



1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: Fred Alexander  
DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING**  
**Tuesday, April 26, 2011 at 7:00 p.m.**  
**Windsor Essex Catholic Education Centre**  
**John Paul II Boardroom**

**MINUTES**

**PRESENT**

**Trustees:**

F. Alexander, Chair	B. Holland
J. Courtney	J. Macri
M. DiMenna, Vice-Chair	B. Mastromattei
F. Favot	J. McMahon
	L. Soulliere
M. Colman, Student Trustee	
L. Limarzi, Student Trustee	
Rev. L. Brunet, Board Chaplain	

**Regrets:**

**Administration:**

P. Picard (Resource)	E. Byrne
J. Bumbacco	P. Murray
C. Geml	C. Norris
M. Iatonna	S. O'Hagan-Wong
J. Braido	M. Seguin
P. Littlejohns	J. Ulicny

**Recorder:** B. Marshall

1. Call To Order - Chair Alexander called the meeting to order at 7:30 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - All trustees present.
4. Approval of Agenda

**Moved by Trustee Soulliere and seconded by Trustee DiMenna that the April 26, 2011 Regular Board meeting agenda be approved as distributed. *Carried***

5. Questions Pertaining to Agenda: *None*

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act: *None*

7. Presentations:

a. Principal's Report - St. Joseph Catholic Secondary School

Principal Tish Hedderson, Department Head of Modern Languages Renee Saad and grade 12 French Immersion student Andrew Moukled presented the course outline, graduation requirements, and the social and employment benefits of attending the French Immersion program at St. Joseph Catholic Secondary school.

b. International Student Exchange Program

Trustee DiMenna, F. J. Brennan Secondary school Guidance Counsellor Christena Slivocka, Principal Lou Conte and Ciocaro Club Member Jack Ramieri spoke about their recent trip to Frosinone, Italy to further support and encourage multiple International Student Exchange Programs. The delegation's purpose is to encourage students to attend our secondary schools.

8. Delegations:

a. Delegation Regarding Items Not on the Agenda

b. Delegations Regarding Items On the Agenda

9. Action Items:

a. Approval of Minutes

i) Minutes of In-Camera Meeting, April 12, 2011

**Moved by Trustee Holland and seconded by Trustee Soulliere that the minutes of the Committee of the Whole Board In-Camera meeting of April 12, 2011 be adopted as distributed. Carried**

ii) Minutes of Regular Board Meeting, April 12, 2011

**Moved by Trustee DiMenna and seconded by Trustee McMahon that the minutes of the Regular Board meeting of April 12, 2011 be adopted as distributed. Carried**

b. Items from the re-convened In-Camera meeting of April 12, 2011 and the In-Camera meeting of April 26, 2011

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board re-convened a closed Committee of the Whole Board in-camera meeting on April 12, 2011 pursuant to the Education Act - Section 207, to consider other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Favot, Macri, Mastromattei and McMahon declared a conflict of interest during the In-Camera Session and excused themselves from the relevant discussion item.

As a matter of record, Trustee Courtney disclosed interest in an item discussed at the April 12, 2011 re-convened in-camera meeting and further indicated she was not in attendance at the meeting.

In addition, the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on April 26, 2011 pursuant to the Education Act - Section 207, to consider specific personnel, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Trustee Macri declared a conflict of interest during the April 26, 2011 In-Camera Session and excused himself from the relevant discussion item.

**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its re-convened in-camera meeting of April 12, 2011 and the Committee of the Whole Board in-camera meeting of April 26, 2011 be approved. Carried**

From the April 12, 2011 re-convened Committee of the Whole Board in-camera meeting

- Trustees agreed in principle to administration's recommendations to balance the 2011-12 Budget.

From the April 26, 2011 Committee of the Whole Board in-camera meeting

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated April 26, 2011

10. Communications:

a. External (Associations, OCSTA, Ministry)

- i) Ontario Catholic School Trustees' Association (OCSTA) Coalition for Children and Youth Mental Health

A request from OCSTA for Catholic school boards to support their involvement in a coalition of various associations and health care groups, all concerned for the health and well-being of children and youth. Trustees were assured of no cost or travel involvement nor potential loss of funding.

**Moved by Trustee Macri and seconded by Trustee Holland that the Board support in principle the Ontario Catholic School Trustees' Association Coalition's Statement of Intent and to formally join the Coalition for Children and Youth Mental Health. Carried**

b. Internal (Reports from Administration):

- i) Report: Administrative Staff Report

**Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated April 26, 2011 as information. Carried**

11. Unfinished Business: *None*

12. New Business:

a. Field Trips:

- i) Report: Assumption College Catholic School field trip to Cedar Point May 23, 2011

**Moved by Trustee DiMenna and seconded by Trustee McMahon that the Board approve the Assumption College Catholic School field trip to Cedar Point, Sandusky, Ohio May 23, 2011. Carried**

- ii) Report: Catholic Central Secondary School field trip to Cedar Point, May 23, 2011

**Moved by Trustee DiMenna and seconded by Trustee McMahon that the Board approve the Catholic Central Secondary field trip to Cedar Point scheduled for Monday, May 23, 2011. Carried**

- iii) Report: St. Joseph Catholic Secondary School field trip to New Jersey, New York, May 11-15, 2011

Students will be attending mass Saturday, May 14, 2011 at 5:30 pm.

