
7. Presentations: *None*
8. Delegations: *None*
 - a. Delegation Regarding Items Not on the Agenda
 - b. Delegations Regarding Items On the Agenda
9. Action Items:
 - a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, February 14, 2012

Moved by Trustee Soulliere and seconded by Trustee Macri that the minutes of the Committee of the Whole Board In-Camera meeting of February 14, 2012 be adopted as distributed. *Carried*

- ii) Minutes of Regular Board Meeting, February 14, 2012

Moved by Trustee Alexander and seconded by Trustee Courtney that the minutes of the Regular Board meeting of February 14, 2012 be adopted as distributed. *Carried*

- b. Items from the convened in-camera meeting of February 28, 2012

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on February 28, 2012 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, labour relations, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Moved by Trustee DiMenna and seconded by Trustee Mastromattei that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of February 28, 2012 be approved. *Carried*

Vice Chair DiMenna made the following announcements:

from the February 28, 2012 Committee of the Whole Board in-camera meeting

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated February 28, 2012;
- approved a one-year lease extension for St. Michael's Alternate Catholic High School – Essex Campus;
- approved Cafeteria Services Contract Amendment with Aramark Canada Ltd.

10. Communications:
- a. External (Associations, OCSTA, Ministry): *None*
 - b. Internal (Reports from Administration)
 - i) Report: Administrative Staff Report

Moved by Trustee McMahon and seconded by Trustee Macri that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated February 28, 2012. Carried

- ii) Report: Compensation for Use of Auto – Annual Review of Mileage Rate 2012

Trustee Soulliere indicated the board should review cost savings in all areas and therefore motioned to amend the recommended mileage rate.

AMENDED MOTION: Moved by Trustee Soulliere and seconded by Trustee Favot that the Compensation for Use of Auto – Annual Review of Mileage Rate 2012 be reduced from \$0.46/km to \$0.40/km effective March 1, 2012. Carried

ORIGINAL MOTION: Moved by Trustee Macri and seconded by Trustee DiMenna that the Board receive the report on Compensation for Use of Auto - Annual Review of Mileage Rate 2012 as information.

- iii) Report: Public Salary Disclosure Act, 1996 – Disclosure for 2011

Trustees inquired on the number of teachers on the 2011 Public Salary Disclosure list and also inquired on the number of teachers anticipated to reach a salary of \$100,000 or more this year. Administration mentioned department head teachers, teachers who decided not to proceed with their four over five leave and were paid out and summer school teachers are included on the list. Administration is anticipating an extra one hundred (100) teachers to be reported on the 2012 Public Salary Disclosure list.

Trustee Macri reminded trustees salary increases are determined by the province and are not indicative of a board decision.

Moved by Trustee Macri and seconded by Trustee McMahon that the Board receive the Public Sector Salary Disclosure Act, 1996 – Disclosure for 2011 report as information. Carried

- iv) Report: Employee Purchasing Cards Use 2010-11

Moved by Trustee DiMenna and seconded by Trustee McMahon that the Board receive the Employee Purchasing Card Use 2010-11 report as information. Carried

- v) Report: 2012-13 Budget Schedule

Moved by Trustee McMahon and seconded by Trustee DiMenna that the Board receive the report on the 2012-13 Budget Schedule as information. Carried

- vi) Report: Absenteeism Update and Policy Recommendation

Executive Superintendent Bumbacco indicated the human resource department has been reviewing other board practices, policies and procedures in order to assist in the development of a board Absenteeism Policy and corresponding procedures. Similar to other boards within the province, administration recommends the implementation of an Absence Management Program supported by School Boards' Cooperative Inc. (SBCI).

After a lengthy discussion, trustees support the recommendations but request administration to compile a report to include all employee groups, not just teachers. Also, if administration moves forward with SBCI, trustees request SBCI to present their customized strategies to the board and union groups.

