



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Paul A. Picard

REGULAR BOARD MEETING
Tuesday, October 25, 2011 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

MINUTES

PRESENT

Trustees:

F. Alexander, Chair	J. Macri
J. Courtney	B. Mastromattei
M. DiMenna, Vice-Chair	J. McMahan
F. Favot	L. Soulliere
B. Holland	
J. Najem, Student Trustee	
N. Tavares, Student Trustee	
Rev. L. Brunet, Board Chaplain	

Regrets:

Administration:

P. Picard (Resource)	E. Byrne
J. Bumbacco	P. Murray
C. Geml	C. Norris
M. Iatonna	S. O'Hagan-Wong
P. Littlejohns	M. Seguin
J. Braido	J. Ulicny

Recorder: B. Marshall

1. Call To Order - Chair Alexander called the meeting to order at 7:24 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - All trustees present.
4. Approval of Agenda

Moved by Trustee DiMenna and seconded by Trustee Favot that the October 25, 2011 Regular Board meeting agenda be approved as distributed. *Carried*

5. Questions Pertaining to Agenda: *None*

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act:

As a matter of record, Trustee McMahon indicated he was not present at the October 11, 2011 Regular meeting and disclosed interest in agenda item 12d Accommodation Review due to his daughter, son and daughter-in-law's employment.

7. Presentations:

a. Principal's Report – Catholic Central Secondary School – Urban Grant Update

Principal Amy LoFaso and Vice Principals Dave LaBute and Michael Naicker, SST teacher Stephanie Houlahan, students Braven Lyall and Lana Carr were present to provide an overview of the Urban Grant initiatives and strategies in place at Catholic Central Secondary school to support faith development, student achievement, student and parent/community engagement, safe school, professional development, and ESL assessment and orientation.

8. Delegations:

- a. Delegation Regarding Items Not on the Agenda
- b. Delegations Regarding Items On the Agenda

9. Action Items:

- a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, October 11, 2011

Moved by Trustee Soulliere and seconded by Trustee Holland that the minutes of the Committee of the Whole Board In-Camera meeting of October 11, 2011 be adopted as distributed. *Carried*

- ii) Minutes of Regular Board Meeting, October 11, 2011

Moved by Trustee Favot and seconded by Trustee DiMenna that the minutes of the Regular Board meeting of October 11, 2011 be adopted as distributed. *Carried*

- b. Items from the convened in-camera meeting of October 25, 2011

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a Committee of the Whole Board in-camera meeting on October 25, 2011 pursuant to the Education Act - Section 207, to consider specific personnel, labour relations and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Moved by Trustee DiMenna and seconded by Trustee McMahon that the recommendations and directions of the convened Committee of the Whole Board in-camera meeting of October 25, 2011 be approved. *Carried*

Vice Chair DiMenna made the following announcements:

from the October 25, 2011 Committee of the Whole Board in-camera meeting

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated October 25, 2011
- received the following summary of Elementary Principal and Vice Principal appointments:
 - **Brian Marenchin**, Principal at St. John Catholic Elementary School to Principal at St. Gabriel Catholic Elementary School;
 - **Tina Tuer**, Vice Principal at St. John Vianney Catholic Elementary School to Principal at St. John Catholic Elementary School;
 - **Fran Hall**, Centrally Employed Work Study Teacher to Vice Principal at St. John Vianney Catholic Elementary School;
 - **Lee-Ann Poisson**, Acting Principal at St. Bernard Catholic Elementary School, Amherstburg to Principal at St. Bernard Catholic Elementary School, Amherstburg.

10. Communications:

- a. External (Associations, OCSTA, Ministry): *None*
- b. Report: Administrative Staff Report

Moved by Trustee McMahon and seconded by Trustee Mastromattei that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated October 25, 2011 as information. Carried

11. Unfinished Business: *None*

12. New Business:

- a. Field Trips:
 - i) Report: Cardinal Carter Catholic Secondary School field trip to Chicago, Illinois November 10-12, 2011

Moved by Trustee Holland and seconded by Trustee DiMenna that the Board approve the Cardinal Carter Catholic Secondary School field trip to Chicago, from Thursday, November 10 to Saturday, November 12, 2011. Carried

- ii) Report: St. Joseph's Catholic Secondary School field trip to Lansing, Michigan UN Debate December 1-3, 2011

Moved by Trustee Holland and seconded by Trustee DiMenna that the Board approve the St. Joseph's Catholic Secondary School Field Trip to Lansing, Michigan for the UN Debate from Thursday, December 1, 2011 – Saturday, December 3, 2011. Carried

- b. Deferred Report: Board Policy Review (*approval in principle*) Draft Policy F:05 Fees for Learning Materials and Activities

Moved by Trustee Soulliere and seconded by Trustee McMahon that the Board approve, in principle, Draft Board Policy F: 05 Fees for Learning Materials and Activities. Carried

- c. Deferred Report: Board Policy Review (*approval in principle*) Amended Policy SC:04 Field Trips/Excursions

Moved by Trustee Macri and seconded by Trustee Favot that the Board approve, in principle, Draft Amended Board Policy SC: 04 Field Trips/Excursions. Carried

- d. Report: Capital Priorities Update – St. Bernard (Windsor) and Our Lady of Lourdes Catholic Elementary Schools

Executive Superintendent Iatonna reviewed the recommendations brought forth. Upon receiving Ministry approval on the new school's preliminary space allocation, administration will begin the process of requesting proposals for Architectural services.

