



1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: Fred Alexander  
INTERIM DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING**  
**Tuesday, September 14, 2010 at 7:00 p.m.**  
**Windsor Essex Catholic Education Centre**  
**John Paul II Boardroom**

**MINUTES**

**PRESENT**

**Trustees:** F. Alexander, Chair P. Keane  
J. Courtney (*participated electronically*) J. Macri  
M. DiMenna, Vice-Chair S. Porcellini  
B. Holland L. Soulliere  
M. Colman, Student Trustee  
L. Limarzi, Student Trustee

**Regrets:** Trustee Janisse and Fr. Larry Brunet

**Administration:** P. Picard (Resource) P. Littlejohns  
J. Bumbacco P. Murray  
C. Geml C. Norris  
M. Iatonna S. O'Hagan-Wong  
J. Braid M. Seguin  
E. Byrne J. Shea  
J. Ulicny

**Recorder:** B. Marshall

1. Call To Order - Chair Alexander called the meeting to order at 7:11 p.m.
2. Opening Prayer - Trustee Porcellini opened the meeting with a prayer as Fr. Brunet was on vacation.
3. Recording of Attendance - Trustee Courtney participated electronically and Trustee Janisse was absent due to personal reasons.
4. Approval of Agenda

Amendments:

- Addition: 8b(i) Delegation -Mark Erdelyn to speak about 11a) Unfinished Business - Trustee Porcellini's notice of motion that the board establish a policy and procedure to deal with students who have diabetes.

- Addition: 8b(ii) Delegation - Nicole Cozad to speak about item 11a) Unfinished Business - Trustee Porcellini's notice of motion that the board establish a policy and procedure to deal with students who have diabetes.

**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the September 14, 2010 Regular Board meeting agenda be approved as amended. Carried**

5. Questions Pertaining to Agenda: None
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act: None
7. Presentations: None
8. Delegations:
  - a. Delegation Regarding Items Not on the Agenda: None
  - b. Delegations Regarding Items On the Agenda
    - i) Delegation Mark Erdelyn was present to speak to agenda item 11a Unfinished Business, Trustee Porcellini's notice of motion that the board establish a policy and procedure for students with diabetes - As a parent of a child with Type 1 Diabetes, Mr. Erdelyn petitioned the board to develop a policy and procedure for students with diabetes.
    - ii) Delegation Nicole Cozad was present to speak to agenda item 11a Unfinished Business, Trustee Porcellini's notice of motion that the board establish a policy and procedure for students with diabetes - As a parent of a child with Type 1 Diabetes, Ms. Cozad petitioned the board to develop a policy and procedure for students with diabetes.
9. Action Items:
  - a. Approval of Minutes
    - i) Minutes of Special In-Camera Meeting, August 31 2010
 

**Moved by Trustee Soulliere and seconded by Trustee Holland that the minutes of the Committee of the Whole Board In-Camera meeting of August 31, 2010 be adopted as amended. Carried**
    - ii) Minutes of Regular Board Meeting, August 31, 2010
 

**Moved by Trustee Keane and seconded by Trustee DiMenna that the minutes of the Regular Board meeting of August 31, 2010 be adopted as distributed. Carried**
  - b. Items from the convened In-camera meeting September 14, 2010
 

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on September 14, 2010 pursuant to the Education Act - Section 207, to consider specific personnel, labour relations matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of September 14, 2010 be approved. Carried**

Vice Chair DiMenna made the following announcements:

from the September 14, 2010 Committee of the Whole Board in-camera meeting

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated September 14, 2010
- senior administration organization
- the appointment of Mary Lou Cortese as Student Mental Health Consultant effective September 2010
- approved administration to move forward on Painters Pilot Program
- a verbal report on the Embargoed EQAO Ontario Student Achievement Results of the 2010 Assessments of Reading, Writing and Mathematics, Primary Division (Grades 1 -3) and Junior Division (Grades 4 - 6); and, the Grade 9 Assessment of Mathematics, that will be publicly released by EQAO on September 15, 2010

10. Communications:

- a. External (Associations, OCSTA, Ministry)
- b. Internal (Reports from Administration):
  - i) Report: Administrative Staff Report

**Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated September 14, 2010 as information. Carried**

- ii) Verbal Report: St. Francis/St. James Integration Committee Update

Prior to the June 2010 closure of St. Francis Catholic Elementary school, principals from St. Francis and St. James Catholic Elementary School prepared students for the September 2010 integration through various activities and masses. Superintendent Bumbacco reported a 90% retention rate.

- iii) Report: Director of Education's Strategic Priorities

At the suggestion of Trustee Keane, Director Picard should continue to strengthen communication with our local Member of Provincial Parliament (MPP) Dwight Duncan and MPP Sandra Pupatello.

**Moved by Trustee DiMenna and seconded by Trustee Macri that the Board receive the Director of Education's Strategic Priorities for 2010-2011 as information and that it be used in the evaluation of the Director of Education's performance management process as outlined in Board Policy H: 20 Performance Management – Director of Education. Carried**

iv) Report: 2010-11 Annual Status Report on Policy Review and Development

Pursuant to Board Policy A: 01 Policy Development, Approval and Review Process, Director Picard provided the Board with the extent of the annual plan for policy review.