Moved by Trustee Soulliere and seconded by Trustee Macri that the Board receive as information an absenteeism update and recommends the following:

- i) the development of an Attendance Management/Support Policy and corresponding procedures;**
- ii) that the Board investigate the services and costs offered by SBCI (School Boards' Cooperative Inc.) to assist with our Absenteeism Management/Support procedures. Carried**

11. Unfinished Business: *None*

12. New Business:

- a. Report: Long Term Debenture By-Law – Good Places To Learn Renewal And Capital Priority Programs – March 2012 Issue

Moved by Trustee Macri and seconded by Trustee Soulliere that the Board approve the execution of By-Law 2012-1 deemed to be read three times pertaining to the loan agreement between the Ontario Financing Authority and the Windsor-Essex Catholic District School Board in the amount of \$4,872,690.00 for the long term financing of expenditures incurred up to August 31, 2011 under both the Good Places to Learn Renewal and Capital Priority programs. Carried

13. Committee Reports:

- a. Report: Special Education Advisory Committee (SEAC) Minutes of January 23, 2012

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive the Minutes of the Monday, January 23, 2012 Special Education Advisory Committee meeting as information. Carried

- b. Report: Appointment of John McMahon, Representative Community Living Essex County and Community Living Windsor to the Special Education Advisory Committee (SEAC)

Moved by Trustee DiMenna and seconded by Trustee Courtney that the Board approve the appointment of John McMahon, representative, Community Living Essex County and Community Living Windsor to the Special Education Advisory

Committee (SEAC) for the balance of the four-year term, December 1, 2010 to November 30, 2014. Carried

14. Notice of Motion: *None*
15. Remarks and Announcements:
 - a. Chairperson Holland thanked staff members, parents, and trustees involved in the Accommodation Review Committees (ARC).
 - b. Director of Education Picard provided comment on recent activities supporting the Board's strategic priorities namely;
Catholic Faith Formation: Once a week, our Religion Consultant Betty Brush posts on FirstClass Lenten Resources to campus ministers, principals, vice principals, and faith ambassadors to guide, reflect, and prepare staff and students during this Lenten season.
Employee Development And Student Achievement Initiatives: French as a Second Language workshop March 22; Principal Mentoring, and Academic and Support Leadership courses continue; and a Social Justice/Equity Training will be held March 27th.
Community Engagement and Partnerships: The 8th annual Teachers Have Heart Charity GALA will be on Saturday, April 21 in support of the Jumpstart Student Nutrition Program and Autism Services Inc.; The Accommodation Review, Boundary and Program Adjustment public meetings continue. Please refer to the Board's website for dates, times and locations.
Miscellaneous: Even though the annual two week JK SK registration period has concluded, parents are still welcome to register their child. Please contact the school principal for more information.
 - c. Board Chaplain Brunet encouraged us during this Lenten not only to continue with our alms giving, fasting and prayer but to also include quiet time.
16. Remarks/Questions by Trustees

Trustee DiMenna commented on Cardinal Carter and St. Thomas of Villanova Catholic secondary school plays and congratulated staff and students for their dedication and commitment to their positions.

Student Trustee Najem commented on the joint project with our coterminous boards for the United Way *Change in Youth Challenge*.

Student Trustee Tavares commented on St. Thomas of Villanova's Students Helping Students fundraiser; Cardinal Carter's play; Searsfest; WECSSA sports; Social Justice forum; and Lenten services at the secondary schools. He also thanked trustees for his attendance at the Ontario Student Trustees Association conference in Ottawa.
17. Pending Items
 - a. Deferred Report: Play Surface Material Standard – Rubber (*deferred from April 28, 2009*)
18. Continuation of In-Camera, if required - *Not required*.
19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*

- ~~Tuesday, March 13, 2012~~ (**CANCELLED due to March Break**)
- Tuesday, March 27, 2012
- Tuesday, April 10, 2012
- Tuesday, April 24, 2012
- Tuesday, May 8, 2012
- Tuesday, May 22, 2012
- Tuesday, June 12, 2012
- **MONDAY**, June 25, 2012

20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.

21. Adjournment - There being no further business, the Regular Board meeting of February 28, 2012 adjourned at 8:16 p.m.

Approved

Barbara Holland
Board Chairperson

Paul A. Picard
Director of Education & Secretary of the Board