



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Paul A. Picard

REGULAR BOARD MEETING
Monday, June 27, 2011 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

MINUTES

PRESENT

Trustees:

F. Alexander, Chair	J. Macri
J. Courtney	B. Mastromattei
M. DiMenna, Vice-Chair	J. McMahan
F. Favot	L. Soulliere
B. Holland	
M. Colman, Student Trustee	
L. Limarzi, Student Trustee	
Rev. L. Brunet, Board Chaplain	

Regrets:

Administration:

P. Picard (Resource)	E. Byrne
J. Bumbacco	P. King
C. Geml	P. Murray
M. Iatonna	S. O'Hagan-Wong
J. Braido	J. Shea
P. Littlejohns	M. Seguin
	J. Ulicny

Recorder: B. Marshall

1. Call To Order - Chair Alexander called the meeting to order at 7:34 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - All trustees present.
4. Approval of Agenda - Chair Alexander noted that the handouts for agenda items 10b(iv) Extended Day Fees – Full Day Early Learning Kindergarten Program; 12c) 2011-12 Budget Final Approval and 12d) 2011-12 Special Education Budget are at trustee places and was previously provided to trustees electronically.

Moved by Trustee McMahon and seconded by Trustee DiMenna that the June 27, 2011 Regular Board meeting agenda be approved as distributed. Carried

5. Questions Pertaining to Agenda - *None*
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.

Trustee Courtney disclosed interest in relation to agenda items 12c) 2011-12 Budget Final Approval and 12d) Special Education Budget due to her daughter's employment and did not participate in the discussion or vote on any question raised on that item.

Trustee Macri disclosed interest in relation to agenda items 12c) 2011-12 Budget Final Approval and 12d) Special Education Budget due to his son's employment and did not participate in the discussion or vote on any question raised on either item.

Trustee Mastromattei disclosed interest in relation to agenda items 12c) 2011-12 Budget Final Approval and 12d) Special Education Budget due to his daughter and daughter-in-law's employment and did not participate in the discussion or vote on any question raised on either item.

Trustee McMahon disclosed interest in relation to agenda items 12c) 2011-12 Budget Final Approval and 12d) Special Education Budget due to his daughter, son and daughter-in-law's employment and did not participate in the discussion or vote on any question raised on either item.

7. Presentations:
 - a. Recognition Award to Former Trustee Patrick Keane

Superintendent Seguin presented former Trustee Patrick Keane with a plaque, which will be displayed at Assumption College Catholic School, recognizing his 28 years of service as a Catholic board trustee.

Trustee Keane thanked trustees and administration for their commitment to Catholic education.

- b. Recognition of 2010-11 Student Trustees

Superintendent Seguin presented plaques to Student Trustees Mackenzie Colman and Laura Limarzi recognizing their contribution as Student Trustees for the 2010-11 year.

8. Delegations:
 - a. Delegation Regarding Items Not on the Agenda: *None*
 - b. Delegations Regarding Items On the Agenda
 - i) Delegation Heather McAuley, was present to speak about the Ministry review, Learning Commons Areas and the upcoming budget – As a parent of Assumption College and St. Gabriel Catholic Elementary schools, Ms. McAuley emphasized the importance of Learning Common Areas in relation to the board budget.

- ii) Delegations Bernie Robinet and Greg Farrah were present to speak about findings from the Interim PIC and the High School Council in regards to the board's budget – Mr. Robinet, Interim Parent Involvement Committee (PIC) chair and Greg Farrah, High School Council Chair, spoke about the budget in relation to the Learning Commons Areas.

9. Action Items:

a. Approval of Minutes

- i) Minutes of In-Camera Meeting, June 14, 2011

Moved by Trustee DiMenna and seconded by Trustee McMahon that the minutes of the Committee of the Whole Board In-Camera meeting of June 14, 2011 be adopted as distributed. Carried

- ii) Minutes of Regular Board Meeting, June 14, 2011

Moved by Trustee Courtney and seconded by Trustee Mastromattei that the minutes of the Regular Board meeting of June 14, 2011 be adopted as distributed. Carried

- b. Items from the re-convened In-Camera meeting of June 14, 2011 and the convened In-Camera meeting of June 27, 2011

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board re-convened a closed Committee of the Whole Board meeting on June 14, 2011 and convened an In-Camera Committee of the Whole Board meeting on June 27, 2011 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Trustees Courtney, Macri and McMahon declared a conflict of interest during the In-Camera Session and excused themselves from the relevant discussion item.