**Moved by Trustee DiMenna and seconded by Trustee McMahon that the Board approve the St. Joseph Catholic Secondary Schools' Field Trip to New Jersey, New York from Wednesday, May 11, 2011 – Sunday, May 15, 2011. Carried**

- iv) Report: W. J. Langlois Catholic Elementary School field trip to Camp Cedarwin June 22-24, 2011

**Moved by Trustee DiMenna and seconded by Trustee McMahon that the Board approve the W. J. Langlois Catholic Elementary School Field trip to Camp Cedarwin scheduled for Wednesday, June 22 to Friday, June 24, 2011. Carried**

- v) Report: St. Rose Catholic Elementary School field trip to Gestwood Camp May 12 -13, 2011

**Moved by Trustee DiMenna and seconded by Trustee McMahon that the Board approve the St. Rose Catholic Elementary School field trip to Gestwood Camp on Thursday, May 12 and Friday, May 13, 2011. Carried**

- b. Report: Board Policy Review (*final approval*) Amended Policy ST:11 Student Health Support (Including Medication Administered at School)

**Moved by Trustee Macri and seconded by Trustee Holland that the Board provide final approval to Draft Amended Board Policy ST:11 Student Health Support (Including Medication Administration at School).**

**and, that the Board receive Administrative Procedure Pr ST:11 Student Health Support (Including Medication Administration at School) as information. Carried**

- c. Report: Board Policy Review (*final approval*) Amended Policy ST:11A Anaphylaxis Policy

**Moved by Trustee McMahon and seconded by Trustee Favot that the Board provide final approval to Draft Amended Board Policy ST:11A Anaphylaxis Policy.**

**and, that the Board receive amended Administrative Procedure Pr ST:11A Anaphylaxis Procedure (including Administration of Emergency Medication) as information. Carried**

- d. Report: Regular Board Meetings for the Months of July and August 2011 and the 2011-12 School Year

**Moved by Trustee DiMenna and seconded by Trustee Macri that any additional meetings of the Board of Trustees for the months of July and August be held at the call of the Chair;**

**and, that the Board adopt the attached schedule of Regular Board meetings for the 2011 – 2012 School Year as presented. Carried**

13. Committee Reports:

- a. Report: High School Council Meeting of February 10, 2011

**Moved by Trustee Macri and seconded by Trustee DiMenna that the Board receive the report for the February 10, 2011 High School Council meeting as information. Carried**

- b. Report: Special Education Advisory Committee (SEAC) Minutes of February 17, 2011

**Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the Minutes of the Thursday, February 17, 2011 Special Education Advisory Committee meeting as information. Carried**

14. Notice of Motion: *None*

15. Remarks and Announcements:

- a. Chairperson Alexander spoke to the members of our Catholic Community about the Board's financial position.

- b. Director of Education Picard provided comment on recent activities supporting the Board's strategic priorities namely;

*Catholic Faith Formation:* Thank you to the staff and students for their Lenten and Holy Week Activities leading to our Easter celebration.

*Community Engagement and Partnerships:* Attended the Top 7 Innovation Smart Community Celebrations last week.

*Celebrating Achievements:* Congratulations to the Support Staff Leadership graduating class. This two-year program focuses on leadership styles, communication, conflict resolution, time management and team-building. The graduation takes place May 2<sup>nd</sup>; Congratulations to the secondary students who competed at the 2011 Ontario Skills Competition in London. Many of our students placed in the top three and will move on to the provincial competitions in Waterloo May 3 and 4; Congratulations to Holy Name Secondary school Mock Trial team for placing third in the province at the Ontario Bar Association finals in Toronto; a grade 8 student from W.J. Langlois Elementary won a poetry contest and will be honoured May 4 at the Caboto Club; and Assumption Debate Team swept the podium at a recent tournament in Chatham. Congratulations to the students and staff.

*Miscellaneous:* Reminder this year's Elementary Day of Champions will be held May 19<sup>th</sup> at St. Thomas of Villanova Catholic Secondary school and the Secondary Day of Champions will be held on June 9 at Cardinal Carter Catholic Secondary School.

c. Board Chaplain Brunet will be attending the Ordination of two new priests this weekend.

16. Remarks/Questions by Trustees

Trustee Favot mentioned Assumption College Catholic School Principal Sherrilynn Colley-Vegh received an honour for leadership by distinction award and congratulated Assumption's Jazz and concert bands first place finish at a recent music competition.

Trustee DiMenna commented on St. Louis Catholic Elementary school play performed at Cardinal Carter Catholic Secondary school. Cast members totalled 120 students largely due to the dedication and commitment of teachers Miss Minaudo and Mrs. Tawil. Trustee DiMenna also thanked administration, technological crew and Mr. Montminy from Cardinal Carter.

Student Trustee Colman mentioned for the second year in a row, F.J. Brennan Catholic Secondary school concert band has placed first at the annual music competition.

Student Trustee Limarzi wished all the best to students, staff and administration who will be travelling to Muskoka Woods Leadership camp.

17. Pending Items

a. Deferred Report: Play Surface Material Standard – Rubber (*deferred from April 28, 2009*)

18. Continuation of In-Camera, if required. - Not required.

19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*

- Tuesday, May 10, 2011
- Tuesday, May 24, 2011
- Tuesday, June 14, 2011
- **Monday**, June 27, 2011

20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.

21. Adjournment - There being no further business, the Regular Board meeting of April 26, 2011 adjourned at 8:50 p.m.

*Approved*

**Fred Alexander**  
Board Chairperson

**Paul A. Picard**  
Director of Education & Secretary of the Board