



1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: Fred Alexander  
DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING**  
**Tuesday, September 27, 2011 at 7:00 p.m.**  
**Windsor Essex Catholic Education Centre**  
**John Paul II Boardroom**

**MINUTES**

**PRESENT**

**Trustees:**

F. Alexander, Chair	J. Macri
J. Courtney	B. Mastromattei
M. DiMenna, Vice-Chair	J. McMahon
F. Favot	L. Soulliere
B. Holland	
J. Najem, Student Trustee	
N. Tavares, Student Trustee	
Rev. L. Brunet, Board Chaplain	

**Regrets:**

**Administration:**

P. Picard (Resource)	P. Murray
J. Bumbacco	C. Norris
C. Geml	S. O'Hagan-Wong
M. Iatonna	J. Shea
J. Braidó	M. Seguin
P. Littlejohns	J. Ulicny
E. Byrne	

**Recorder:** B. Marshall

1. Call To Order - Chair Alexander called the meeting to order at 7:18 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - All trustees present.
4. Approval of Agenda - Amendments:
  - Clerical error: 10d) should read Education Quality and Accountability Office.

**Moved by Trustee Macri and seconded by Trustee DiMenna that the September 27, 2011 Regular Board meeting agenda be approved as amended. Carried**

5. Questions Pertaining to Agenda: *None*

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act:

As a member of the Muskoka Woods Organizational committee, Trustee McMahon disclosed interest in relation to agenda item 12a(i) 2011 Fall Muskoka Woods Leadership Experience, October 11-14 and October 14-17, 2011 and did not participate in the discussion or vote on any question raised on that item.

7. Presentations: Principal's Report - St. Maria Goretti Catholic Elementary School

Principal Colleen McWilliams, teachers Dan McMahon, Mike Palamides, and Patty Murdoch posed three faith based questions to their students, *what Sticks in a Bundle means to you, why St. Maria Goretti is the place to be and where they see God at St. Maria Goretti*. The presentation contained thoughts from students, staff and St. Maria Goretti's parish priest, Fr. Dennis Wilhelm.

8. Delegations: *None*

- a. Delegation Regarding Items Not on the Agenda
- b. Delegations Regarding Items On the Agenda

9. Action Items:

a. Approval of Minutes

i) Minutes of In-Camera Meeting, September 13, 2011

**Moved by Trustee DiMenna and seconded by Trustee Holland that the minutes of the Committee of the Whole Board In-Camera meeting of September 13, 2011 be adopted as distributed. Carried**

ii) Minutes of Regular Board Meeting, September 13, 2011

**Moved by Trustee Mastromattei and seconded by Trustee Holland that the minutes of the Regular Board meeting of September 13, 2011 be adopted as distributed. Carried**

b. Items from the re-convened In-Camera meeting of September 13, 2011 and convened in-camera meeting of September 27, 2011

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board re-convened a closed Committee of the Whole Board meeting on September 13, 2011 and convened a closed Committee of the Whole Board meeting on September 27, 2011 pursuant to the Education Act - Section 207, to consider specific personnel, pupil, real property matters, labour relations matters, potential litigation matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the re-convened in-camera Committee of the Whole Board September 13, 2011 and the convened in-camera meeting of September 27, 2011 be approved. Carried**

Vice Chair DiMenna made the following announcements:

From the September 13, 2011 re-convened Committee of the Whole Board in-camera meeting:

- a verbal report on the Embargoed EQAO Ontario Student Achievement Results of the 2011 Assessments of Reading, Writing and Mathematics, Primary Division (Grades 1-3) and Junior Division (Grades 4-6); and, the Grade 9 Assessment of Mathematics, that was publicly released by EQAO on September 14, 2011

From the September 27, 2011 Committee of the Whole Board in-camera meeting:

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated September 27, 2011;
- appointment of Elisa Houston as Differentiated Instruction Secondary Consultant: English/ESL/Modern Languages;
- discussed secondary school Student Exchange
- approval of a one year lease extension for St. Michael's Alternate Catholic High School – Essex Campus;
- reports on pending arbitration summaries pertaining to employee bargaining units;

10. Communications:

a. External (Associations, OCSTA, Ministry): *None*

- i) Ontario Catholic Schools Trustees' Association (OCSTA) Memorandum, dated September 16, 2011 re: 2012 AGM & Conference Resolutions

