



1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: Fred Alexander  
DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING**  
**Tuesday, May 24, 2011 at 7:00 p.m.**  
**Windsor Essex Catholic Education Centre**  
**John Paul II Boardroom**

**MINUTES**

**PRESENT**

**Trustees:**

F. Alexander, Chair	J. Macri
J. Courtney	B. Mastromattei
M. DiMenna, Vice-Chair	J. McMahan
F. Favot	L. Soulliere
B. Holland	
M. Colman, Student Trustee	
L. Limarzi, Student Trustee	
Rev. L. Brunet, Board Chaplain <i>(left the meeting at 10:00 pm)</i>	

**Regrets:**

**Administration:**

P. Picard (Resource)	P. King
J. Bumbacco	P. Murray
C. Geml	C. Norris
M. Iatonna	S. O'Hagan-Wong
J. Braido	J. Shea
E. Byrne	M. Seguin
	J. Ulicny

**Recorder:** B. Marshall

1. Call To Order - Chair Alexander called the meeting to order at 7:07 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - All trustees present.
4. Approval of Agenda - Chair Alexander noted that the handout for agenda item 10b(v) 2010-11 Budget Variance Report is at trustee places and was previously provided to trustees electronically.

**ADDITION:**

- Delegations, Andrew Moukled and Monica Muscedere will be delegation number 8b(xi) and delegations Mackenzie Colman and Laura Limarzi will be moved to 8b(xii).

**AMENDMENTS:**

- Withdrawn: Therese Continho, delegation number 8b(iii) has withdrawn her name.
- Item 10b(i) Verbal Report: 21<sup>st</sup> Century Learning will be presented after the delegations.

**Moved by Trustee DiMenna and seconded by Trustee Holland that the May 24, 2011 Regular Board meeting agenda be approved as amended. Carried**

5. Questions Pertaining to Agenda: *None*
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.

Trustee Alexander reported Trustees Courtney, Macri, Mastromattei, and McMahon previously declared a conflict of interest regarding budget reductions and will not participate in the discussions.

7. Presentations: *None*
8. Delegations:
  - a. Delegation Regarding Items Not on the Agenda: *None*
  - b. Delegations Regarding Items On the Agenda

Prior to the delegations speaking, Chair Alexander requested the audience to be respectful of delegations opinions and concerns.

- i) Delegations Maureen Plaquet and Frank Ieropoli, were present to speak about agenda item 10b(i) 21<sup>st</sup> Century Learning – As Windsor-Essex Catholic District School Board employees, Ms. Plaquet and Mr. Ieropoli appealed to the board to reconsider the recent layoffs and stressed the importance of Learning Commons Areas.
- ii) Delegation Bruce Dickie, was present to speak about agenda item 10b(i) 21<sup>st</sup> Century Learning – As the CAW Local 2458 President representing the Learning Commons Specialists and Office/Clerical Units, Mr. Dickie appealed to the board to reconsider the recent layoffs.
- iii) Delegation Heather McAuley, was present to speak about agenda item 10b(i) 21<sup>st</sup> Century Learning – As a Holy Cross Catholic Elementary School parent, Ms. McAuley appealed to the board to reconsider the recent layoffs and stressed the importance of Learning Commons Areas.
- iv) Delegation Michael Lajoie, was present to speak about agenda item 10b(i) 21<sup>st</sup> Century Learning – As an Assumption College Catholic School student, Mr. Lajoie appealed to the board to reconsider the recent layoffs and stressed the importance of Learning Commons Areas.