**Moved by Trustee Porcellini and seconded by Trustee Holland that the Board receive the 2010 - 11 annual status report on policy review and development as information. Carried**

11. Unfinished Business:

- a. Notice of Motion: Trustee Porcellini: *“At the next regular scheduled meeting of the Board, I will move or cause to be moved, that the Board establish a consistent policy and procedure for dealing with students who have diabetes and that the policy be brought to the Board for discussion and debate by January 2011.”*

Discussion and debate was held on concerns and issues brought forth by delegations that appeared at tonight’s meeting. A motion to defer the matter was presented to provide time for administration to review and re-structure existing policy *ST:11 Medication Administration at School*. A revised draft policy will be brought forward in four weeks.

**DEFERRED MOTION: Moved by Trustee Porcellini and seconded by Trustee Macri that the Board establish a consistent policy and procedure for dealing with students who have diabetes and that the policy be brought to the Board for discussion and debate by January 2011. Deferred**

*Trustee Porcellini left the room at 8:06 p.m. and did not participate in further discussions.*

12. New Business:

- a. Field Trips: None  
b. Report: Board Policy Review (*approval in principle*) Deferred Policy B:08 Facility Partnerships

**Moved by Trustee Holland and seconded by Trustee DiMenna that the Board approve, in principle, Draft New Board Policy B:08 Facility Partnerships. Carried**

- c. Report: Board Policy Review (*approval in principle*) New Policy A:14 Promoting and Supporting Equity and Inclusion within a Catholic Community

Trustee Holland requested two changes, grammatical correction in Section 7.1 Guiding Principles and the wording of Section 10.1 Guiding Principles.

**Moved by Trustee Soulliere and seconded by Trustee Macri that the Board approve, in principle, Draft Amended Board Policy A:14 Promoting and Supporting Equity and Inclusion Within a Catholic Community. Carried**

13. Committee Reports: None

14. Notice of Motion - None

15. Remarks and Announcements:

- a. Chairperson Alexander commented on Trustee Keane not seeking re-election and his appreciation of Trustee Keane's contribution to Catholic education. The board's Communication department recently launch the WECDSB Newsroom in an effort to reach out to the community.
- b. Interim Director of Education Picard provided comment on recent activities supporting the Board's strategic priorities namely;  
Faith Development: System-wide Together in Faith day was attended by over 2500 employees on September 2 beginning with a Celebration of the Eucharist with main Celebrant Auxiliary Bishop Anthony Daniels and guest speaker Chris D'Souza. Many members of the clergy celebrating with staff.  
Student Achievement: To support the Independent Reading component of a Balanced Literacy Program, we have purchased independent classroom reading sets for all Grade 3 classrooms; new CASI Kits for Grades 7 and 8 will be delivered to all elementary schools for September 2010; through the hard work and support of school lead teachers, The Getting Along Digitally Project was very well received and became an effective peer-led model reaching out to the grade 7 and 8 students. The message, "Online Communication" needs to be done safely and delivered with Catholic Character Development in mind. This year we will continue this project. The Getting Along Digitally team will continue to provide ongoing support for the lead teachers with a one day in-service at the CEC on Tuesday, September 21, 2010; Early Childhood Educators Orientation was held September 1st and the Behavioural Specialists received training the first week of September; and Academic Leadership Program first planning session was held today. EQAO results will be released publicly September 15<sup>th</sup>.  
Community Engagement and Partnerships: Welcomed Fr. Chris Valka as the new Campus Minister at the University of Windsor; and the launching of the WECDSB Newsroom.  
Celebrating Achievements: Thanks to everyone for a great start.  
Welcomed Assistant Superintendent John Ulicny.
- c. Board Chaplain Brunet was absent due to his vacation.

16. Remarks/Questions by Trustees

Trustee Soulliere commented on the presenter and mass with Bishop Daniels at the Together in Faith Day.

Trustee Keane thanked senior administration and staff, especially Facility Services for their commitment and diligence in completing the St. James Catholic Elementary School renovations. He also commented on in his concerns regarding rental rates during school fundraisers.

Trustee DiMenna mentioned one of her schools Chair and Co-chair attended the Together in Faith Day.

Trustee Courtney thanked Superintendent Iatonna and Executive Assistant Racine for their efforts regarding transportation.

Student Trustee Colman mentioned the first Student Senate meeting is Wednesday, September 15<sup>th</sup>, 2010.

*Trustee Porcellini returned to the meeting at 8:24 p.m.*

17. Pending Items
  - a. Draft Board Policy H:07 Selection Process - Principals and Vice Principals (*deferred March 10, 2009*)
  - b. Deferred Report: Play Surface Material Standard – Rubber (*deferred from April 28, 2009*)
18. Continuation of In-Camera, if required. - Not required.
19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*
  - Tuesday, September 28, 2010
  - Tuesday, October 12, 2010
  - Tuesday, October 26, 2010
  - Tuesday, November 9, 2010
  - Tuesday, November 23, 2010
  - Tuesday, December 7, 2010 (*Mass at 6:45 p.m., Organizational Meeting - 7: 30 p.m.*)
  - Tuesday, December 14, 2010
20. Closing Prayer – Trustee Porcellini closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of September 14, 2010 adjourned at 8:27 p.m.

*Approved*

***Fred Alexander***  
*Board Chairperson*

***Paul A. Picard***  
*Interim Director of Education & Secretary-Treasurer*