



**WINDSOR-ESSEX CATHOLIC
DISTRICT SCHOOL BOARD**

"Learning together in faith and service"

1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING
Tuesday, March 8, 2011 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom**

MINUTES

PRESENT

Trustees:

F. Alexander, Chair	J. Macri
J. Courtney	B. Mastromattei
M. DiMenna, Vice-Chair	J. McMahan
F. Favot	L. Soulliere
B. Holland	
M. Colman, Student Trustee	
L. Limarzi, Student Trustee	
Rev. L. Brunet, Board Chaplain	

Regrets:

Administration:

P. Picard (Resource)	E. Byrne
J. Bumbacco	P. Murray
C. Geml	S. O'Hagan-Wong
M. Iatonna	M. Seguin
J. Braidon	J. Ulicny
P. Littlejohns	

Recorder: B. Marshall

1. Call To Order - Chair Alexander called the meeting to order at 7:25 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - All trustees present.
4. Approval of Agenda

Moved by Trustee DiMenna and seconded by Trustee Favot that the March 8, 2011 Regular Board meeting agenda be approved as distributed. *Carried*

5. Questions Pertaining to Agenda: *None*

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act: *None*

7. Presentations:

a. Student Achievement K-12 - Professional Learning Communities

Superintendent Emelda Byrne and Board Consultant Suzanne Garneau presented Supporting Student Achievement in our Catholic Elementary Schools through Cycles of Instruction, Differentiated Professional Learning Communities, Student Learning Scans, Student Work Study, and Job-Embedded Professional Learning.

8. Delegations: *None*

a. Delegation Regarding Items Not on the Agenda

b. Delegations Regarding Items On the Agenda

9. Action Items:

a. Approval of Minutes

i) Minutes of In-Camera Meeting, February 22, 2011

Moved by Trustee Macri and seconded by Trustee DiMenna that the minutes of the Committee of the Whole Board In-Camera meeting of February 22, 2011 be adopted as distributed. Carried

ii) Minutes of Regular Board Meeting, February 22, 2011

Moved by Trustee DiMenna and seconded by Trustee Courtney that the minutes of the Regular Board meeting of February 22, 2011 be adopted as distributed. Carried

b. Items from the convened In-Camera meeting March 8, 2011

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on March 8, 2011 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, labour relations matters, potential litigation matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Courtney, Favot, Macri, Mastromattei and McMahon declared a conflict of interest during the In-Camera Session and excused themselves from the relevant discussion items.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of March 8, 2011 be approved. Carried

Vice Chair DiMenna made the following announcements:

from the March 8, 2011 Committee of the Whole Board in-camera meeting

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated March 8, 2011
- A summary of Elementary Principal and Vice Principal placements, effective March 28, 2011, is as follows:

- **Michael Cusinato**, Vice Principal at Immaculate Conception Catholic Elementary School to Principal at St. Anne Catholic Elementary French Immersion School.
- **Christine Merritt**, Vice Principal at Holy Name Catholic Elementary School to Vice Principal at Immaculate Conception Catholic Elementary School
- **Jeff Chambers**, Vice Principal at Our Lady of Perpetual Help Catholic Elementary School to Vice Principal at Holy Name Catholic Elementary School
- **Vicky Walker**, Teacher at St. Joseph Catholic Elementary School to Vice Principal at Our Lady of Perpetual Help Catholic Elementary School
- a report on pending arbitration summaries pertaining to employee bargaining units

10. Communications:

- a. External (Associations, OCSTA, Ministry)
- b. Internal (Reports from Administration):
 - i) Report: Administrative Staff Report

Moved by Trustee Holland and seconded by Trustee McMahon that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated March 8, 2011 as information. Carried

- ii) Report: Legal Fees - January 2011

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive the report Legal Services – January 2011 as information. Carried

- iii) Report: Public Salary Disclosure Act, 1996- Disclosure for 2010

Moved by Trustee Holland and seconded by Trustee McMahon that the Board receive the Public Sector Salary Disclosure Act, 1996 – Disclosure for 2010 report as information. Carried

