



**WINDSOR-ESSEX CATHOLIC
DISTRICT SCHOOL BOARD**

"Learning together in faith and service"

1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING
Tuesday, February 22, 2011 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom**

MINUTES

PRESENT

Trustees:

F. Alexander, Chair	J. Macri
J. Courtney	B. Mastromattei
M. DiMenna, Vice-Chair	J. McMahan
F. Favot (<i>participated electronically</i>)	L. Soulliere
B. Holland	
M. Colman, Student Trustee	
L. Limarzi, Student Trustee	
Rev. L. Brunet, Board Chaplain	

Regrets:

Administration:

P. Picard (Resource)	P. Murray
J. Bumbacco	C. Norris
C. Geml	S. O'Hagan-Wong
M. Iatonna	J. Shea
J. Braido	M. Seguin
E. Byrne	J. Ulicny

Recorder:

B. Marshall

1. Call To Order - Chair Alexander called the meeting to order at 7:32 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - All trustees present. Trustee Favot participated electronically.
4. Approval of Agenda

Moved by Trustee DiMenna and seconded by Trustee McMahan that the February 22, 2011 Regular Board meeting agenda be approved as distributed. *Carried*

5. Questions Pertaining to Agenda: *None*

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act:

Trustee McMahon disclosed interest in relation to agenda item 12a(i) 2011 Spring Muskoka Woods Leadership Experience field trip to Muskoka Woods Sports Resort April 30 to May 2 and May 2 to May 6, 2011 due to his participation at the Muskoka Woods field trips and did not participate in the discussion or vote on any question raised on that item.

7. Presentations:

a. Principal's Report - St. Christopher Catholic Elementary School

Principal Lisa Boudreau and Vice Principal Maggie Kobrosli presented strategies and initiatives employed at St. Christopher Catholic Elementary School to promote and improve student achievement.

b. Student Achievement K-12 - Kindergarten Registration Process

Superintendent O'Hagan-Wong presented the Kindergarten Registration process including the Full Day Early Learning Kindergarten, Extended Day Program, On-site Child Care Program, Ontario Early Years Centre and networks that support early learning.

8. Delegations: *None*

a. Delegation Regarding Items Not on the Agenda

b. Delegations Regarding Items On the Agenda

9. Action Items:

a. Approval of Minutes

i) Minutes of In-Camera Meeting, February 8, 2011

Moved by Trustee Soulliere and seconded by Trustee McMahon that the minutes of the Committee of the Whole Board In-Camera meeting of February 8, 2011 be adopted as amended. Carried

ii) Minutes of Regular Board Meeting, February 8, 2011

Moved by Trustee Courtney and seconded by Trustee Mastromattei that the minutes of the Regular Board meeting of February 8, 2011 be adopted as distributed. Carried

b. Items from the re-convened In-camera meeting February 8, 2011 and convened In-Camera meeting February 22, 2011

The Windsor-Essex Catholic District School Board re-convened a closed Committee of the Whole Board meeting on February 8, 2011 pursuant to the Education Act - Section 207, to consider litigation matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Macri and McMahon declared a conflict of interest during the February 8, 2011 re-convened In-Camera Session and excused themselves from the relevant discussion item.

In addition, the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on February 22, 2011 pursuant to the Education Act - Section 207, to consider specific personnel, pupil, real property matters, labour relations matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its re-convened in-camera meeting of February 8, 2011 and the Committee of the Whole Board in-camera meeting of February 22, 2011 be approved. Carried

From the February 8, 2011 re-convened Committee of the Whole Board in-camera meeting

- Extension of the Board's Legal Services Agreement with Shibley Righton LLP to March 1, 2015.

From the February 22, 2011 Committee of the Whole Board in-camera meeting

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated February 22, 2011
- A summary of secondary principal placements, effective March 21, 2011, is as follows:
 - **Arlene Davis**, Vice Principal of Safe Schools to Vice Principal at St. Michael Alternative School, Victoria Campus
 - **Rosemary LoFaso**, Vice Principal at Cardinal Carter Catholic Secondary School to Vice Principal of Safe Schools
 - **Ryan Coristine**, Teacher at Cardinal Carter Catholic Secondary School to Acting Administrator at Cardinal Carter Catholic Secondary School
- Amendment to Policy A:14 Promoting and Supporting Equity and Inclusion Within a Catholic Community to add Section 9.2(iii) the "Establishment of Mandatory Social Justice and Equity Clubs in all Windsor-Essex Catholic District School Board Secondary schools
- Declining Enrolment Committee Minutes of October and December 2010

10. Communications:

- a. External (Associations, OCSTA, Ministry): *None*
- b. Internal (Reports from Administration):
 - i) Report: Administrative Staff Report

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated February 22, 2011 as information. Carried

- ii) Report: French Immersion Five Year Plan Presentation

Associate Director of Education - Student Achievement K-12 Cathy Geml and Academic Supervisor Equity/Faith Formation/Languages Thérèse Barichello, presented a Five Year French Immersion Plan.

Discussion ensued on the implementation process, possible future sites, and the feasibility of such sites. After a lengthy discussion, trustees suggested administration concentrate on the Cardinal Carter family of schools and Windsor's east end elementary schools.

