



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
INTERIM DIRECTOR OF EDUCATION: Paul A. Picard

REGULAR BOARD MEETING
Tuesday, August 31, 2010 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

MINUTES

PRESENT

Trustees:

F. Alexander, Chair	P. Keane
J. Courtney	J. Macri
M. DiMenna, Vice-Chair	S. Porcellini
B. Holland	L. Soulliere
C. Janisse	
M. Colman, Student Trustee	
L. Limarzi, Student Trustee	

Regrets:

Administration:

P. Picard (Resource)	E. Byrne
C. Geml	P. Murray
M. Iatonna	S. O'Hagan-Wong
J. Bumbacco	M. Seguin
J. Braido	J. Shea
P. Littlejohns	

Recorder: B. Marshall

1. Call To Order - Chair Alexander called the meeting to order at 7:23 p.m.
2. Opening Prayer - Trustee Holland opened the meeting with a prayer.
3. Recording of Attendance - All trustees present.
4. Approval of Agenda

Amendments:

- Agenda item 7c Introduction delete from agenda
- Agenda Item 10b(iii) should read Trustee Attendance January to July 2010

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the August 31, 2010 Regular Board meeting agenda be approved as amended. Carried

5. Questions Pertaining to Agenda: None
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.

Trustee Courtney disclosed interest in relation to agenda item 12c 2010-11 Budget Approval due to her daughter's employment and did not participate in the discussion or vote on any question raised on that item.

Trustee Keane disclosed interest in relation to agenda item 12c 2010-11 Budget Approval due to his son and daughter's employment and did not participate in the discussion or vote on any question raised on that item.

Trustee Macri disclosed interest in relation to agenda item 12c 2010-11 Budget Approval due to his son's employment and did not participate in the discussion or vote on any question raised on that item.

Trustee Porcellini disclosed interest in relation to agenda item 12c 2010-11 Budget Approval due to her husband's employment and did not participate in the discussion or vote on any question raised on that item.

7. Presentations:
 - a. Introductions - *deleted from the agenda*
8. Delegations: None
 - a. Delegation Regarding Items Not on the Agenda
 - b. Delegations Regarding Items On the Agenda
9. Action Items:
 - a. Approval of Minutes
 - i) Minutes of Special In-Camera Meeting, July 27, 2010

Moved by Trustee Holland and seconded by Trustee Soulliere that the minutes of the Committee of the Whole Board In-Camera meeting of July 27, 2010 be adopted as distributed. Carried

- ii) Minutes of Special Regular Board Meeting, July 27, 2010

Moved by Trustee DiMenna and seconded by Trustee Janisse that the minutes of the Special Regular Board meeting of July 27, 2010 be adopted as distributed. Carried

- b. Items from the re-convened Special In-camera meeting July 27, 2010 and In-camera meeting of August 31, 2010

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board re-convened a closed Committee of the Whole Board in-camera meeting on July 27, 2010 pursuant to the Education Act - Section 207, to consider specific personnel matters required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

In addition, the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on August 31, 2010 pursuant to the Education Act - Section 207, to consider specific personnel, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

As a matter of record, Trustee Courtney and Porcellini disclosed interest in an item discussed at the July 27, 2010 in-camera meeting and further indicated they were not in attendance at the meeting.

Moved by Trustee DiMenna and seconded by Trustee Holland that the recommendations and directions of the re-convened Committee of the Whole Board in-camera meeting of July 27, 2010 and the convened Committee of the Whole Board in-camera meeting of August 31, 2010 be approved. Carried

Vice Chair DiMenna made the following announcements:

from the July 27, 2010 Committee of the Whole Board in-camera meeting

- board approved, in principle, the suggestions and recommendations of senior administration succession planning

from the August 31, 2010 Committee of the Whole Board in-camera meeting

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated August 31, 2010
- Acting Assistant Superintendent position, Mike Seguin
- Acting Principal and Vice Principal positions effective September 1, 2010
 - Amy LoFaso, Vice Principal at St. Thomas of Villanova Secondary School to Acting Principal at Catholic Central Secondary School
 - Amy Facchineri, Vice Principal at F. J. Brennan Secondary School to Vice Principal at St. Thomas of Villanova Secondary School

10. Communications:

- a. External (Associations, OCSTA, Ministry): None
- b. Internal (Reports from Administration):
 - i) Report: Administrative Staff Report

Moved by Trustee Janisse and seconded by Trustee Courtney that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated August 31, 2010 as information. Carried

- ii) Report: Legal Services - June 2010

Moved by Trustee Holland and seconded by Trustee Soulliere that the Board receive the report Legal Services – June 2010 as information. Carried

- iii) Report: Trustee Attendance January – July 2010

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive the report Trustee Attendance – January to July 2010 as information. Carried

11. Unfinished Business: None

12. New Business:

- a. Field Trips: None
- b. Report: Board Policy Review (*final approval*) Amended Policy ST:23 Assessment and Evaluation

Moved by Trustee Holland and seconded by Trustee Janisse that the Board provide final approval to Draft Amended Board Policy ST:23 Assessment, Evaluation and Reporting - Grades 1 to 12. Carried

- c. Report: 2010-11 Budget Approval

Trustees congratulated Superintendent Iatonna, the business department staff and senior administration on the 2010-11 Budget.