11. Unfinished Business: *None*

12. New Business:

- a. Field Trips:
 - i) Report: Cardinal Carter Catholic Secondary School field trip to Chicago, Illinois May 26 to May 28, 2011

Moved by Trustee Holland and seconded by Trustee McMahon that the Board approve the Cardinal Carter Catholic Secondary School field trip to Chicago, Illinois, from Thursday, May 26 to Saturday, May 28, 2011. Carried

- ii) Report: Assumption College Catholic School field trip to Europe August 1 to August 16, 2011

Moved by Trustee Holland and seconded by Trustee McMahon that the Board approve the Assumption College Catholic School field trip to Europe, Monday, August 1, 2011 – Tuesday, August 16, 2011. Carried

Trustee Courtney inquired on the pending field trip report. Associate Director Geml mentioned the field trip committee was in the process of being developed.

- b. Report: Tender Approval - St. Jules Catholic Elementary School Window Replacement

Moved by Trustee Courtney and seconded by Trustee Soulliere that the Board approve the award of tender and the issuance of a purchase order contract for the window replacement at St. Jules Catholic Elementary School to Alliance General Contracting of Windsor Inc. at the submitted bid amount of \$100,821.00 plus applicable taxes to be funded from the Good Places to Learn Stage 3 (GPL3) account 081-76-580852-6-000-0. Carried

- 13. Committee Reports: *None*

- 14. Notice of Motion: *None*

- 15. Remarks and Announcements:

- a. Chairperson Alexander congratulated math teachers, Steve Chevalier and David Petro as recipients of the Ontario Association for Mathematics Education awards.

- b. Director of Education Picard provided comment on recent activities supporting the Board's strategic priorities namely;

Catholic Faith Formation: The Catholic Education Centre will be celebrating Ash Wednesday with Assumption students and staff tomorrow, March 9 at 10:15 am in the Assumption Gym. Trustees are welcome to attend.

Employee Development and Student Achievement Initiatives: Recent receipt of capital additions funding from the Ministry of Education for 12 new classrooms.

Community Engagement and Partnerships: Motivational speaker, Robert Pio Hajjar, the 2011 Nominee for the Prestigious "Order of Ontario" will be speaking Wednesday, March 23 at Holy Names Catholic Secondary school, very strong inclusion in schools message.

Celebrating Achievements: Two of our secondary math teachers have been selected as recipients of prestigious awards from The Ontario Association for Mathematics Education. Assumption High School teacher Steve Chevalier is the 2011 recipient of the Award for Exceptional and Creative Teaching in Secondary Mathematics. David Petro who currently works at the Catholic Education Centre in Secondary Differentiated Instruction Numeracy Support is the 2011 recipient of OAME Award for Leadership in Mathematics Education.

Miscellaneous: Director Picard wished everyone a restful March Break.

- c. Board Chaplain Brunet encouraged us all, during the forty days of lent, to examine our relationship with others and God through reflection, charitable work, fasting and prayer.

- 16. Remarks/Questions by Trustees

Trustee Mastromattei congratulated Michael Cusinato, newly appointed principal at St. Anne Catholic Elementary French Immersion school.

Student Trustee Limarzi also congratulated Mr. Cusinato and math award recipients Mr. Chevalier and Mr. Petro.

- 17. Pending Items

- a. Deferred Report: Play Surface Material Standard – Rubber (*deferred from April 28, 2009*)

18. Continuation of In-Camera - *The Board reconvened to In-Camera Committee of the Whole meeting following adjournment.*
19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*
 - Tuesday, March 29, 2011
 - Tuesday, April 12, 2011
 - Tuesday, April 26, 2011
 - Tuesday, May 10, 2011
 - Tuesday, May 24, 2011
 - Tuesday, June 14, 2011
 - **Monday, June 27, 2011**
20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of March 8, 2011 adjourned at 8:02 p.m.

Approved

Fred Alexander
Board Chairperson

Paul A. Picard
Director of Education & Secretary of the Board