**Moved by Trustee Soulliere and seconded by Trustee Holland that the Board receive the Ontario Catholic Schools Trustees' Association Memorandum regarding the 2012 Annual General Meeting (AGM) and Conference Resolutions as information. Carried**

- ii) Ontario Catholic Schools Trustees' Association (OCSTA) Memorandum, dated September 16, 2011 re: OCSTA Trustee Award of Merit

**Moved by Trustee Courtney and seconded by Trustee DiMenna that the Board receive the Ontario Catholic Schools Trustees' Association Memorandum regarding the OCSTA Trustee Award of Merit as information. Carried**

b. Report: Administrative Staff Report

**Moved by Trustee Soulliere and seconded by Trustee Holland that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated September 27, 2011 as information. Carried**

c. Report: International Education Program

Executive Superintendent Iatonna introduced International Education Program Co-ordinator John Cuzzocrea to present and officially launch the Windsor-Essex Catholic District School Board's International Education Program.

In partnership with the University of Windsor, if an international student meets the minimum University requirements, the international student would automatically be accepted to the University as part of the English as a Second Language program. Trustee Soulliere expects the board's current and future students, requiring ESL, to be granted the same opportunity.

**Moved by Trustee DiMenna and seconded by Trustee Holland that the Board receive the International Education Program report from senior administration as information. Carried**

- d. Report: 2011 Education Quality and Accountability Office (EQAO) Assessments of Reading, Writing and Mathematics, Primary Division (Grades 1-3) and Junior Division (Grades 4-6), and the Grade 9 Assessment of Mathematics

**DEFERRED: Moved by Trustee Holland and seconded by Trustee DiMenna that the Board defer the 2011 EQAO Assessments of Reading, Writing and Mathematics: Primary Division (Grades 1-3) and Junior Division (Grades 4-6), and the Grade 9 Assessment of Mathematics report as information. Carried**

- e. Report: 2011 Summer Programs - Focus on Youth and Summer School

**Moved by Trustee DiMenna and seconded by Trustee Favot that the Board receive the Summer Programs: Focus on Youth and Summer School report as information. Carried**

- f. Report: Director of Education's Strategic Priorities for 2011-12

Director Picard and Executive Superintendents presented an overview of the Director of Education's Strategic Priorities for 2011-12 focusing on the 2009-2014 System Priorities Faith Development and Student Achievement.

**Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the 2011-2012 Strategic Plan Priorities for the Director of Education as information and that it be used in the evaluation of the Director of Education's performance management process as outlined in Board Policy H: 20 Performance Management – Director of Education. Carried**

- 11. Unfinished Business: *None*

- 12. New Business:

- a. Field Trips:

- i) Report: 2011 Fall Muskoka Woods Leadership Experience, October 11-14 and October 14-17, 2011

**Moved by Trustee Holland and seconded by Trustee DiMenna that the Board approve the 2011 Fall Muskoka Woods Leadership Experience field trip. Carried**

- ii) Report: Stella Maris Catholic Elementary field trip to Perry's Victory Museum, Put-In-Bay, Ohio October 27, 2011

**Moved by Trustee Courtney and seconded by Trustee DiMenna that the Board approve the Stella Maris Catholic Elementary School Field Trip to Perry's Victory Museum, Put-In-Bay, Ohio on Thursday, October 27, 2011. Carried**

- iii) Report: St. Thomas of Villanova Catholic Secondary School field trip to Bowling Green, Ohio November 25 to 27, 2011

Trustee Holland questioned the need to approve a field trip occurring during non-school days and request administration to review the Field Trip policy.

**Moved by Trustee DiMenna and seconded by Trustee McMahan that the Board approve the St. Thomas of Villanova Catholic Secondary School field trip to Bowling Green State University to participate in the Bowling Green Invitational Thanksgiving Hockey Tournament from Friday, November 25 to Sunday, November 27, 2011. Carried**

- b. Report: Board Policy Review (*approval in principle*) New Policy F:05 Fees for Learning Materials and Activities

To abide by Ministry requirements, the draft policy Fees for Learning Materials and Activities was released just prior to the summer months resulting in limited public consultation. Therefore, trustees requested the policy review process begin again to allow for further public consultation.

**ORIGINAL MOTION:** Moved by Trustee Macri and seconded by Trustee Favot that the Board approve, in principle, Draft Board Policy F: 05 Fees for Learning Materials and Activities.