Currently the combined total enrolment of St. Bernard and Our Lady of Lourdes exceeds the new school's 400 pupil projected enrolment on which the Ministry funding announcement was based. Administration is expected to retain a consultant to provide updated enrolment projections by reviewing the demographics and local property development trends. If the consultant's projected enrolment numbers differ from the 400 pupil projection, administration will request from the Ministry an adjustment to the school space allocation.

Moved by Trustee Macri and seconded by Trustee Soulliere that the Board direct administration to proceed with the consolidation process for St. Bernard (Windsor) Catholic Elementary School and Our Lady of Lourdes Catholic Elementary School pursuant to the November 10, 2009 Board decision resulting from the recommendations of the 2009 East Windsor Accommodation Review Committee; and

That the Board approve the budget for the construction of a new 400 pupil consolidated school consistent with Ministry of Education funding approvals in the amount of \$8,295,040, inclusive of \$489,244 which is supported through the Ministry's Full-Day Kindergarten capital funding program and exclusive of site acquisition costs to be funded separately; and

That, in accordance with the Ministry of Education's funding approval, the Board close Our Lady of Lourdes Catholic Elementary School effective June 30, 2013.

That the Board direct administration to enter into negotiations with the City of Windsor to acquire property adjacent to the current St. Bernard (Windsor) Catholic Elementary School site on which to construct a new consolidated school for St. Bernard (Windsor) and Our Lady of Lourdes Catholic Elementary Schools.

That, in accordance with Board Policy B:08 Facility Partnerships, administration inform entities on the Facilities Partnerships notification list and post to the Board's website an invitation of potential partnership for sharing the capital cost to build the new school. Carried

13. Committee Reports: *None*
14. Notice of Motion: *None*
15. Remarks and Announcements:
 - a. Chairperson Alexander had no comments this evening.
 - b. Director of Education Picard provided comment on recent activities supporting the Board's strategic priorities namely;

Catholic Faith Formation: Reminder to trustees that the Bishop's dinner will be held this Thursday, October 27th and mentioned student leaders will be in attendance.

Employee Development And Student Achievement Initiatives: Subject Council meetings are scheduled for the next two weeks; The Literacy and Numeracy Secretariat Initiative Collaborative Inquiry from Kindergarten to Grade 2 is being launched next week; and a letter was circulated today, through our principals, commending the collaborative work among administrators, teachers, and support staff towards enhanced achievement of the students we serve, the essence of *tend my sheep, feed my lambs*.

Community Engagement and Partnerships: Elementary and Secondary Catholic School Council Umbrella groups are scheduled to meet November 1st.

Celebrating Achievements: The Annual Employee Long Service Banquet has been scheduled for Friday, November 11th at the Ciociaro Club - trustees are encouraged to attend to share in this important celebration of our employees' career milestones.

Miscellaneous: The 2011 Employee Purchase Plan will take place on Wednesday, October 26th and Thursday, October 27th.
 - c. Board Chaplain Brunet recently celebrated mass with the students and staff at Assumption College Catholic School and enjoyed the multiculturalism of the school.

16. Remarks/Questions by Trustees

Trustee McMahon thanked and congratulated the eighteen (18) elementary schools and eight (8) high schools who attended the Muskoka Woods Leadership camp this past month.

Trustee Soulliere questioned the number of absent Educational Assistants this past Friday and the shortage of replacements. Associate Director Geml informed Trustee Soulliere that fifty-four (54) EA's were absent on Friday, October 21st and another forty-one (41) today. Even though the EA supply list currently stands at approximately one hundred and twenty (120) replacements, due to a number of factors, a shortage still occurred. As per Trustee Soulliere's request, administration will present a monthly absenteeism report to reflect trends and statistics. This monthly report will not include individual names.

Trustee Favot attended the St. James Catholic Elementary school pumpkin festival and commented on the attendance of the entire community.

Trustee Mastromattei attended the French Immersion Advisory Committee meeting last week and commented on the committee's forward thinking approach.

Student Trustee Najem commented on the second Student Senate meeting held Monday, October 24th at Cardinal Carter Catholic Secondary school which was well attended. Also commented on the upcoming When Faith Meets Pedagogy Conference and the Student Faith Day on December 15th.

Student Trustee Tavares commented on his and his fellow leaders COR weekend experience and mentioned that both he and Student Trustee Najem are speaking at the When Faith Meets Pedagogy conference on Catholic Graduate Expectations.

17. Pending Items
 - a. Deferred Report: Play Surface Material Standard – Rubber (*deferred from April 28, 2009*)
18. Continuation of In-Camera, if required. - Not required.
19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*
 - Tuesday, November 8, 2011
 - Tuesday, November 22, 2011
 - Tuesday, December 6, 2011 – **Organizational Meeting 7:30 pm**
 - Tuesday, December 13, 2011
20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of October 25, 2011 adjourned at 8:18 p.m.

Approved

Fred Alexander
Board Chairperson

Paul A. Picard
Director of Education & Secretary of the Board