As a matter of record, Trustee Macri disclosed interest in an item discussed at the June 14, 2011 Committee of the Whole Board meeting in-Camera session and further indicated he was not in attendance during the discussion.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its re-convened in-camera meeting of June 14, 2011 and the Committee of the Whole Board at its convened meeting of June 27, 2011 be approved. Carried

Vice Chair DiMenna made the following announcements:

from the June 27, 2011 Committee of the Whole Board in-camera meeting

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated June 27, 2011;
- the appointment of Patti Moulard to Acting Principal at F. J. Brennan Catholic Secondary school;

- the board received the following Acting Administrator assignments:
 - Ryan Coristine, Acting Administrator at Cardinal Carter Catholic Secondary school to Catholic Central Secondary school;
 - Jeremy Schiller, Teacher at Cardinal Carter to St. Thomas of Villanova Catholic Secondary school
- the board received the following Department Head appointments:
 - Janice McCarthy as Special Education Department Head at Holy Names Catholic Secondary School, effective May 24, 2011;
 - Erin Hackett as Physical Education Department Head at St. Joseph Catholic Secondary School, effective September 1, 2011;
 - Susan MacKinnon as Business & Co-op Department Head at St. Thomas of Villanova Catholic Secondary School, effective September 1, 2011;
 - Roberto Muscedere as Mathematics Department Head at Assumption College Catholic School, effective September 1, 2011;
 - Pasquale Vettraino as Technological Studies Department Head at F. J. Brennan Catholic Secondary School, effective September 1, 2011;
 - Natalia Uros as English as a Second Language Department Head at Catholic Central Secondary School effective September 1, 2011;
 - Kimberley Koekstat as Modern Languages Department Head at Catholic Central Secondary School, effective September 1, 2011;
 - Jolene Coste as Catholic Studies Department Head at St. Thomas of Villanova Catholic Secondary School, effective September 1, 2011;
- John Kern, Special Education Co-ordinator extension for an additional three (3) year term, effective September, 2011 to June 2014;
- the appointment of Fran Hall, Student Work Study Teacher effective September 1, 2011 to June 2012;
- the board denied the three Centrally Assigned Board Strategy Team – Literacy/Numeracy appointments;
- approved the Employee Benefits Consultant Agreement with Mosey & Mosey;
- approved the Cafeteria Services Contract extension with Aramark Canada Ltd.;
- approved the Beverage Contract with Coca Cola Bottling Company

10. Communications:

- a. External (Associations, OCSTA, Ministry): *None*
- b. Internal (Reports from Administration):
 - i) Report: Administrative Staff Report

Moved by Trustee Soulliere and seconded by Trustee Macri that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated June 27, 2011 as information. *Carried*

- ii) Report: Joint Health And Safety Committee (JHSC) 2010 Annual Report

Moved by Trustee Macri and seconded by Trustee McMahon that the Board receive the Joint Health and Safety Committee (JHSC) 2010 Annual Report as information. *Carried*

- iii) Report: Summer Jobs and Focus on Youth Program 2011

Moved by Trustee Macri and seconded by Trustee Favot that the Board receive as information, the listing of Summer Jobs and Focus on Youth Program for students, 2011. Carried

- iv) Report: Extended Day Fees – Full Day Early Learning Kindergarten Program (*Handout*)

Trustee Soulliere requested that it be noted in the Ministry submission, the quoted daily fees does not cover the actual daily costs associated with operating an after school program.

Moved by Trustee Macri and seconded by Trustee McMahon that the Board approve a daily base fee of \$32.50 per pupil for the Board to directly operate the Extended Day component of the Full Day Early Learning Program. Carried

11. Unfinished Business: *None*

12. New Business:

- a. Field Trips:

- i) Report: St. Thomas of Villanova Catholic Secondary School field trip to New York City, May 22-25, 2012

Moved by Trustee Holland and seconded by Trustee Favot that the Board approve the St. Thomas of Villanova Catholic Secondary School field trip to New York City, from Tuesday, May 22 to Friday, May 25, 2012. Carried

- ii) Report: St. Thomas of Villanova Catholic Secondary School field trip to Monteverde, Costa Rica May 20-27, 2012

Moved by Trustee Holland and seconded by Trustee Favot that the Board approve the St. Thomas of Villanova Catholic Secondary School field trip to Monteverde, Costa Rica, from Sunday, May 20 to Sunday, May 27, 2012. Carried

- iii) Report: Cardinal Carter Catholic Secondary School field trip to Europe – France and Italy March 7-18, 2012

Moved by Trustee Holland and seconded by Trustee Favot that the Board approve the Cardinal Carter Catholic Secondary School field trip to Europe- France and Italy, from Wednesday, March 7, 2012 to Sunday, March 18, 2012. Carried

Trustee Holland suggested students who participate in field trips present to the board describing their educational experience.

- c. Report: Board Policy Review (*final approval*) Amended Policy T:01 Student Trustees

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board provide final approval to Draft Amended Board Policy T:01 Student Trustees. Carried

- d. Report: 2011-12 Budget Final Approval (*Handout*)

Executive Superintendent Iatonna presented the 2011-12 Budget Estimates for approval. Upon completion of the presentation, trustees tabled the report until further review. A Special Board Meeting is scheduled for June 28, 2011 to discuss the 2011-12 Budget Estimates.