**AMENDED AND DEFERRED:** Moved by Trustee Holland and seconded by Trustee McMahan that the Board defer Draft Board Policy F:05 Fees for Learning Materials and Activities for further public consultation (all stakeholders) and brought back to the October 25, 2011 Board meeting. *Carried*

- c. Report: Board Policy Review (*approval in principle*) Amended Policy SC:04 Field Trips/Excursions

Similar to draft policy Fees for Learning Materials and Activities, trustees also requested the policy review process begin again for Field Trips/Excursions to allow for further public consultation.

**ORIGINAL MOTION:** Moved by Trustee Holland and seconded by Trustee Soulliere that the Board approve, in principle, Draft Amended Board Policy SC:04 Field Trips/Excursions.

**AMENDED AND DEFERRED: Moved by Trustee Holland and seconded by Trustee Soulliere that the Board defer Draft Amended Board Policy SC:04 Field Trips/Excursions for public consultation (all stakeholders) and brought back to the October 25, 2011 Board meeting. Carried**

13. Committee Reports:

- a. Report: Special Education Advisory Committee Minutes of June 6, 2011

**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive the Minutes of the Monday, June 6, 2011 Special Education Advisory Committee meeting as information. Carried**

14. Notice of Motion: None

15. Remarks and Announcements:

- a. Chairperson Alexander had no comments this evening.

- b. Director of Education Picard provided comment on recent activities supporting the Board's strategic priorities namely;

*Catholic Faith Formation:* Senior Administration, the Chairperson and the clergy from Windsor-Essex County met last week to discuss areas in which to build stronger Parish-School relationships to further enhance the spiritual betterment of our young students, and in turn, their families; Trustees, Directors, and Board Chaplains from our board, St. Clair Catholic School Board, and Conseil scolaire de district des écoles catholiques du Sud-Ouest attended a mass and reception with the Bishop on September 20<sup>th</sup>; and the Bishop's Dinner is scheduled for October 27<sup>th</sup> at the Ciociaro Club.

*Employee Development And Student Achievement Initiatives:* Principal mentoring begins this week; Occasional Teacher and Early Childhood Educators Orientation will be held next week; and the Student Senate met last night at Brennan.

*Community Engagement and Partnerships:* Raise-a-Reader campaign begins tomorrow.

*Celebrating Achievements:* Congratulations to eighty (80) of our high school students who won the Ontario Government's Queen Elizabeth II Aiming for the Top Scholarship award. The program rewards students who graduate with top marks at their high school, and who plan to continue their studies at an Ontario College or University; The amalgamation of St. Francis and St. James is complete and to celebrate, St. James will be hosting an Open House and School Blessing on Tuesday, October 4<sup>th</sup> from 4:30 to 6:30 pm.

*Miscellaneous:* Attended WE Day in Toronto today. WECDSB staff raised \$12,500, matched by the Federal Government, resulting in a contribution of \$25,000 to Free the Children.

- c. Board Chaplain Brunet commented on the board theme, "*If you love me, tend my sheep, feed my lambs.*"

16. Remarks/Questions by Trustees

Trustee Holland commented on the recent trustees' mass/reception with Bishop Fabbro and thanked the Director for supporting the Bishop's dinner scheduled for October 27, 2011.

Trustee Favot has attended several Catholic School Council meetings and commented on the high attendance.

Trustee Courtney thanked the custodians for the cleanliness of the schools.

Student Trustee Najem commented on the first Student Senate meeting held at Brennan.

Student Trustee Tavares commented on the Student Senate's attendance, three students per high school.

17. Pending Items
  - a. Deferred Report: Play Surface Material Standard – Rubber (*deferred from April 28, 2009*)
18. Continuation of In-Camera, if required - *The Board reconvened to In-Camera Committee of the Whole meeting following adjournment.*
19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*
  - Tuesday, October 11, 2011
  - Tuesday, October 25, 2011
  - Tuesday, November 8, 2011
  - Tuesday, November 22, 2011
  - Tuesday, December 6, 2011 – **Organizational Meeting 7:30 pm**
  - Tuesday, December 13, 2011
20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of September 27, 2011 adjourned at 9:22 p.m.

*Approved*

**Fred Alexander**  
*Board Chairperson*

**Paul A. Picard**  
*Director of Education & Secretary of the Board*