- v) Delegation Eric Renaud, was present to speak about agenda item 10b(i) 21<sup>st</sup> Century Learning – As a taxpayer, Mr. Renaud raised his concerns regarding Trustees’ conflict of interest.
- vi) Delegation Shaun Steven, was present to speak about agenda item 10b(i) 21<sup>st</sup> Century Learning - As an F. J. Brennan Catholic Secondary school student, supported by fellow students Pauline Finn, Rita El-Haddad, Sarah Bouchat, Gillian Denomme and Taryn Smith, Mr. Steven appealed to the board to reconsider the recent layoffs and stressed the importance of Learning Commons Areas.
- vii) Delegation Diane Westenberg, was present to speak about agenda item 10b(i) 21<sup>st</sup> Century Learning - As a parent, Ms. Westenberg appealed to the board to reconsider the recent layoffs and stressed the importance of Learning Commons Areas.
- viii) Delegation Greg Farrah, was present to speak about agenda item 10b(i) 21<sup>st</sup> Century Learning – As the Chair of the Windsor-Essex Catholic District School Board High School Council, Mr. Farrah appealed to the board to reconsider the recent layoffs and stressed the importance of Learning Commons Areas.
- ix) Delegation Paula Belanger, was present to speak about agenda item 10b(i) 21<sup>st</sup> Century Learning –Representing a number of concerned parents, Ms. Belanger appealed to the board to reconsider the recent layoffs and stressed the importance of Learning Commons Areas.
- x) Delegation Dana Tonus, was present to speak about agenda item 10b(i) 21<sup>st</sup> Century Learning – As a Holy Cross Catholic Elementary school parent, Ms. Tonus appealed to the board to reconsider the recent layoffs and stressed the importance of Learning Commons Areas.
- xi) Delegations Andrew Moukled and Monica Muscedere, were present to speak about agenda item 10b(i) 21<sup>st</sup> Century Learning – As St. Joseph Catholic Secondary School students, Mr. Moukled and Ms. Muscedere appealed to the board to reconsider the recent layoffs and stressed the importance of Learning Commons Areas.
- xii) Delegations Mackenzie Colman and Laura Limarzi, were present to speak about agenda item 10b(i) 21<sup>st</sup> Century Learning – As Student Senate representatives, Mr. Colman and Ms. Limarzi appealed to the board to reconsider the recent layoffs and stressed the importance of Learning Commons Areas.

*At 9:50 p.m. Chair Alexander called a 10 minute recess. The Regular board meeting resumed at 10:05 pm. Fr. Brunet did not return to the meeting.*

- 9. Action Items:
  - a. Approval of Minutes
    - i) Minutes of In-Camera Meeting, May 10, 2011

**Moved by Trustee Soulliere and seconded by Trustee Holland that the minutes of the Committee of the Whole Board In-Camera meeting of May 10, 2011 be adopted as distributed. Carried**

- ii) Minutes of Regular Board Meeting, May 10, 2011

**Moved by Trustee DiMenna and seconded by Trustee Courtney that the minutes of the Regular Board meeting of May 10, 2011 be adopted as distributed. Carried**

- b. Items from the convened In-Camera meeting of May 24, 2011

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on May 24, 2011 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, potential litigation matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustee Macri declared a conflict of interest during the In-Camera Session and excused himself from the relevant discussion item.

**Moved by Trustee DiMenna and seconded by Trustee Holland that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of May 24, 2011 be approved. Carried**

Vice Chair DiMenna made the following announcements:

from the May 24, 2011 Committee of the Whole Board in-camera meeting

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated May 24, 2011
- contract extension with Buckingham Realty (Windsor) Ltd, the board's Realty representatives.

10. Communications:

a. External (Associations, OCSTA, Ministry): *None*

b. Internal (Reports from Administration):

- i) Verbal Report: 21<sup>st</sup> Century Learning (*This item was presented after Delegation 8b(xii)*)

Associate Director Geml presented the 21<sup>st</sup> century learning plan. Trustees requested clarification on learning methods, pilot projects, and costs of initiating the plan.

ORIGINAL MOTION: Moved by Trustee Holland and seconded by Trustee Soulliere that the Board develop a stakeholders committee to address the Learning Commons Areas.

**DEFERRED MOTION: Moved by Trustee Favot and seconded by Trustee DiMenna that the board defer the development of a stakeholders committee to address the Learning Commons Areas. Carried**

- ii) Report: Administrative Staff Report

**Moved by Trustee Macri and seconded by Trustee McMahon that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated May 24, 2011 as information. Carried**

- iii) Report: Special Education Report for the Fiscal Year Ended August 31, 2010

**Moved by Trustee Soulliere and seconded by Trustee Macri that the Board receive the Special Education Budget Report for the fiscal year ended August 31, 2010 as information. Carried**

- iv) Report: 2010-11 School Budget Status Report

**Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the 2010-11 School Budget Status Report as information. Carried**

- v) Report: 2010-11 Budget Variance Report (*Handout*)

Trustees requested a more detailed report to be brought forward.

**Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the 2010-11 Budget Variance Report as information. Carried**

11. Unfinished Business: *None*

12. New Business:

- a. Field Trips:

- i) St. James Catholic Elementary School field trip to Camp Cedarwin June 14-15, 2011

**Moved by Trustee Courtney and seconded by Trustee DiMenna that the Board approve the St. James Catholic Elementary School field trip to Camp Cedarwin scheduled for Tuesday, June 14 - Wednesday June 15, 2011. Carried**

- ii) St. Maria Goretti Catholic Elementary School field trip to Cedar Point June 9, 2011

**Moved by Trustee Courtney and seconded by Trustee DiMenna that the Board approve the St. Maria Goretti School field trip to Cedar Point on Thursday, June 9, 2011. Carried**

- b. Report: Tender Approval – Holy Names Catholic Secondary School Cooling Tower Replacement