- e. Report: 2011-12 Special Education Budget (*Handout*)

DEFERRED MOTION: Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board defer the 2011-12 Special Education Budget as information. Carried

- f. Report: Special Education Plan Amendments 2011

Moved by Trustee Soulliere and seconded by Trustee Holland that the Board approve the amendments to the Special Education Plan; and, that the amendments are submitted to the Ministry of Education. Carried

13. Committee Reports:

- a. Report: Special Education Advisory Committee (SEAC) Minutes of May 11, 2011

Moved by Trustee McMahon and seconded by Trustee DiMenna that the Board receive the Minutes of the Wednesday, May 11, 2011 Special Education Advisory Committee meeting as information. Carried

- b. Report: High School Council Meeting of May 5, 2011

Moved by Trustee Holland and seconded by Trustee DiMenna that the Board receive the report for the May 5, 2011 High School Council meeting as information. Carried

14. Notice of Motion:

WITHDRAWN: Trustee Favot's Motion - "*At the next regular scheduled meeting of the Board, I will move or cause to be moved, that the board rescind the library cuts*".

15. Remarks and Announcements:

- a. Chairperson Alexander wished Fr. Brunet well on his retirement and thanked him for continuing on as the Board Chaplain; congratulated student trustees on a successful year; and wished trustees and staff a safe and restful summer.

- b. Director of Education Picard provided comment on recent activities supporting the Board's strategic priorities namely;

Catholic Faith Formation: End of the year masses continue throughout our schools, many in conjunction with graduation ceremonies. Also, congratulated Fr. Brunet on his "semi-retirement".

Community Engagement and Partnerships: Focus on Youth Orientation this week. Focus on Youth Grant we will be providing summer employment to students enrolled in our Catholic Secondary Schools. Students will have an opportunity to participate in programs hosted by many community partners designed to promote physical health, academic achievement, computer processing, leadership skill development, social competence and a love of the arts

Celebrating Achievements: Congratulations to the Kit Lacasse Award Recipients of 2011, Megan Kelly, Genna Norton, Maygan Sidi, and Natalie Turcano. Awarded annually to exemplary graduating students with special needs, who have demonstrated strength to overcome their challenges and have been an inspiration to others; Congratulations to Don Hollerhead and Pat Paterson, the Fr. Armstrong Award winners. These recipients are recognized for their outstanding teaching and coaching within our secondary schools; Congratulations to Joe Ratushney on being named the Donny Allen Award winner. The recipients are recognized for their outstanding teaching and coaching in our elementary schools; Congratulations to both elementary and secondary graduates.

Miscellaneous: The board's employee Assistance Program once again will be hosting this year's summer break event at Colasanti's on Tuesday, July 5th and all are welcome to attend; Acknowledged student trustees Mackenzie Colman and Laura Limarzi for their contribution to the board; Wished everyone a safe and restful summer break.

- c. Board Chaplain Brunet is looking forward to continuing his responsibilities as board chaplain and thanked the Director and trustees; congratulated student trustees.

16. Remarks/Questions by Trustees

Trustee Soulliere attended the Jody Raffoul concert sponsored by St. Clair College to support students in the arts.

Trustee Holland commented on the student trustees' progress throughout the year; congratulated Fr. Brunet on his retirement and thanked him for his guidance over the years.

Trustee Favot also thanked student trustees and wished them well on their future endeavours; congratulated Fr. Brunet on his retirement.

Trustee DiMenna attended a number of elementary school graduations and commented on the mass celebration as the main focus; thanked staff across the system for their commitment to Catholic education.

Trustee Mastromattei congratulated student trustees and Fr. Brunet; wished staff and students a safe and healthy summer.

Trustee Macri congratulated and thanked Fr. Brunet; wished student trustees well on their futures.

Trustee Courtney thanked administration, teachers and all staff for their dedication to our board; thanked the delegations who took the time to come forward and speak; congratulated Fr. Brunet; and wished everyone a restful summer.

Student Trustee Colman extended his gratitude for the opportunity this past year; thanked those who were directly involved during his time as a student trustee and especially thanked trustees and fellow student trustee, Laura Limarzi.

Student Trustee Limarzi extended her gratitude to the board as a student trustee for the 2010-11 year; thanked administrators, students and trustees for their trust and guidance; wished new student trustees all the best.

17. Pending Items
 - a. Deferred Report: Play Surface Material Standard – Rubber (*deferred from April 28, 2009*)
18. Continuation of In-Camera, if required - Not required.
19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*
 - Tuesday, June 28, 2011 (Special Meeting)
 - Tuesday, August 30, 2011
 - Tuesday, September 13, 2011
 - Tuesday, September 27, 2011
 - Tuesday, October 11, 2011
 - Tuesday, October 25, 2011
 - Tuesday, November 8, 2011
 - Tuesday, November 22, 2011
 - Tuesday, December 6, 2011 – **Organizational Meeting 7:30 pm**
 - Tuesday, December 13, 2011
20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of June 27, 2011 adjourned at 10:04 p.m.

Approved

Fred Alexander
Board Chairperson

Paul A. Picard
Director of Education & Secretary of the Board