Moved by Trustee Holland and seconded by Trustee McMahon that the Board receive the French Immersion Five-Year Plan as information. Carried

- iii) Report: Compensation For Use Of Auto - Annual Review Of Mileage Rate

Moved by Trustee Holland and seconded by Trustee Macri that the Board receive the report on Compensation for Use of Auto - Annual Review of Mileage Rate as information. Carried

- iv) Report: 2011-12 Budget Schedule

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the report on the 2011-12 Budget Schedule as information. Carried

11. Unfinished Business: *None*

12. New Business:

- a. Field Trips:

- i) Report: 2011 Spring Muskoka Woods Leadership Experience field trip to Muskoka Woods Sports Resort April 30 to May 2 and May 2 to May 6, 2011

Moved by Trustee DiMenna and seconded by Trustee Macri that the Board approve the 2011 Spring Muskoka Woods Leadership Experience field trip. Carried

- ii) Report: Youth Leadership Camps Canada - Discovering Your Possibilities field trip to Orillia, Ontario March 23-25, 2011

Moved by Trustee DiMenna and seconded by Trustee Macri that the Board approve the Discovering Your Possibilities Secondary Leadership Experience field trip from March 23 -25, 2011 for the following secondary schools: Assumption College Catholic School, Catholic Central Secondary School, St. Joseph's Catholic Secondary School, and St. Thomas of Villanova Catholic Secondary School. Carried

- b. Report: Board Policy Review (*final approval*) Deferred Report: Amended Policy H:07 Selection Process of Principals and Vice Principals

Moved by Trustee Macri and seconded by Trustee Holland that the Board provide final approval to Draft Amended Board Policy H:07 Selection of Principal and Vice-Principals;

and, that Board receive Administrative Procedure Pr H:07 Selection Procedures for Principals and Vice-Principals as information. Carried

- c. Report: School Year Calendar 2011-12

Moved by Trustee Holland and seconded by Trustee Macri that the Board approve the Modified School Year Calendar – 2011-2012 for the Windsor-Essex Catholic District School Board. Carried

13. Committee Reports:

- a. Report: High School Council Meeting of January 13, 2011

Moved by Trustee Holland and seconded by Trustee DiMenna that the Board receive the report for the January 13, 2011 High School Council meeting as information. Carried

14. Notice of Motion: *None*

15. Remarks and Announcements:

- a. Chairperson Alexander attended Dr. Len Cortese's February 18, 2011 presentation on Student Mental Health and congratulated John F. Johnston, former director of education of the Windsor Separate School Board, on his 100th birthday.
- b. Director of Education Picard provided comment on recent activities supporting the Board's strategic priorities namely;
Catholic Faith Formation: Attended City Deanery meeting last week and will be attending, with Fr. Brunet, the County Deanery meeting at the end of the month.
Employee Development And Student Achievement Initiatives: French as a Second Language grades 4 to 8 workshop February 18th; Principals' Health and Safety Certification;
Community Engagement and Partnerships: School visits continued last week with Executive Superintendent Bumbacco accompanying Trustee Alexander.
Celebrating Achievements: Congratulated Stefania Cian, a Holy Names Catholic Secondary school who will be performing on Flute with the American High School Honors Performance Series at Carnegie Hall; and the Debate Team from Assumption College Catholic School took part in a tournament this past weekend at the University of Windsor. The Assumption Raiders dominated the team and individual awards.
Miscellaneous: JK/SK Registration continues until this Friday, February 25th. Director Picard congratulated Superintendent O'Hagan-Wong and her team on the interactive model classroom at Devonshire Mall, their ongoing commitment to program development and Superintendent O'Hagan-Wong's communications with the Ministry.
- c. Board Chaplain mentioned a peaceful Pro-Life demonstration, "40 Days for Life" is planned at Hotel-Dieu Grace Hospital.

16. Remarks/Questions by Trustees

Trustee Favot commented on the Assumption College Catholic School Debate team and their accomplishments.

Trustee Mastromattei commented on former director John F. Johnston and how he was an honourable gentleman of high integrity.

Trustee Courtney inquired on the school uniforms, specifically the girls' skorts and kilts. Associate Director Geml will look into.

Student Trustee Limarzi mentioned the Student Trustee OSTA-AÉCO conference and thanked trustees for their support.

16. Pending Items
 - a. Deferred Report: Play Surface Material Standard – Rubber (*deferred from April 28, 2009*)
17. Continuation of In-Camera, if required. - Not required.
18. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*
 - Tuesday, March 8, 2011
 - Tuesday, March 29, 2011
 - Tuesday, April 12, 2011
 - Tuesday, April 26, 2011
 - Tuesday, May 10, 2011
 - Tuesday, May 24, 2011
 - Tuesday, June 14, 2011
 - **Monday**, June 27, 2011
19. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
20. Adjournment - There being no further business, the Regular Board meeting of February 22, 2011 adjourned at 9:26 p.m.

Approved

Fred Alexander
Board Chairperson

Paul A. Picard
Director of Education & Secretary of the Board