**Moved by Trustee Macri and seconded by Trustee Soulliere that the Board approve the award of tender and the issuance of a purchase order contract for a cooling tower replacement at Holy Names Catholic Secondary School to Haller Mechanical Contractors Inc. at the submitted bid amount of \$128,000.00 plus applicable taxes to be funded from the 2010-11 School Renewal Budget account 137-72-580804-6-000-0. Carried**

- c. Report: Board Policy Review (*approval in principle*) Amended Policy A:14 Promoting and Supporting Equity and Inclusion within a Catholic Community

**Moved by Trustee Macri and seconded by Trustee McMahon that the Board approve, in principle, Draft Amended Board Policy A:14 Promoting and Supporting Equity and Inclusion Within a Catholic Community. Carried**

13. Committee Reports:

- a. Report: High School Council Meeting of April 7, 2011

**Moved by Trustee Holland and seconded by Trustee McMahon that the Board receive the report for the April 7, 2011 High School Council meeting as information. Carried**

- b. Report: Elementary School Council Umbrella Group Meeting of May 3, 2011

**Moved by Trustee Courtney and seconded by Trustee DiMenna that the Board receive the report of the May 3, 2011, Elementary School Council – Umbrella Group meeting as information. Carried**

- c. Report: Interim Parent Involvement Committee (PIC) – Notes from April 11, 2011 and Draft Terms of Reference

**Moved by Trustee Macri and seconded by Trustee Favot that the Board receive the update on the activities of the Interim Parent Involvement Committee; and  
That the Board approve the draft Terms of Reference for the Windsor Essex Catholic Schools Parent Involvement Committee as presented. Carried**

- d. Report: Special Education Advisory Committee (SEAC) Meeting of April 7, 2011

**Moved by Trustee DiMenna and seconded by Trustee McMahon that the Board receive the Minutes of the Thursday, April 7, 2011 Special Education Advisory Committee meeting as information. Carried**

14. Notice of Motion - *None*

15. Remarks and Announcements:

- a. Chairperson Alexander commented on the Fourth Annual Elementary Day of Champions and commended staff and students. He also attended teacher Rose Jobin's dedication ceremony held at Holy Names Catholic Secondary school's 25<sup>th</sup> Anniversary. In honour of Ms. Jobin's outstanding commitment to their music program, the Holy Names Auditorium was dedicated in her name.

- b. Director of Education Picard provided comment on recent activities supporting the Board's strategic priorities namely;

*Employee Development and Student Achievement Initiatives:* On Thursday, May 19th, the Annual Elementary Day of Champions was held for students in grades 6, 7 and 8 who will be entering the Life Skills programs in high school. This event promotes a sense of community among elementary students, staff members, and volunteers from our Life Skills programs in local Catholic high schools; a workshop for the French as a Second Language core teachers will be held June 1st; An Assessment Workshop for Occasional Teachers was held May 11<sup>th</sup>; Math678 Focus Group will meet this week; and the Focus on Youth Job Fair is Saturday, May 28<sup>th</sup>.

*Community Engagement and Partnerships:* Attended the Holy Names 25<sup>th</sup> Anniversary at St. Clair Centre of the Arts.

*Celebrating Achievements:* Academic Leadership Graduation May 25<sup>th</sup>; Retirement Banquet June 10, 2011 at the Ciociaro Club; Congratulations to students and staff who participated in the All Star Bands; and congratulations to the Specialist High Skills Major students who participated in the Iron Gryphon competition at St. Clair College.

*Miscellaneous:* The Day of Champions for the Life Skills classes in our Catholic secondary schools, along with their teachers and support staff will be held on June 9 at Cardinal Carter Catholic Secondary School.

c. Board Chaplain Brunet – absent

16. Remarks/Questions by Trustees

Trustee McMahon attended the St. Peter Catholic Elementary school drama presentation *Crown*. The production was written by the teachers and had over 90 students involved. He also attended the outdoor instrumental musical concert at St. Gregory Catholic Elementary School.

17. Pending Items

a. Deferred Report: Play Surface Material Standard – Rubber (*deferred from April 28, 2009*)

18. Continuation of In-Camera, if required: *The Board reconvened to In-Camera Committee of the Whole meeting following adjournment.*

19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*

- Tuesday, June 14, 2011
- **Monday**, June 27, 2011

20. Closing Prayer – Trustee DiMenna closed the meeting with a prayer.

21. Adjournment- There being no further business, the Regular Board meeting of May 24, 2011 adjourned at 10:24 p.m.

*Approved*

**Fred Alexander**  
Board Chairperson

**Paul A. Picard**  
Director of Education & Secretary of the Board