Moved by Trustee Holland and seconded by Trustee Soulliere that the Board approve the 2010-11 Budget and that administration be directed to submit the Budget to the Ministry of Education by the August 31, 2010 extended due date as required. Carried

13. Committee Reports:

- a. Report: Audit Committee Report - Notes from the Meeting of June 2, 2010

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the Notes from the Audit Committee Meeting of June 2, 2010 as information. Carried

14. Notice of Motion: *“At the next regular scheduled meeting of the Board, I will move or cause to be moved, that the Board establish a consistent policy and procedure for dealing with students who have diabetes and that the policy be brought to the Board for discussion and debate by January 2011.*

15. Remarks and Announcements:

- a. Chairperson Alexander congratulated Director Picard on his first meeting.
- b. Interim Director of Education Picard provided comment on recent activities supporting the Board’s strategic priorities namely;
Faith Development: Together in Faith Day - system-wide faith celebration involving all staff - to be held on Sept. 2 at the St. Denis Centre, 17 clergy celebrating with the Bishop - all trustees are encouraged to attend; and The Fully Alive Grade 4 Program will be delivered to all elementary schools for September.
Employee Development and Student Achievement: This year’s Summer Institute was held on August 24 through August 26 and attended by over 900 teachers and ECE’s - the summer institute provides an opportunity for educators to make personal and professional connections with colleagues, to share their expertise and to expand their knowledge of effective instruction strategies. Diverse professional development opportunities included hands-on exercises; best practices discussions; and, presentations about the latest innovative strategies to engage children in ways that help all students become successful learners. Thanked Assistant Superintendents Byrne and O’Hagan-Wong for their dedication to the Summer Institute.
Celebrating Achievements: Welcomed new Acting Assistant Superintendent Mike Seguin.

Thanked trustees for kind wishes and gave a warm welcome to new trustees Laura Limarzi and Mackenzie Colman. Also, thanked senior administration.

c. Board Chaplain Brunet was absent due to his vacation.

16. Remarks/Questions by Trustees

Trustee Janisse informed trustees and administration that he withdrew his candidacy as Catholic Trustee and declared his nomination for Councillor in the Town of Tecumseh. He also thanked Trustee Soulliere as Chair of the Audit Committee.

Trustee Holland commented on how pleased she was at the St. Joseph High School Graduation the amount of adults who spoke about their Catholic journey.

Trustee Keane requested prayers for the Facilities Services department on the completion of the many projects throughout our system.

Trustee DiMenna congratulated the Employee Wellness Committee on another successful event at Colasanti's.

Trustee Porcellini also welcomed the director. She attended the Diabetes Foundation and request administration to consider a Diabetes policy and procedure. Congratulated Trustee Janisse on his nomination.

Trustee Macri wished Trustees Porcellini and Janisse on their nominations.

Trustee Courtney also congratulated the director and trustees Porcellini and Janisse.

Student Trustee Colman wished the grade 9 students well on their orientation and the start of a new year.

Student Trustee Limarzi thanked everyone for the warm welcome.

17. Pending Items

- a. Draft Board Policy H:07 Selection Process - Principals and Vice Principals (*deferred March 10, 2009*)
- b. Deferred Report: Play Surface Material Standard – Rubber (*deferred from April 28, 2009*)

18. Continuation of In-Camera - Not required.

19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*

- Tuesday, September 14, 2010
- Tuesday, September 28, 2010
- Tuesday, October 12, 2010
- Tuesday, October 26, 2010
- Tuesday, November 9, 2010
- Tuesday, November 23, 2010

- Tuesday, December 7, 2010 (*Mass at 6:45 p.m., Organizational Meeting - 7:30 p.m.*)
- Tuesday, December 14, 2010

20. Closing Prayer – Trustee Holland closed the meeting with the Lord’s prayer.
21. Adjournment - There being no further business, the Regular Board meeting of August 31, 2010 adjourned at 8:13 p.m.

Approved

Fred Alexander
Board Chairperson

Paul A. Picard
Interim Director of Education & Secretary-Treasurer